EXHIBIT C

LONG TERM BMP MAINTENANCE PLAN

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Long Term Maintenance Plan Instructions

The Long Term Maintenance Plan is a component of the Operation and Maintenance Agreement for the development or site. One of the purposes of the Long Term Maintenance Plan is to inform property owners about the system components on their properties, so that they will know the locations and maintenance needs of the components and structural BMPs

Using the Schedule Format provided or similar format, the Long-Term Maintenance Plan must include or address the following elements:

- Description and locations of stormwater system components to be inspected, prepared by the engineer. GIS Decimal Degree longitude and latitude coordinates of each BMP to be maintained.

- Schedule of inspections and the techniques used to inspect and maintain the systems to ensure that they are functioning properly as designed. Documentation checklists for each type of BMP including the inspection schedule and potential maintenance items that must be addressed. Templates for checklists are found in this document.

- Where and how the trash, sediment and other pollutants removed from the stormwater system will be disposed.

- Schematics of BMPs located on the site.

- Person(s) and phone number(s) of who will be responsible for inspection and maintenance. If the organization that will be responsible is yet to be organized, list the name, address and phone number of the person or entity with interim responsibility.

- Provisions for permanent access and maintenance easements.

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SAMPLE TABLE FOR LONG TERM MAINTENANCE PLAN

POST CONSTRUCTION BMP LONG TERM MAINTENANCE SCHEDULE						
TYPE OF BMP	LOCATION (see attached site plan)	INSPECTION FREQUENCY	MAINTENANCE FREQUENCY	POLLUTANT DISPOSAL METHOD	O&M RESPONSIBLE PERSON	
					NAME	PHONE #
Floguard Catch Basin Insert (1)(2)	Catch basins on Riverside Dr & Walnut (3)	Monthly and after Rain Events	Min. Annually. Additional cleaning as needed	Trash & vegetation – CR&R / Filter – as hazardous waste	John Smith	951-674-4445
Bioretention swale (1)	Along Riverside Drive (3)	Monthly and after Rain Events	Min monthly, with remediation as needed	Landfill as hazardous waste	Tim Jones	951-777-1542

(1) See attached manufacturer data sheets
(2) Access easement to Boos recorded 5-21-13, #234561 – copy attached
(3) See attached site plan

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STORMWATER STRUCTURAL BMP INSPECTION CHECKLIST TEMPLATES

(COMPONENT OF LONG-TERM MAINTENANCE PLAN)

- ANNUAL CERTIFICATION FORM
- WATER QUALITY DETENTION BASIN
- CONSTRUCTED WETLANDS
- BIORETENTION
- SAND FILTER
- INFILTRATION TRENCH
- ENHANCED SWALE/GRASS CHANNEL/FILTER STRIP
- BUFFERS
- PROPRIETARY BMP
- GREEN ROOF
- PERMEABLE PAVEMENT

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CITY OF LAKE ELSINORE

ANNUAL WATER QUALITY MANAGEMENT PLAN
FACILITY CERTIFICATION

Complete one form for each water quality facility or facility type (ex. all catch basins on one form, separate form for each water quality basin) – if additional forms are needed contact rthompson@lake-elsinore.org or make copies using this form as a master. Return completed form(s) with Civil Engineer's Certification and/or direct questions to Rita Thompson, Engineering Division, City of Lake Elsinore by ***JULY 1st****.*

1. Facility Information:

Facility/Project Name: _____

Facility/Project Address: _____

Owner/Operator Name(s): _____

Mailing Address: _____

City/State/Zip: _____

Telephone No./Email.: P:_____/ EM: _____

2. Water Quality Facility Information:

Water Quality Facility Type (circle one):

BASIN - Detention Bioretention Retention Regional Detention DeSilting

OTHER - Infiltration Trench BioSwale Vegetated Swale Catch Basin Inserts Underground Detention/Infiltration

Proprietary - _____

Water Quality Facility Location on Site:

Provide either a copy of site plan highlighting location of water quality facility or decimal degree longitude (-117.123456) and latitude (33.123456) - not required for catch basin inserts.

Longitude: _____ Latitude: _____

3. Facility Inspections: Summarize below and/or attach separate documentation of inspections performed during the past year:

Date: _____ / Results/Cleanout:_____

Date: _____ / Results/Cleanout: _____

Date: _____ / Results/Cleanout:_____

Date: _____ / Results/Cleanout:_____

Attach a separate sheet for additional inspections and/or results of inspections as needed.

4. Certification:

I, being a Registered Professional Engineer in California, do hereby certify that to the best of my knowledge and belief based upon personal observation that the above facility approved under the Water Quality Management Plan / SWPPP is clear of debris and operational as of _____.
date

_____
Signature / RCE License No. / Expiration Date

Seal

_____
Name - please print or type

Firm or Agency: _____

Address: _____ / City/State/Zip: _____

Telephone _____Email: _____

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CITY OF LAKE ELSINORE
DREAM EXTREME

Detention Basin Inspections and Maintenance Checklist

Site Name: Owner Change since last inspection? Y ☐ N ☐

Location:

Owner Name:

Address: Phone Number

Site Status:

Date: Time: Site conditions:

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency.*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Embankment and Emergency Spillway				
Vegetation healthy?	A / M / **S**			
Erosion on embankment?	A / M / **S**			
Animal burrows in embankment?	A / M / **S**			
Cracking, sliding, bulging of dam?	A / M / **S**			
Drains blocked or not functioning?	A / M / **S**			
Leaks or seeps on embankment?	A / M / **S**			
Emergency spillway obstructed?	A / M / **S**			
Slope protection failure functional?	A / M / **S**			
Erosion in/around emergency spillway?	A / M / **S**			
Other (describe)	A / M / **S**			
Riser and Principal Spillway				
Low-flow orifice functional?	A / M / **S**			
Trash rack (Debris removal needed? Corrosion noted?)	A / M / **S**			
Sediment buildup in riser?	A / M / S			
Concrete/masonry condition (Cracks or displacement? Spalling?)	A / M / S			
Metal pipe in good condition?	A / M / S			
Control valve operation?	A / M / S			
Pond drain valve operation?	A / M / S			
Outfall channels function, not eroding?	A / M / S			
Other (describe)	A / M / S			
Sediment Forebays				
Sedimentation description				
Sediment cleanout needed (over 50% full)?	A / M / **S**			

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Permanent Pool Areas (if applicable)				
Undesirable vegetation growth?	A / **M** / S			
Visible pollution?	A / **M** / S			
Shoreline erosion?	A / **M** / S			
Erosion at outfalls into pond?	A / **M** / S			
Headwalls and endwalls in good condition?	A / **M** / S			
Encroachment into pond or easement area by other activities?	A / **M** / S			
Evidence of sediment accumulation?	**A** / M / S			
Dry Pond Areas (if applicable)				
Vegetation adequate?	A / **M** / S			
Undesirable vegetation or woody plant growth?	A / **M** / S			
Excessive sedimentation?	**A** / M / S			
Hazards				
Have there been complaints from residents?	A / **M** / S			
Public hazards noted?	A / **M** / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Constructed Wetlands
Inspections and Maintenance Checklist

Site Name: Owner Change since last inspection? Y ☐ N ☐

Location:

Owner Name:

Address: Phone Number

Site Status:

Date: Time: Site conditions:

Constructed Wetland Type:

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency.*

Inspection Items	**Inspection Frequency**	**Inspected? (Yes/No)**	**Maintenance Needed? (Yes/No)**	**Comments/Description**
Embankment and Emergency Spillway				
Vegetation healthy?	**A** / M / **S**			
Erosion on embankment?	**A** / M / **S**			
Animal burrows in embankment?	**A** / M / **S**			
Cracking, sliding, bulging of dam?	**A** / M / **S**			
Drains blocked or not functioning?	**A** / M / **S**			
Leaks or seeps on embankment?	**A** / M / **S**			
Emergency spillway obstructed?	**A** / M / **S**			
Slope protection failure functional?	**A** / M / **S**			
Erosion in/around emergency spillway?	**A** / M / **S**			
Other (describe)	**A** / M / **S**			
Riser and Principal Spillway			(describe type: concrete pipe, slotted weir, channel, etc.)	
Low-flow orifice functional?	**A** / M / **S**			
Trash rack (Debris removal needed? Corrosion noted?)	**A** / M / **S**			
Sediment buildup in riser?	**A** / M / S			
Concrete/masonry condition (Cracks or displacement? Spalling?)	**A** / M / S			
Metal pipe in good condition?	**A** / M / S			
Control valve operation?	**A** / M / S			
Pond drain valve operation?	**A** / M / S			
Outfall channels function, not eroding?	**A** / M / S			
Other (describe)	**A** / M / S			
Sediment Forebays				
Sedimentation description				
Sediment cleanout needed (over 50% full)?	**A** / M / **S**			

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Constructed Wetland Ponding Areas (if applicable)				
Wetland vegetation present and healthy?	A / **M** / S			
Vegetation removal needed?	A / **M** / S			
Floatable debris removal needed?	A / **M** / S			
Shoreline problem?	A / **M** / S			
Erosion at outfalls into pond?	A / **M** / S			
Headwalls and endwalls in good condition?	A / **M** / S			
Encroachment into pond or easement area?	**A** / M / S			
Hazards				
Have there been complaints from residents?	A / **M** / S			
Public hazards noted?	A / **M** / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Bioretention
Inspections and Maintenance Checklist

Site Name: _____ Owner Change since last inspection? Y ☐ N ☐

Location: _____

Owner Name: _____

Address: _____ Phone Number _____

Site Status: _____

Date: _____ Time: _____ Site conditions: _____

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Treatment Area				
Treatment area free of debris?	A / **M** / S			
Inlets and Outlets unobstructed?	A / **M** / S			
Is there standing water longer than 24 hours after a storm event?	A / M / **S**			
Evidence of erosion?	A / **M** / **S**			
Vegetation				
Surrounding area fully stabilized? (no evidence of material eroding into Bioretention area)	**A** / M / S			
Grass height not more than 6 inches?	A / **M** / S			
Plant height not less than design water depth?	**A** / M / S			
Plant composition according to approved plan?	**A** / M / S			
Vegetation overgrown?	**A** / M / S			
Other				
Hazards				
Have there been complaints from residents?	A / **M** / S			
Public hazards noted?	A / **M** / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their

completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Sand Filter
Inspections and Maintenance Checklist

Site Name: _____ Owner Change since last inspection? Y ☐ N ☐

Location: _____

Owner Name: _____

Address: _____ Phone Number _____

Site Status: _____

Date: _____ Time: _____ Site conditions: _____

Sand Filter Type: Perimeter Filter ____ Underground Filter ____ Above Ground Filter ____

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Debris Removal				
Sand filter free of debris?	A / **M** / S			
Inlets and Outlets free of debris?	A / **M** / S			
Vegetation				
Surrounding area fully stabilized? (no evidence of material eroding into sand filter)	**A** / M / S			
Water Retention (where required)				
Water holding chambers at normal pool?	A / **M** / S			
Evidence of erosion?				
Sediment Deposition				
Filtration chamber free of sediments?	**A** / M / S			
Sedimentation chamber not more than 50% full?	**A** / M / S			
Structural Components				
Any evidence of structural deterioration?	**A** / M / S			
Grates in good condition?	**A** / M / S			
Spalling or cracking of structural parts?	**A** / M / S			
Outlet/Overflow Spillway	**A** / M / S			
Other				
Noticeable odors?	**A** / M / S			
Evidence of flow bypassing facility?	**A** / M / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Infiltration Trench
Inspections and Maintenance Checklist

Site Name: Owner Change since last inspection? Y ☐ N ☐

Location:

Owner Name:

Address: Phone Number

Site Status:

Date: Time: Site conditions:

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Debris Removal				
Trench surface clear of debris?	A / **M** / S			
Inlets / inflow pipes free of debris?	A / **M** / S			
Overflow spillway clear of debris?	A / **M** / S			
Vegetation				
Mowing done when necessary?	A / **M** / S			
Fertilizer per specification?	A / **M** / S			
Any evidence of erosion?	A / **M** / S			
Contributing drainage area stabilized?	A / **M** / S			
Dewatering)				
Trench dewaters between storms?	A / **M** / S			
Sediment traps, forebays, or pretreatment swales				
Obviously trapping sediment?	**A** / M / S			
Greater than 50% of original storage volume remaining?	**A** / M / S			
Sediment removal of trench				
Any evidence of sedimentation in trench?	**A** / M / S			
Does sediment accumulation currently require removal?	**A** / M / S			
Inlets				
Good condition (no need for repair)?	**A** / M / S			
Any evidence of erosion?	**A** / M / S			
Outlets/overflow spillway				
Good Condition (no need for repair)?	**A** / M / S			
Any evidence of erosion?	**A** / M / S			

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Aggregate repairs				
Surface of aggregate clean?	**A** / M / S			
Top layer of stone in need of replacement?	**A** / M / S			
Trench in need of rehabilitation?	**A** / M / S			
Observation wells				
Evidence of clogging (failure to percolate)?	A / **M** / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Enhanced Swales / Grass Channels / Filter Strips
Inspections and Maintenance Checklist

Site Name: _____ Owner Change since last inspection? Y ☐ N ☐

Location: _____

Owner Name: _____

Address: _____ Phone Number _____

Site Status: _____

Date: _____ Time: _____ Site conditions: _____

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Debris Removal				
Facility and adjacent area free of debris?	A / **M** / S			
Inlets and Outlets free of debris?	A / **M** / S			
Any dumping of yard wastes into facility?	A / **M** / S			
Litter (branches) removed?	A / **M** / S			
Vegetation				
Surrounding area fully stabilized? (no evidence of material eroding into sand filter)	A / **M** / S			
Grass mowed?	A / **M** / S			
Plant height not less than design water depth?	A / **M** / S			
Fertilized per specification?	A / **M** / S			
Plan composition according to approved plan?	A / **M** / S			
Unauthorized or inappropriate plantings?	A / **M** / S			
Plants healthy? (no diseased or dying vegetation)	A / **M** / S			
Evidence of plants stressed from inadequate watering?	A / **M** / S			
Filtration Capacity				
Clogging from oil or grease?	A / **M** / S			
Facility dewaters between storms?	A / **M** / S			
Water Retention (where required)				
Water holding chambers at normal pool?	A / **M** / S			
Evidence of erosion?				
Inspection Items	**Inspection Frequency**	**Inspected? (Yes/No)**	**Maintenance Needed? (Yes/No)**	**Comments/Description**

Check dams and energy dissipators/sumps				
Any evidence of sedimentation built up?	A / M / **S**			
Are sumps grater than 50% full of sediment?	A / M / **S**			
Any evidence of erosion and down stream toe of drop structures?	A / M / **S**			
Sediment Deposition				
Swale clean of sediments?	A / M / S			
Sediment not more than 20% of swale design depth?	A / M / S			
Outlet/Overflow Spillway				
In good condition?	A / M / S			
Any evidence of erosion?	A / M / S			
Any evidence of blockages?	A / M / S			
Has facility been filled or blocked inappropriately?	A / M / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Buffers
Inspections and Maintenance Checklist

Site Name: _____ Owner Change since last inspection? Y ☐ N ☐

Location: _____

Owner Name: _____

Address: _____ Phone Number _____

Site Status: _____

Date: _____ Time: _____ Site conditions: _____

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Vegetation				
Mowing done when necessary?	A / **M** / S			
Surrounding area fully stabilized? (no evidence of eroding material into buffer)?	A / **M** / S			
Vegetation healthy?	A / **M** / S			
Level Spreader				
Vegetation is healthy?	A / **M** / S			
Lip of spreader shows no signs of erosion?	A / **M** / S			
Sediment noted in spreader?	A / **M** / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Proprietary BMP
Inspections and Maintenance Checklist

Site Name: Owner Change since last inspection? Y ☐ N ☐

Location:

Owner Name:

Address: Phone Number

Site Status:

Date: Time: Site conditions:

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *= recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Debris Removal				
Adjacent area free of debris?	A / **M** / S			
Inlets and Outlets free of debris?	A / **M** / S			
Facility (internally) free of debris?	A / **M** / S			
Vegetation				
Surroundng area fully stabilized? (no evidence of material eroding into sand filter)	**A** / M / S			
Grass mowed?	A / **M** / S			
Water Retention (where required)				
Water holding chambers at normal pool?	A / **M** / S			
Evidence of erosion?	A / **M** / S			
Sediment Deposition				
Filtration chamber free of sediments?	**A** / M / S			
Sedimentation chamber not more than 50% full?	**A** / M / S			
Structural Components				
Any evidence of structural deterioration?	**A** / M / S			
Grates in good condition?	**A** / M / S			
Spalling or cracking of structural parts?	**A** / M / S			
Outlet/Overflow Spillway	**A** / M / S			
Other				
Noticeable odors?	**A** / M / S			
Any evidence of filter(s) clogging?	A / **M** / S			
Evidence of flow bypassing facility?	**A** / M / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Green Roof Inspections and Maintenance Checklist

Site Name: Owner Change since last inspection? Y ☐ N ☐

Location:

Owner Name:

Address: Phone Number

Site Status:

Date: Time: Site conditions:

Green Roof Type: Extensive Roof Cover ☐ Intensive Roof Garden ☐

Inspection Frequency Key: A=annual; M=monthly; S=after major storms; G=monthly during April-September growing season
***BOLD** = recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Debris Removal				
Gutter inlets blocked by plan debris/trash or plant growth hindered by debris?	A / **M** / S / G			
Inlets and Outlets free of debris?	A / **M** / S			
Vegetation				
Any evidence of additional irrigation needs?	A / M / S / **G**			
Fallen leaves/debris interfering with plant health?	A / **M** / S / G			
Any dead plants to be replaced?	A / **M** / S / G			
Any need for weeding/mowing/trimming?	A / M / S / **G**			
Soil Substrate/Growing Medium				
Any evidence of wind/water erosion?	**A** / M / S / G			
Structural Components				
Any evidence of structural deterioration?	**A** / M / S / G			
Load-bearing walls in good condition?	**A** / M / S / G			
Spalling or cracking of structural parts?	**A** / M / S / G			
Access/maintenance routes maintained and free of debris?	A / **M** / S / G			
Other				
Any locations of standing water that may harbor insect infestations?	A / M / **S** / G			
	A / M / S / G			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

CITY OF LAKE ELSINORE
DREAM EXTREME

Permeable Pavement
Inspections and Maintenance Checklist

Site Name: Owner Change since last inspection? Y ☐ N ☐

Location:

Owner Name:

Address: Phone Number

Site Status:

Date: Time: Site conditions:

Inspection Frequency Key: A=annual; M=monthly; S=after major storms. ***BOLD*** *recommended frequency*

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
Pavement Area				
Pavement area free of debris?	A / **M** / S			
Inlets and Outlets unobstructed?	A / **M** / S			
Is any water standing after a storm event?	A / M / **S**			
Any evidence of clogged pores that require vacuum-sweeping?	A / **M** / S			
Access to pervious pavement (egress and ingress routes) safe and efficient?	A / **M** / S			
Vegetation				
Adjacent area fully stabilized (no evidence of eroding material into or from pervious pavement area)?	**A** / M / S			
Any noticeable irrigation needs?	A / **M** / S			
Fallen leaves/plant debris collecting in paving area?	A / **M** / S			
Grass height over 4 inches?	A / **M** / S			
Vegetation health affected by oil/grease from vehicles?	**A** / M / S			
Other	**A** / M / S			
Hazards				
Obstructions or debris affecting overflows/emergency spillway?	A / **M** / S			
Load-bearing capability of pavement intact?	A / **M** / S			

Inspector Comments: _____

_____

_____

_____

Overall Condition of Facility: ☐: Acceptable ☐ Unacceptable

If any of the above Inspection items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____

Inspected by: (signature) _____

Inspected by: (printed) _____

Appendix 10: Educational Materials

BMP Fact Sheets, Maintenance Guidelines and Other End-User BMP Information

Building & Grounds Maintenance SC-41

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Targeted Constituents

Sediment	✓
Nutrients	✓
Trash	✓
Metals	✓
Bacteria	✓
Oil and Grease	✓
Organics	✓
Oxygen Demanding	✓

Description

Stormwater runoff from building and grounds maintenance activities can be contaminated with toxic hydrocarbons in solvents, fertilizers and pesticides, suspended solids, heavy metals, and abnormal pH. Utilizing the following protocols will prevent or reduce the discharge of pollutants to stormwater from building and grounds maintenance activities by washing and cleaning up with as little water as possible, following good landscape management practices, preventing and cleaning up spills immediately, keeping debris from entering the storm drains, and maintaining the stormwater collection system.

Approach

Pollution Prevention

- Switch to non-toxic chemicals for maintenance when possible.
- Choose cleaning agents that can be recycled.
- Encourage proper lawn management and landscaping, including use of native vegetation.
- Encourage use of Integrated Pest Management techniques for pest control.
- Encourage proper onsite recycling of yard trimmings.
- Recycle residual paints, solvents, lumber, and other material as much as possible.

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Suggested Protocols

Pressure Washing of Buildings, Rooftops, and Other Large Objects

- In situations where soaps or detergents are used and the surrounding area is paved, pressure washers must use a waste water collection device that enables collection of wash water and associated solids. A sump pump, wet vacuum or similarly effective device must be used to collect the runoff and loose materials. The collected runoff and solids must be disposed of properly.
- If soaps or detergents are not used, and the surrounding area is paved, wash water runoff does not have to be collected but must be screened. Pressure washers must use filter fabric or some other type of screen on the ground and/or in he catch basin to trap the particles in wash water runoff.
- If you are pressure washing on a grassed area (with or without soap), runoff must be dispersed as sheet flow as much as possible, rather than as a concentrated stream. The wash runoff must remain on the grass and not drain to pavement. Ensure that this practice does not kill grass.

Landscaping Activities

- Do not apply any chemicals (insecticide, herbicide, or fertilizer) directly to surface waters, unless the application is approved and permitted by the state.
- Dispose of grass clippings, leaves, sticks, or other collected vegetation as garbage, or by composting. Do not dispose of collected vegetation into waterways or storm drainage systems.
- Use mulch or other erosion control measures on exposed soils.
- Check irrigation schedules so pesticides will not be washed away and to minimize non-stormwater discharge.

Building Repair, Remodeling, and Construction

- Do not dump any toxic substance or liquid waste on the pavement, the ground, or toward a storm drain.
- Use ground or drop cloths underneath outdoor painting, scraping, and sandblasting work, and properly dispose of collected material daily.
- Use a ground cloth or oversized tub for activities such as paint mixing and tool cleaning.
- Clean paint brushes and tools covered with water-based paints in sinks connected to sanitary sewers or in portable containers that can be dumped into a sanitary sewer drain. Brushes and tools covered with non-water-based paints, finishes, or other materials must be cleaned in a manner that enables collection of used solvents (e.g., paint thinner, turpentine, etc.) for recycling or proper disposal.

- Use a storm drain cover, filter fabric, or similarly effective runoff control mechanism if dust, grit, wash water, or other pollutants may escape the work area and enter a catch basin. The containment device(s) must be in place at the beginning of the work day, and accumulated dirty runoff and solids must be collected and disposed of before removing the containment device(s) at the end of the work day.
- If you need to de-water an excavation site, you may need to filter the water before discharging to a catch basin or off-site. In which case you should direct the water through hay bales and filter fabric or use other sediment filters or traps.
- Store toxic material under cover with secondary containment during precipitation events and when not in use. A cover would include tarps or other temporary cover material.

Mowing, Trimming, and Planting

- Dispose of leaves, sticks, or other collected vegetation as garbage, by composting or at a permitted landfill. Do not dispose of collected vegetation into waterways or storm drainage systems.
- Use mulch or other erosion control measures when soils are exposed.
- Place temporarily stockpiled material away from watercourses and drain inlets, and berm or cover stockpiles to prevent material releases to the storm drain system.
- Consider an alternative approach when bailing out muddy water; do not put it in the storm drain, pour over landscaped areas.
- Use hand or mechanical weeding where practical.

Fertilizer and Pesticide Management

- Follow all federal, state, and local laws and regulations governing the use, storage, and disposal of fertilizers and pesticides and training of applicators and pest control advisors.
- Follow manufacturers' recommendations and label directions. Pesticides must never be applied if precipitation is occuring or predicted. Do not apply insecticides within 100 feet of surface waters such as lakes, ponds, wetlands, and streams.
- Use less toxic pesticides that will do the job, whenever possible. Avoid use of copper-based pesticides if possible.
- Do not use pesticides if rain is expected.
- Do not mix or prepare pesticides for application near storm drains.
- Use the minimum amount needed for the job.
- Calibrate fertilizer distributors to avoid excessive application.
- Employ techniques to minimize off-target application (e.g. spray drift) of pesticides, including consideration of alternative application techniques.

- Apply pesticides only when wind speeds are low.
- Work fertilizers into the soil rather than dumping or broadcasting them onto the surface.
- Irrigate slowly to prevent runoff and then only as much as is needed.
- Clean pavement and sidewalk if fertilizer is spilled on these surfaces before applying irrigation water.
- Dispose of empty pesticide containers according to the instructions on the container label.
- Use up the pesticides. Rinse containers, and use rinse water as product. Dispose of unused pesticide as hazardous waste.
- Implement storage requirements for pesticide products with guidance from the local fire department and County Agricultural Commissioner. Provide secondary containment for pesticides.

Inspection

- Inspect irrigation system periodically to ensure that the right amount of water is being applied and that excessive runoff is not occurring. Minimize excess watering, and repair leaks in the irrigation system as soon as they are observed.

Training

- Educate and train employees on use of pesticides and in pesticide application techniques to prevent pollution.
- Train employees and contractors in proper techniques for spill containment and cleanup.
- Be sure the frequency of training takes into account the complexity of the operations and the nature of the staff.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Keep your Spill Prevention Control and countermeasure (SPCC) plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Alternative pest/weed controls may not be available, suitable, or effective in many cases.

Requirements

Costs

- Overall costs should be low in comparison to other BMPs.

Maintenance

- Sweep paved areas regularly to collect loose particles, and wipe up spills with rags and other absorbent material immediately, do not hose down the area to a storm drain.

Supplemental Information

Further Detail of the BMP

Fire Sprinkler Line Flushing

Building fire sprinkler line flushing may be a source of non-stormwater runoff pollution. The water entering the system is usually potable water though in some areas it may be non-potable reclaimed wastewater. There are subsequent factors that may drastically reduce the quality of the water in such systems. Black iron pipe is usually used since it is cheaper than potable piping but it is subject to rusting and results in lower quality water. Initially the black iron pipe has an oil coating to protect it from rusting between manufacture and installation; this will contaminate the water from the first flush but not from subsequent flushes. Nitrates, poly-phosphates and other corrosion inhibitors, as well as fire suppressants and antifreeze may be added to the sprinkler water system. Water generally remains in the sprinkler system a long time, typically a year, between flushes and may accumulate iron, manganese, lead, copper, nickel and zinc. The water generally becomes anoxic and contains living and dead bacteria and breakdown products from chlorination. This may result in a significant BOD problem and the water often smells. Consequently dispose fire sprinkler line flush water into the sanitary sewer. Do not allow discharge to storm drain or infiltration due to potential high levels of pollutants in fire sprinkler line water.

References and Resources

California's Nonpoint Source Program Plan http://www.swrcb.ca.gov/nps/index.html

King County - ftp://dnr.metrokc.gov/wlr/dss/spcm/Chapter%203.PDF

Orange County Stormwater Program
http://www.ocwatersheds.com/StormWater/swp_introduction.asp

Mobile Cleaners Pilot Program: Final Report. 1997. Bay Area Stormwater Management Agencies Association (BASSMA) http://www.basmaa.org/

Pollution from Surface Cleaning Folder. 1996. Bay Area Stormwater Management Agencies Association (BASMAA) http://www.basmaa.org/

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP) -
http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf

Drainage System Maintenance SC-44

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize

Description

As a consequence of its function, the stormwater conveyance system collects and transports urban runoff and stormwater that may contain certain pollutants. The protocols in this fact sheet are intended to reduce pollutants reaching receiving waters through proper conveyance system operation and maintenance.

Targeted Constituents

Sediment	✓
Nutrients	
Trash	✓
Metals	
Bacteria	✓
Oil and Grease	
Organics	

Approach

Pollution Prevention

Maintain catch basins, stormwater inlets, and other stormwater conveyance structures on a regular basis to remove pollutants, reduce high pollutant concentrations during the first flush of storms, prevent clogging of the downstream conveyance system, restore catch basins' sediment trapping capacity, and ensure the system functions properly hydraulically to avoid flooding.

Suggested Protocols

Catch Basins/Inlet Structures

- Staff should regularly inspect facilities to ensure compliance with the following:
  - Immediate repair of any deterioration threatening structural integrity.
  - Cleaning before the sump is 40% full. Catch basins should be cleaned as frequently as needed to meet this standard.
  - Stenciling of catch basins and inlets (see SC34 Waste Handling and Disposal).

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- Clean catch basins, storm drain inlets, and other conveyance structures before the wet season to remove sediments and debris accumulated during the summer.
- Conduct inspections more frequently during the wet season for problem areas where sediment or trash accumulates more often. Clean and repair as needed.
- Keep accurate logs of the number of catch basins cleaned.
- Store wastes collected from cleaning activities of the drainage system in appropriate containers or temporary storage sites in a manner that prevents discharge to the storm drain.
- Dewater the wastes if necessary with outflow into the sanitary sewer if permitted. Water should be treated with an appropriate filtering device prior to discharge to the sanitary sewer. If discharge to the sanitary sewer is not allowed, water should be pumped or vacuumed to a tank and properly disposed. Do not dewater near a storm drain or stream.

Storm Drain Conveyance System

- Locate reaches of storm drain with deposit problems and develop a flushing schedule that keeps the pipe clear of excessive buildup.
- Collect and pump flushed effluent to the sanitary sewer for treatment whenever possible.

Pump Stations

- Clean all storm drain pump stations prior to the wet season to remove silt and trash.
- Do not allow discharge to reach the storm drain system when cleaning a storm drain pump station or other facility.
- Conduct routine maintenance at each pump station.
- Inspect, clean, and repair as necessary all outlet structures prior to the wet season.

Open Channel

- Modify storm channel characteristics to improve channel hydraulics, increase pollutant removals, and enhance channel/creek aesthetic and habitat value.
- Conduct channel modification/improvement in accordance with existing laws. Any person, government agency, or public utility proposing an activity that will change the natural (emphasis added) state of any river, stream, or lake in California, must enter into a Steam or Lake Alteration Agreement with the Department of Fish and Game. The developer-applicant should also contact local governments (city, county, special districts), other state agencies (SWRCB, RWQCB, Department of Forestry, Department of Water Resources), and Federal Corps of Engineers and USFWS.

Illicit Connections and Discharges

- Look for evidence of illegal discharges or illicit connections during routine maintenance of conveyance system and drainage structures:
  - Is there evidence of spills such as paints, discoloring, etc?

- Are there any odors associated with the drainage system?
- Record locations of apparent illegal discharges/illicit connections?
- Track flows back to potential dischargers and conduct aboveground inspections. This can be done through visual inspection of upgradient manholes or alternate techniques including zinc chloride smoke testing, fluorometric dye testing, physical inspection testing, or television camera inspection.
- Eliminate the discharge once the origin of flow is established.

- Stencil or demarcate storm drains, where applicable, to prevent illegal disposal of pollutants. Storm drain inlets should have messages such as "Dump No Waste Drains to Stream" stenciled next to them to warn against ignorant or intentional dumping of pollutants into the storm drainage system.
- Refer to fact sheet SC-10 Non-Stormwater Discharges.

Illegal Dumping

- Inspect and clean up hot spots and other storm drainage areas regularly where illegal dumping and disposal occurs.
- Establish a system for tracking incidents. The system should be designed to identify the following:
  - Illegal dumping hot spots
  - Types and quantities (in some cases) of wastes
  - Patterns in time of occurrence (time of day/night, month, or year)
  - Mode of dumping (abandoned containers, "midnight dumping" from moving vehicles, direct dumping of materials, accidents/spills)
  - Responsible parties
- Post "No Dumping" signs in problem areas with a phone number for reporting dumping and disposal. Signs should also indicate fines and penalties for illegal dumping.
- Refer to fact sheet SC-10 Non-Stormwater Discharges.

Training

- Train crews in proper maintenance activities, including record keeping and disposal.
- Allow only properly trained individuals to handle hazardous materials/wastes.
- Have staff involved in detection and removal of illicit connections trained in the following:
  - OSHA-required Health and Safety Training (29 CFR 1910.120) plus annual refresher training (as needed).

- OSHA Confined Space Entry training (Cal-OSHA Confined Space, Title 8 and Federal OSHA 29 CFR 1910.146).
- Procedural training (field screening, sampling, smoke/dye testing, TV inspection).

Spill Response and Prevention

- Investigate all reports of spills, leaks, and/or illegal dumping promptly.
- Clean up all spills and leaks using "dry" methods (with absorbent materials and/or rags) or dig up, remove, and properly dispose of contaminated soil.
- Refer to fact sheet SC-11 Spill Prevention, Control, and Cleanup.

Other Considerations (Limitations and Regulations)

- Clean-up activities may create a slight disturbance for local aquatic species. Access to items and material on private property may be limited. Trade-offs may exist between channel hydraulics and water quality/riparian habitat. If storm channels or basins are recognized as wetlands, many activities, including maintenance, may be subject to regulation and permitting.
- Storm drain flushing is most effective in small diameter pipes (36-inch diameter pipe or less, depending on water supply and sediment collection capacity). Other considerations associated with storm drain flushing may include the availability of a water source, finding a downstream area to collect sediments, liquid/sediment disposal, and prohibition against disposal of flushed effluent to sanitary sewer in some areas.
- Regulations may include adoption of substantial penalties for illegal dumping and disposal.
- Local municipal codes may include sections prohibiting discharge of soil, debris, refuse, hazardous wastes, and other pollutants into the storm drain system.

Requirements

Costs

- An aggressive catch basin cleaning program could require a significant capital and O&M budget.
- The elimination of illegal dumping is dependent on the availability, convenience, and cost of alternative means of disposal. The primary cost is for staff time. Cost depends on how aggressively a program is implemented. Other cost considerations for an illegal dumping program include:
  - Purchase and installation of signs.
  - Rental of vehicle(s) to haul illegally-disposed items and material to landfills.
  - Rental of heavy equipment to remove larger items (e.g., car bodies) from channels.
  - Purchase of landfill space to dispose of illegally-dumped items and material.

- Methods used for illicit connection detection (smoke testing, dye testing, visual inspection, and flow monitoring) can be costly and time-consuming. Site-specific factors, such as the level of impervious area, the density and ages of buildings, and type of land use will determine the level of investigation necessary.

Maintenance

- Two-person teams may be required to clean catch basins with vactor trucks.
- Teams of at least two people plus administrative personnel are required to identify illicit discharges, depending on the complexity of the storm sewer system.
- Arrangements must be made for proper disposal of collected wastes.
- Technical staff are required to detect and investigate illegal dumping violations.

Supplemental Information

Further Detail of the BMP

Storm Drain Flushing

Flushing is a common maintenance activity used to improve pipe hydraulics and to remove pollutants in storm drainage systems. Flushing may be designed to hydraulically convey accumulated material to strategic locations, such as an open channel, another point where flushing will be initiated, or the sanitary sewer and the treatment facilities, thus preventing resuspension and overflow of a portion of the solids during storm events. Flushing prevents "plug flow" discharges of concentrated pollutant loadings and sediments. Deposits can hinder the designed conveyance capacity of the storm drain system and potentially cause backwater conditions in severe cases of clogging.

Storm drain flushing usually takes place along segments of pipe with grades that are too flat to maintain adequate velocity to keep particles in suspension. An upstream manhole is selected to place an inflatable device that temporarily plugs the pipe. Further upstream, water is pumped into the line to create a flushing wave. When the upstream reach of pipe is sufficiently full to cause a flushing wave, the inflated device is rapidly deflated with the assistance of a vacuum pump, thereby releasing the backed up water and resulting in the cleaning of the storm drain segment.

To further reduce impacts of stormwater pollution, a second inflatable device placed well downstream may be used to recollect the water after the force of the flushing wave has dissipated. A pump may then be used to transfer the water and accumulated material to the sanitary sewer for treatment. In some cases, an interceptor structure may be more practical or required to recollect the flushed waters.

It has been found that cleansing efficiency of periodic flush waves is dependent upon flush volume, flush discharge rate, sewer slope, sewer length, sewer flow rate, sewer diameter, and population density. As a rule of thumb, the length of line to be flushed should not exceed 700 feet. At this maximum recommended length, the percent removal efficiency ranges between 65-75% for organics and 55-65% for dry weather grit/inorganic material. The percent removal efficiency drops rapidly beyond that. Water is commonly supplied by a water truck, but fire hydrants can also supply water. To make the best use of water, it is recommended that reclaimed water be used or that fire hydrant line flushing coincide with storm sewer flushing.

References and Resources

California's Nonpoint Source Program Plan http://www.swrcb.ca.gov/nps/index.html

Clark County Storm Water Pollution Control Manual
http://www.co.clark.wa.us/pubworks/bmpman.pdf

Ferguson, B.K. 1991. Urban Stream Reclamation, p. 324-322, Journal of Soil and Water Conservation.

King County Storm Water Pollution Control Manual http://dnr.metrokc.gov/wlr/dss/spcm.htm

Oregon Association of Clean Water Agencies. Oregon Municipal Stormwater Toolbox for Maintenance Practices. June 1998.

Santa Clara Valley Urban Runoff Pollution Prevention Program http://www.scvurppp.org

The Storm Water Managers Resource Center http://www.stormwatercenter.net

United States Environmental Protection Agency (USEPA). 2002. Pollution Prevention/Good Housekeeping for Municipal Operations Storm Drain System Cleaning. On line:
http://www.epa.gov/npdes/menuofbmps/poll_16.htm

Outdoor Loading/Unloading SC-30

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

The loading/unloading of materials usually takes place outside on docks or terminals; therefore, materials spilled, leaked, or lost during loading/unloading may collect in the soil or on other surfaces and have the potential to be carried away by stormwater runoff or when the area is cleaned. Additionally, rainfall may wash pollutants from machinery used to unload or move materials. Loading and unloading of material may include package products, barrels, and bulk products. Implementation of the following protocols will prevent or reduce the discharge of pollutants to stormwater from outdoor loading/unloading of materials.

Targeted Constituents

Sediment	✓
Nutrients	✓
Trash	
Metals	✓
Bacteria	
Oil and Grease	✓
Organics	✓
Oxygen Demanding	✓

Approach

Pollution Prevention

- Keep accurate maintenance logs to evaluate materials removed and improvements made.
- Park tank trucks or delivery vehicles in designated areas so that spills or leaks can be contained.
- Limit exposure of materials with the potential to contaminate stormwater.
- Prevent stormwater runon.
- Regularly check equipment for leaks.

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Suggested Protocols

Loading and Unloading – General Guidelines

- Develop an operations plan that describes procedures for loading and/or unloading.
- Do not conduct loading and unloading during wet weather, whenever possible.
- Cover designated loading/unloading areas to reduce exposure of materials to rain.
- A seal or door skirt between delivery vehicles and building can reduce or prevent exposure to rain.
- Design loading/unloading area to prevent stormwater runon which would include grading or berming the area, and positioning roof downspouts so they direct stormwater away from the loading/unloading areas.
- If feasible, load and unload all materials and equipment in covered areas such as building overhangs at loading docks.
- Load/unload only at designated loading areas.
- Use drip pans underneath hose and pipe connections and other leak-prone spots during liquid transfer operations, and when making and breaking connections. Several drip pans should be stored in a covered location near the liquid transfer area so that they are always available, yet protected from precipitation when not in use. Drip pans can be made specifically for railroad tracks. Drip pans must be cleaned periodically, and drip collected materials must be disposed of properly.
- Pave loading areas with concrete instead of asphalt.
- Avoid placing storm drains in the area.
- Grade and/or berm he loading/ unloading area to a drain that is connected to a dead-end sump.

Inspection

- Check loading and unloading equipment regularly for leaks, including valves, pumps, flanges and connections.
- Look for dust or fumes during loading or unloading operations.

Training

- Train employees (e.g. fork lift operators) and contractors on proper spill containment and cleanup.
- Employees trained in spill containment and cleanup should be present during the loading/unloading.
- Train employees in proper handling techniques during liquid transfers to avoid spills.

- Make sure forklift operators are properly trained on loading and unloading procedures.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Keep your spill prevention Control and countermeasure (SPCC) Plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Space, material characteristics and/or time limitations may preclude all transfers from being performed indoors or under cover.

Requirements

Costs

- Should be low except when covering a large loading/unloading area.

Maintenance

- Conduct regular inspections and make repairs as necessary. The frequency of repairs will depend on the age of the facility.
- Check loading and unloading equipment regularly for leaks.
- Regular broom dry-sweeping of area.
- Conduct major clean-out of loading and unloading area and sump prior to October 1 of each year.

Supplemental Information

Further Detail of the BMP

Special Circumstances for Indoor Loading/Unloading of Materials

As appropriate loading or unloading of liquids should occur indoors so that any spills that are not completely retained can be discharged to the sanitary sewer, treatment plant, or treated in a manner consistent with local sewer authorities and permit requirements.

- For loading and unloading tank trucks to above and below ground storage tanks, the following procedures should be used:
  - The area where the transfer takes place should be paved. If the liquid is reactive with the asphalt, Portland cement should be used to pave the area.
  - Transfer area should be designed to prevent runon of stormwater from adjacent areas. Sloping the pad and using a curb, like a speed bump, around the uphill side of the transfer area should reduce run-on.

- Transfer area should be designed to prevent runoff of spilled liquids from the area. Sloping the area to a drain should prevent runoff. The drain should be connected to a dead-end sump or to the sanitary sewer (if allowed). A positive control valve should be installed on the drain.

- For transfer from rail cars to storage tanks that must occur outside, use the following procedures:

  - Drip pans should be placed at locations where spillage may occur, such as hose connections, hose reels, and filler nozzles, Use drip pans when making and breaking connections.

  - Drip pan systems should be installed between the rails to collect spillage from tank cars.

References and Resources

http://www.stormwatercenter.net/

King County - ftp://dnr.metrokc.gov/wlr/dss/spcm/Chapter%203.PDF

Orange County Stormwater Program
http://www.ocwatersheds.com/StormWater/swp_introduction.asp

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP) -
http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf

Waste Handling & Disposal SC-34

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Improper storage and handling of solid wastes can allow toxic compounds, oils and greases, heavy metals, nutrients, suspended solids, and other pollutants to enter stormwater runoff. The discharge of pollutants to stormwater from waste handling and disposal can be prevented and reduced by tracking waste generation, storage, and disposal; reducing waste generation and disposal through source reduction, reuse, and recycling; and preventing run-on and runoff.

Targeted Constituents

Sediment	
Nutrients	
Trash	
Metals	✓
Bacteria	✓
Oil and Grease	✓
Organics	✓

Approach

Pollution Prevention

- Accomplish reduction in the amount of waste generated using the following source controls:
  - Production planning and sequencing
  - Process or equipment modification
  - Raw material substitution or elimination
  - Loss prevention and housekeeping
  - Waste segregation and separation
  - Close loop recycling
- Establish a material tracking system to increase awareness about material usage. This may reduce spills and minimize contamination, thus reducing the amount of waste produced.
- Recycle materials whenever possible.

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Suggested Protocols

General

- Cover storage containers with leak proof lids or some other means. If waste is not in containers, cover all waste piles (plastic tarps are acceptable coverage) and prevent stormwater run-on and runoff with a berm. The waste containers or piles must be covered except when in use.
- Use drip pans or absorbent materials whenever grease containers are emptied by vacuum trucks or other means. Grease cannot be left on the ground. Collected grease must be properly disposed of as garbage.
- Check storage containers weekly for leaks and to ensure that lids are on tightly. Replace any that are leaking, corroded, or otherwise deteriorating.
- Sweep and clean the storage area regularly. If it is paved, do not hose down the area to a storm drain.
- Dispose of rinse and wash water from cleaning waste containers into a sanitary sewer if allowed by the local sewer authority. Do not discharge wash water to the street or storm drain.
- Transfer waste from damaged containers into safe containers.
- Take special care when loading or unloading wastes to minimize losses. Loading systems can be used to minimize spills and fugitive emission losses such as dust or mist. Vacuum transfer systems can minimize waste loss.

Controlling Litter

- Post "No Littering" signs and enforce anti-litter laws.
- Provide a sufficient number of litter receptacles for the facility.
- Clean out and cover litter receptacles frequently to prevent spillage.

Waste Collection

- Keep waste collection areas clean.
- Inspect solid waste containers for structural damage regularly. Repair or replace damaged containers as necessary.
- Secure solid waste containers; containers must be closed tightly when not in use.
- Do not fill waste containers with washout water or any other liquid.
- Ensure that only appropriate solid wastes are added to the solid waste container. Certain wastes such as hazardous wastes, appliances, fluorescent lamps, pesticides, etc., may not be disposed of in solid waste containers (see chemical/ hazardous waste collection section below).

- Do not mix wastes; this can cause chemical reactions, make recycling impossible, and complicate disposal.

Good Housekeeping

- Use all of the product before disposing of the container.
- Keep the waste management area clean at all times by sweeping and cleaning up spills immediately.
- Use dry methods when possible (e.g., sweeping, use of absorbents) when cleaning around restaurant/food handling dumpster areas. If water must be used after sweeping/using absorbents, collect water and discharge through grease interceptor to the sewer.

Chemical/Hazardous Wastes

- Select designated hazardous waste collection areas on-site.
- Store hazardous materials and wastes in covered containers and protect them from vandalism.
- Place hazardous waste containers in secondary containment.
- Make sure that hazardous waste is collected, removed, and disposed of only at authorized disposal areas.
- Stencil or demarcate storm drains on the facility's property with prohibitive message regarding waste disposal.

Run-on/Runoff Prevention

- Prevent stormwater run-on from entering the waste management area by enclosing the area or building a berm around the area.
- Prevent waste materials from directly contacting rain.
- Cover waste piles with temporary covering material such as reinforced tarpaulin, polyethylene, polyurethane, polypropyleneor hypalon.
- Cover the area with a permanent roof if feasible.
- Cover dumpsters to prevent rain from washing waste out of holes or cracks in the bottom of the dumpster.
- Move the activity indoor after ensuring all safety concerns such as fire hazard and ventilation are addressed.

Inspection

- Inspect and replace faulty pumps or hoses regularly to minimize the potential of releases and spills.
- Check waste management areas for leaking containers or spills.

- Repair leaking equipment including valves, lines, seals, or pumps promptly.

Training

- Train staff in pollution prevention measures and proper disposal methods.
- Train employees and contractors in proper spill containment and cleanup. The employee should have the tools and knowledge to immediately begin cleaning up a spill should one occur.
- Train employees and subcontractors in proper hazardous waste management.

Spill Response and Prevention

- Keep your Spill Prevention Control and Countermeasure (SPCC) Plan up-to-date.
- Have an emergency plan, equipment and trained personnel ready at all times to deal immediately with major spills
- Collect all spilled liquids and properly dispose of them.
- Store and maintain appropriate spill cleanup materials in a location known to all near the designated wash area.
- Ensure that vehicles transporting waste have spill prevention equipment that can prevent spills during transport. Spill prevention equipment includes:
  - Vehicles equipped with baffles for liquid waste
  - Trucks with sealed gates and spill guards for solid waste

Other Considerations (Limitations and Regulations)

Hazardous waste cannot be reused or recycled; it must be disposed of by a licensed hazardous waste hauler.

Requirements

Costs

Capital and O&M costs for these programs will vary substantially depending on the size of the facility and the types of waste handled. Costs should be low if there is an inventory program in place.

Maintenance

- None except for maintaining equipment for material tracking program.

Supplemental Information

Further Detail of the BMP

Land Treatment System

Minimize runoff of polluted stormwater from land application by:

- Choosing a site where slopes are under 6%, the soil is permeable, there is a low water table, it is located away from wetlands or marshes, and there is a closed drainage system

- Avoiding application of waste to the site when it is raining or when the ground is saturated with water
- Growing vegetation on land disposal areas to stabilize soils and reduce the volume of surface water runoff from the site
- Maintaining adequate barriers between the land application site and the receiving waters (planted strips are particularly good)
- Using erosion control techniques such as mulching and matting, filter fences, straw bales, diversion terracing, and sediment basins
- Performing routine maintenance to ensure the erosion control or site stabilization measures are working

Examples

The port of Long Beach has a state-of-the-art database for identifying potential pollutant sources, documenting facility management practices, and tracking pollutants.

References and Resources

California's Nonpoint Source Program Plan http://www.swrcb.ca.gov/nps/index.html

Clark County Storm Water Pollution Control Manual
http://www.co.clark.wa.us/pubworks/bmpman.pdf

Solid Waste Container Best Management Practices – Fact Sheet On-Line Resources – Environmental Health and Safety. Harvard University. 2002.

King County Storm Water Pollution Control Manual http://dnr.metrokc.gov/wlr/dss/spcm.htm

Pollution from Surface Cleaning Folder. 1996. Bay Area Stormwater Management Agencies Association (BASMAA). http://www.basmaa.org

Santa Clara Valley Urban Runoff Pollution Prevention Program http://www.scvurppp.org

The Storm Water Managers Resource Center http://www.stormwatercenter.net/

Drain Inserts MP-52

Description

Drain inserts are manufactured filters or fabric placed in a drop inlet to remove sediment and debris. There are a multitude of inserts of various shapes and configurations, typically falling into one of three different groups: socks, boxes, and trays. The sock consists of a fabric, usually constructed of polypropylene. The fabric may be attached to a frame or the grate of the inlet holds the sock. Socks are meant for vertical (drop) inlets. Boxes are constructed of plastic or wire mesh. Typically a polypropylene "bag" is placed in the wire mesh box. The bag takes the form of the box. Most box products are one box; that is, the setting area and filtration through media occur in the same box. Some products consist of one or more trays or mesh grates. The trays may hold different types of media. Filtration media vary by manufacturer. Types include polypropylene, porous polymer, treated cellulose, and activated carbon.

California Experience

The number of installations is unknown but likely exceeds a thousand. Some users have reported that these systems require considerable maintenance to prevent plugging and bypass.

Advantages

- Does not require additional space as inserts as the drain inlets are already a component of the standard drainage systems.
- Easy access for inspection and maintenance.
- As there is no standing water, there is little concern for mosquito breeding.
- A relatively inexpensive retrofit option.

Limitations

Performance is likely significantly less than treatment systems that are located at the end of the drainage system such as ponds and vaults. Usually not suitable for large areas or areas with trash or leaves than can plug the insert.

Design and Sizing Guidelines

Refer to manufacturer's guidelines. Drain inserts come any many configurations but can be placed into three general groups: socks, boxes, and trays. The sock consists of a fabric, usually constructed of polypropylene. The fabric may be attached to a frame or the grate of the inlet holds the sock. Socks are meant for vertical (drop) inlets. Boxes are constructed of plastic or wire mesh. Typically a polypropylene "bag" is placed in the wire mesh box. The bag takes the form of the box. Most box products are

Design Considerations

- Use with other BMPs
- Fit and Seal Capacity within Inlet

Targeted Constituents

- ☑ Sediment
- ☑ Nutrients
- ☑ Trash
- ☑ Metals
- Bacteria
- ☑ Oil and Grease
- ☑ Organics

Removal Effectiveness

See New Development and Redevelopment Handbook-Section 5.

CASQA
CALIFORNIA STORMWATER QUALITY ASSOCIATION

one box; that is, the setting area and filtration through media occurs in the same box. One manufacturer has a double-box. Stormwater enters the first box where setting occurs. The stormwater flows into the second box where the filter media is located. Some products consist of one or more trays or mesh grates. The trays can hold different types of media. Filtration media vary with the manufacturer: types include polypropylene, porous polymer, treated cellulose, and activated carbon.

Construction/Inspection Considerations

Be certain that installation is done in a manner that makes certain that the stormwater enters the unit and does not leak around the perimeter. Leakage between the frame of the insert and the frame of the drain inlet can easily occur with vertical (drop) inlets.

Performance

Few products have performance data collected under field conditions.

Siting Criteria

It is recommended that inserts be used only for retrofit situations or as pretreatment where other treatment BMPs presented in this section area used.

Additional Design Guidelines

Follow guidelines provided by individual manufacturers.

Maintenance

Likely require frequent maintenance, on the order of several times per year.

Cost

- The initial cost of individual inserts ranges from less than $100 to about $2,000. The cost of using multiple units in curb inlet drains varies with the size of the inlet.
- The low cost of inserts may tend to favor the use of these systems over other, more effective treatment BMPs. However, the low cost of each unit may be offset by the number of units that are required, more frequent maintenance, and the shorter structural life (and therefore replacement).

References and Sources of Additional Information

Hrachovec, R., and G. Minton, 2001, Field testing of a sock-type catch basin insert, Planet CPR, Seattle, Washington

Interagency Catch Basin Insert Committee, Evaluation of Commercially-Available Catch Basin Inserts for the Treatment of Stormwater Runoff from Developed Sites, 1995

Larry Walker Associates, June 1998, NDMP Inlet/In-Line Control Measure Study Report

Manufacturers literature

Santa Monica (City), Santa Monica Bay Municipal Stormwater/Urban Runoff Project - Evaluation of Potential Catch basin Retrofits, Woodward Clyde, September 24, 1998

Woodward Clyde, June 11, 1996, Parking Lot Monitoring Report, Santa Clara Valley Nonpoint Source Pollution Control Program.

Cleaning and Maintenance Manual

Curb Inlet Basket / Round Curb Inlet Basket

Maintenance

Maintenance: The filter is designed to allow for the use of vacuum removal of captured materials in the filter basket, serviceable by centrifugal compressor vacuum units without causing damage to the filter or any part of the mounting and attachment hardware during normal cleaning and maintenance. Filters can be cleaned and vacuumed from the manhole-opening. Entering the catch basin to clean the filters is not necessary.

Maintenance Notes:

1. Bio Clean Environmental Services, Inc. recommends cleaning and maintenance of the Curb Inlet Basket a minimum of two to four times per year or following a significant rain event that would potentially accumulate a large amount of debris to the system. The hydrocarbon boom should be replaced a minimum of twice per year or at each service as needed.
2. Any person performing maintenance activities that require entering the catch basin or handle a toxic substance have completed the proper training as required by OSHA.
3. Remove manhole lid to gain access to inlet filter insert. The filter basket should be located directly under the manhole lid. Under normal conditions, cleaning and maintenance of the Curb Inlet Basket will be performed from above ground surface.
4. Special Note: entry into an underground manhole, catch basin and stormwater vault requires training in an approved Confined Space Entry Program.
5. Remove all trash, debris, organics, and sediments collected by the inlet filter insert. Removal of the trash and debris can be done manually or with the use of a vactor truck. Manual removal of debris may be done by lifting the basket from the shelf and pulling the basket from the catch basin and dumping out the collected debris.
6. Any debris located on the shelf system can be either removed from the shelf or can be pushed into the basket and retrieved from basket.
7. Evaluation of the hydrocarbon boom shall be performed at each cleaning. If the boom is filled with hydrocarbons and oils it should be replaced. Removed boom by cutting plastic ties and remove boom. Attach new boom to basket with plastic ties through pre-drilled holes in basket.
8. Place manhole lid back on manhole opening.
9. Transport all debris, trash, organics and sediments to approved facility for disposal in accordance with local and state requirements. The hydrocarbon boom with adsorbed hydrocarbons is considered hazardous waste and need to be handled and disposed of as hazardous material. Please refer to state and local regulations for the proper disposal of used motor oil/filters.
10. Following maintenance and/or inspection, the maintenance operator shall prepare a maintenance/inspection record. The record shall include any maintenance activities performed, amount and description of debris collected, and condition of filter. The owner shall retain the maintenance/inspection record for a minimum of five years from the date of maintenance. These records shall be made available to the governing municipality for inspection upon request at any time.
11. Any toxic substance or item found in the filter is considered as hazardous material can only be handled by a certified hazardous waste trained person (minimum 24-hour hazwoper).

BIO CLEAN
ENVIRONMENTAL SERVICES, INC.

398 Via El Centro, Oceanside, CA 92058
(760 433-7640 Fax (760) 433-3176
www.biocleanenvironmental.com

KEEP RIVERSIDE CLEAN & BEAUTIFUL

teaching, serving and conserving

WARD 2 BEAUTIFICATION PROJECT

Volunteer for Litter Cleanups and Graffiti Abatement

SATURDAY • FEB 6 • 2010

From 8:00 a.m. to 11:00 a.m.

LINCOLN PARK

4261 Park Ave. Riverside, CA 92507

B.Y.O.W.B. - Bring Your Own Water Bottle

... KRCB will provide refills, & all project tools

No sandals or flip-flops; must wear long pants

Receive community service hours

MUST RSVP! SIGN UP NOW TO VOLUNTEER:

Keep Riverside Clean & Beautiful • 3985 University Ave. • Riverside, CA 92501 • fax 951.683.2670

Business/Organization: _____

Name: _____

Address: _____

City: _____ **Zip:** _____

Phone: _____ **Fax:** _____

Email: _____

# of Total Volunteers: _____ **# of Volunteers Under 18:** _____

For project information contact Tijana: 951.683.7100 x212, or tquilici@riverside-chamber.com

For Connections, Information & Access to Business Opportunities

Contact the Greater Riverside Chambers of Commerce at: **951.683.7100**

Keep Riverside Clean & Beautiful is a community program sponsored by the City of Riverside Public Works Department and the Greater Riverside Chambers of Commerce

Our Mission... To instill a sense of community pride by creating partnerships that work toward the beautification of the City

RIVERSIDE COUNTY
ANIMAL SERVICES LOCATIONS:

www.rcdas.org

BLYTHE
16450 West Hobson Way
Blythe, CA 92225
760-921-7857

COACHELLA VALLEY ANIMAL CAMPUS
72-050 Petland Place
Thousand Palms, CA 92276
760-343-3644

RIVERSIDE COUNTY ANIMAL SERVICES
6851 Van Buren Blvd.
Riverside, CA 92509
951-688-4340

OTHER ANIMAL SHELTERS:

ANIMAL CARE CENTER OF INDIO
45-355 Van Buren
Indio, CA 92201
760-391-4138

ANIMAL FRIENDS OF THE VALLEYS
29001 Bastron Avenue
Lake Elsinore, CA 92530
951-674-0618
(Serving incorporated Temecula, Wildomar, Lake Elsinore, Murrieta and Canyon Lake)

MARY S. ROBERTS PET ADOPTION CENTER
6135 Industrial Avenue
Riverside, CA 92504
951-688-4340

RAMONA HUMANE SOCIETY
690 Humane Way
San Jacinto 92586
951-654-8002
(Serving Sun City, Menifee, Romoland and Homeland)

Looking to adopt a pet?
This website is linked to many animal shelters.
www.petfinder.com

To report illegal storm drain disposal, call
1-800-506-2555

Or visit our website at www.rcflood.org

E-mail fcnpdes@rcflood.org

What's the Scoop?

TIPS FOR A HEALTHY PET AND A HEALTHIER ENVIRONMENT

CREATE A HEALTHY ENVIRONMENT in and around your home by following these simple pet practices. Your pet, family and neighbors will appreciate their clean comfortable surroundings.

HOUSEHOLD PETS

We all love our pets, but pet waste is a subject everyone likes to avoid. Pet waste left on trails, sidewalks, streets and grassy areas can be washed into the nearest waterway when it rains. Even if you can't see streams or lakes near you, rainfall (stormwater) or sprinkler runoff can wash pet waste into the storm drains that carry runoff to the nearest streams or lakes untreated. The risk of stormwater contamination increases if pet waste is allowed to accumulate in outdoor animal pen areas or left on sidewalks, streets or driveways.

Pet waste contains nutrients and bacteria. Nutrients can promote the growth of algae in streams and lakes. Algae can cause fish kills and other environmental damage if it is fed too many nutrients. Pet Waste also contains e. Coli and fecal bacteria, which can cause disease in other animals and humans that come in contact with it when swimming or splashing in streams and lakes. Dogs also carry salmonella and giardia, which can make people sick.

Pet waste that is not picked up and properly disposed can also increase vector problems. Flies and other insects are not only attracted to and feed on pet waste, but can also be infected with diseases and spread those diseases to humans and other animals.

WHAT CAN YOU DO?

- SCOOP up pet waste and flush it down the toilet or place in trash can.
- NEVER DUMP pet waste into a storm drain or catch basin.
- USE the complimentary bags or mutt mitts offered in dispensers at local parks.
- CARRY EXTRA BAGS when walking your dog and make them available to other pet owners who are without.
- TEACH CHILDREN how to properly clean up after a pet.
- TELL FRIENDS AND NEIGHBORS about the ill effects of animal waste on the environment. Encourage them to clean up after pets.

Call 1-800-506-2555 TOLL FREE to report illegal dumping to the storm drain, find the dates and times of local Household Hazardous Waste Collection Events, obtain additional information on stormwater problems and solutions, request presentations about stormwater pollution in your child's classroom, or learn about free grasscycling and composting workshops.

Clean and healthy creeks, river, lakes and streams are important to Riverside County. However, equestrian enthusiasts and common outdoor equestrian activities can lead to water pollution, if owners are not careful.

Horse waste and equestrian care products can be washed into streets and storm drains, when residents are not careful. Unlike sanitary sewers (from sinks and toilets), storm drains flow directly (untreated) to our creeks, rivers, lakes and streams.

You would never put animal waste or products into our creeks, river, lakes or streams, so don't let them enter the storm drains. Follow these easy tips to help prevent water pollution while grooming or feeding horses, or constructing a stable.

Resources

Contact your city's storm water representative for any applicable local ordinances.

For more information,
please call the Riverside County's
"Only Rain Down the Storm Drain"
1-800-506-2555
or visit the website at
www.rcflood.org

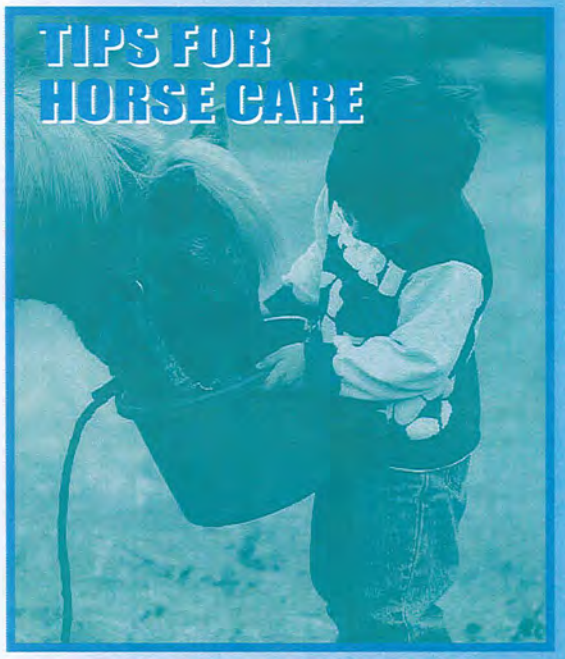
- Report a spill, an illegal storm drain disposal or clogged storm drains.
- Obtain pollution prevention information for Riverside County Residents, Businesses, Developers, Industries and Municipalities.
- Schedule pollution prevention education for adults, groups, or school presentations.
- Locate Household Hazardous Waste Collection Centers.

**FOR SPILL EMERGENCIES,
PLEASE CALL 911**

Riverside County gratefully acknowledges the Orange County Storm Water Program for the information provided in this brochure.

StormWater Pollution

What you should know...



Environmental responsibility begins with **YOU.**

Never allow horse waste or care products to enter the street or storm drain.

Grooming

- Use less-toxic alternatives for grooming. Even biodegradable products can be harmful to humans, marine life and the environment. Follow instructions on the products and clean up spills.
- When washing horses, either allow wash water to seep into the ground or wash in an area that is routed to the sanitary sewer. Do not let wash water enter the storm drain or any bodies of water.
- Conserve water by using a spray nozzle with an automatic shut-off. Turn off the water or kink the hose when not in use.

Pasture Management

- Horse holding areas should be swept or shoveled at least once per day. Never hose down these areas! The waste could end up in a stream or storm drain.

- Paddocks should be cleaned at least twice per week during the rainy season and once per week the rest of the year.

Grazing

- Establish healthy and vigorous pastures with at least three inches of leafy material.
- During rainfall, consider indoor feeding, a practice that keeps manure under a roof and away from runoff.

Collection and Storage

- Store animal waste in a sturdy, seepage-free unit that is enclosed or under cover.
- Line waste pits or trenches with an impermeable layer.
- Do not store manure on-site for more than one week.

Use and Disposal

- Compost soiled bedding and manure. See http://compostingcouncil.org for more information.
- Donate composted material to local greenhouses, nurseries and botanical parks.
- Transport manure to topsoil companies or composting centers.

Facility Design

- If you are constructing or re-building a stable, have your engineer check the County's website at www.ocwatersheds.com for information about facility design.

Remember, good land management protects horse health and water quality. A horse property that is managed well can also prevent disputes with neighbors, attract wildlife and make horse care more enjoyable.

SCOOP THE POOP

Many communities have "Scoop the Poop" laws that govern pet waste cleanup. Some of these laws specifically require anyone who walks an animal off their property to carry a bag, shovel, or scooper. Any waste left by the animal must be cleaned up immediately. CALL YOUR LOCAL CODE ENFORCEMENT OFFICE to find out more about pet waste regulations.

OTHER WAYS TO PROTECT YOUR PETS AND THE ENVIRONMENT

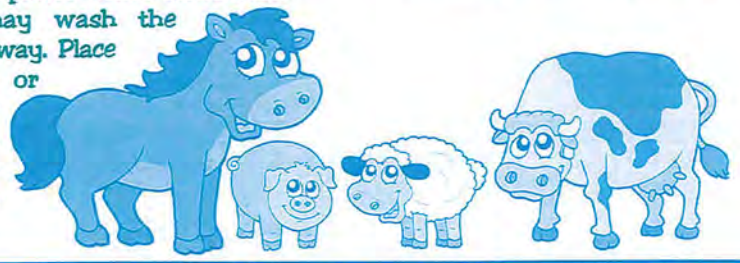
Pets are only one of many sources that contribute to water pollution. However, these other sources of water pollution cannot only harm the environment but also harm your pet. Improperly used or stored lawn fertilizers, pesticides, soaps, grease and vehicle fluids cannot only be washed into local streams and lakes, these chemicals can also harm your pet if they ingest or touch these chemicals. Call 1-800-506-2555 for information regarding how to properly dispose of household hazardous wastes such as these. You can also keep your pets and our environment healthy by properly maintaining your vehicles, and limiting use of pesticides and fertilizers to only the amount that is absolutely needed.

Make sure to not only protect your pets, but to also protect your neighbors pets. NEVER HOSE VEHICLE FLUIDS into the street or gutter. USE ABSORBENT MATERIALS such as cat litter to clean-up spills. SWEEP UP used absorbent materials and place it in the trash.

HORSES AND LIVESTOCK

Fortunate enough to own a horse or livestock? You, too, can play a part in protecting and cleaning up our water resources. The following are a few simple Best Management Practices (BMPs) specifically designed for horses and livestock.

- STORE your manure properly. Do not store unprotected piles of manure in places where stormwater runoff may wash the manure away. Place a cover or tarp over the pile to keep rainwater out.



- BUILD a manure storage facility to protect your pets, property and the environment. These structures usually consist of a concrete pad to protect groundwater and a short wall on one or two sides to make manure handling easier.
- READ the Only Rain Down the Storm Drain brochure titled "Tips for Horse Care" for additional guidance and recommendations. This brochure should be available from your local city office or for download at www.rcflood.org/stormwater.
- KEEP animals out of streams - Horses and livestock can deficate in streams causing stormwater pollution. Livestock and horses in streams can also disturb sensitive habitat and vegetation, causing additional environmental damage. Keep livestock and horses away from streams and use designated stream crossings whenever possible.
- MATERIAL STORAGE SAFETY TIPS Many of the chemicals found in barns require careful handling and proper disposal. When using these chemicals, be certain to follow these common sense guidelines:
  - Buy only what you need.
  - Treat spills of hoof oils like a fuel spill. Use kitty litter to soak up the oil and dispose of it in a tightly sealed plastic bag.
  - Store pesticides in a locked, dry, well-ventilated area.
  - Protect stored fertilizer and pesticides from rain and surface water.

RESOURCE CONSERVATION DISTRICTS CAN HELP

Call 1-800-506-2555 for assistance with locating a local conservation district that can help you properly manage your manure, re-establish healthy pastures, control weeds, or identify appropriate grasses for your soils.

Thank you for doing your part to protect your watershed, the environment, your pets and your community!

STREAM STABILIZATION FACTS

for Home and Property Owners in Riverside County

Homeowners living adjacent to streams, lakes and rivers may be impacted by bank erosion or sediment deposition that can occur due to natural processes or man-made causes. Homeowner efforts to mitigate impacts to their property from erosion or sedimentation can negatively affect native plants and animals, lessen a watercourse's ability to convey storm flows, cause erosion or sedimentation problems on other properties and/or cause flooding. Below is some guidance regarding actions a homeowner should take before attempting to protect their property:

- In some cases, any alteration of a watercourse may be prohibited by local land-use regulations, e.g., a "drainage easement", "flowage easement", "floodplain" or "Environmental Constraint Sheet". You should contact your local City or County building or grading department to determine if these limitations apply to watercourses in or adjacent to your property.

- In cases where alterations are not expressly prohibited, grading, filling or otherwise altering a watercourse - even those that flow intermittently, such as dry washes that only flow when it rains – may require approval from one or more of the following regulating agencies:

REGULATING AGENCY	POTENTIAL REGULATORY PERMIT	WHERE TO CONTACT
Local (City, County) land use authority *	• Grading Permit • Floodplain Review	White pages under City/County Government
California Department of Fish and Game*	• Fish and Game Section 1602 Agreements	www.dfg.ca.gov
US Army Corps of Engineers*	• Clean Water Act Section 404 Permit	www.usace.army.mil
California State Water Resources Control Board*	• Clean Water Act Section 401 Water Quality Certification or Waste Discharge Requirements	www.swrcb.ca.gov

*Fees may be applicable.

- Property owners should **CONTACT EACH REGULATING AGENCY** (listed above) for the necessary approval(s) **BEFORE**:

  1. ***Removing*** soil, rock or plant material from a streambed or the bank of a stream;

(over)

More on Stream Stabilization

2. ***Placing*** any waste, material (dirt, rubble) or structures (dams, revetments) on a stream bank or within a stream;

3. ***Diverting, obstructing, or otherwise modifying*** the bed, channel, or bank of any river, stream or lake;

4. ***Dumping*** *or* ***depositing*** debris, liquid or solid waste, soil, manure or other material that may be conveyed into a wash, stream, river or lake; or

5. ***Armoring*** *or* ***stabilizing*** a stream bank against stream bank erosion.

Some other examples of regulated stream alteration activities include vegetation removal or construction of road crossings or corrals. Property owners are responsible for obtaining all necessary approvals prior to commencing any of the aforementioned activities.

- *The Natural Resources Conservation Service (NRCS)* makes onsite recommendations (currently free of charge) to private land owners for effective erosion control. For help in protecting your property from stream erosion please contact:

NATURAL RESOURCES CONSERVATION SERVICE (NRCS)	**CONTACT**	**PHONE NO.**
Riverside County (West of the San Jacinto Mtns.)	Robert Hewitt	(951) 654-7139
Beaumont and Banning Area	Jim Earsom	(909) 799-7407
Desert Area	Sam Aslam	(760) 347-7658
Blythe	Sam Cobb	(760) 922-3446

- ***YOU*** **can help protect water quality**:
Prevent trash, debris, manure and waste of any kind from washing off home sites and streets into gutters, storm drains and dry watercourses. During storms, these watercourses can convey pollution into more sensitive streams and rivers.

County-wide Service Information

- Household hazardous wastes (oil-based paints, pesticides, antifreeze, motor oil, batteries and fluorescent bulbs) must never be disposed of in or near watercourses. You may find your nearest household hazardous waste disposal site by calling **(800) 304-2226 or on the web at www.rivcowm.org**

- Report illegal grading or dumping in watercourses by contacting your City or County Code Enforcement Department, or call **(800) 506-2555.**

- Report a non-emergency crime such as dumping by contacting your City Police or County Sherriff's Department, or call **(800) 506-2555.**

For more information,
please call the
Riverside County's
"Only Rain Down the Storm Drain"
Pollution Prevention Program
at 1-800-506-2555 or
www.rcflood.org

or

To Report A Sewage Spill:
During normal business hours
(8:00 a.m to 5:00 p.m), call
Riverside County Department of
Environmental Health
at 951-358-5172 or 1-800-304-2226
www.rivcoeh.org

After business hours, on weekends
or holidays, call toll free
1-800-506-2555

For emergencies, dial 911.

www.NOWRA.ORG - A website providing resources and education on the design and maintenance of septic tank systems.

www.epa.gov/owm/septic - Including septic tank information, the Environmental Protection Agency has a large E-vault of environmental information and resources.

The Riverside County "Only Rain Down the Storm Drain" Pollution Prevention Program gratefully acknowledges Orange County's Storm Water Program for their contribution to this brochure.

Stormwater Pollution

What you should know...

Tips for Maintaining a Septic Tank System

Water quality responsibility begins at YOUR front door.

Tips for Maintaining a Septic Tank System

Households that are not served by public sewers usually depend on a septic tank system* to treat and dispose of wastewater. A well designed, installed and regularly maintained septic system can provide years of reliable service. However, when these systems fail to operate properly, significant damage can occur to property and the environment. The homeowner is responsible for these damages and may be subject to fines. Therefore, it is important to follow these simple tips when using a septic tank system:

Conserve Water

The more wastewater produced, the more the soil must absorb. By conserving water, the life of the drain field will be extended and the chance of a system failure is decreased.

Reduce your water use by:

- Using water saving devices
- Repairing leaky faucets and plumbing fixtures
- Reducing toilet reservoir volume or flow
- Taking shorter showers
- Washing only full loads of dishes and laundry
- Limit the number of highwater use activities done at the same time.

Never Flush Harmful Materials Into The Septic Tank

Grease, cooking oils, newspaper, paper towels, rags, coffee grounds, sanitary napkins and cigarettes do not easily decompose in the tank. Chemicals such as solvents, soils, unused prescriptions, over-the-counter medications, paints and pesticides are harmful to the system's operation and may pollute the groundwater. For information on the proper disposal of household hazardous waste, call toll free 1-800-506-2555. Also, never use septic tank additives, commercial septic tank cleaners, yeast, sugar, etc. These products are not necessary and some may be harmful to your system.

Keep Runoff Away From The System

Water from surfaces such as roofs, driveways or patios should be diverted away from the septic tank and drain field area.

Protect The System From Damage

Don't park, pave or put livestock or heavy objects, equipment or machinery over the drainfield. The pressure can compact the soil or damage pipes. Also check your septic system map prior to constructing buildings or a pool on the property. The area over the absorption field and tank should be left undisturbed with only grass on top. Trees or shrubs, which may clog and damage the drain, should be removed from the area.

Keep Records

Chart the location of your septic tank and keep up-to-date service and repair records for future reference.

Inspect The System

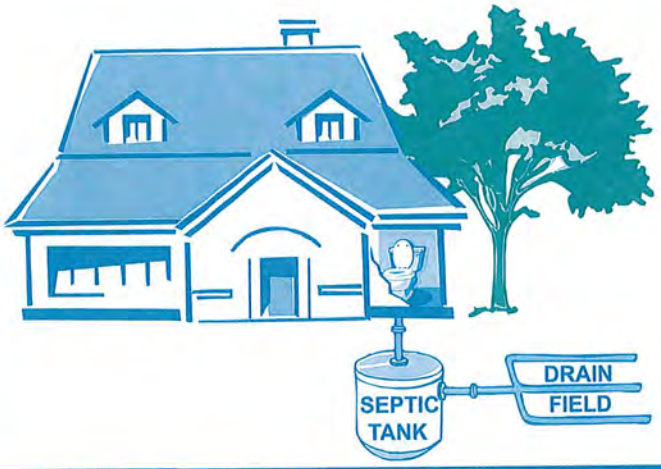
Monitor the system yearly to ensure it is not at an "early warning level." Inspect the drain field and down slope areas for odors, wet spots, or surfacing of sewage. This may be an early indication of a problem with the system. Also, have the system inspected by a licensed septic tank professional every three to five years.

Pump The Tank When Needed

Routine pumping can prevent failures, such as clogging and backup into the home. Never pump full or failing septic systems to the street or storm drain.

Never Enter The Septic Tank

Poisonous gases or the lack of air can be fatal. A certified professional should complete any work to the tank.



* Contact your local collection agency or city for assistance in determining if your home is served by a septic tank.

Saltwater Pools

- Salt water pools, although different from regular pools, are in fact, sanitized using chlorine. A salt-chlorine generator separates the chlorine and sodium molecules in salt and reintroduces them into the pool water. The same harmful effects of chlorine still apply.
- A salt water pool is still maintained with chemicals such as Muriatic acid, soda ash and sodium carbonate to help keep a proper pH, total Alkalinity, Calcium Hardness and Stabilizer levels.

- It may be illegal to discharge salt water to land. The salt may kill plants and the build-up of salt in soil puts animals, plants, and groundwater at risk. Consult your city representatives to determine local requirements regarding salt water drainage.

NEVER put unused chemicals into the trash, onto the ground or down a storm drain.

IMPORTANT: The discharge of pollutants into the street, gutter, storm drain system or waterways - without a permit or waiver - is strictly prohibited by local ordinances, state and federal law. Violations may result in monetary fines and enforcement actions.

Helpful telephone numbers and links

Riverside County Water Agencies:

City of Banning	(951) 922-3130
City of Beaumont/Cherry Valley	(951) 845-9581
City of Blythe	(760) 922-6161
City of Coachella	(760) 398-3502
City of Corona	(951) 736-2263
City of Hemet	(951) 765-3710
City of Norco	(951) 270 5607
City of Riverside Public Works	(951) 351-6140
City of San Jacinto	(951) 654-4041
Coachella Valley Water District	(760) 398-2651
Desert Water Agency (Palm Springs)	(760) 323-4971
Eastern Municipal Water District	(951) 928-3777
Elsinore Valley Municipal Water District	(951) 674 3146
Elsinore Water District	(951) 674-2168
Farm Mutual Water Company	(951) 244-4198
Idyllwild Water District	(951) 659-2143
Indio Water Authority	(760) 391-4129
Jurupa Community Services District	(951) 685-7434
Lee Lake Water	(951) 658-3241
Mission Springs Water	(760) 329-6448
Rancho California Water District	(951) 296-6900
Ripley, CSA #62	(760) 922-4951
Riverside Co. Service Area #51	(760) 227-3203
Rubidoux Community Services District	(951) 684-7580
Valley Sanitary District	(760) 347-2356
Western Municipal Water District	(951) 789-5000
Yucaipa Valley Water District	(909) 797-5117

CALL 1-800-506-2555 to:

- Report clogged storm drains or illegal storm drain disposal from residential, industrial, construction and commercial sites into public streets, storm drains and/or water bodies.
- Find out about our various storm drain pollution prevention materials.
- Locate the dates and times of Household Hazardous Waste (HHW) Collection Events.
- Request adult, neighborhood, or classroom presentations.
- Locate other County environmental services.
- Receive grasscycling information and composting workshop information.

Or visit our
Riverside County Flood Control and Water Conservation District
website at: www.rcflood.org

Other links to additional storm drain pollution information:

- County of Riverside Environmental Health: www.rivcoeh.org
- State Water Resources Control Board: www.waterboards.ca.gov
- California Stormwater Quality Association: www.casqa.org
- United States Environmental Protection Agency (EPA): www.epa.gov/compliance/assistance (compliance assistance information)

Riverside County's, "Only Rain Down the Storm Drain" Pollution Prevention Program gratefully acknowledges the Bay Area Stormwater Management Agencies Association and the Cleaning Equipment Trade Association for information provided in this brochure.

Guidelines for Maintaining your...

Swimming Pool, Jacuzzi and Garden Fountain

Where does the water go?

Pool, Jacuzzi and Fountain wastewater and rain water runoff (also called stormwater) that reach streets can enter the storm drain and be conveyed directly into local streams, rivers and lakes.

A storm drain's purpose is to prevent flooding by carrying rain water away from developed areas. Storm drains are not connected to sanitary sewers systems and treatment plants!

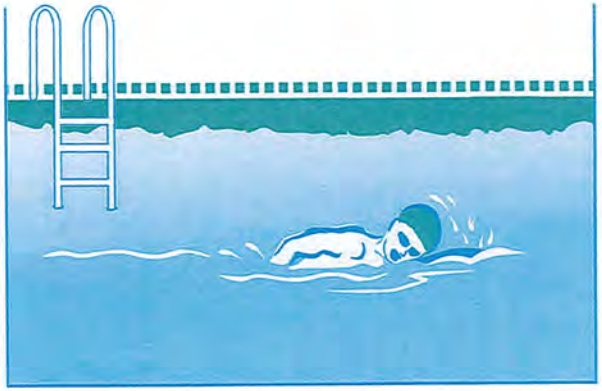
Wastewater, from residential swimming pools, Jacuzzis, fishponds and fountains, often contains chemicals used for sanitizing or cleansing purposes. Toxic chemicals (such as chlorine or copper-based algaecides) may pollute the environment when discharged into a storm drain system.

The Cities and County of Riverside have adopted ordinances that prohibit the discharge of wastewater to the street and storm drain system.

Discharge Regulations

Regulatory requirements for discharging wastewater from your pool may differ from city to city. Chlorinated water should not be discharged into the street, storm drain or surface waters. Check with your water agency to see if disposal to the sanitary sewer line is allowed for pool discharges (see reverse for Riverside County sewer agencies).

If allowed, a hose can be run from the pool Jacuzzi, or fountain to the private sewer cleanout, washing machine drain or a sink or bathtub.



If you cannot discharge to the sewer, you may drain your fountain, pool, or jacuzzi to your landscaping by following these guidelines:

First, reduce or eliminate solids (e.g. debris, leaves or dirt) in the pool water and allow the chemicals in the pool water to dissipate before draining the pool (this could take up to 7 days, verify using a home pool test kit).

Second, slowly drain to a landscaped area away from buildings or structures. Control the flow to prevent soil erosion; it may take more than one day to empty. Do not allow sediment to enter the street, gutter or storm drain.

Maintenance & Chemicals

Cleaning Filters

Filter rinse water and backwash must be discharged to the sanitary sewer, on-site septic tank and drain field system (if properly designed and adequately sized), or a seepage pit. Alternatively, rinse water or backwash may be diverted to landscaped or dirt areas. Filter media and other non-hazardous solids should be picked up and disposed of in the trash.

Algaecides

Avoid using copper-based algaecides unless absolutely necessary. Control algae with chlorine, organic polymers or other alternatives to copper-based pool chemicals. Copper is a heavy metal that can be toxic to aquatic life when you drain your pool.

Chemical Storage and Handling

- Use only the amount indicated on product labels
- Store chlorine and other chemicals in a covered area to prevent runoff. Keep out of reach of children and pets.
- Chlorine kits, available at retail swimming pool equipment and supply stores, should be used to monitor the chlorine and pH levels before draining your pool.
- Chlorine and other pool chemicals should never be allowed to flow into the gutter or storm drain system.

Take unwanted chemicals to a Household Hazardous Waste (HHW) Collection Event. There's no cost for taking HHW items to collection events – it's FREE! Call **1-800-506-2555** for a schedule of HHW events in your community.

Helpful telephone numbers and links:

WATER AGENCY LIST in Riverside County

City of Banning	(951) 922-3130
City of Beaumont	(951) 769-8520
City of Blythe	(760) 922-6161
City of Coachella	(760) 398-3502
Coachella Valley Water District	(760) 398-2651
City of Corona	(951) 736-2259
Desert Center, CSA #51	(760) 227-3203
Eastern Municipal Water District	(951) 928-3777
Elsinore Valley MWD	(951) 674-3146
Farm Mutual Water Company	(951) 244-4198
City of Hemet	(951) 765-3712
Idyllwild Water District	(951) 659-2143
Jurupa Community Services District	(951) 360-8795
Lake Hemet MWD	(951) 658-3241
Lee Lake Water District	(951) 277-1414
March Air Force Base	(951) 656-7000
Mission Springs Water District	(760) 329-6448
City of Palm Springs	(760) 323-8253
Rancho Caballero	(951) 780-9272
Rancho California Water District	(951) 296-6900
Ripley, CSA #62	(760) 922-4951
City of Riverside	(951) 351-6170
Rubidoux Services District	(951) 684-7580
Silent Valley Club, Inc	(951) 849-4501
Valley Sanitary District	(760) 347-2356
Western Municipal Water District	(951) 789-5000
Yucaipa Valley Water District	(909) 797-5117

REPORT ILLEGAL STORM DRAIN DISPOSAL
1-800-506-2555 or online at
www.rcflood.org

Online resources include:

- Riverside County Flood Control and Water Conservation District
  www.rcflood.org
- California Storm Water Quality Association
  www.casqa.org
- State Water Resources Control Board
  www.swrcb.ca.gov/
- Power Washers of North America
  www.thepwna.org

StormWater Pollution

What you should know for...

OUTDOOR CLEANING ACTIVITIES AND PROFESSIONAL MOBILE SERVICE PROVIDERS

Storm drain pollution prevention information for:

- **Car Washing / Mobile Detailers**
- **Window and Carpet Cleaners**
- **Power Washers**
- **Waterproofers / Street Sweepers**
- **Equipment cleaners or degreasers and all mobile service providers**

Do you know where street flows actually go?

Storm Drains are NOT connected to sanitary sewer systems and treatment plants!

The primary purpose of storm drains is to carry rain water away from developed areas to prevent flooding. Pollutants discharged to storm drains are transported directly into rivers, lakes and streams. Soaps, degreasers, automotive fluids, litter and a host of materials are washed off buildings, sidewalks, plazas and parking areas. Vehicles and equipment must be properly managed to prevent the pollution of local waterways.

Unintentional spills by mobile service operators can flow into storm drains and pollute our waterways. **Avoid mishaps.** *Always* have a **Spill Response Kit** on hand to clean up unintentional spills. Only emergency **Mechanical** repairs should be done in City streets and use drip pans for spills. **Plumbing** should be done on private property. Always store chemicals in a leak-proof container and keep covered when not in use. **Window/Power Washing** waste water shouldn't be released into the streets, but should be disposed of in a sanitary sewer, landscaped area or in the soil. Soiled **Carpet Cleaning** wash water should be filtered before being discharged into the sanitary sewer. Dispose of all filter debris properly. **Car Washing/Detailing** operators should wash cars on private property and use a regulated hose nozzle for water flow control and runoff prevention. Capture and dispose of waste water and chemicals properly. Always prevent runoff water from entering storm drains.

REPORT ILLEGAL STORM DRAIN DISPOSAL 1-800-506-2555

Help Protect Our Waterways!

Use These Guidelines For Outdoor Cleaning Activities and Wash Water Disposal

Did you know that disposing of pollutants into the street, gutter, storm drain or nearest body of water is ***PROHIBITED*** by law and can bring about stiff penalties.

Best Management Practices

Waste wash water from Mechanics, Plumbers, Window/Power Washers, Carpet Cleaners, Car Washing and Mobile Detailing activities may contain significant quantities of motor oil, grease, chemicals, dirt, detergents, brake pad dust, litter and other materials.

Best Management Practices, or BMPs as they are known, are guides to prevent pollutants from entering the storm drains. *Each of us* can do our part to keep storm water clean by using the suggested BMPs below:

Simple solutions for both light and heavy duty jobs:

Do...consider dry cleaning methods first such as a mop, broom, rag or wire brush. Always keep a spill response kit on site.

Do...prepare the work area before power cleaning by using sand bags, rubber mats, vacuum booms, containment pads or temporary berms to keep wash water away from the gutters and storm drains.

Do...use vacuums or other machines to remove and collect loose debris or litter before applying water.

Do...obtain the property owner's permission to dispose *small amounts* of power washing waste water to landscaped, gravel or unpaved surfaces.

Do...check with your local sanitary sewer agency's policies on wash water disposal regulations. (See list on reverse side).

Do...be aware that if discharging to landscape areas, soapy wash water may damage landscaping. Residual wash water may remain on paved surfaces to evaporate. Sweep up solid residuals and dispose of properly. Vacuum booms are another option for capturing and collecting wash water.

Do not let...wash or waste water from sidewalk, plaza or building cleaning go into a street or storm drain.

Report illegal storm drain disposal,
Call Toll Free
1-800-506-2555

Using Cleaning Agents

Try using biodegradable/phosphate-free products. They are easier on the environment, but don't confuse them for being toxic free. Soapy water entering the storm drain system can impact the delicate aquatic environment.

When cleaning surfaces with a *high-pressure washer* or *steam cleaner*, additional precautions should be taken to prevent the discharge of pollutants into the storm drain system. These two methods of surface cleaning can loosen additional material that can contaminate local waterways.

Think Water Conservation

Minimize water use by using high pressure, low volume nozzles. Be sure to check all hoses for leaks.

Screening Wash Water

A thorough dry cleanup before washing exterior surfaces, such as buildings and decks *without loose paint*, sidewalks, or plaza areas should be sufficient to protect receiving waters. Keep debris from entering the storm drain after cleaning by first passing the wash water first through a "20 mesh" or finer screen to catch the solid materials, then disposing the mesh in a refuse container.

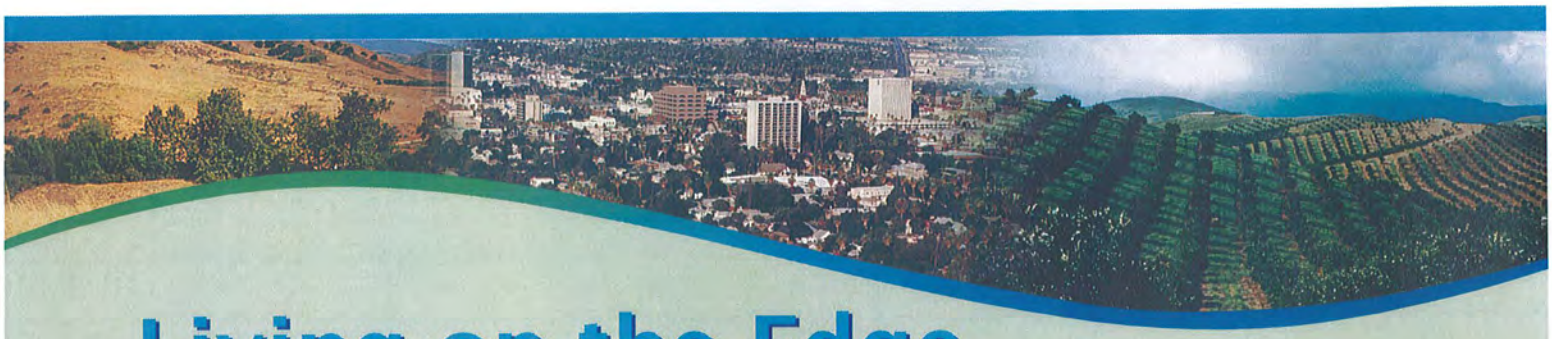
Drain Inlet Protection & Collection of Wash Water

- Prior to any washing, block all storm drains with an impervious barrier such as sandbags or berms, or seal the storm drain with plugs or rubber mats.
- Create a containment area with berms and traps or take advantage of a low spot to keep wash water contained.
- Wash vehicles and equipment on grassy or gravel areas so that the wash water can seep into the ground.
- Pump or vacuum up all wash water in the contained area.

Equipment and Supplies

For special materials, equipment and supplies:

- New Pig — (800) 468-4647
- Lab Safety Supply — (800) 356-0783
- C&H — (800) 558-90966
- W.W. Grainger — (800) 994-9174
- Cleaning Equipment Trade Association — (800) 441-0111



Living on the Edge

Your community preserves habitat for important native plants and animals. By habitat, we mean homes; food, water, and places with space to live. The habitat is managed as part of a ***biological conservation easement***, a legal agreement that permanently limits its use.

Many conservation easements include a waterway or wetland because plants and animals need clean, fresh water, the most limited resource in our dry Southern California climate. A waterway (also called watercourse, arroyo, wash) conveys a flowing creek, stream, or river, which provides drinking water for local and migrating wildlife.

Not all of our waterways have visible flowing water year-round. Some creeks and streams continue to flow underground, while others flow for a short time after a storm (ephemeral). The small, and often dry washes are important to wildlife because they provide habitat and their periodic flows drain into larger waterways. It's essential that people do not degrade the quality of any water that reaches local waterways.

Water supports an abundance of vegetation and a variety of life, or *biodiversity.* Streamside vegetation, along dry or flowing waterways, is referred to as *riparian.* **Native** riparian plants provide **native** animals with suitable food, shelter, nesting sites and escape-cover from predators.

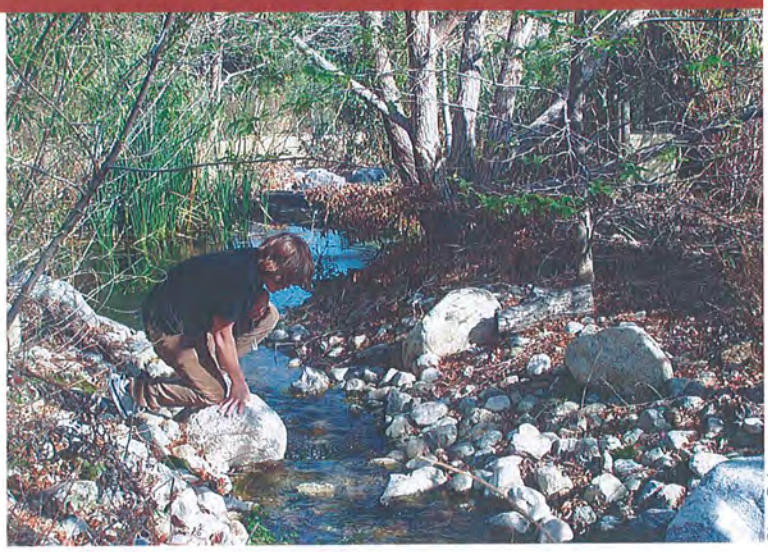
Help Your Wild Next-Door Neighbors

The purpose of this publication is to help homeowners become *habitat-friendly* neighbors for nearby habitat lands. The *Resources Directory*, inserted inside this booklet, provides helpful websites and contact information for agencies, organizations, gardens, and native plant nurseries.

Gerald & Buff Corsi, California Academy of Sciences

Unfortunately, our modern-day lifestyles have negative impacts on the environment around us. Human activity in, or near waterways can damage the capacity of the habitat to support some kinds of plant and animal life, especially species that do not adapt to urban/suburban conditions. Here are some ways to prevent and reduce negative impacts and help restore habitat to healthy conditions.

Reduce Impacts on Native Wildlife


Diana Ruiz

Prevent light, noise, and activity in, and adjacent to wetlands.

- If you wish to observe wildlife, please watch from afar, especially during the breeding and nesting season, from March to September. Most wild animals are naturally fearful of human contact. Human activity near a nest or den may frighten adult animals away from young and jeopardize their survival.
- When visiting natural areas, disturb as little as possible. Avoid walking or riding in a stream course or on channel banks. Heavy foot traffic, horses, and off-road vehicles may cause channel banks to collapse, accelerating erosion and increasing water-born sediment and turbidity.
- Help control entry into habitat areas. Close unessential roadways to prevent access for illegal dumping, trespass, and off-road vehicle use.
- Leave nothing behind.
- Focus necessary lighting downward and inward toward your home, yard, and buildings.
- To report poaching or polluting call CalTIP, Californians Turn In Poachers and Polluters, a confidential secret witness program. The toll free telephone number operates 24 hours a day, 7 days a week. (See the *Resources Directory* insert for contact information.)


USDA Natural Resources Conservation Service

Do not allow pets to roam in habitat land where they will disturb and hunt native wildlife. Keep pets on a leash and droppings out of waterways. Cats and dogs stress or kill wildlife and prevent natural ecosystems from supporting their own predators, such as hawks, coyotes, foxes, and bobcats. Conversely, domesticated animals face hazards in wild areas. Pets may be attacked by predators, such as coyotes and rattlesnakes, or may contract disease, fleas, and ticks.

Do not release unwanted animals into the wild. Abandoned cats, dogs, birds, reptiles and fish can have significant impacts on populations of native species, either through disease, predation or competition for food and space.


Lee Karney/ U.S. Fish and Wildlife Service

Brown-headed Cowbird

- Exotic invaders crowd out native species both on land and in water. Do not place fish, frogs, crayfish, turtles, or aquatic plants into creeks, streams or lakes. Some non-native species are not only able to survive, but also reproduce explosively due to a lack of natural predators. For example, the brown-headed cowbird is overwhelming riparian habitats. The cowbird lays its eggs in another bird's nest to the detriment of the host's young.


Mark A. Chappell

The endangered Least Bell's Vireo is threatened by the Brown-headed Cowbird.

- Pets are usually unable to survive in wildlands. They starve to death or are eaten. If you cannot find a home for a pet, contact animal control, your local animal shelter, or the Humane Society.

Respect and protect wild animals by keeping them wild. In some instances, being a good neighbor means protecting your living area by excluding certain kinds of wildlife, mainly mammals. The *human habitat* includes home sites, buildings, yards, gardens, and regularly used outdoor areas. Install fencing around the human habitat portion of your property and secure enclosures to protect children, pets, and farm animals.

- Do not take small animals, such as tortoises, tadpoles, frogs, snakes, birds, lizards or eggs from the wild. Never attempt to "adopt" or domesticate a wild animal.

- Discourage dangerous predators from penetrating human habitat areas. Install fencing that will exclude predators. Place sensors that trigger sprinklers and lights to deter predators and mammals from entering areas of human activity.

- Prevent mammals from living in and near your home by closing entries, filling holes, and removing brush, junk, and woodpiles near buildings.

- Don't feed human food to wildlife. Do not leave pet food outside. Prevent garbage from becoming a food source for wild mammals by sealing trash can lids. If you compost, use closed-containers or turn piles regularly. Compost plant material only; meat scraps should not be mixed in a compost pile.


R. H. Barrett/ U. S. Fish and Wildlife Service

For more information, contact the California Department of Fish and Game.
(See the *Resources Directory* insert for contact information.)

Reduce Impacts on Native Plants

Remove invasive, non-native plants from home landscaping and adjacent habitat lands, especially those that quickly spread through waterways, displacing important native species.


Diana Ruiz

Invasive Giant Reed (*Arrundo donax)* is being removed from Temescal Creek.

DO NOT PLANT

Giant reed	*Arundo donax*
Salt Cedar	*Tamarix chinensis*
Tree of Heaven	*Ailanthus altissima*
Red apple, heartleaf iceplant	*Aptenia cordifolia*
Fountain grass (yellow)	*Pennisetum setaceum*
Castor bean	*Ricinus communis*
Periwinkle	*Vinca major*
Peruvian (Calif.) pepper tree	*Schinus molle*
Brazilian pepper tree	*Schinus terebinthifolius*
Mexican fan palm	*Washingtonia robusta*
Sweet fennel	*Foeniculum vulgare*
Pampas grass/Jubata grass	*Cortaderia jubata/selloana*
Common iceplant	*Mesembryanthemum crystallinum*
Myoporum species	

Contact your local Resource Conservation District for help identifying invasive species and for removal of exotic weeds from waterways. Visit the California Invasive Plant Council web site for suggested plants to replace invasives. (See the *Resources Directory* insert for contact information.)

Protect Water Quality


Diana Ruiz

Make sure that the water that flows off your property is clean.

- Prevent trash, debris, and waste of any kind from washing off homesites and streets into gutters, storm drains, and dry washes. These drainage-ways empty into streams that flow to the Santa Ana River, and ultimately, the ocean.
- Evaluate the flow of runoff over your property. Place manure, barnyard bedding, and debris in areas where water does not pool or flow, or reuse the waste as fertilizer or mulch. Check with your local municipality for ordinances concerning the disposal of manure and bedding.
- Use care when applying fertilizers, pesticides, and herbicides on your property. Read labels "before you buy and before you apply" for directions, application rates, and disposal. Apply the correct amount at the proper time, for example, not during plant dormancy.

Praying mantis | Ladybird beetle | Lacewing

Photos by Greg Balmer

- Reduce or eliminate the use of pesticides by using "beneficial insects" (ladybugs, praying mantids, lacewings, etc.) If you must use a pesticide, use one with a *least-toxic* rating, such as insecticidal soaps, horticultural oils, pyrethrin-based insecticides, and insect growth regulators.
- Control erosion to prevent sediment from entering runoff.
- If you have a septic system, inspect and maintain it. Poorly placed and neglected septic systems contaminate groundwater and streams.

Pollutants that flow from residential and urban areas contaminate surface water and the water that percolates into underground water basins (aquifers). Much of our local water supply is pumped from underground aquifers, so keeping runoff clean is essential.

To report any non-emergency crime, such as dumping, please call your City Police or County Sheriff Departments. To report illegal grading or dumping in waterways, contact your City or County Code Enforcement Department. (See the *Resources Directory* insert for contact numbers.)

Dispose of waste in its proper place.

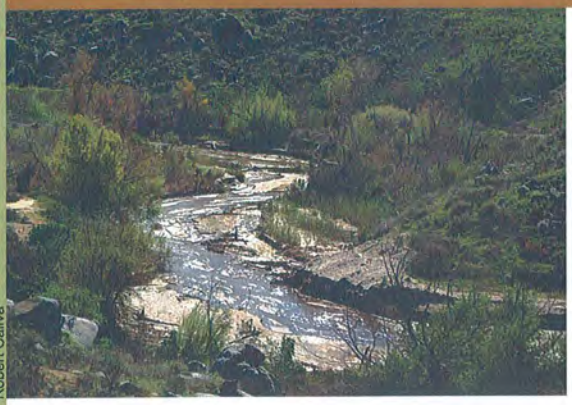
- Read product labels, and dispose of household hazardous wastes (oil based paints, pesticides, antifreeze, motor oil, batteries, flourescent bulbs, etc.) in prescribed ways and at designated disposal sites or community collection events, not on the ground or in a storm drain inlet. Whenever possible, reduce the use of hazardous materials in and around your home. Call the *Only Rain Down the Storm Drain* program for disposal dates and locations. (See the *Resources Directory* insert for contact numbers.) You can also recycle automotive fluids, tires, and batteries at car repair businesses.
- Dispose of trash at sanitary landfills.
- Compost yard and other organic wastes.

Diana Ruiz

Better yet:

Reduce,
Reuse,
Recycle.

Provide Space for Habitat, Fire, and Flood Protection



Robert Calva

Siting Homes Near Waterways
If you are building next to a waterway, leave a buffer between the waterway and your *human habitat* area of graded pads, structures, and ornamental landscaping. *Wildlife habitat* land includes areas beyond buildings, yards, and defensible space (fire safety zones), generally to be left undisturbed for wildlife. A buffer between the human habitat and a waterway provides space for habitat, flood waters, and for wildlife escape during high water.

The buffer or "setback" distance will vary according to site conditions, however a minimum 100-foot setback from the **top edge** of a waterway, not from the water itself, is recommended. This allows space for creek/stream meander and high water flows. The banks of creeks and streams "meander", which means they are constantly "wandering" or relocating. Meander naturally occurs when flows cause erosion of channel banks and deposition of sediment.

As land is converted to urban uses, the volume of flow in waterways increases. Impervious surfaces from streets, roofs, and parking lots increase the amount of runoff, erosion and pollutants that degrade water quality.

Frank Heyming

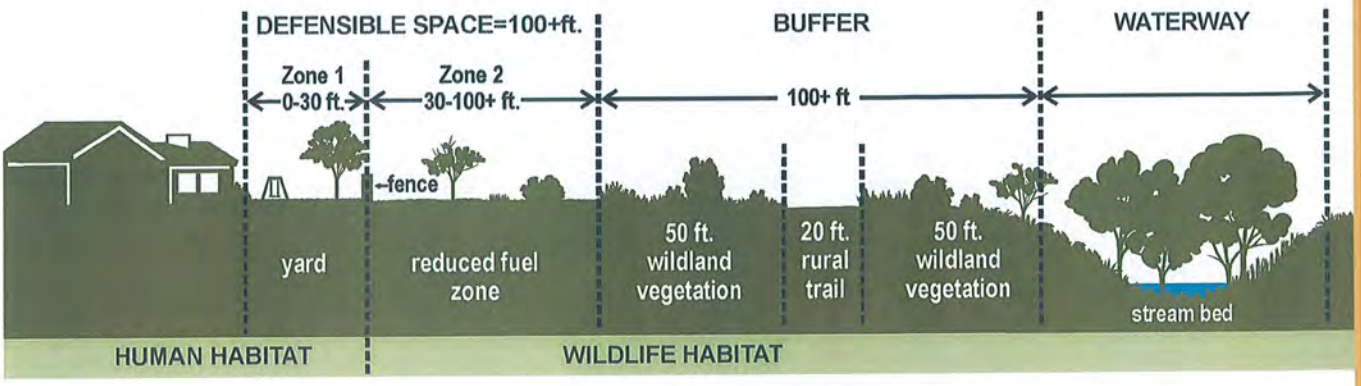
A house pad fills an important tributary to an waterway.

Many people are not aware of the vulnerability of natural ecosystems, nor are they aware that it is illegal to grade or alter a waterway without an assessment and permits from resource agencies and municipalities. If you propose an activity that will impact a stream, river, or lake, the California Department of Fish and Game (DFG) requires completion of a Streambed Alteration Agreement. Depending on the activity you are proposing, you may need to obtain a permit, agreement, or other authorization from one or more government agencies. Notify DFG, U.S. Army Corps of Engineers, and the Santa Ana Regional Water Quality Control Board during early planning, prior to beginning a project that will:

- use material from a streambed;
- divert, obstruct, or change the natural flow or the bed, channel, or bank of any river, stream, or lake;
- result in the disposal or deposition of debris, waste, or other natural material where it can pass into any river, stream, or lake.

A Streambed Alteration Agreement is also required for streams that flow intermittently, such as dry washes and waterways with subsurface flow.

It is essential that landowners do not confine, or encroach on waterways. Keep buildings, septic systems, horses, livestock, fencing, agricultural and ornamental plantings out of waterways and away from channel banks.



When building homes In fire-prone areas, avoid ridge tops and canyons. Set buildings back from the edge of steep slopes. Create a minimum distance of 100-feet of *defensible space,* a managed area around a home, where the amount of fuel (dead plants, dry leaves, wood) has been reduced. Consult with your local fire department or the California Department of Forestry and Fire Protection for fire safety and weed abatement information.
(Please see *Resources Directory* insert).

Habitat-friendly Yards


Len Nunney

Landscape with Locals. Not just any California native plant is suitable for landscapes near habitat lands. Local native plants are the safest because they have unique characteristics that have helped them survive in their specific environments. Gardening with local flora helps maintain the *genetic integrity* of local plants and ecosystems. It helps maintain regional variation in vegetation and wildlife.

Why is regional variation important? If plants from other areas crossbreed with local natives, scientists fear that local populations would lose some of the unique characteristics that are important for success in this region. Their genetic material would no longer be unique and regionally identifiable. Plant interbreeding could reduce biological diversity, *biodiversity*, in the gene pool. There are important interactions between native plants, microorganisms, and the animals that use them, some of which are critical to the reproduction and survival of native plants and animals.

Create habitat in your yard for urban-adapted wildlife. Even if you live in the heart of a city, consider gardening for urban-adapted wildlife by providing a reliable water source and **local** native plants that provide food, shelter, and nesting sites. Each small patch of yard provides a stepping-stone of habitat from wildlands across the city. A patchwork of *habitat-yards* creates an urban ecosystem that more closely mimics our predevelopment, native landscape. When linked together, those patches cumulatively support biodiversity. To host a variety of native birds and butterflies in your yard, select plants that flower and fruit at different times of the year. Prune trees and shrubs in fall and early winter, rather than spring, to avoid destroying bird nests.

Benefits of landscaping with local native plants:

- **Most native plants are drought tolerant, so they require less water.**
- **Natives rarely require fertilizers.**
- **Patches of habitat support urban-adapted wildlife, such as birds, bats and insects that help pollinate plants.**
- **Natives rarely require pesticides. Native plants provide their own natural pest control by attracting beneficial insects that prey on troublesome bugs.**
- **Local natives help preserve *genetic diversity* and the integrity of local ecosystems.**

Water-wise Landscapes Conserve Water


Diana Ruiz

Reduce water-use by replacing unnecessary lawn areas with native or drought-tolerant plants and with hardscape (hard surfaces), such as walkways and patios of concrete, brick, stone, decomposed granite, and permeable paving. For places where you do need a lawn, such as play areas, plant a low water-use turf variety.

When selecting a plant, find out:

- Is it water-thirsty or drought-tolerant?
- When is its growing season; when will it need water?

Most* local native plants are dormant or slow-growing during the hot, dry summers; their growth occurs during our rainy season. Once established, many survive with rainfall alone. This is the opposite for non-native, ornamental landscapes that grow slowly, or not at all during winter, but require irrigation throughout the summer.

- Group plants with similar watering needs together, and install water-saving irrigation systems (drip, micro-sprayers) to apply the correct amount for each *hydro-zone* or plant grouping. Trees require deep irrigation and may need separate irrigation lines.
- Readjust your irrigation schedule for season and weather conditions. Turn off automatic systems when it's raining. Don't run sprinklers when the wind is blowing. Water deeply and only when needed. Water plants in the early morning or evening. Adjust irrigation systems to water soil, not concrete and pavement.
- Apply mulch (bark, compost, sawdust, gravel) to reduce evaporation from the soil surface and to control weeds.

For information about conserving water in landscapes and using native and drought tolerant plants, refer to plant databases, such as the one at bewaterwise.com. The website will also help you create a customized watering schedule for your yard. (See the *Resources Directory* insert for booklist and websites.)

*Not all native plants are dormant during summer: local riparian plants are the exception. They need water year round, as they are suited for waterways. Streamside vegetation, along dry or flowing waterways, is referred to as riparian.

Fire-wise Landscaping

Create a minimum distance of 100 ft. of *defensible space*, a landscape that deprives fire of fuel. Use fire-resistant plants and remove plants that are highly volatile.

Zone 1: Lean, Clean and Green

Zone 1 is from 0-30 ft. out from buildings. (See diagram on prior page.)
Grow plants that are small or succulent, such as irrigated lawns or ground covers and low growing, high-moisture shrubs. If you use native plants, use those that can be trimmed back during the dry season or that stay small with little trimming. Native plants that tolerate summer watering (see native plant lists) should be kept well hydrated.*

- Keep plants well hydrated to help them resist fire. Well-trimmed and watered plants are less likely to ignite than desiccated plants that have a buildup of dry stems and leaves.
- Fire needs fuel to burn, so remove any unnecessary plant materials. Prune dead wood and clean the landscape of dead plants, dry leaves, dry brush, firewood, and combustibles.
- Strategically place hard surfaces in your landscape, such as concrete, brick, or stone patios, driveways, pools, walls, and non-flammable decks, to interrupt the spread of fire to buildings.

Zone 2: Reduced Fuel

Create the reduced fuel zone beginning 30 ft. from buildings and extending 100 ft. or more, depending on steepness of slope and type/density of vegetation.

- Selectively remove large shrubby plants and dense groupings. Thin overcrowded plants. Mow grasses and weedy vegetation while they are green.
- Carefully remove excess plants without disturbing the soil; mow instead of disc, to prevent erosion and invasion of non-native plants.
- In chaparral plant communities, after thinning, reduce old, woody growth by cutting plants to their bases every few years, during the summer dormancy. Young plant tissues have higher moisture content and are less flammable. The heavy pruning eliminates mature, highly flammable vegetation but maintains root systems to protect the soil from erosion.
- Low branches and plants growing under trees create "ladders" for fire to climb. Eliminate ladder fuels, plants that serve as a link between grass and treetops. Prune the lower branches from the lower 1/3 of trees and shrubs. For trees or shrubs taller than 18 feet, prune the lower branches 6 feet above the ground. Remove dead leaves, twigs, and branches.
- In general, remove shrubs that are growing below trees, unless there is a space between the top of the shrub to the lowest branch of the tree that is three times the height of the shrub.

Remove plants that ignite easily and burn hot, such as those with volatile oils (sages) and those that accumulate fine woody branches or many small, dry leaves (chamise). In Zone 1, remove highly volatile plants (partial list below). In Zone 2, remove or widely space volatile plant types, including:

Chamise, *Adenostoma fasciculata*
Brittlebrush, *Encelia farinosa*
California buckwheat, *Eriogonum fasciculatum*
White sage, *Salvia apiana*
Some Eucalyptus and Acacia

Black sage, *Salvia mellifera*
Woolly blue curls, *Trichostema lanatum*
Mountain blue curls, *Trichostema parishii*
Red Shank, *Adenostoma sparsifolium*
All Pine, Cypress, Juniper, and Cedar species.

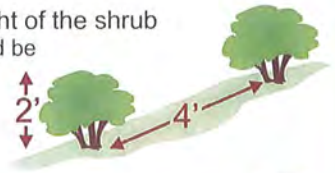
*For best results with native plants, water on overcast days during summer and fall.

Create Space Between Plants

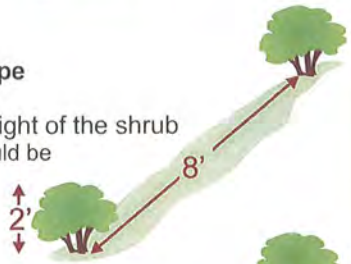
Shrubs

From edge of one shrub to the edge of the next.

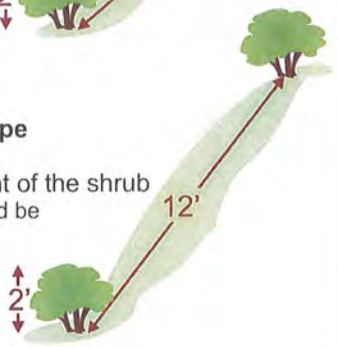
Flat to mild slope
(0% to 20% slope)
Two times (2x) the height of the shrub
(Two shrubs 2' high should be spaced 4' apart)



Mild to moderate slope
(20% to 40% slope)
Four times (4x) the height of the shrub
(Two shrubs 2' high should be spaced 8' apart)



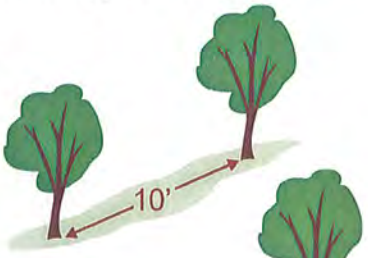
Moderate to steep slope
(greater than 40% slope)
Six times (6x) the height of the shrub
(Two shrubs 2' high should be spaced 12' apart)



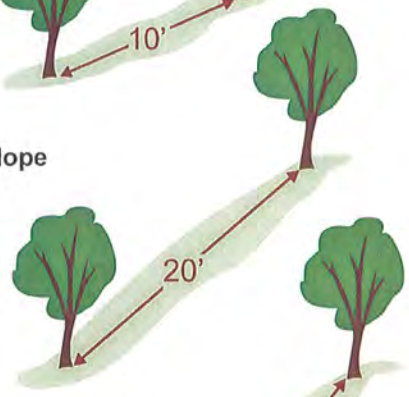
Trees

From edge of one tree canopy to the edge of the next.

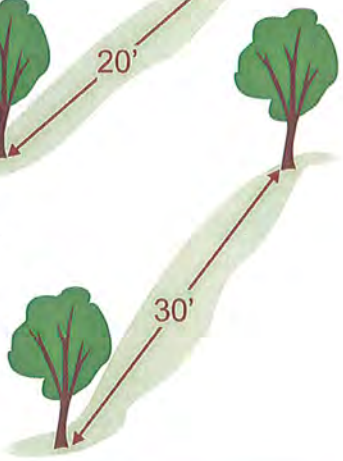
Flat to mild slope
(0% to 20% slope)



Mild to moderate slope
(20% to 40% slope)



Moderate to steep slope
(greater than 40% slope)



Horizontal clearance information from the California Department of Forestry and Fire Protection.

Prevent erosion and stabilize eroding areas. If you have exposed soil surfaces, cover with mulch, and landscape as soon as possible. (Plants break the impact of falling rain, and their roots hold soil in place.) Eroding soil becomes sediment in runoff water, which pollutes waterways. Disturbed soil also encourages the growth of non-native weed species.

Retain thinned, deep-rooted native plants to anchor the soil and maintain slope stability. Generally, tall plants have deep, broad root systems. A goal of fire-wise landscaping is to maximize rooting depth while minimizing fuel volume.

Diana Ruiz

For site-specific advice, contact your local Resource Conservation District (RCD) or the USDA Natural Resources Conservation Service (NRCS). For recommendations of native grasses for erosion control, contact the California Native Grasslands Society. (See the *Resources Directory* insert for contact information.)

Native Plants for Defensible Space Landscaping in the Inland Empire

If you prefer to create a landscape of native, low water-use plants, use these lists to design a yard that is fire-wise. Maintenance is essential; dead and dry plant material must be removed during dry, summer dormancy. Some native plants cannot tolerate irrigation during their summer dormancy, so may die if watered too frequently. Some need only infrequent, deep watering to remain hydrated during the dry summer and fall. The low-growing, low-fuel volume plants are suitable for Zone 1 (0-30 ft.) and beyond. Larger shrubs and trees, for Zone 2 (30-100+ ft.), must be widely spaced (see diagram on previous page).

Shrubs for Zone 2

Shrubs that need or tolerate water during summer.

Carpenteria, *Carpenteria californica*
Western redbud, *Cercis occidentalis*
Toyon, *Heteromeles arbutifolia*
Nevin's barberry, *Mahonia nevinii*
Coffeeberry, *Rhamnus californica*
Golden current, *Ribes aureum.*
California wild rose, *Rosa californica*
Western bridalwreath, *Spiraea douglasii*
Squawbush, *Rhus trilobata*


UDSA-NRCS PLANTS Database
Coffeeberry

Shrubs that do not usually tolerate water during summer.

Low shrubs

Bladder pod, *Isomeris arborea*
Bush monkeyflower, *Mimulus aurantiacus*
Chaparral honeysuckle, *Lonicera subspicata*
Hollyleaf redberry, *Rhamnus illicifolia*
Redberry, *Rhamnus crocea*
Yellow bush-penstemon, *Keckiella antirrhinoides*


Paul Aigner
Yellow bush-penstemon

Tall, deep-rooted shrubs that stay green during summer.

Bigberry manzanita, *Arctostaphylos glauca*
Thick-leaved lilac, *Ceanothus crassifolius*
Buck brush, *Ceanothus cuneatus*
Hairy California lilac, *Ceanothus oliganthus*
Mountain mahogany, *Cercocarpus betuloides*
Laurel sumac, *Malosma laurina*
Scrub oak, *Quercus berberidifolia*
Sugarbush, *Rhus ovata*
Lemonade berry, *Rhus integrifolia*
California Flannel bush, *Fremontodendron californicum*


Arlee M.Montalvo
Sugarbush

Trees for Zone 2

Trees that tolerate occasional water during summer.

Catalina cherry, *Prunus illicifolia* ssp. *Lyonii*
Coast live oak, *Quercus agrifolia*
Valley oak, *Quercus lobata*
Engelman oak, *Quercus engelmannii*

Trees that need water during summer.

Big leaf maple, *Acer macrophyllum*
White alder, *Alnus rombifolia*
So. California walnut, *Juglans californica*
California sycamore, *Platanus racemosa*
California black oak, *Quercus kelloggii*
Canyon live oak, *Quercus chrysolepis*
Willows: *Salix laevigata, S. gooddingii*
California bay laurel, *Umbellularia californica*


J. S. Peterson @ UDSA-NRCS
Big leaf maple

Low-growing, (low fuel volume) Plants for Zones 1 and 2

Perennial herbs that tolerate or need water during summer

Yarrow, *Achillea millifolium*
Columbine, *Aquilegia formosa*
Douglas iris, *Iris douglasiana*
Deer grass, *Muhlenbergia rigens*
Calif. blue-eyed grass, *Sisyrinchium bellum*
Meadow rue, *Thalictrum fendleri* var. *polycarpum*
Yerba mansa, *Anemopsis californica*
Coral bells, *Heuchera* ssp.
Common monkey flower, *Mimulus guttatus*
Scarlet bugler, *Penstemon centranthifolius*
California goldenrod, *Solidago californica*
Hedge nettle, *Stachys bullata*
Slender sedge, *Carex praegracilis*
Narrow-leaved milkweed, *Asclepias fascicularis*


Arlee M.Montalvo
Narrow-leaved milkweed

Succulents, Ground Covers, and Low Shrubs

Keep hydrated; if needed, water monthly during summer.

San Diego sedge, *Carex spissa*
Wild lilac, *Ceanothus griseus 'horizontalis'*
California fuchsia, *Epilobium canum =Zauschneria*
Golden yarrow, *Eriophyllum confertiflorum*
Lance-leaved live-forever, *Dudleya lanceolata*
Chalk dudleya, *Dudleya pulverulenta*
Parry's nolina, *Nolina parryi*
Creeping sage, *Salvia sonomensis*
Creeping snowberry, *Symphoricarpos mollis*
Chaparral yucca, *Yucca whipplei = Hesperoyucca whipplei*
Valley cholla, *Opuntia parryi*
Coastal prickly pear, *Opuntia littoralis*


Arlee M.Montalvo
Chaparral yucca

Annuals or summer-dormant perennials

No need for water during summer. There is little, if any, plant material above ground to burn.

California poppy, *Eschscholzia californica*
Larkspurs, delphinium, *Delphinium parryi, D.cardinale*
Wild Canterbury-bell, *Phacelia minor*
California figwort, *Scrophularia californica*
Baby blue eyes, *Nemophila menziesii*
Royal penstemon, *Penstemon spectabilis*
Lupine, *Lupinus* species (*L. bicolor, L. succulentus, L. truncatus, L. sparsiflorus*)


Arlee M.Montalvo
Baby blue eyes

Habitat Land Stewards

If you live near conservation easement land or a waterway, there are ways that you can help. Be observant of activities that might be harmful to your nearby habitat lands, or form a *habitat-watch* group in your neighborhood. Like a neighborhood-watch, property owners help look out for neighborhood habitat and waterways, report illegal activity, and help educate neighbors about human impacts. For help forming a *habitat-watch* group, contact your local Resource Conservation District or the Riverside Land Conservancy.

RCRCD
RIVERSIDE-CORONA RESOURCE CONSERVATION DISTRICT

This publication was developed by the Riverside-Corona Resource Conservation District. www.RCRCD.com
1-07

Landscaping and garden maintenance activities can be major contributors to water pollution. Soils, yard wastes, over-watering and garden chemicals become part of the urban runoff mix that winds its way through streets, gutters and storm drains before entering lakes, rivers, streams, etc. Urban runoff pollution contaminates water and harms aquatic life!

In Riverside County, report illegal discharges into the storm drain, call
1-800-506-2555
"Only Rain Down the Storm Drain"

Important Links:

Riverside County Household Hazardous Waste Collection Information
1-800-304-2226 or www.rivcowm.org

Riverside County Backyard Composting Program
1-800-366-SAVE

Integrated Pest Management (IPM) Solutions
www.ipm.ucdavis.edu

California Master Gardener Programs
www.mastergardeners.org
www.camastergardeners.ucdavis.edu

California Native Plant Society
www.cnps.org

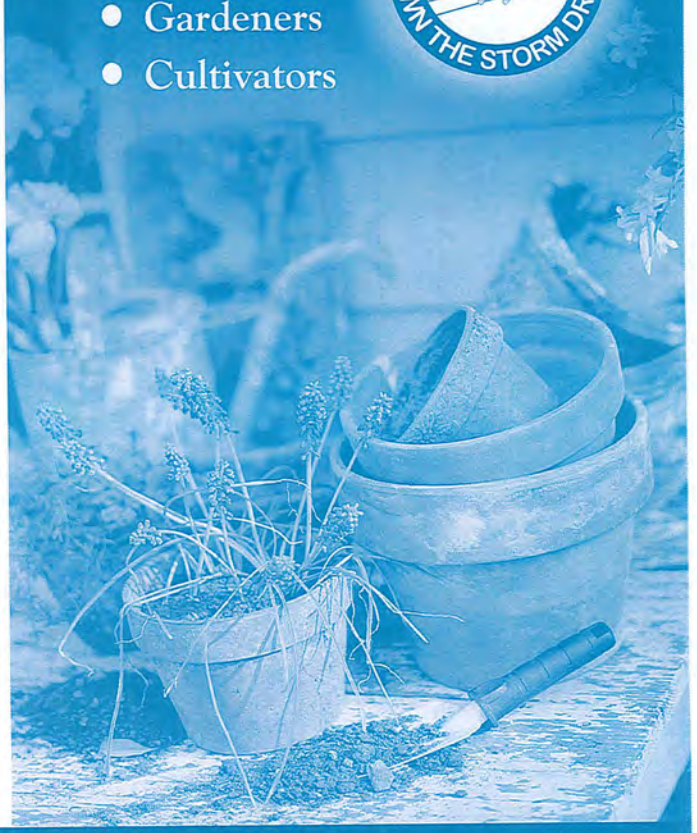
The Riverside County "Only Rain Down the Storm Drain" Pollution Prevention Program gratefully acknowledges Orange County's Storm Water Program for their contribution to this brochure.

...Only Rain Down ...the Storm Drain

What you should know for... Landscape and Gardening

Best Management tips for:

- Professionals
- Novices
- Landscapers
- Gardeners
- Cultivators



Tips for Landscape & Gardening

This brochure will help you to get the most of your lawn and gardening efforts and keep our waterways clean. Clean waterways provide recreation, establish thriving fish habitats, secure safe sanctuaries for wildlife, and add beauty to our communities. NEVER allow gardening products or waste water to enter the street, gutter or storm drain.

General Landscaping Tips

- Protect stockpiles and materials from wind and rain by storing them under tarps or secured plastic sheeting.
- Prevent erosion of slopes by planting fast-growing, dense ground covering plants. These will shield and bind the soil.

- Plant native vegetation to reduce the amount of water, fertilizers and pesticides applied to the landscape.
- Never apply pesticides or fertilizers when rain is predicted within the next 48 hours.

Garden & Lawn Maintenance

- Do not overwater. Use irrigation practices such as drip irrigation, soaker hoses or micro-spray systems. Periodically inspect and fix leaks and misdirected sprinklers.
- Do not rake or blow leaves, clippings or pruning waste into the street, gutter or storm drain. Instead, dispose of green waste by composting, hauling it to a permitted landfill, or recycling it through your city's program.

- Consider recycling your green waste and adding "nature's own fertilizer" to your lawn or garden.
- Read labels and use only as directed. Do not over-apply pesticides or fertilizers. Apply to spots as needed, rather than blanketing an entire area.
- Store pesticides, fertilizers and other chemicals in a dry covered area to prevent exposure that may result in the deterioration of containers and packaging.
- Rinse empty pesticide containers and re-use rinse water as you would use the product. Do not dump rinse water down storm drains or sewers. Dispose of empty containers in the trash.
- When available, use non-toxic alternatives to traditional pesticides, and use pesticides specifically designed to control the pest you are targeting.
- Try natural long-term common sense solutions first. Integrated Pest Management (IPM) can provide landscaping guidance and solutions, such as:
  - **Physical Controls** - Try hand picking, barriers, traps or caulking holes to control weeds and pests.
  - **Biological Controls** - Use predatory insects to control harmful pests.
  - **Chemical Controls** - Check out www.ipm.ucdavis.edu before using chemicals. Remember, all chemicals should be used cautiously and in moderation.
- If fertilizer is spilled, sweep up the spill before irrigating. If the spill is liquid, apply an absorbent material such as cat litter, and then sweep it up and dispose of it in the trash.
- Take unwanted pesticides to a Household Waste Collection Center to be recycled.
- *Dumping toxics into the street, gutter or storm drain is illegal!*

www.bewaterwise.com Great water conservation tips and drought tolerant garden designs.

www.ourwaterourworld.com Learn how to safely manage home and garden pests.

Additional information can also be found on the back of this brochure.

After the Storm

A Citizen's Guide to Understanding Stormwater

For more information contact:

or visit
www.epa.gov/npdes/stormwater
www.epa.gov/nps

EPA 833-B-03-002
January 2003

What is stormwater runoff?

Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground. Impervious surfaces like driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground.

Why is stormwater runoff a problem?

Stormwater can pick up debris, chemicals, dirt, and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water.

The effects of pollution

Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

- Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.
- Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.

- Bacteria and other pathogens can wash into swimming areas and create health hazards, often making beach closures necessary.
- Debris—plastic bags, six-pack rings, bottles, and cigarette butts—washed into waterbodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.
- Household hazardous wastes like insecticides, pesticides, paint, solvents, used motor oil, and other auto fluids can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.
- Polluted stormwater often affects drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.

Stormwater Pollution Solutions

Education is essential to changing people's behavior. Signs and markers near storm drains warn residents that pollutants entering the drains will be carried untreated into a local waterbody.

Residential

Recycle or properly dispose of household products that contain chemicals, such as insecticides, pesticides, paint, solvents, and used motor oil and other auto fluids. Don't pour them onto the ground or into storm drains.

Auto care

Washing your car and degreasing auto parts at home can send detergents and other contaminants through the storm sewer system. Dumping automotive fluids into storm drains has the same result as dumping the materials directly into a waterbody.

- Use a commercial car wash that treats or recycles its wastewater, or wash your car on your yard so the water infiltrates into the ground.
- Repair leaks and dispose of used auto fluids and batteries at designated drop-off or recycling locations.

Lawn care

Excess fertilizers and pesticides applied to lawns and gardens wash off and pollute streams. In addition, yard clippings and leaves can wash into storm drains and contribute nutrients and organic matter to streams.

- Don't overwater your lawn. Consider using a soaker hose instead of a sprinkler.
- Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Use organic mulch or safer pest control methods whenever possible.
- Compost or mulch yard waste. Don't leave it in the street or sweep it into storm drains or streams.
- Cover piles of dirt or mulch being used in landscaping projects.

Septic systems

Leaking and poorly maintained septic systems release nutrients and pathogens (bacteria and viruses) that can be picked up by stormwater and discharged into nearby waterbodies. Pathogens can cause public health problems and environmental concerns.

- Inspect your system every 3 years and pump your tank as necessary (every 3 to 5 years).
- Don't dispose of household hazardous waste in sinks or toilets.

Pet waste

Pet waste can be a major source of bacteria and excess nutrients in local waters.

- When walking your pet, remember to pick up the waste and dispose of it properly. Flushing pet waste is the best disposal method. Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local waterbodies.

Residential landscaping

Permeable Pavement—Traditional concrete and asphalt don't allow water to soak into the ground. Instead these surfaces rely on storm drains to divert unwanted water. Permeable pavement systems allow rain and snowmelt to soak through, decreasing stormwater runoff.

Rain Barrels—You can collect rainwater from rooftops in mosquito-proof containers. The water can be used later on lawn or garden areas.

Rain Gardens and Grassy Swales—Specially designed areas planted with native plants can provide natural places for rainwater to collect and soak into the ground. Rain from rooftop areas or paved areas can be diverted into these areas rather than into storm drains.

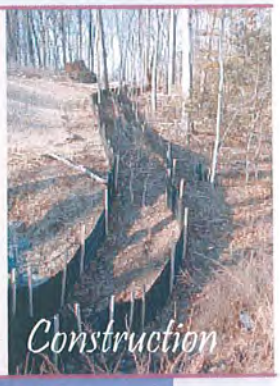
Vegetated Filter Strips—Filter strips are areas of native grass or plants created along roadways or streams. They trap the pollutants stormwater picks up as it flows across driveways and streets.

Commercial

Dirt, oil, and debris that collect in parking lots and paved areas can be washed into the storm sewer system and eventually enter local waterbodies.

- Sweep up litter and debris from sidewalks, driveways and parking lots, especially around storm drains.
- Cover grease storage and dumpsters and keep them clean to avoid leaks.
- Report any chemical spill to the local hazardous waste cleanup team. They'll know the best way to keep spills from harming the environment.

Construction



Erosion controls that aren't maintained can cause excessive amounts of sediment and debris to be carried into the stormwater system. Construction vehicles can leak fuel, oil, and other harmful fluids that can be picked up by stormwater and deposited into local waterbodies.

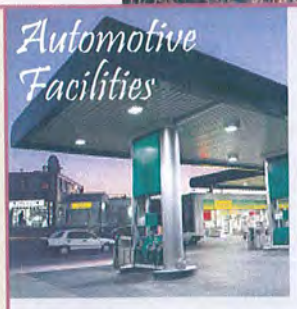
- Divert stormwater away from disturbed or exposed areas of the construction site.
- Install silt fences, vehicle mud removal areas, vegetative cover, and other sediment and erosion controls and properly maintain them, especially after rainstorms.
- Prevent soil erosion by minimizing disturbed areas during construction projects, and seed and mulch bare areas as soon as possible.

Agriculture

Lack of vegetation on streambanks can lead to erosion. Overgrazed pastures can also contribute excessive amounts of sediment to local waterbodies. Excess fertilizers and pesticides can poison aquatic animals and lead to destructive algae blooms. Livestock in streams can contaminate waterways with bacteria, making them unsafe for human contact.

- Keep livestock away from streambanks and provide them a water source away from waterbodies.
- Store and apply manure away from waterbodies and in accordance with a nutrient management plan.
- Vegetate riparian areas along waterways.
- Rotate animal grazing to prevent soil erosion in fields.
- Apply fertilizers and pesticides according to label instructions to save money and minimize pollution.

Automotive Facilities



Uncovered fueling stations allow spills to be washed into storm drains. Cars waiting to be repaired can leak fuel, oil, and other harmful fluids that can be picked up by stormwater.

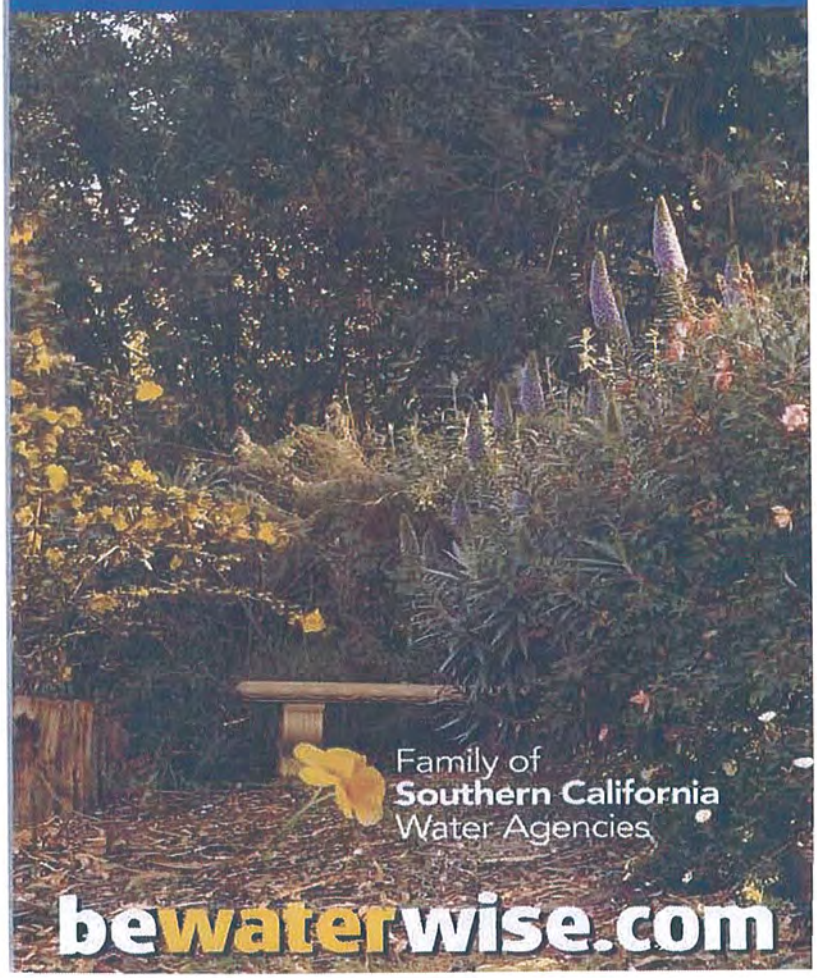
- Clean up spills immediately and properly dispose of cleanup materials.
- Provide cover over fueling stations and design or retrofit facilities for spill containment.
- Properly maintain fleet vehicles to prevent oil, gas, and other discharges from being washed into local waterbodies.
- Install and maintain oil/water separators.

Forestry

Improperly managed logging operations can result in erosion and sedimentation.

- Conduct preharvest planning to prevent erosion and lower costs.
- Use logging methods and equipment that minimize soil disturbance.
- Plan and design skid trails, yard areas, and truck access roads to minimize stream crossings and avoid disturbing the forest floor.
- Construct stream crossings so that they minimize erosion and physical changes to streams.
- Expedite revegetation of cleared areas.

10 Ways to Save Water Outdoors



bewaterwise.com

TIP #1 The average homeowner uses twice the amount of water needed to keep plants healthy. Use the watering calculator and index at **bewaterwise.com** to know exactly how much water your plants need.

TIP #2 Check your sprinkler system for leaks, overspray and broken sprinkler heads. Update with drip or other more water-efficient sprinklers where appropriate.

TIP #3 This fall, plant a portion of your garden with beautiful native and California Friendly plants. Browse the plant database at **bewaterwise.com** to find just the right look for your outdoor spaces.

TIP #4 Reduce the amount of water-thirsty grass. Keep only what you need and replace the rest with less-thirsty plants or permeable paving.

TIP #5 For the grass you keep, set your lawnmower blade higher.

TIP #6 Adjust your sprinkler timer downward in September. Plants need less water when days are shorter.

TIP #7 Use a broom instead of the hose for cleaning sidewalks and patios.

TIP #8 Mulch! A layer of bark, gravel, compost, sawdust or low-growing groundcover evens out soil temperature and allows better water retention.

TIP #9 Check the list of invasive plants that hurt our environment at **caleppc.org** and remove any from your garden.

TIP #10 Share these tips with your gardener, neighbors and friends. Water conservation should be a part of every Southern Californian's lifestyle, but that doesn't mean we can't have lush and beautiful outdoor spaces.

bewaterwise.com

CONTECH®
ENGINEERED SOLUTIONS

CDS Guide
Operation, Design, Performance and Maintenance

CDS®

Using patented continuous deflective separation technology, the CDS system screens, separates and traps debris, sediment, and oil and grease from stormwater runoff. The indirect screening capability of the system allows for 100% removal of floatables and neutrally buoyant material without blinding. Flow and screening controls physically separate captured solids, and minimize the re-suspension and release of previously trapped pollutants. Inline units can treat up to 6 cfs, and internally bypass flows in excess of 50 cfs (1416 L/s). Available precast or cast-in-place, offline units can treat flows from 1 to 300 cfs (28.3 to 8495 L/s). The pollutant removal capacity of the CDS system has been proven in lab and field testing.

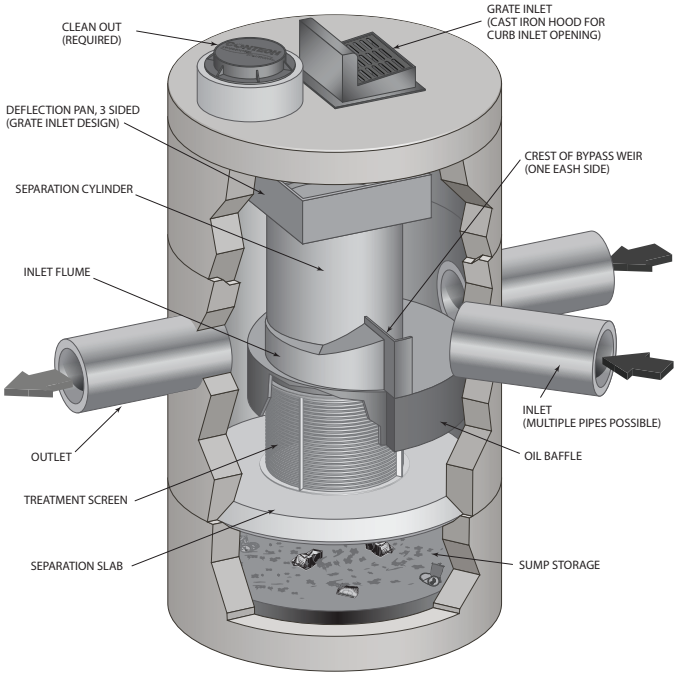
Operation Overview

Stormwater enters the diversion chamber where the diversion weir guides the flow into the unit's separation chamber and pollutants are removed from the flow. All flows up to the system's treatment design capacity enter the separation chamber and are treated.

Swirl concentration and screen deflection force floatables and solids to the center of the separation chamber where 100% of floatables and neutrally buoyant debris larger than the screen apertures are trapped.

Stormwater then moves through the separation screen, under the oil baffle and exits the system. The separation screen remains clog free due to continuous deflection.

During the flow events exceeding the treatment design capacity, the diversion weir bypasses excessive flows around the separation chamber, so captured pollutants are retained in the separation cylinder.



Design Basics

There are three primary methods of sizing a CDS system. The Water Quality Flow Rate Method determines which model size provides the desired removal efficiency at a given flow rate for a defined particle size. The Rational Rainfall Method™ or the and Probabilistic Method is used when a specific removal efficiency of the net annual sediment load is required.

Typically in the Unites States, CDS systems are designed to achieve an 80% annual solids load reduction based on lab generated performance curves for a gradation with an average particle size (d50) of 125 microns (μm). For some regulatory environments, CDS systems can also be designed to achieve an 80% annual solids load reduction based on an average particle size (d50) of 75 microns (μm) or 50 microns (μm).

Water Quality Flow Rate Method

In some cases, regulations require that a specific treatment rate, often referred to as the water quality design flow (WQQ), be treated. This WQQ represents the peak flow rate from either an event with a specific recurrence interval, e.g. the six-month storm, or a water quality depth, e.g. 1/2-inch (13 mm) of rainfall.

The CDS is designed to treat all flows up to the WQQ. At influent rates higher than the WQQ, the diversion weir will direct most flow exceeding the WQQ around the separation chamber. This allows removal efficiency to remain relatively constant in the separation chamber and eliminates the risk of washout during bypass flows regardless of influent flow rates.

Treatment flow rates are defined as the rate at which the CDS will remove a specific gradation of sediment at a specific removal efficiency. Therefore the treatment flow rate is variable, based on the gradation and removal efficiency specified by the design engineer.

Rational Rainfall Method™

Differences in local climate, topography and scale make every site hydraulically unique. It is important to take these factors into consideration when estimating the long-term performance of any stormwater treatment system. The Rational Rainfall Method combines site-specific information with laboratory generated performance data, and local historical precipitation records to estimate removal efficiencies as accurately as possible.

Short duration rain gauge records from across the United States and Canada were analyzed to determine the percent of the total annual rainfall that fell at a range of intensities. US stations' depths were totaled every 15 minutes, or hourly, and recorded in 0.01-inch increments. Depths were recorded hourly with 1-mm resolution at Canadian stations. One trend was consistent at all sites; the vast majority of precipitation fell at low intensities and high intensity storms contributed relatively little to the total annual depth.

These intensities, along with the total drainage area and runoff coefficient for each specific site, are translated into flow rates using the Rational Rainfall Method. Since most sites are relatively small and highly impervious, the Rational Rainfall Method is appropriate. Based on the runoff flow rates calculated for each intensity, operating rates within a proposed CDS system are

determined. Performance efficiency curve determined from full scale laboratory tests on defined sediment PSDs is applied to calculate solids removal efficiency. The relative removal efficiency at each operating rate is added to produce a net annual pollutant removal efficiency estimate.

Probabilistic Rational Method

The Probabilistic Rational Method is a sizing program Contech developed to estimate a net annual sediment load reduction for a particular CDS model based on site size, site runoff coefficient, regional rainfall intensity distribution, and anticipated pollutant characteristics.

The Probabilistic Method is an extension of the Rational Method used to estimate peak discharge rates generated by storm events of varying statistical return frequencies (e.g. 2-year storm event). Under the Rational Method, an adjustment factor is used to adjust the runoff coefficient estimated for the 10-year event, correlating a known hydrologic parameter with the target storm event. The rainfall intensities vary depending on the return frequency of the storm event under consideration. In general, these two frequency dependent parameters (rainfall intensity and runoff coefficient) increase as the return frequency increases while the drainage area remains constant.

These intensities, along with the total drainage area and runoff coefficient for each specific site, are translated into flow rates using the Rational Method. Since most sites are relatively small and highly impervious, the Rational Method is appropriate. Based on the runoff flow rates calculated for each intensity, operating rates within a proposed CDS are determined. Performance efficiency curve on defined sediment PSDs is applied to calculate solids removal efficiency. The relative removal efficiency at each operating rate is added to produce a net annual pollutant removal efficiency estimate.

Treatment Flow Rate

The inlet throat area is sized to ensure that the WQQ passes through the separation chamber at a water surface elevation equal to the crest of the diversion weir. The diversion weir bypasses excessive flows around the separation chamber, thus preventing re-suspension or re-entrainment of previously captured particles.

Hydraulic Capacity

The hydraulic capacity of a CDS system is determined by the length and height of the diversion weir and by the maximum allowable head in the system. Typical configurations allow hydraulic capacities of up to ten times the treatment flow rate. The crest of the diversion weir may be lowered and the inlet throat may be widened to increase the capacity of the system at a given water surface elevation. The unit is designed to meet project specific hydraulic requirements.

Performance

Full-Scale Laboratory Test Results

A full-scale CDS system (Model CDS2020-5B) was tested at the facility of University of Florida, Gainesville, FL. This CDS unit was evaluated under controlled laboratory conditions of influent flow rate and addition of sediment.

Two different gradations of silica sand material (UF Sediment & OK-110) were used in the CDS performance evaluation. The particle size distributions (PSDs) of the test materials were analyzed using standard method "Gradation ASTM D-422 "Standard Test Method for Particle-Size Analysis of Soils" by a certified laboratory.

UF Sediment is a mixture of three different products produced by the U.S. Silica Company: "Sil-Co-Sil 106", "#1 DRY" and "20/40 Oil Frac". Particle size distribution analysis shows that the UF Sediment has a very fine gradation (d50 = 20 to 30 μm) covering a wide size range (Coefficient of Uniformity, C averaged at 10.6). In comparison with the hypothetical TSS gradation specified in the NJDEP (New Jersey Department of Environmental Protection) and NJCAT (New Jersey Corporation for Advanced Technology) protocol for lab testing, the UF Sediment covers a similar range of particle size but with a finer d50 (d50 for NJDEP is approximately 50 μm) (NJDEP, 2003).

The OK-110 silica sand is a commercial product of U.S. Silica Sand. The particle size distribution analysis of this material, also included in Figure 1, shows that 99.9% of the OK-110 sand is finer than 250 microns, with a mean particle size (d50) of 106 microns. The PSDs for the test material are shown in Figure 1.

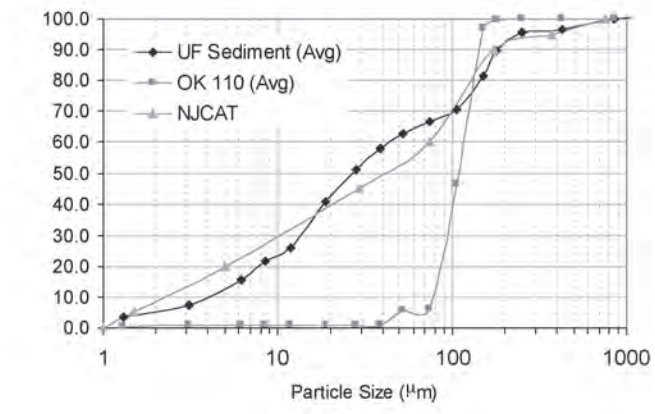


Figure 1. Particle size distributions

Tests were conducted to quantify the performance of a specific CDS unit (1.1 cfs (31.3-L/s) design capacity) at various flow rates, ranging from 1% up to 125% of the treatment design capacity of the unit, using the 2400 micron screen. All tests were conducted with controlled influent concentrations of approximately 200 mg/L. Effluent samples were taken at equal time intervals across the entire duration of each test run. These samples were then processed with a Dekaport Cone sample splitter to obtain representative sub-samples for Suspended Sediment Concentration (SSC) testing using ASTM D3977-97 "Standard Test Methods for Determining Sediment Concentration in Water Samples", and particle size distribution analysis.

Results and Modeling

Based on the data from the University of Florida, a performance model was developed for the CDS system. A regression analysis was used to develop a fitting curve representative of the scattered data points at various design flow rates. This model, which demonstrated good agreement with the laboratory data, can then be used to predict CDS system performance with respect

to SSC removal for any particle size gradation, assuming the particles are inorganic sandy-silt. Figure 2 shows CDS predictive performance for two typical particle size gradations (NJCAT gradation and OK-110 sand) as a function of operating rate.

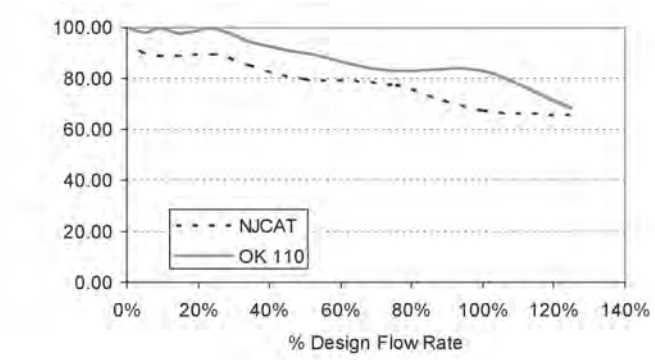


Figure 2. CDS stormwater treatment predictive performance for various particle gradations as a function of operating rate.

Many regulatory jurisdictions set a performance standard for hydrodynamic devices by stating that the devices shall be capable of achieving an 80% removal efficiency for particles having a mean particle size (d50) of 125 microns (e.g. Washington State Department of Ecology — WASDOE - 2008). The model can be used to calculate the expected performance of such a PSD (shown in Figure 3). The model indicates (Figure 4) that the CDS system with 2400 micron screen achieves approximately 80% removal at the design (100%) flow rate, for this particle size distribution (d50 = 125 μm).

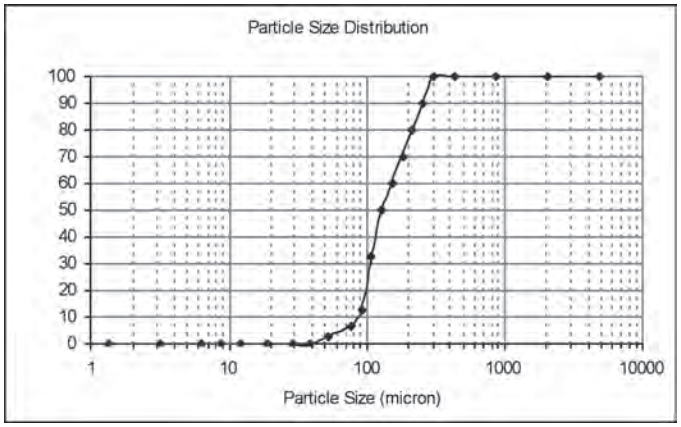


Figure 3. WASDOE PSD

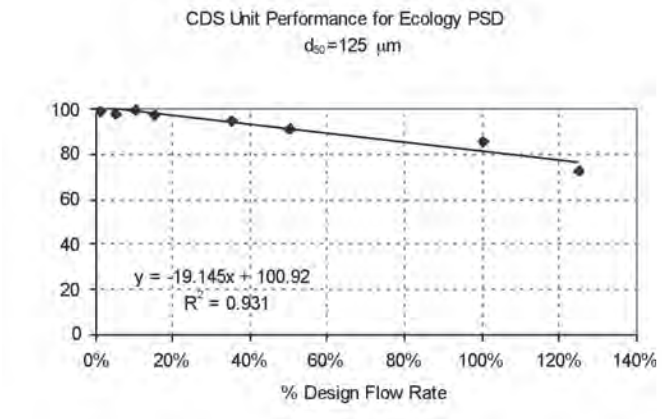


Figure 4. Modeled performance for WASDOE PSD.

Maintenance

The CDS system should be inspected at regular intervals and maintained when necessary to ensure optimum performance. The rate at which the system collects pollutants will depend more heavily on site activities than the size of the unit. For example, unstable soils or heavy winter sanding will cause the grit chamber to fill more quickly but regular sweeping of paved surfaces will slow accumulation.

Inspection

Inspection is the key to effective maintenance and is easily performed. Pollutant transport and deposition may vary from year to year and regular inspections will help ensure that the system is cleaned out at the appropriate time. At a minimum, inspections should be performed twice per year (e.g. spring and fall) however more frequent inspections may be necessary in climates where winter sanding operations may lead to rapid accumulations, or in equipment washdown areas. Installations should also be inspected more frequently where excessive amounts of trash are expected.

The visual inspection should ascertain that the system components are in working order and that there are no blockages or obstructions in the inlet and separation screen. The inspection should also quantify the accumulation of hydrocarbons, trash, and sediment in the system. Measuring pollutant accumulation can be done with a calibrated dipstick, tape measure or other measuring instrument. If absorbent material is used for enhanced removal of hydrocarbons, the level of discoloration of the sorbent material should also be identified

during inspection. It is useful and often required as part of an operating permit to keep a record of each inspection. A simple form for doing so is provided.

Access to the CDS unit is typically achieved through two manhole access covers. One opening allows for inspection and cleanout of the separation chamber (cylinder and screen) and isolated sump. The other allows for inspection and cleanout of sediment captured and retained outside the screen. For deep units, a single manhole access point would allows both sump cleanout and access outside the screen.

The CDS system should be cleaned when the level of sediment has reached 75% of capacity in the isolated sump or when an appreciable level of hydrocarbons and trash has accumulated. If absorbent material is used, it should be replaced when significant discoloration has occurred. Performance will not be impacted until 100% of the sump capacity is exceeded however it is recommended that the system be cleaned prior to that for easier removal of sediment. The level of sediment is easily determined by measuring from finished grade down to the top of the sediment pile. To avoid underestimating the level of sediment in the chamber, the measuring device must be lowered to the top of the sediment pile carefully. Particles at the top of the pile typically offer less resistance to the end of the rod than consolidated particles toward the bottom of the pile. Once this measurement is recorded, it should be compared to the as-built drawing for the unit to determine weather the height of the sediment pile off the bottom of the sump floor exceeds 75% of the total height of isolated sump.

Cleaning

Cleaning of a CDS systems should be done during dry weather conditions when no flow is entering the system. The use of a vacuum truck is generally the most effective and convenient method of removing pollutants from the system. Simply remove the manhole covers and insert the vacuum hose into the sump. The system should be completely drained down and the sump fully evacuated of sediment. The area outside the screen should also be cleaned out if pollutant build-up exists in this area.

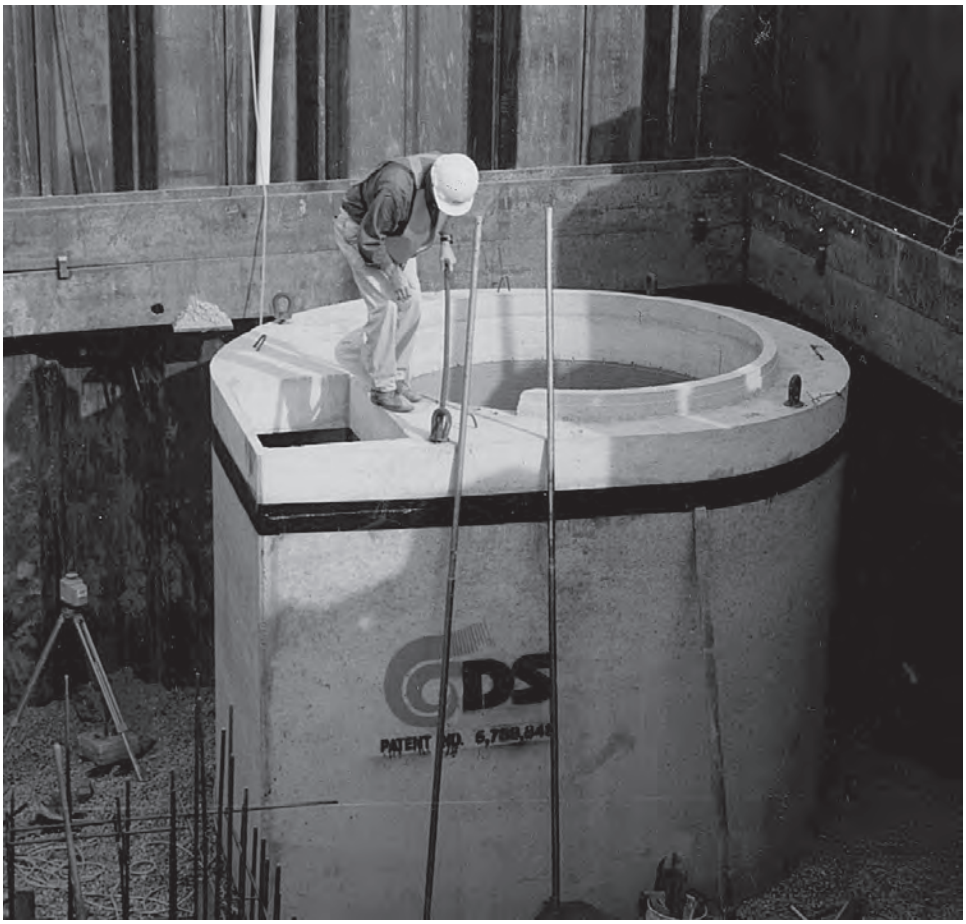
In installations where the risk of petroleum spills is small, liquid contaminants may not accumulate as quickly as sediment. However, the system should be cleaned out immediately in the event of an oil or gasoline spill. Motor oil and other hydrocarbons that accumulate on a more routine basis should be removed when an appreciable layer has been captured. To remove these pollutants, it may be preferable to use absorbent pads since they are usually less expensive to dispose than the oil/water emulsion that may be created by vacuuming the oily layer. Trash and debris can be netted out to separate it from the other pollutants. The screen should be cleaned to ensure it is free of trash and debris.

Manhole covers should be securely seated following cleaning activities to prevent leakage of runoff into the system from above and also to ensure that proper safety precautions have been followed. Confined space entry procedures need to be followed if physical access is required. Disposal of all material removed from the CDS system should be done in accordance with local regulations. In many jurisdictions, disposal of the sediments may be handled in the same manner as the disposal of sediments removed from catch basins or deep sump manholes. Check your local regulations for specific requirements on disposal.

CDS Model	Diameter		Distance from Water Surface to Top of Sediment Pile		Sediment Storage Capacity	
	ft	m	ft	m	yd3	m3
CDS2015-4	4	1.2	3.0	0.9	0.5	0.4
CDS2015	5	1.5	3.0	0.9	1.3	1.0
CDS2020	5	1.5	3.5	1.1	1.3	1.0
CDS2025	5	1.5	4.0	1.2	1.3	1.0
CDS3020	6	1.8	4.0	1.2	2.1	1.6
CDS3030	6	1.8	4.6	1.4	2.1	1.6
CDS3035	6	1.8	5.0	1.5	2.1	1.6
CDS4030	8	2.4	4.6	1.4	5.6	4.3
CDS4040	8	2.4	5.7	1.7	5.6	4.3
CDS4045	8	2.4	6.2	1.9	5.6	4.3

Table 1: CDS Maintenance Indicators and Sediment Storage Capacities

Note: To avoid underestimating the volume of sediment in the chamber, carefully lower the measuring device to the top of the sediment pile. Finer silty particles at the top of the pile may be more difficult to feel with a measuring stick. These finer particles typically offer less resistance to the end of the rod than larger particles toward the bottom of the pile.



CDS Inspection & Maintenance Log

CDS Model: _____ Location: _____

Date	Water depth to sediment[1]	Floatable Layer Thickness[2]	Describe Maintenance Performed	Maintenance Personnel	Comments

1. The water depth to sediment is determined by taking two measurements with a stadia rod: one measurement from the manhole opening to the top of the sediment pile and the other from the manhole opening to the water surface. If the difference between these measurements is less than the values listed in table 1 the system should be cleaned out. **Note: to avoid underestimating the volume of sediment in the chamber, the measuring device must be carefully lowered to the top of the sediment pile**.

2. For optimum performance, the system should be cleaned out when the floating hydrocarbon layer accumulates to an appreciable thickness. In the event of an oil spill, the system should be cleaned immediately.

Support

- Drawings and specifications are available at www.ContechES.com.
- Site-specific design support is available from our engineers.

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The product(s) described may be protected by one or more of the following US patents: 5,322,629; 5,624,576; 5,707,527; 5,759,415; 5,788,848; 5,985,157; 6,027,639; 6,350,374; 6,406,218; 6,641,720; 6,511,595; 6,649,048; 6,991,114; 6,998,038; 7,186,058; 7,296,692; 7,297,266; related foreign patents or other patents pending.

Cleaning and Maintenance Manual

Curb Inlet Basket / Round Curb Inlet Basket

Maintenance

Maintenance: The filter is designed to allow for the use of vacuum removal of captured materials in the filter basket, serviceable by centrifugal compressor vacuum units without causing damage to the filter or any part of the mounting and attachment hardware during normal cleaning and maintenance. Filters can be cleaned and vacuumed from the manhole-opening. Entering the catch basin to clean the filters is not necessary.

Maintenance Notes:

1. Bio Clean Environmental Services, Inc. recommends cleaning and maintenance of the Curb Inlet Basket a minimum of two to four times per year or following a significant rain event that would potentially accumulate a large amount of debris to the system. The hydrocarbon boom should be replaced a minimum of twice per year or at each service as needed.
2. Any person performing maintenance activities that require entering the catch basin or handle a toxic substance have completed the proper training as required by OSHA.
3. Remove manhole lid to gain access to inlet filter insert. The filter basket should be located directly under the manhole lid. Under normal conditions, cleaning and maintenance of the Curb Inlet Basket will be performed from above ground surface.
4. Special Note: entry into an underground manhole, catch basin and stormwater vault requires training in an approved Confined Space Entry Program.
5. Remove all trash, debris, organics, and sediments collected by the inlet filter insert. Removal of the trash and debris can be done manually or with the use of a vactor truck. Manual removal of debris may be done by lifting the basket from the shelf and pulling the basket from the catch basin and dumping out the collected debris.
6. Any debris located on the shelf system can be either removed from the shelf or can be pushed into the basket and retrieved from basket.
7. Evaluation of the hydrocarbon boom shall be performed at each cleaning. If the boom is filled with hydrocarbons and oils it should be replaced. Removed boom by cutting plastic ties and remove boom. Attach new boom to basket with plastic ties through pre-drilled holes in basket.
8. Place manhole lid back on manhole opening.
9. Transport all debris, trash, organics and sediments to approved facility for disposal in accordance with local and state requirements. The hydrocarbon boom with adsorbed hydrocarbons is considered hazardous waste and need to be handled and disposed of as hazardous material. Please refer to state and local regulations for the proper disposal of used motor oil/filters.
10. Following maintenance and/or inspection, the maintenance operator shall prepare a maintenance/inspection record. The record shall include any maintenance activities performed, amount and description of debris collected, and condition of filter. The owner shall retain the maintenance/inspection record for a minimum of five years from the date of maintenance. These records shall be made available to the governing municipality for inspection upon request at any time.
11. Any toxic substance or item found in the filter is considered as hazardous material can only be handled by a certified hazardous waste trained person (minimum 24-hour hazwoper).

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