



PLAN CHECK SUBMITTAL APPLICATION & CHECKLIST

For Staff Use

Received by: _____
Date: _____

CHECK ONE BOX BELOW FOR SUBMITTAL TYPE:

[] FINAL MAP [] CERTIFICATE OF COMPLIANCE [] CERTIFICATE OF CORRECTION

Submit Completed Application and Checklist Documents with Fee to ENGINEERING DEPARTMENT

130 SOUTH MAIN STREET, LAKE ELSINORE, CA 92530

P: 951.674-3124, F: 951.674-8761

Incomplete submittals will not be processed for plan check.

TENTATIVE MAP

NO.: _____ NO. OF NUMBERED LOTS: _____ NO. OF LETTERED LOTS: _____ PLANNING PROJECT CRS NO: _____
DATE TENTATIVE MAP APPROVED: _____
VESTING MAP? [] Yes [] No DEVELOPMENT AGREEMENT? [] Yes [] No

EXISTING ASSESSOR'S PARCEL NO(S): _____

CROSS STREETS: _____

Table with 6 columns: Parcel 1, Parcel 2, Parcel 3, Parcel 4, Parcel 5, Parcel 6. Rows for GROSS ACRES for TRACT MAP and GROSS ACRES for PARCEL MAP.

Contact Name & Company OWNER / DEVELOPER:

STREET ADDRESS/CITY/ZIP: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

PROJECT MANAGER:

If different from OWNER/DEVELOPER

STREET ADDRESS/CITY/ZIP: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

ENGINEER _____ COMPANY: _____

STREET ADDRESS/CITY/ZIP: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

TITLE COMPANY _____ CONTACT: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

SUBMITTAL CHECKLIST

FINAL MAP SUBMITTAL

QTY	DESCRIPTION OF REQUIRED DOCUMENTS														
1	This Form - identifying all items being submitted.														
4	MAP - 18" x 26" w/ 1" margins; bond copies folded to approximate size of 8 1/2" x 11"														
2	VESTING DEED(S)														
2	PRELIMINARY TITLE REPORT (within 6 months)														
2	MAP CHECK CLOSURE CALCULATIONS - Signed & sealed for boundary, street centerline, blocks, lots and easements.														
1	APPROVED TENTATIVE MAP OR APPROVED SITE PLAN (if applicable) folded														
2	CONDITIONS OF APPROVAL														
1	COPY OF DEVELOPMENT AGREEMENT														
	REFERENCE MAPS, Documents, Exhibits, etc. as applicable														
\$0.00	PLAN CHECK FEES* * Excessive Plan Checks Will Result in Additional Fees														
FINAL (TRACT) MAP	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right; width: 15%;">\$200.00</td> <td style="text-align: center; width: 5%;">+</td> <td style="text-align: right; width: 15%;">\$1,700.00</td> <td style="text-align: center; width: 5%;">+</td> <td style="text-align: center; width: 10%; border: 1px solid black;"> </td> <td style="text-align: center; width: 5%;">x</td> <td style="text-align: right; width: 10%;">\$55.00</td> </tr> <tr> <td style="font-size: small;">Admn Charge</td> <td></td> <td style="font-size: small;">Fee</td> <td></td> <td style="font-size: x-small;">Enter # of Lots Above</td> <td></td> <td style="font-size: x-small;">Per lot charge</td> </tr> </table>	\$200.00	+	\$1,700.00	+		x	\$55.00	Admn Charge		Fee		Enter # of Lots Above		Per lot charge
\$200.00	+	\$1,700.00	+		x	\$55.00									
Admn Charge		Fee		Enter # of Lots Above		Per lot charge									
PARCEL MAP	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right; width: 15%;">\$200.00</td> <td style="text-align: center; width: 5%;">+</td> <td style="text-align: right; width: 15%;">\$1,600.00</td> <td style="text-align: center; width: 5%;">+</td> <td style="text-align: center; width: 10%; border: 1px solid black;"> </td> <td style="text-align: center; width: 5%;">x</td> <td style="text-align: right; width: 10%;">\$45.00</td> </tr> <tr> <td style="font-size: small;">Admn Charge</td> <td></td> <td style="font-size: small;">Fee</td> <td></td> <td style="font-size: x-small;">Enter # of Lots Above</td> <td></td> <td style="font-size: x-small;">Per lot charge</td> </tr> </table>	\$200.00	+	\$1,600.00	+		x	\$45.00	Admn Charge		Fee		Enter # of Lots Above		Per lot charge
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Admn Charge		Fee		Enter # of Lots Above		Per lot charge									

CERTIFICATE OF CORRECTION SUBMITTAL

QTY	DESCRIPTION OF REQUIRED DOCUMENTS
1	This Form identifying all items being submitted.
2	TRANSMITTAL - stating reason for Correction(s)
2	MAP - for reference
2	CERTIFICATE OF CORRECTION
\$550.00	PLAN CHECK FEES* * Excessive Plan Checks Will Result in Additional Fees

CERTIFICATE OF COMPLIANCE SUBMITTAL

QTY	DESCRIPTION OF REQUIRED DOCUMENTS
1	This Form identifying all items being submitted.
2	TRANSMITTAL - stating reason for Compliance review
2	VESTING DEEDS
2	PRELIMINARY TITLE REPORT (within 6 months)
2	LEGAL DESCRIPTION & PLAT OF PROPERTY SUBMITTED FOR COMPLIANCE - 8 1/2" X 11"
2	CERTIFICATE OF COMPLIANCE
	REFERENCE MAPS, Documents, Exhibits, etc. as applicable
\$550.00	PLAN CHECK FEES* * Excessive Plan Checks Will Result in Additional Fees