



RIVERSIDE COUNTY FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
CITY OF LAKE ELSINORE

130 S. Main St. • Lake Elsinore, California 92530
(951) 674-3124 Ext. 225 • Dbloom@Lake-Elsinore.Org



New Tract Housing Inspection and plan review Procedures!

The City of Lake Elsinore in an effort to provide greater customer service, streamline service, and provide greater consistency has brought Fire Department plan review and inspection to City Hall. This move will allow contractors to process building and fire permits in one location!

The following are changes to the inspection request format to receive clearance from the fire department. The contractor will come to city hall to pull permits for tract verification inspections, then, call for inspections. Once the tract is inspected clearance will go directly to the building department and await their clearance.

Prior to the inspection the permanent water system, access roadways, street signs and secondary access, shall be completed. Permanent water systems shall be installed in accordance with both water purveyor's and the Fire Department's approved water system plans. All locked gates shall be equipped with an approved Knox lock entry system. Building permits will not be released until access and water requirements are met.

Tract water system verification fees are as follows; \$30.00 per lot with a \$168.00 minimum inspection fee. For lots that have paid the \$30 per lot inspection fee and fail inspection there will be a \$168 re-inspection fee to be paid prior to the next inspection.

Tract Lot release process:

1. Inspection fees will be paid to the City of Lake Elsinore. Once fees are paid a job card will be issued to the applicant. This job card will be required on the job site prior to inspection.
2. Inspections can be requested at any time after the job card is obtained. Once the lots requested are approved the job card will be signed and the lots will be released from fire.

Fire sprinkler plan shall be processed as follows:

1. Plans shall be submitted for each model of a tract along with a plan check fee of \$454.00 per plan. This fee includes 2 reviews, any additional reviews or revisions shall be submitted along with a \$168.00 re-submittal fee.
2. Once the plans are approved there will be an inspection fee of \$210.00 per home for inspection. This fee includes both the rough/hydro inspection and the sprinkler final. Any systems that do not pass inspection will be assessed a \$168.00 re-inspection fee paid prior to re-inspection.

If you have any other question about these new procedures feel free to contact,

Doug Bloom
130 S. Main St., Lake Elsinore, California 92530
(951) 674-3124 Ext. 225