



ENGINEERING DEPARTMENT GRADING PERMIT APPLICATION

130 SOUTH MAIN STREET, LAKE ELSINORE, CA 92530
Phone: 951-674-3124, Fax 951-471-1261

REQUIRED FIELDS

After City approval of grading plan, fill in the following information and submit with the required fees and documents.

CONTRACTOR /

PERMITTEE: _____ **COMPANY:** _____

MAILING ADDRESS/CITY/ZIP: _____

CONTACT: _____

TELEPHONE: _____ **CELL:** _____

EMAIL: _____

CITY BS. LIC. #: _____

CONTRACTOR LIC. # & CLASS: _____

24 HOUR CONTACT: _____

24 HR CONTACT PHONE: _____

24 HOUR CONTACT EMAIL: _____

OWNER / DEVELOPER:

(If different than above)

MAILING ADDRESS/CITY/ZIP: _____

TELEPHONE: _____ **FAX:** _____

EMAIL: _____

APPLICANT:

(If different from owner or contractor)

MAILING ADDRESS/CITY/ZIP: _____

TELEPHONE: _____ **FAX:** _____

EMAIL: _____

GRADING PLAN DETAILS

**SITE ADDRESS or
CROSS STREETS:** _____

WDID #: _____

PARCEL/TRACT NO.: _____ **Phase:** _____

**PROJECT
NAME:** _____

APN (S): _____ **Tributary Area (acres):** _____

Gross Acres _____ **CUT:** _____ cy **FILL:** _____ cy

List Lot #'s: (if tract) _____

of Bldgs: (if multi-family) _____

**Decimal Degrees/
LONGITUDE** _____

**Decimal Degrees/
LATITUDE** _____

Separate ENCROACHMENT PERMIT required for: curb, gutter, sidewalk, driveway cut, pavement, striping, etc. to be constructed from this grading plan. Ask for Permit Application.

FOR CITY USE:

Date Received: _____

Received by: _____

Total Cut & Fill from above: _____
Administration Fee: _____ \$200.00

Bond or Letter of Credit: _____
Cash: _____

Permit Inspection Fee: _____
Subtotal: _____

Total Security Due: _____

Additional Plan Check Fee: _____
Total Permit Fee: _____

Stephens Kangaroo Rat: _____ Grading



ENGINEERING DEPARTMENT
GRADING PERMIT CHECKLIST

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REQUIRED DOCUMENTS AND FEES FOR GRADING PERMIT ISSUANCE

Please review the following list and your conditions of approval. If in doubt as to whether or not an item is applicable, please ask an Engineering Technician.

DOCUMENTS:

- _____ Copy of approved plan on CD (.tif format) & 11" x 17" bond copy
- _____ Completed Application
- _____ Storm Water Pollution Prevention Plan (SWPPP) WDID
- _____ Southern California Edison Letter of Non-Interference
- _____ Permission to Grade/Drain from Adjacent Property Owner - if required
- _____ Grading and Erosion Control Agreement - 2 originals, signed and notarized
- _____ Approval of Final WQMP (as applicable)
- _____ Elsinore Valley Water District Will Serve
- _____ Executed Grading & Erosion Control Agreement

FEES:

- _____ Permit Inspection Fee
- _____ Administration Fee
- _____ Additional Plan Check Fee - if applicable
- _____ Security
- _____ Mitigation Fee:
 - _____ Stephens Kangaroo Rat Habitat - if applicable due at first soil disturbance

APPROVALS FROM OUTSIDE AGENCIES and/or CITY PLANNING DIVISION

- _____ ENVIRONMENTAL CLEARANCE from appropriate agency and/or City Planning Division. Written proof of clearance required.
- _____ Compliance with City's Unites States Army Corps of Engineer's (USACE) Permit for construction in the lake back basin area - as applicable
- _____ United States Army Corps of Engineer's Permit (USACE) - if required
- _____ FEMA Approved Conditional Letter of Map Revision (CLOMR) - if required for construction in special flood hazard areas
- _____ FEMA Approved Conditional Letter of Map Revision based on Fill (CLOMR-F) - if required for construction in special flood hazard areas
- _____ FEMA Approved Conditional Letter of Map Amendment (CLOMA) - if required for construction in special flood hazard areas
- _____ California Department of Fish and Wildlife Permit

_____ **OTHER:** Caltrans, RCFCWCD, RWQCB, MSHCP, etc.