



SCHEDULE OF FEES FOR FACILITY AND PARK USE/RENTALS

Facility	Youth / Non Profit	Public Use	Non Resident
<u>Lake Community Center (310 W.Graham Ave)</u>			
Auditorium/Gym (Capacity 300)	\$ 20/hr	\$ 55/hr	\$ 65/hr
Kitchen	\$ 5/hr	\$ 5/hr	\$ 5/hr

*No tables or chairs with a minimum of 60 days in advance.

<u>Cultural Center (183. N. Main St)</u>			
Auditorium (Capacity 150)	\$ 20/hr	\$ 55/hr	\$ 65/hr
PA System	NC	\$ 40/rental	\$ 40/rental
Remove Dais/ Stage	NC	\$100/rental	\$100/rental

*Limited chairs, no tables with a minimum of 45 days in advance.

<u>Senior Activity Center (420 E. Lakeshore Dr)</u>			
Memorial Hall (Capacity 75) overflow / patio	\$ 10/hr	\$ 35/hr	\$ 45/hr
Main Room (Capacity 75)	\$ 10/hr	\$ 35/hr	\$ 45/hr

*Limited tables and chairs with a minimum of 30 days in advance.

<u>McVicker Canyon Skate Park (29355 Grand Ave)</u>			
Skate Park (Capacity in park 60)	\$ 60/3 hr	\$ 60/3 hr	\$ 60/3 hr

Skate Park can be reserved for a 1 to 3 hour period for a flat fee for private parties. Skate Park will be supervised and all rules must be followed. For fundraising events, the cost will include an additional fee of \$2 per participant and a minimum of 1 adult chaperone for every 10 students is mandatory. Use is subject to availability, weather permitting with a minimum of 14 days in advance.

<u>Park Permits</u>	NC	NC	NC
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Picnic areas may be permitted for use at no fee and permits are limited to one per park per day. Permits are needed for parties with more than 20 in attendance or if you plan to use an inflatable jumper. Water amusements are not allowed at any City park and inflatable jumpers are limited to one per park per day. There is no electricity available at parks for use and jumper companies must meet city criteria. Permits are issued at the Lake Community Center and do not reserve or guarantee specific areas for use as all park use is first come; we require a minimum of 4 days in advance.

<u>Park Reservation</u>	NC	\$35/4 hour	\$40/4 hour
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Selected areas posted at park sites are available to be reserved for use by private parties. We will post your reservation to hold your space for a 4 hour period. All restrictions listed for Park Permits apply; we require a minimum of 7 days in advance.

<u>Park Rental and Special Event Use</u>	\$200	\$200	\$200
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Parks may be rented for sports tournaments, company picnics, church picnics, public events. The special event rate applies as a flat rate fee. Dependent on the scope of use, a Special Event Application may also be required and additional fees may apply. Additional fees may include security deposit, light use, additional cleaning, police or fire. Groups of more than 60 may be considered a special event. With a minimum of 60 days in advance for private use and 90 days for public event.

General Fees and Requirements

Rental Fees – These fees are based on the number of hours requested for the rental, including set up and clean up time. No refunds on fees if renter exits early and no changes after full payment is made. Balance of fees are due a minimum of 30 days prior to use. All use is subject to availability and minimum notice period.

Overtime Fees – These fees are charged when you stay later than your rental end time. These fees will be deducted from your deposit. Charge is in one hour increments, one hour minimum and a new hour starts at 10 minutes past the hour.

Cleaning Fees – **This is \$350** and covers our cost of cleaning the rented facility after your use. Applicants are required to remove all debris from rental activity including all trash, supplies, decorations, chairs and tables. Fee is negotiable for meeting use.

Refundable Deposit – **This is \$500** and refundable if there is no damage to property during the rental. Damages that occur during the rental period will be charged to the deposit. Use will cancel if deposit is not received by the deadline.

Staff Fee – **This is \$15 per hour** during your rental use and includes staff on sight for all special event use. This fee is negotiable for meeting use. The cost for one staff is included in the Skate Park rental fee.

Security – Is required for attendance of 100 or more or if serving alcohol. Proof of security is required a minimum of 30 days prior to use. Security Company must meet city criteria and use is subject to cancel if proof is not received by the deadline.

Insurance - Is required for all special event rentals and the cost does increase when serving alcohol. This cost is determined by our insurance carrier by quote. Alcohol is not allowed in parks without City Council approval. Park use requires independent insurance.

Alcohol – Beer & wine only, no hard liquor may be served at any special event or private party use in facilities or parks.

Youth or Non Profit – This group is identified as those who can prove status or are known Lake Elsinore youth sports organizations or groups.

Public Use – Private or public use by local Lake Elsinore residents or groups without non- profit status.

Non – Resident – This applies to any public or private use by non residents including youth or non- profit groups if outside Lake Elsinore.