

APPENDIX B

Laboratory Test Results

UNIT DENSITIES AND MOISTURE CONTENT

ASTM D2937 & D2216

Job Name: Bamiyan Marketplace

Sample Location	Depth (feet)	Unit Dry Density (pcf)	Moisture Content (%)	USCS Group Symbol
B1	2.5	111	5	SM
B1	5	112	6	SM
B1	7.5	111	4	SM
B1	10	112	4	SM
B1	12.5	110	7	SM
B1	15	114	7	SM
B1	20	131	4	SP
B2	2.5	115	5	SM
B2	5	112	5	SM
B2	7.5	116	5	SM
B2	10	108	4	SM
B2	12.5	101	5	SP
B2	15	--	3	SP
B2	20	119	6	SM
B2	25	123	14	SM
B2	30	141	4	SM
B2	35	130	9	SM
B2	40	132	9	SM
B2	45	129	11	SM
B3	5	115	4	SM
B3	7.5	114	7	SM
B3	10	128	5	SM

UNIT DENSITIES AND MOISTURE CONTENT

ASTM D2937 & D2216

Job Name: Bamiyan Marketplace

Sample Location	Depth (feet)	Unit Dry Density (pcf)	Moisture Content (%)	USCS Group Symbol
B4	2.5	123	2	SM
B4	15	128	6	SP-SM
B4	20	127	10	SM
B5	2.5	114	5	SM
B5	5	104	11	SM
B5	7.5	116	8	SM
B5	10	106	7	SM
B5	12.5	112	5	SM
B5	15	134	6	SM
B5	20	127	10	SM
B5	25	125	10	SM
B5	30	130	9	SP
B6	2.5	117	7	SM
B6	5	113	10	SM
B6	7.5	132	10	SM
B6	10	124	8	SP-SM
B7	5	108	7	SM
B7	7.5	105	6	SP-SM
B7	10	116	18	CL
B7	12.5	121	13	SC
B7	15	122	13	SC
B7	20	128	11	SM
B7	25	119	15	SM
B7	30	128	9	SP

UNIT DENSITIES AND MOISTURE CONTENT

ASTM D2937 & D2216

Job Name: Bamiyan Marketplace

Sample Location	Depth (feet)	Unit Dry Density (pcf)	Moisture Content (%)	USCS Group Symbol
B8	2.5	124	4	SM
B8	5	116	5	SM
B8	7.5	114	9	SM
B8	10	126	12	SM
B9	2.5	121	10	SM
B9	5	127	9	SM
B9	7.5	114	12	SM
B9	10	119	14	SC
B9	15	122	13	SM
B9	20	122	12	SM
B9	25	117	12	SM
B10	2.5	120	7	SM
B10	5	124	9	SM
B10	7.5	113	16	SM
B10	10	120	14	SM
B11	5	121	8	SM
B11	7.5	127	9	SM
B11	10	129	10	SM
B11	15	128	10	SM
B11	20	129	10	SM
B11	25	124	12	SP
B11	30	118	14	SM

UNIT DENSITIES AND MOISTURE CONTENT

ASTM D2937 & D2216

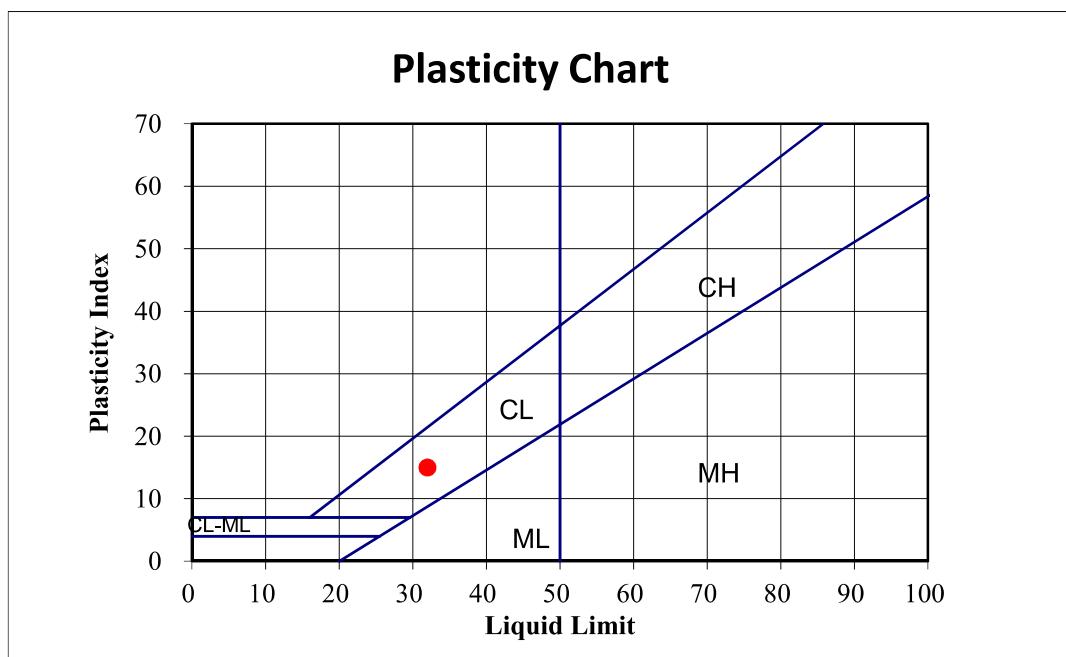
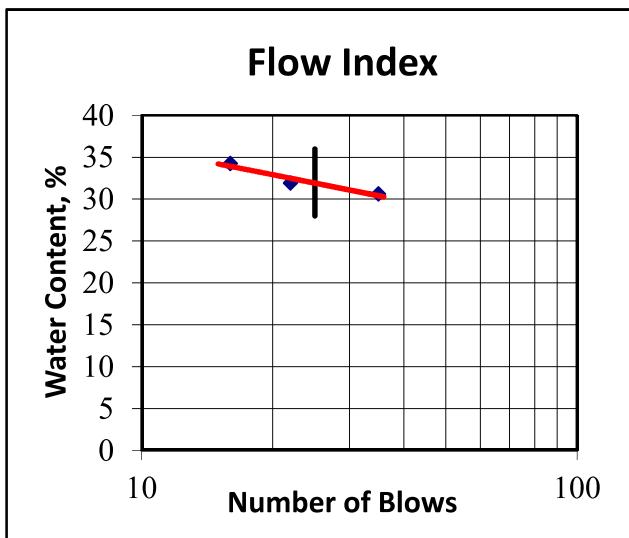
Job Name: Bamiyan Marketplace

Sample Location	Depth (feet)	Unit Dry Density (pcf)	Moisture Content (%)	USCS Group Symbol
B12	2.5	117	7	SM
B12	5	110	6	SM
B12	10	119	13	SM
B12	15	115	10	SM
B12	20	118	14	SM
B13	2.5	114	3	SM
B13	5	107	4	SM
B13	7.5	109	6	SM
B13	10	104	9	SM
B13	15	112	6	SM
B13	20	116	15	SM
B13	25	120	13	SM
B13	30	130	12	SM
B13	35	111	11	SM
B14	2.5	120	5	SM
B14	5	113	5	SM
B14	7.5	111	4	SM
B14	10	106	4	SM
B14	15	111	8	SM
B14	20	108	6	SM
B14	25	109	10	SM
B14	30	129	12	SM

Job Name: Bamiyan Marketplace
 Sample ID: B7 @ 10 feet
 Soil Description: Silty Sandy Clay (CL)

DATA SUMMARY**TEST RESULTS**

Number of Blows:	16	22	35	LIQUID LIMIT	32
Water Content, %	34.2	31.9	30.6	PLASTIC LIMIT	17
				PLASTICITY INDEX	15



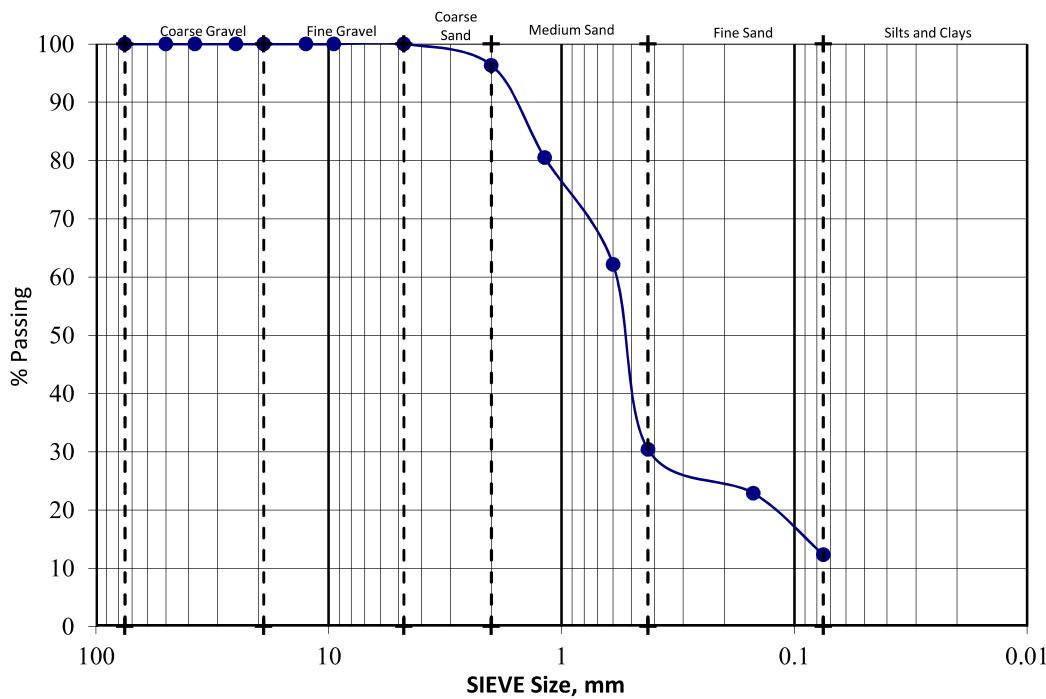
SIEVE ANALYSIS

Job Name: Bamiyan Marketplace

Sample ID: B1 @ 7 1/2 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	100
#10	96
#16	81
#30	62
#40	30
#100	23
#200	12.3



% Coarse Gravel:	0	% Coarse Sand:	4	Cu: NA Cc: NA	Gradation
% Fine Gravel:	0	% Medium Sand:	66		
		% Fine Sand:	18		
% Total Gravel	0	% Total Sand	88	% Fines:	12.3
					NA

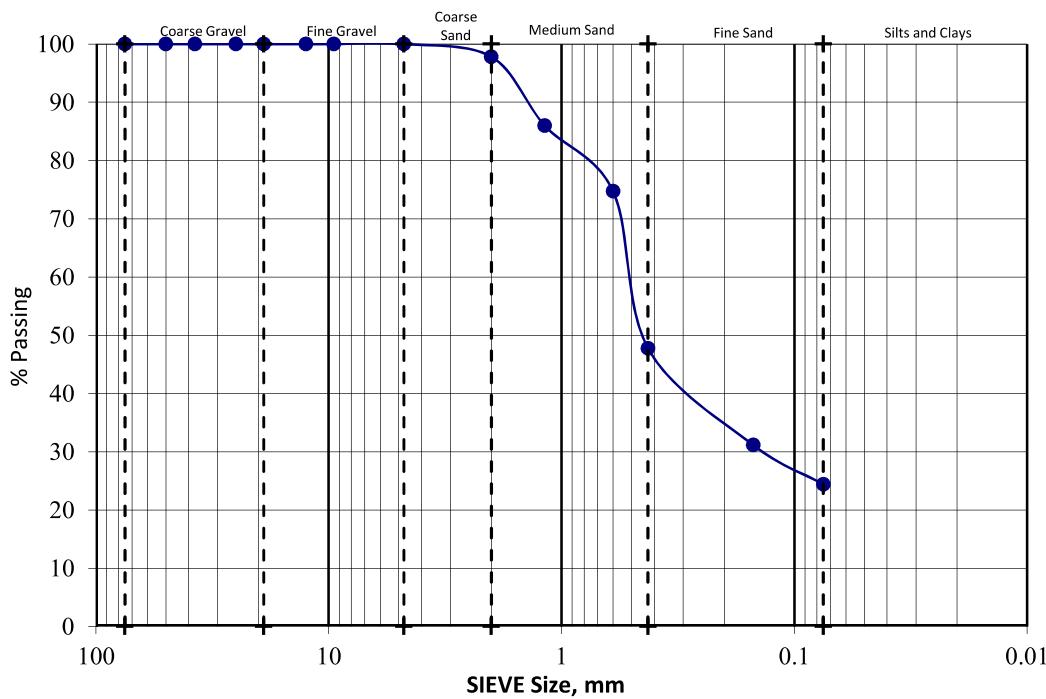
SIEVE ANALYSIS

Job Name: Bamiyan Marketplace

Sample ID: B2 @5 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	100
#10	98
#16	86
#30	75
#40	48
#100	31
#200	24.4



% Coarse Gravel:	0	% Coarse Sand:	2	Cu: NA Cc: NA	Gradation
% Fine Gravel:	0	% Medium Sand:	50		
		% Fine Sand:	23		
% Total Gravel	0	% Total Sand	76	% Fines:	24.4
					NA

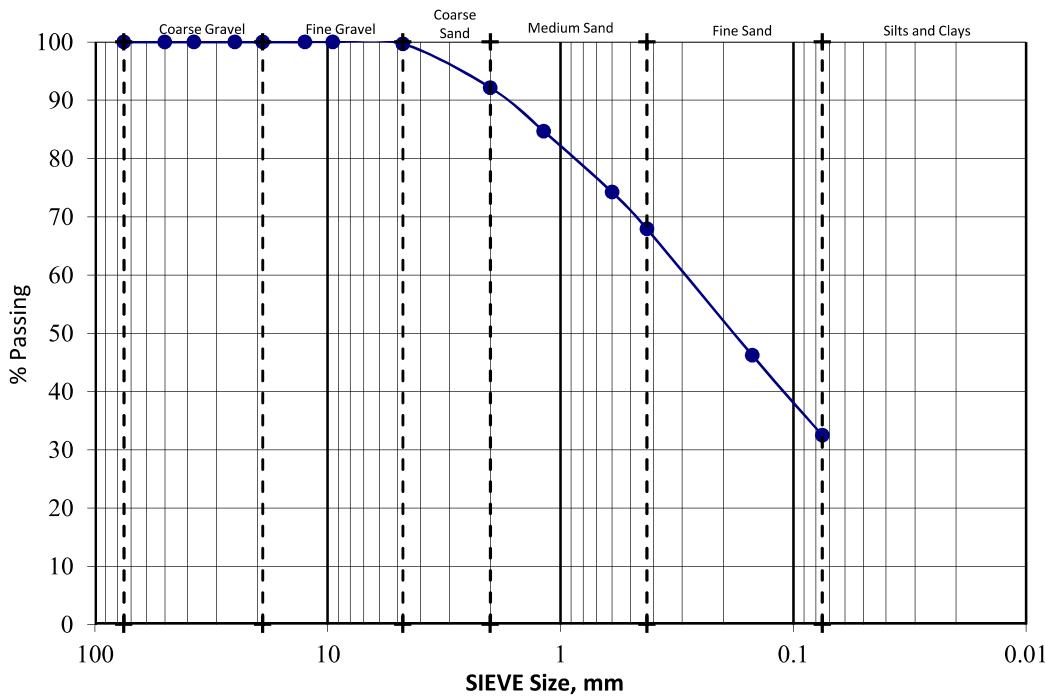
SIEVE ANALYSIS

Job Name: Bamiyan Marketplace

Sample ID: B2 @ 10 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	100
#10	92
#16	85
#30	74
#40	68
#100	46
#200	32.5



% Coarse Gravel:	0	% Coarse Sand:	8	Cu: NA Cc: NA	Gradation
% Fine Gravel:	0	% Medium Sand:	24		
		% Fine Sand:	35		
% Total Gravel	0	% Total Sand	67	% Fines:	32.5
					NA

SIEVE ANALYSIS

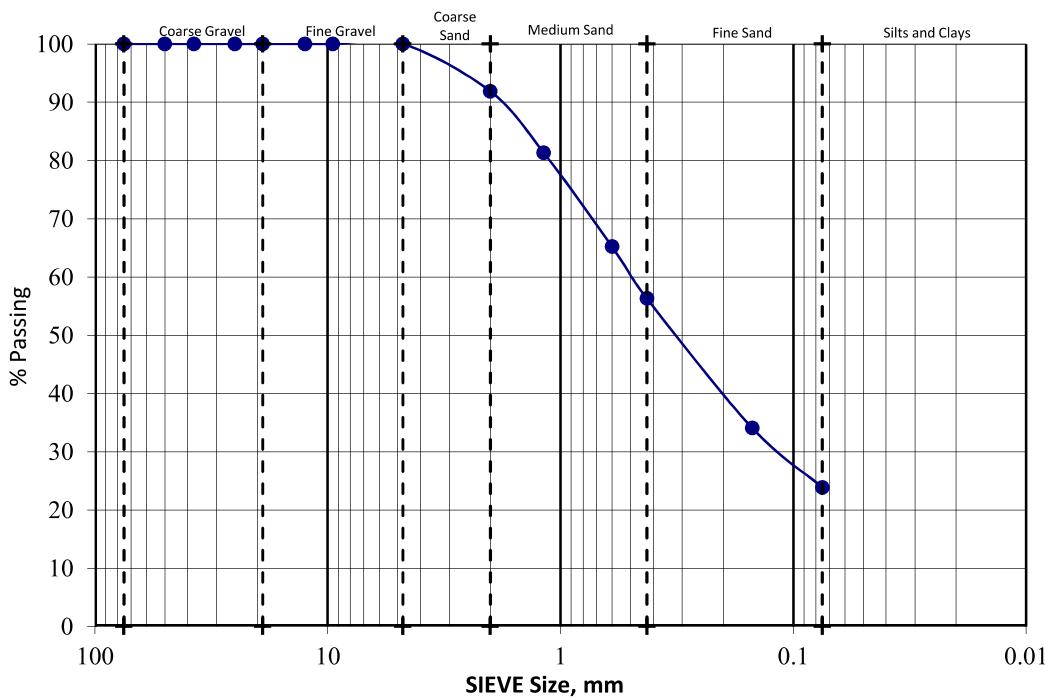
ASTM D6913

Job Name: Bamiyan Marketplace

Sample ID: B13 @ 5 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	100
#10	92
#16	81
#30	65
#40	56
#100	34
#200	23.9



% Coarse Gravel:	0	% Coarse Sand:	8	Cu: NA Cc: NA	Gradation
% Fine Gravel:	0	% Medium Sand:	36		
		% Fine Sand:	32		
% Total Gravel	0	% Total Sand	76	% Fines:	23.9
					NA

SIEVE ANALYSIS

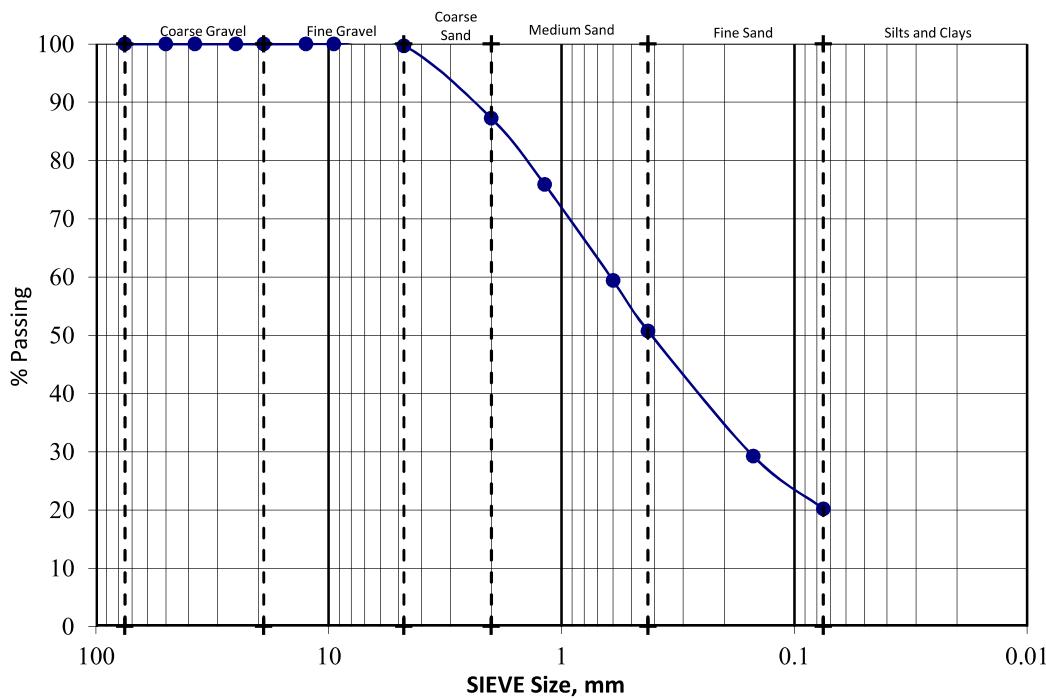
ASTM D6913

Job Name: Bamiyan Marketplace

Sample ID: B13 @ 15 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	100
#10	87
#16	76
#30	59
#40	51
#100	29
#200	20.2



% Coarse Gravel:	0	% Coarse Sand:	12	Cu: NA Cc: NA	Gradation
% Fine Gravel:	0	% Medium Sand:	36		
		% Fine Sand:	31		
% Total Gravel	0	% Total Sand	79	% Fines:	20.2
					NA

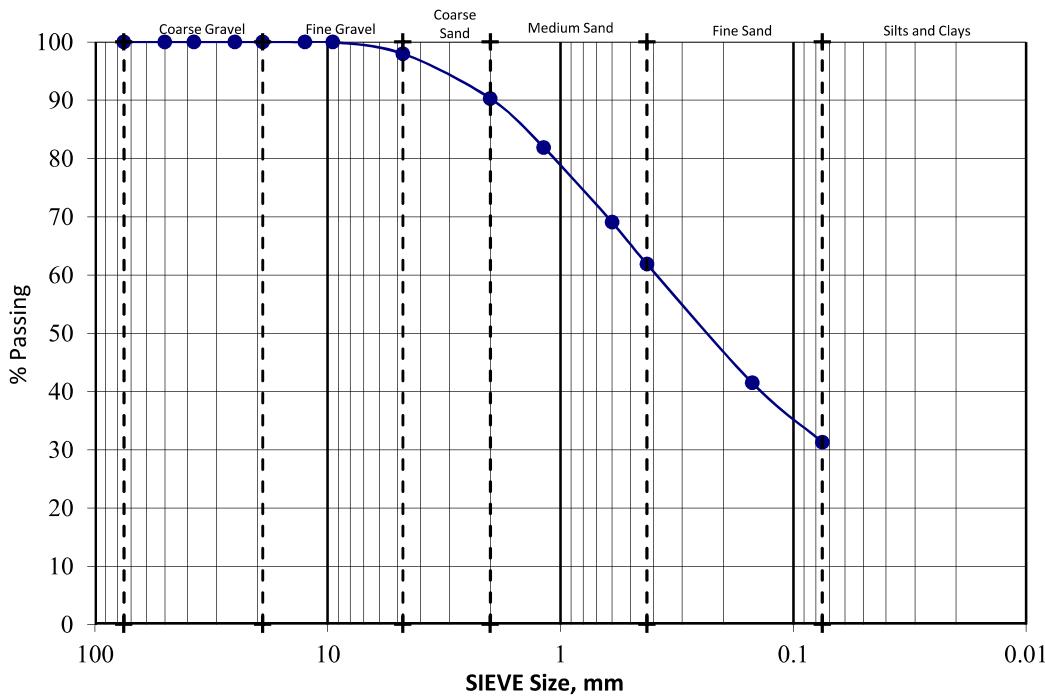
SIEVE ANALYSIS

Job Name: Bamiyan Marketplace

Sample ID: P2 @ 4.5-5.0 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	98
#10	90
#16	82
#30	69
#40	62
#100	41
#200	31.3



% Coarse Gravel:	0	% Coarse Sand:	8	Cu: NA Cc: NA	Gradation
% Fine Gravel:	2	% Medium Sand:	28		
		% Fine Sand:	31		
% Total Gravel	2	% Total Sand	67	% Fines:	31.3
					NA

SIEVE ANALYSIS

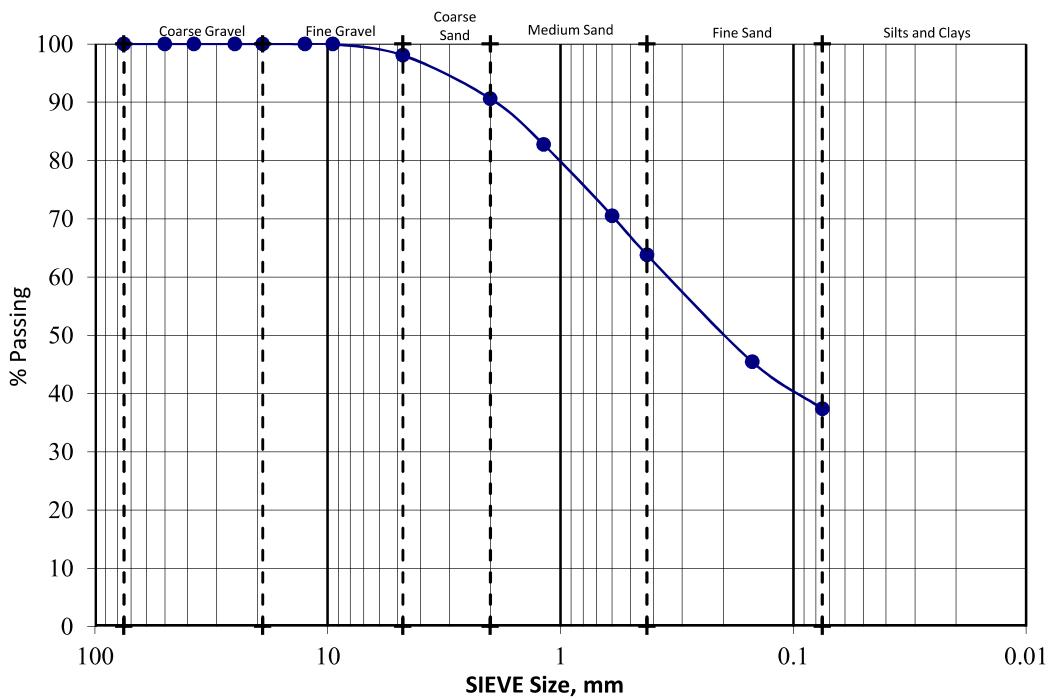
ASTM D6913

Job Name: Bamiyan Marketplace

Sample ID: P4 @ 4.5-5.0 feet

Description: Silty Sand (SM)

Sieve Size	% Passing
3"	100
2"	100
1-1/2"	100
1"	100
3/4"	100
1/2"	100
3/8"	100
#4	98
#10	91
#16	83
#30	71
#40	64
#100	45
#200	37.4



% Coarse Gravel:	0	% Coarse Sand:	7	Cu: NA Cc: NA	Gradation
% Fine Gravel:	2	% Medium Sand:	27		
		% Fine Sand:	26		
% Total Gravel	2	% Total Sand	61	% Fines:	37.4
					NA

File No.: 302169-002

January 17, 2019

Job Name: Bamiyan Marketplace

Lab Number: 18-178

AMOUNT PASSING NO. 200 SIEVE

ASTM D 1140

Sample Location	Depth (feet)	Fines Content (%)	USCS Group Symbol
B5	5	39.7	SM
B9	10	42.9	SC
B12	20	39.8	SM

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

Initial Dry Density: 106.7 pcf

B2 @ 5 feet

Initial Moisture: 5.3%

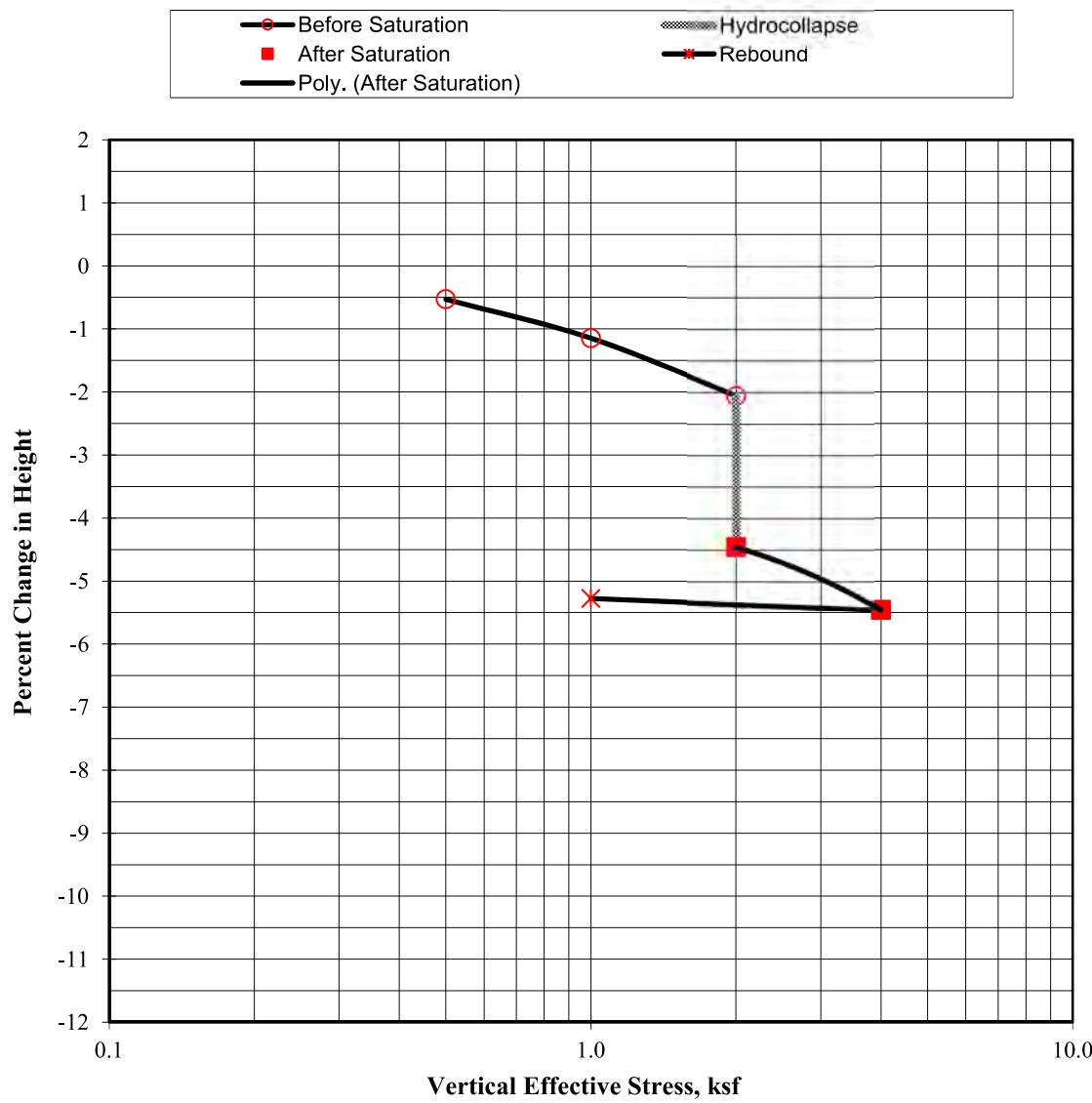
Silty Sand (SM)

Specific Gravity: 2.67

Ring Sample

Initial Void Ratio: 0.563

Hydrocollapse: 2.4% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

Initial Dry Density: 101.6 pcf

B2 @ 10 feet

Initial Moisture: 5.1%

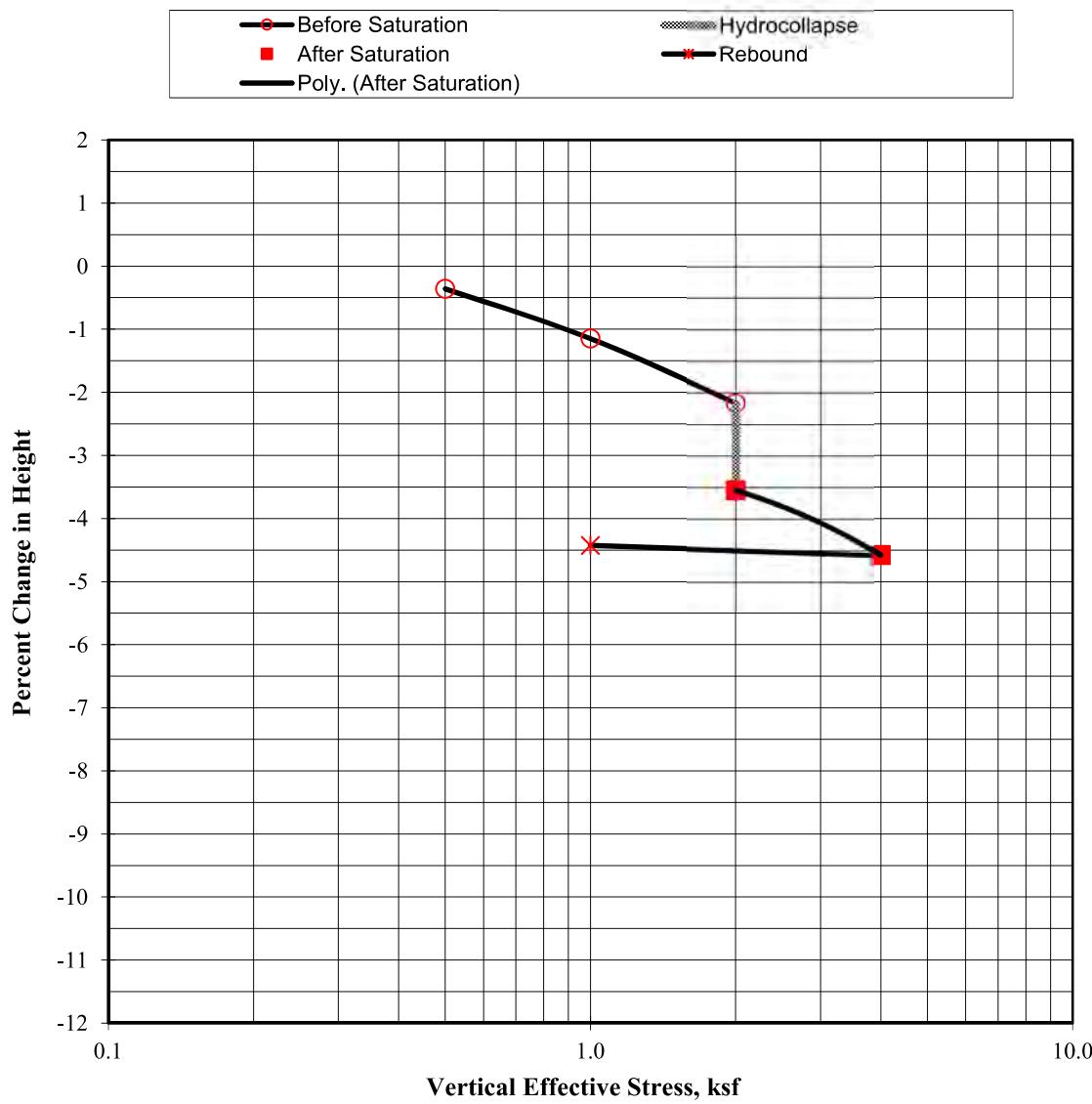
Silty Sand (SM)

Specific Gravity: 2.67

Ring Sample

Initial Void Ratio: 0.640

Hydrocollapse: 1.4% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

B2 @ 15 feet

Silty Sand w/Trace Clay (SM)

Ring Sample

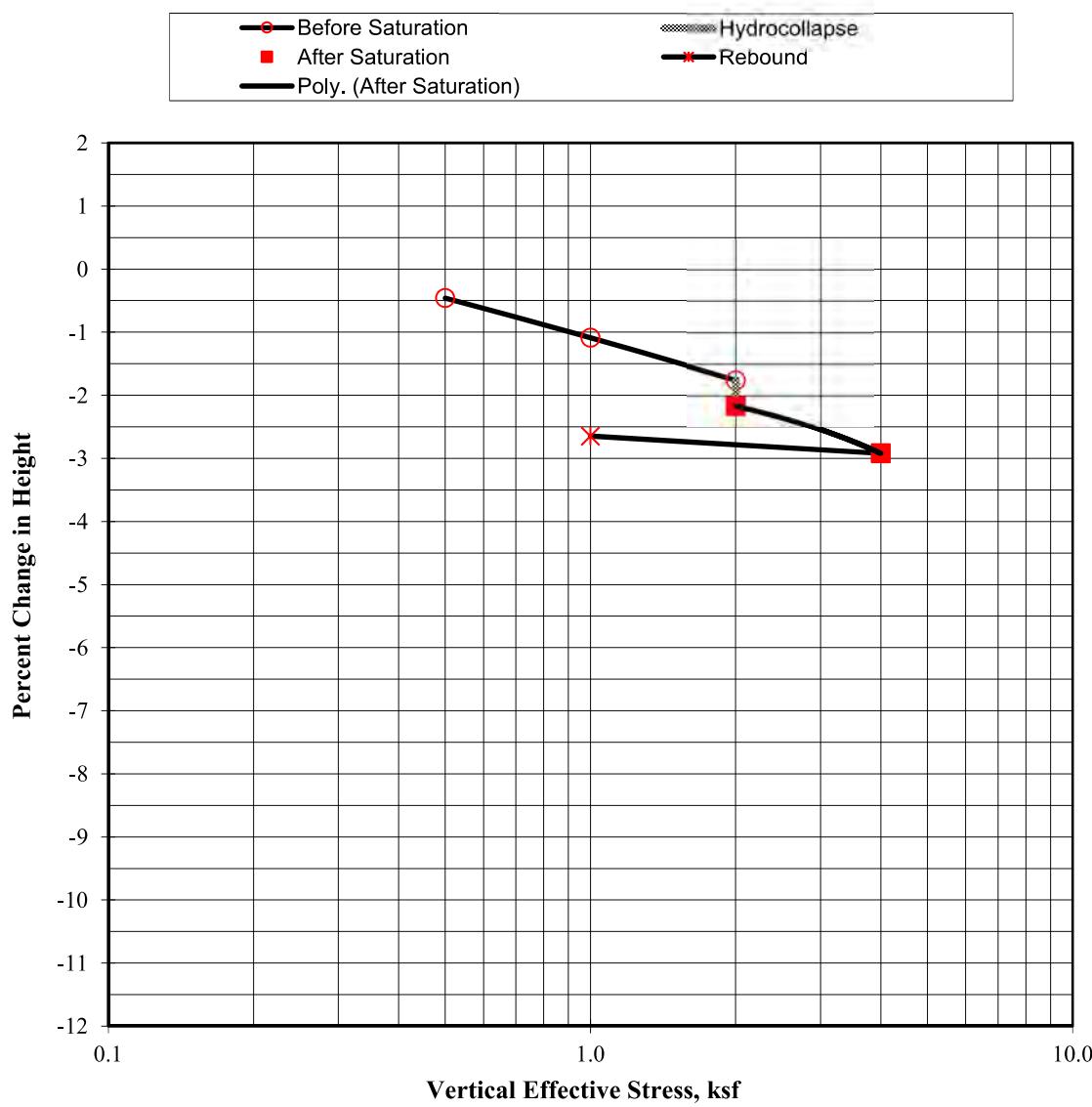
Initial Dry Density: 124.9 pcf

Initial Moisture: 3.1%

Specific Gravity: 2.67

Initial Void Ratio: 0.151

Hydrocollapse: 0.4% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

Initial Dry Density: 119.0 pcf

B7 @ 10 feet

Initial Moisture: 9.0%

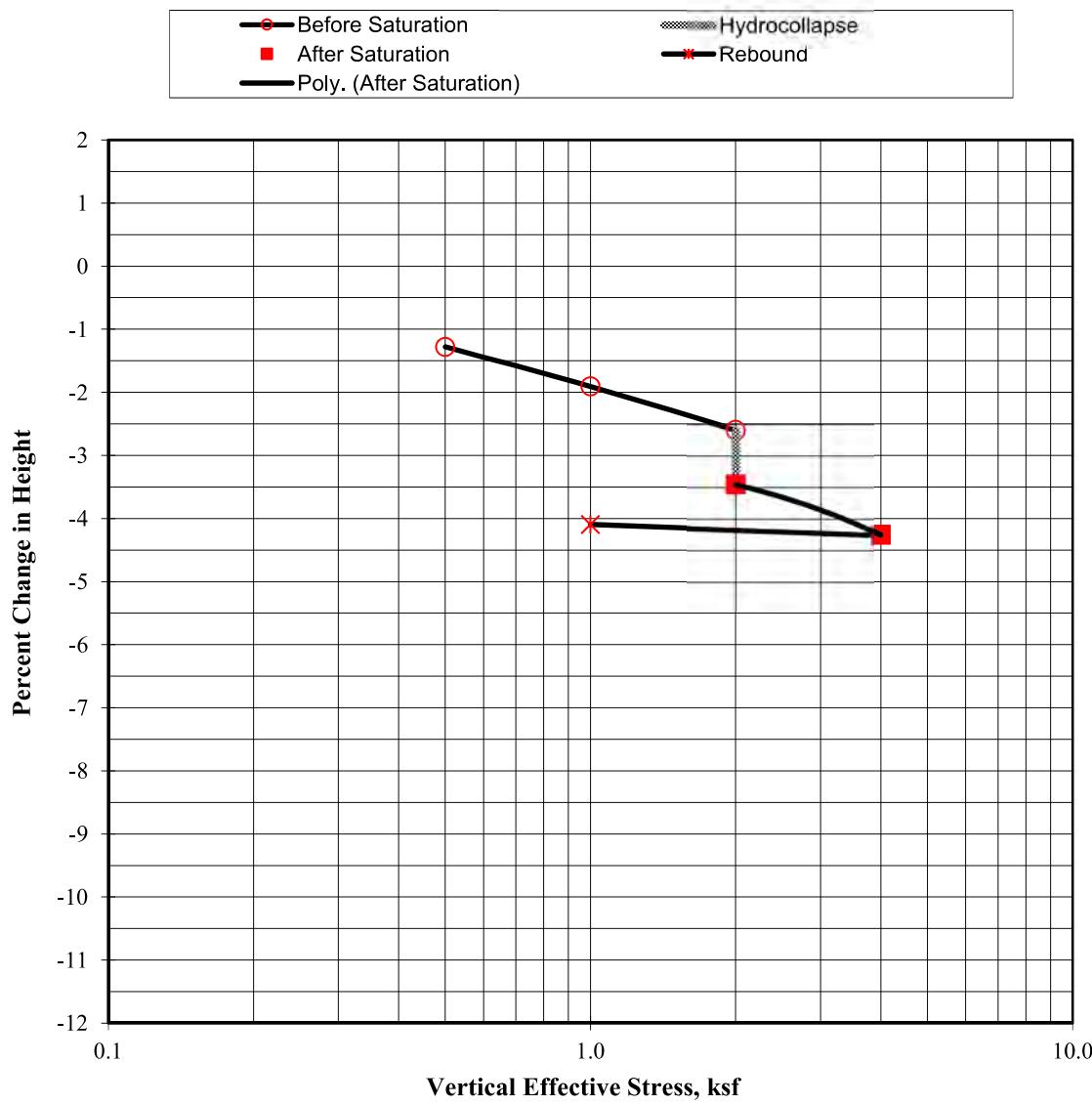
Silty Sandy Clay (CL)

Specific Gravity: 2.67

Ring Sample

Initial Void Ratio: 0.401

Hydrocollapse: 0.9% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

Initial Dry Density: 119.2 pcf

B13 @ 5 feet

Initial Moisture: 12.6%

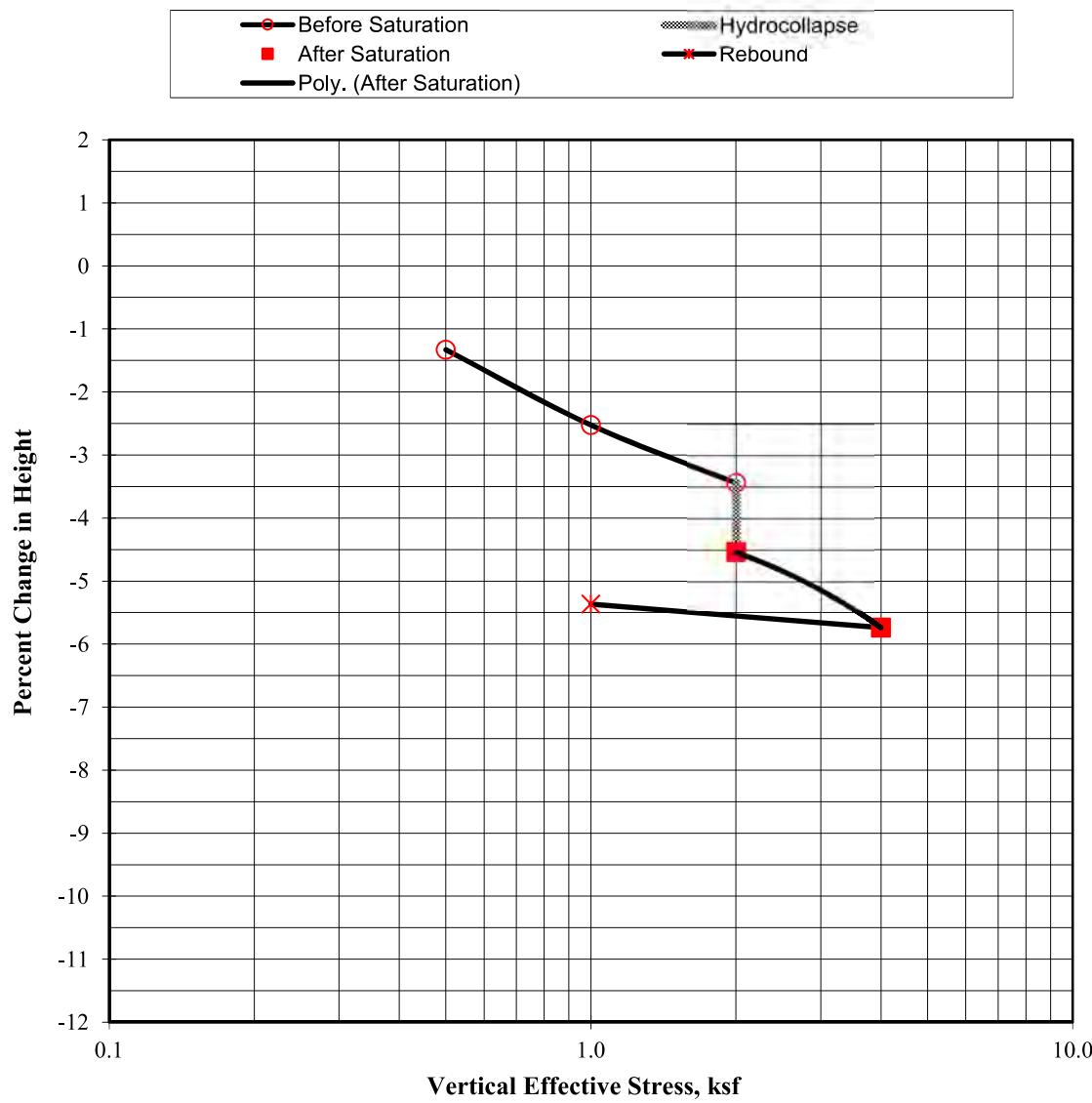
Silty Sand (SM)

Specific Gravity: 2.67

Ring Sample

Initial Void Ratio: 0.399

Hydrocollapse: 1.1% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

B13 @ 10 feet

Silty Sand w/Gravel (SM)

Ring Sample

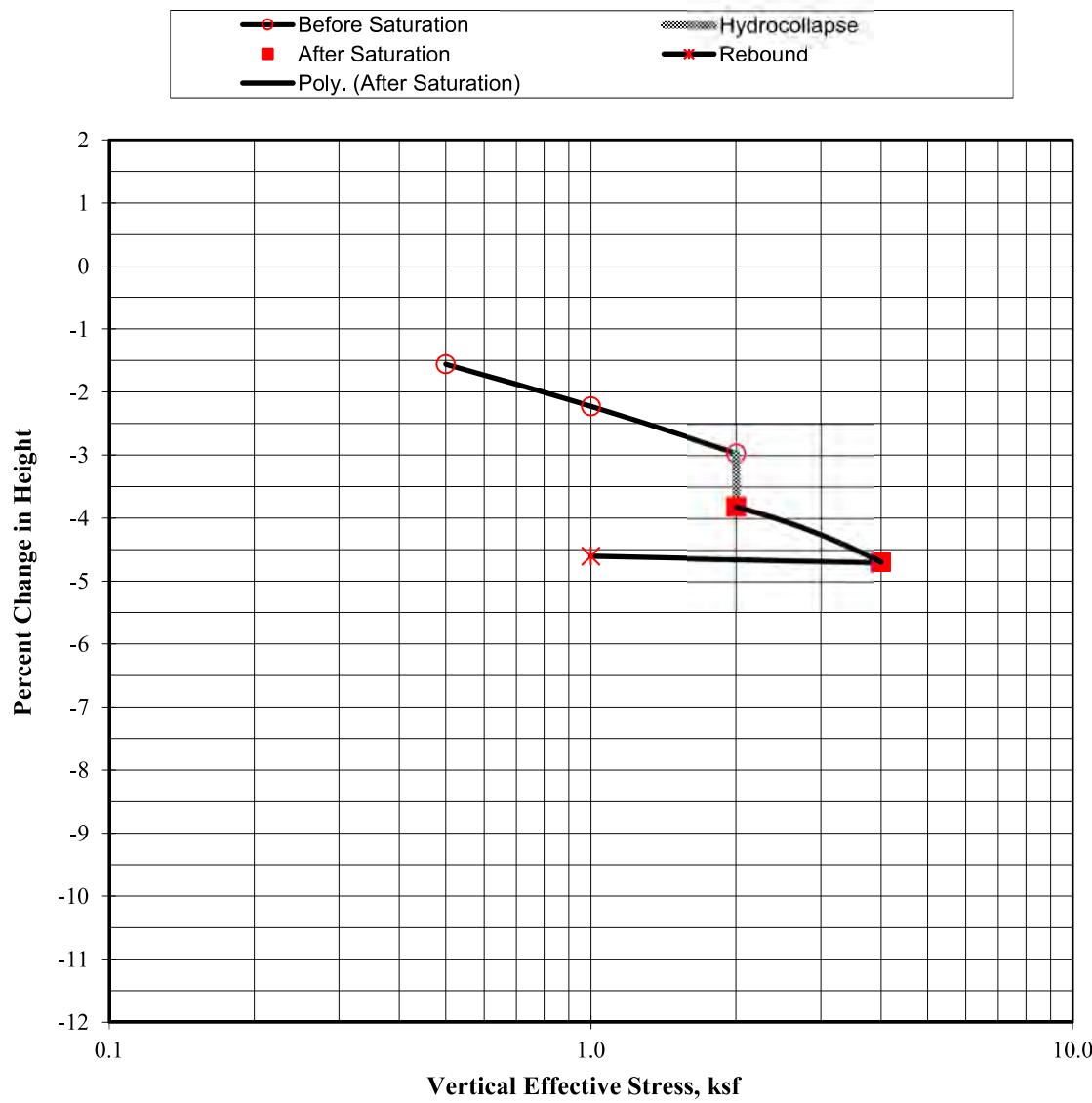
Initial Dry Density: 119.1 pcf

Initial Moisture: 9.7%

Specific Gravity: 2.67

Initial Void Ratio: 0.400

Hydrocollapse: 0.9% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

Initial Dry Density: 121.2 pcf

B13 @ 15 feet

Initial Moisture: 9.7%

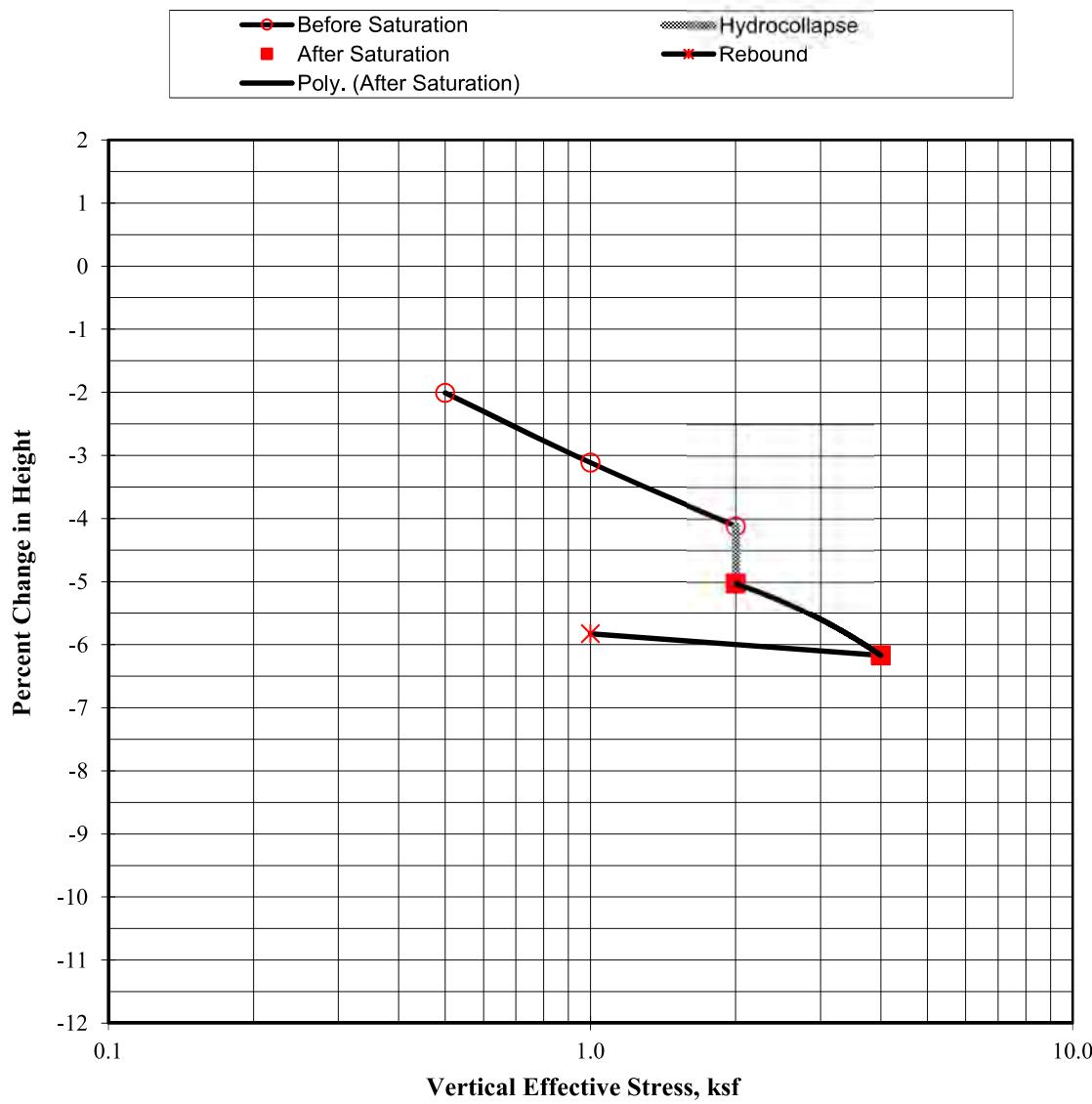
Silty Sand (SM)

Specific Gravity: 2.67

Ring Sample

Initial Void Ratio: 0.376

Hydrocollapse: 0.9% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

CONSOLIDATION TEST**ASTM D 2435 & D 5333**

Bamiyan Marketplace

Initial Dry Density: 124.8 pcf

B13 @ 20 feet

Initial Moisture: 9.8%

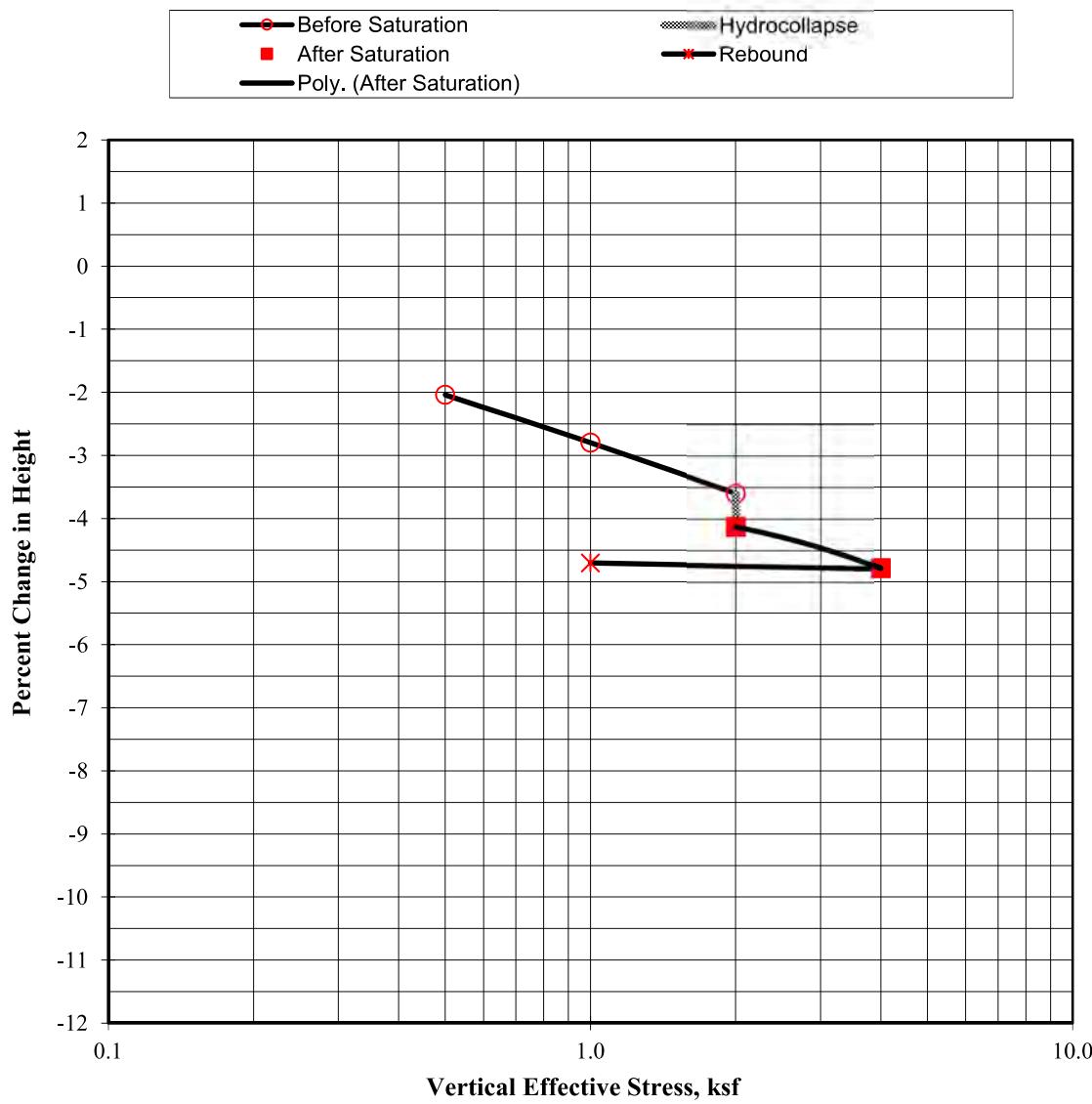
Silty Sand (SM)

Specific Gravity: 2.67

Ring Sample

Initial Void Ratio: 0.336

Hydrocollapse: 0.5% @ 2.0 ksf

% Change in Height vs Normal Pressure Diagram

Job Name: Bamiyan Marketplace

Sample ID: B2 @ 2.5 feet

Soil Description: Silty Sand w/Trace Clay (SM)

Initial Moisture, %: 8.4
Initial Compacted Dry Density, pcf: 116.3
Initial Saturation, %: 51
Final Moisture, %: 17.1
Volumetric Swell, %: 0.3

Expansion Index, EI: **3** **Very Low**

EI	ASTM Classification
0-20	Very Low
21-50	Low
51-90	Medium
91-130	High
>130	Very High

MAXIMUM DRY DENSITY / OPTIMUM MOISTURE

ASTM D 1557 (Modified)

Job Name: Bamiyan Marketplace

Procedure Used: A

Sample ID: 1

Preparation Method: Moist

Location: B13 @ 0-5 feet

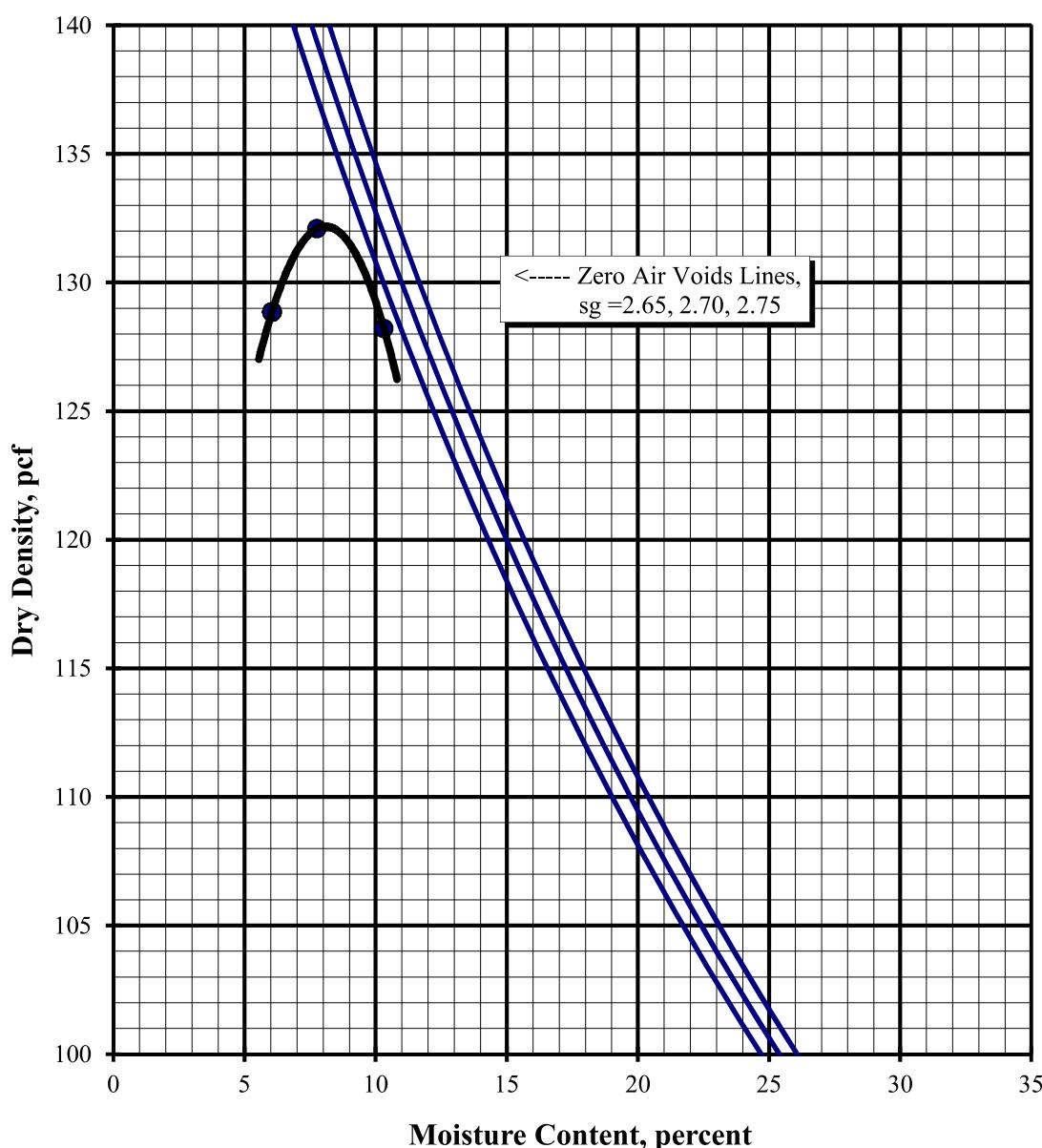
Rammer Type: Mechanical

Description: Brown Silty F - M Sand (SM)

Lab Number: 18-178

Maximum Dry Density: 132.3 pcf
Optimum Moisture: 8.3%

Sieve Size	% Retained (Cumulative)	
	3/4"	0.0
3/8"	0.3	
#4	1.0	



SOIL CHEMICAL ANALYSES

Job Name: Bamiyan Marketplace

Job No.: 302169-002

Sample ID: B3 B13

Sample Location: 2.5 feet 0-5 feet

Resistivity (Units)

as-received (ohm-cm)	36,400	52,000
saturated (ohm-cm)	17,200	13,200
pH	7.3	7.2

Electrical Conductivity (mS/cm)

Electrical Conductivity (mS/cm)	0.02	0.04
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Chemical Analyses**Cations**

calcium Ca ²⁺ (mg/kg)	6	12
magnesium Mg ²⁺ (mg/kg)	1.4	1.9
sodium Na ⁺ (mg/kg)	27	31
potassium K ⁺ (mg/kg)	1.7	22

Anions

carbonate CO ₃ ²⁻ (mg/kg)	ND	ND
bicarbonate HCO ₃ ¹⁻ (mg/kg)	43	76
fluoride F ¹⁻ (mg/kg)	0.7	ND
chloride Cl ¹⁻ (mg/kg)	2.9	6.4
sulfate SO ₄ ²⁻ (mg/kg)	2.7	16
phosphate PO ₄ ³⁻ (mg/kg)	2	17

Other Tests

ammonium NH ₄ ¹⁺ (mg/kg)	ND	ND
nitrate NO ₃ ¹⁻ (mg/kg)	3.3	4.4
sulfide S ²⁻ (qual)	na	na
Redox (mV)	na	na

Note: Tests performed by Subcontract Laboratory:

mg/kg = milligrams per kilogram (parts per million) of dry soil.

HDR Engineering, Inc.

Redox = oxidation-reduction potential in millivolts

431 West Baseline Road

ND = not detected

Calremont, California 91711 Tel: (909) 962-5485

na = not analyzed

T.O.P. = top of pipe

Resistivity per ASTM G187, Cations per ASTM D6919, Anions per ASTM D4327, and Alkalinity per APHA 2320-B. Electrical conductivity in millisiemens/cm and chemical analyses were made on a 1:5 soil-to-water extract.

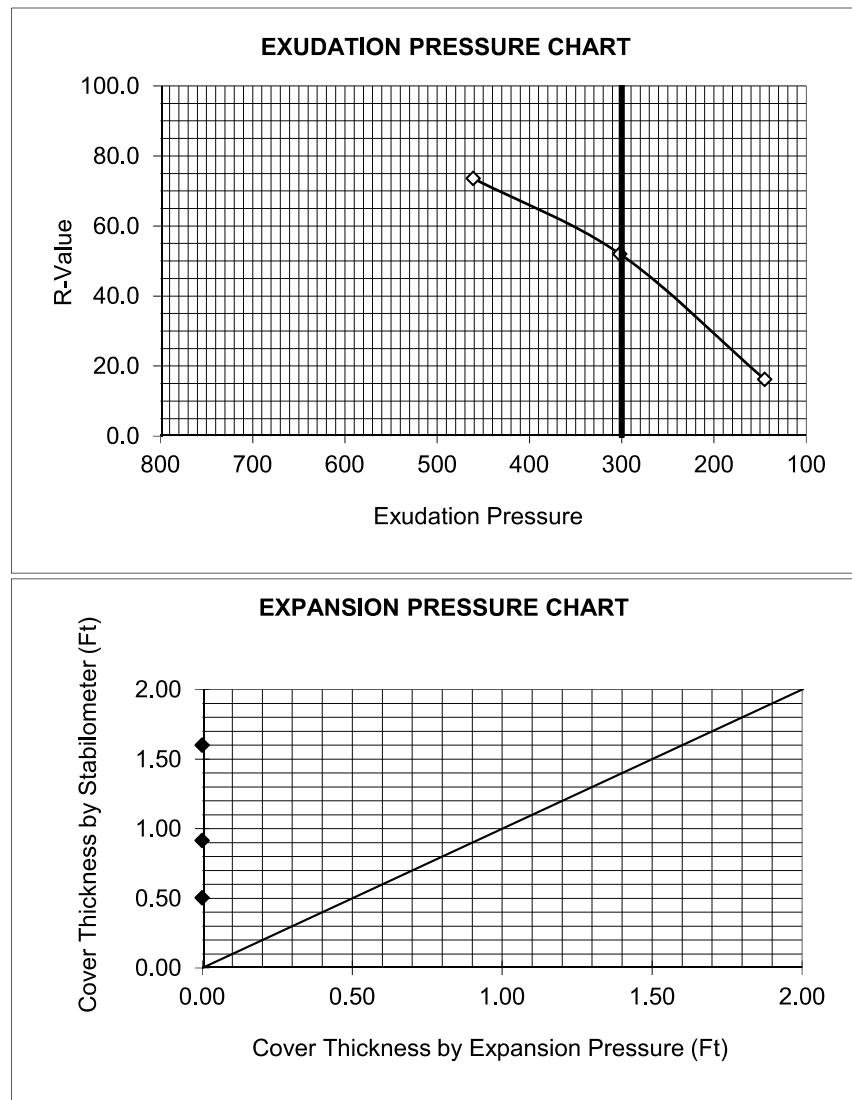
General Guidelines for Soil Corrosivity

Chemical Agent	Amount in Soil	Degree of Corrosivity
Soluble Sulfates ¹	0-1,000 mg/Kg (ppm) [0-0.1%] 1,000 - 2,000 mg/Kg (ppm) [0.1-0.2%] 2,000 - 20,000 mg/Kg (ppm) [0.2-2.0%] > 20,000 mg/Kg (ppm) [>2.0%]	Low Moderate Severe Very Severe
Resistivity ² (Saturated)	0-900 ohm-cm 900 to 2,300 ohm-cm 2,300 to 5,000 ohm-cm 5,000-10,000 ohm-cm 10,000+ ohm-cm	Very Severely Corrosive Severely Corrosive Moderately Corrosive Mildly Corrosive Progressively Less Corrosive

1 - General corrosivity to concrete elements. American Concrete Institute (ACI) Water Soluble Sulfate in Soil by Weight, ACI 318, Tables 4.2.2 - Exposure Conditions and Table 4.3.1 - Requirements for Concrete Exposed to Sulfate-Containing Solutions. *It is recommended that concrete be proportioned in accordance with the requirements of the two ACI tables listed above (4.2.2 and 4.3.1). The current ACI should be referred to for further information.*

2 - General corrosivity to metallic elements (iron, steel, etc.). Although no standard has been developed and accepted by corrosion engineering organizations, it is generally agreed that the classification shown above, or other similar classifications, reflect soil corrosivity. Source: Corrosionsource.com. The classification presented is excerpted from ASTM STP 1013 titled "Effects of Soil Characteristics on Corrosion" (February, 1989)

3 - Earth Systems does not practice corrosion engineering. Results should be reviewed by an engineer competent in corrosion evaluation, especially in regard to nitrites and ammonium.



JOB NAME: Bamiyan Marketplace

SAMPLE I. D.: B-13@0-5'

SOIL DESCRIPTION: Silty Sand (MS)

SPECIMEN NUMBER	A	B	C
EXUDATION PRESSURE	461	302	145
RESISTANCE VALUE	73.6	52.0	16.2
EXPANSION DIAL(0.0001")	0	0	0
EXPANSION PRESSURE (PSF)	0.0	0.0	0.0
% MOISTURE AT TEST	8.7	9.8	11.0
DRY DENSITY AT TEST	126.6	126.9	125.2

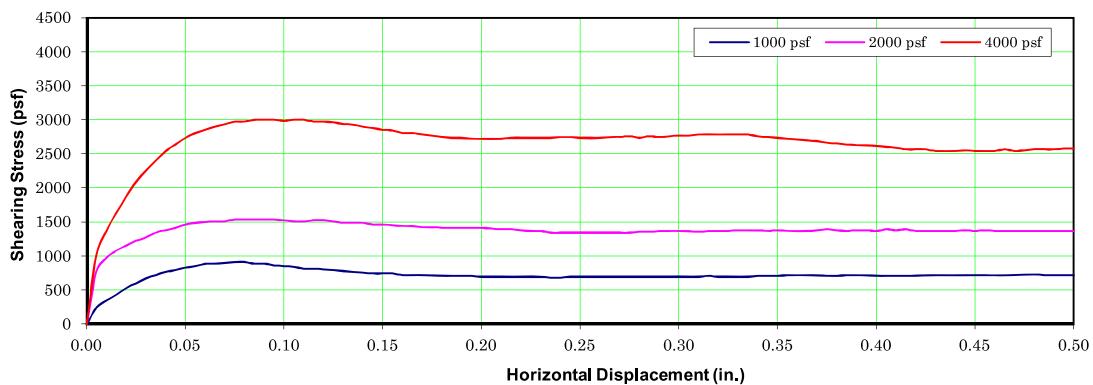
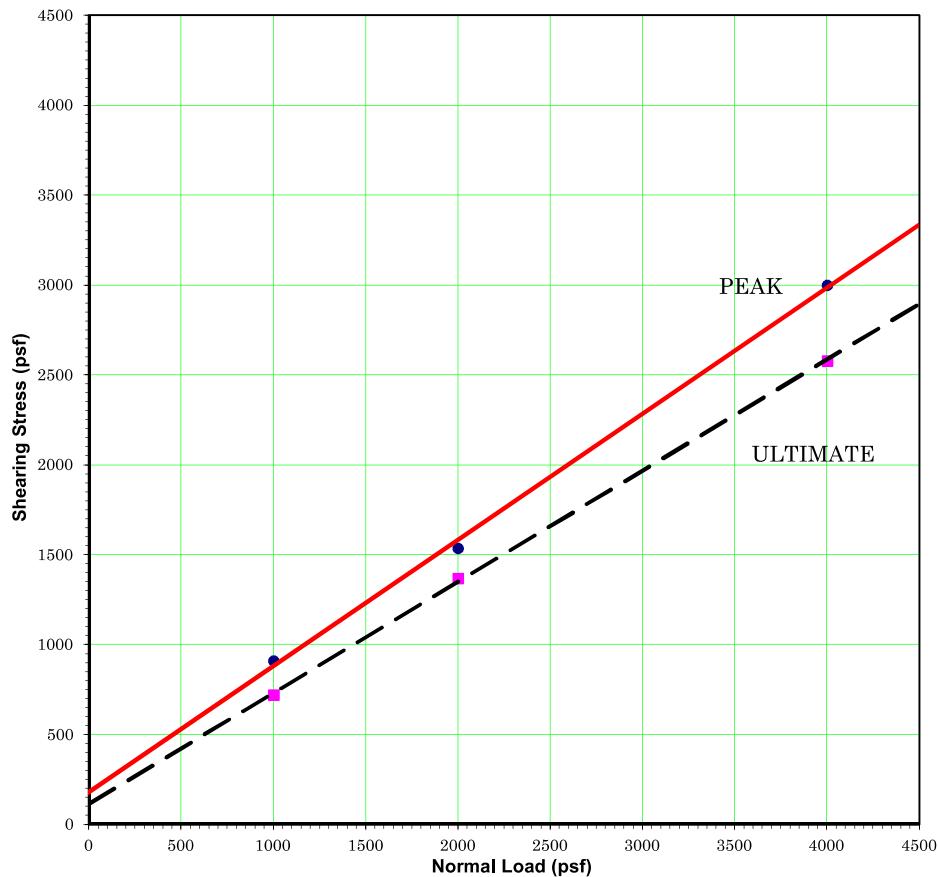
R-VALUE @ 300 PSI EXUDATION

52

R-VALUE by Expansion Pressure*

N/A

*Based on Traffic Index = 8.00 & Gravel Factor = 1.34



DIRECT SHEAR DATA*

Sample Location: B13 @ 0-5 feet

Material: Silty Sand (SM)

Dry Density (pcf): 119 (90% remolded)

Moisture Content (%): Initial 8.3 Final 14.0

Saturation (%): ##### Peak #VALUE! Ultimate

ϕ Angle of Friction (degrees): 35 32

c Cohesive Strength (psf): 180 110

Test Type: Peak and Ultimate

Shear Rate (in/min): 0.007

* Test Method: ASTM D-3080

DIRECT SHEAR TEST

Bamiyan Marketplace

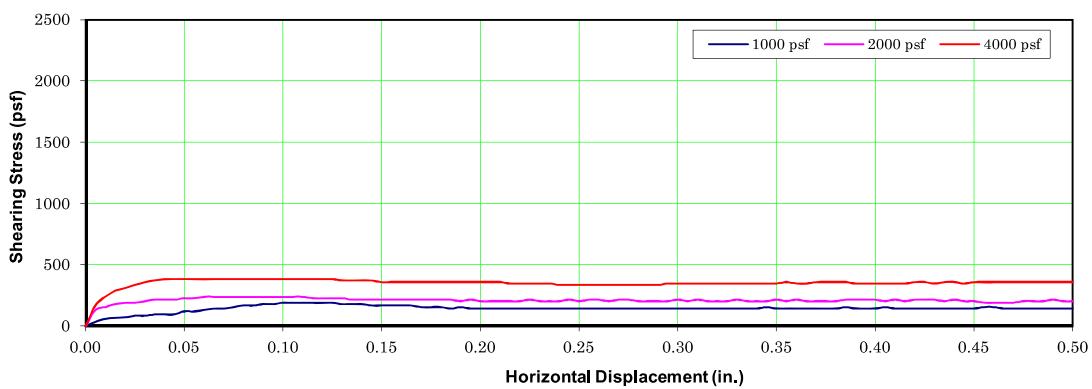
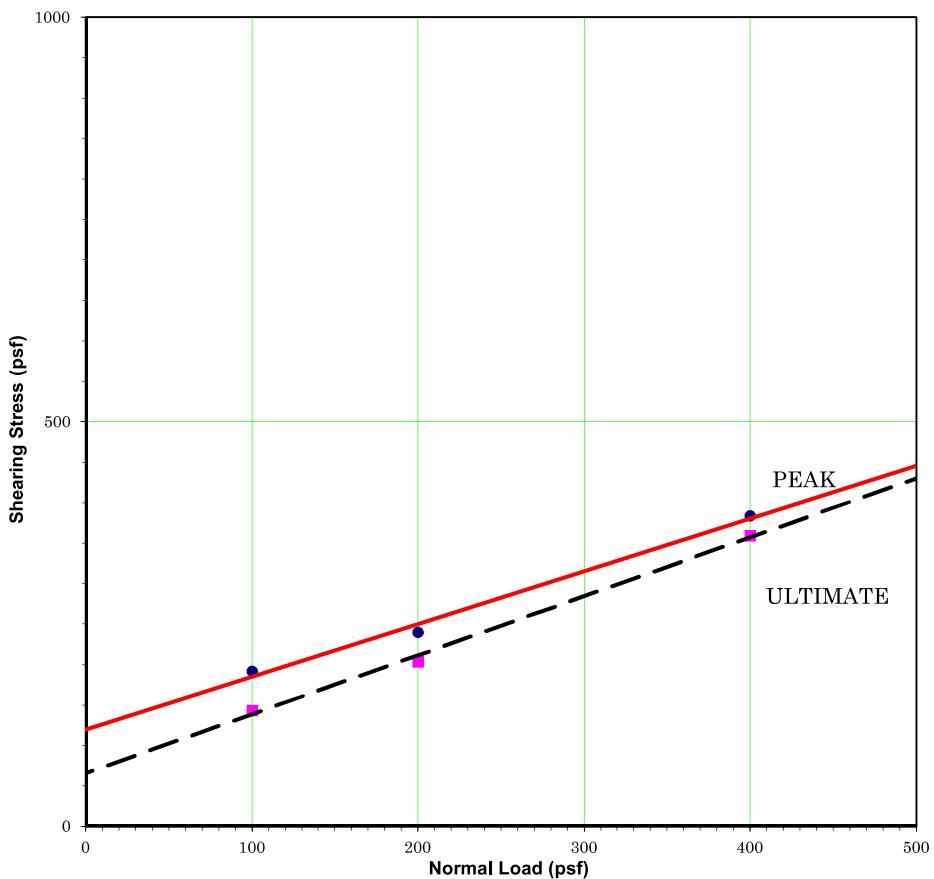
Lake Elsinore, California



Earth Systems

1/17/2019

302169-002



DIRECT SHEAR DATA*

Sample Location: TL-1 @ 0-1 feet

Material: Silty Sand (SM)

Dry Density (pcf): 108.0

	<u>Initial</u>	<u>Final</u>
Moisture Content (%):	16	18.4
Saturation (%):	79	100
	<u>Peak</u>	<u>Ultimate</u>
ϕ Angle of Friction (degrees):	36	33
c Cohesive Strength (psf):	120	60

Test Type: Peak and Ultimate

Shear Rate (in/min): 0.007

* Test Method: ASTM D-3080

DIRECT SHEAR TEST

Bamiyan Marketplace

Lake Elsinore, California



Earth Systems

1/17/2019

302169-002

Appendix 4: Historical Site Conditions

Phase I Environmental Site Assessment or Other Information on Past Site Use

June 21, 2019

Debbie Kinsinger
 Kinsinger Environmental Consulting
 5700 Baltimore Dr. #53
 La Mesa, California 91942

Re: Regulatory/Historical Review and Environmental Opinion
 15749 Grand Avenue
 Lake Elsinore, California
 AEC Project No. 19-315SD

Dear Mr. Kinsinger:

Advantage Environmental Consultants, LLC (AEC) has completed an environmental review of the property located at 15749 Grand Avenue in Lake Elsinore, California (Site). The Site is a reported 12.55 acres in size and is further identified by County of Riverside Assessor's Parcel Numbers 381-320-020 and -023. The Site is situated generally north of Lake Terrace Drive, south of Grand Avenue, east of Macy Street and west of Ortega Highway (Highway 74).

Site Reconnaissance

A reconnaissance of the Site was conducted by Kinsinger Environmental Consulting. The Site was examined for evidence of the following potential environmental concerns:

Conditions	Not Observed or Noted	Observed or Noted	Significant Concern?
Hazardous Substances/Petroleum Products	X		--
Waste Generation/Storage/Disposal	X		--
Aboveground Storage Tanks	X		--
Underground Storage Tanks	X		--
Polychlorinated Biphenyl Containing Equipment	X		--
Chemical/Petroleum Odors	X		--
Pools of Liquid	X		--
Floor Drains/Sumps/Wells	X		--
Drums	X		--
Stains or Corrosion	X		--
Unidentified Substance Containers	X		--
Stained Soil or Pavement	X		--
Stressed Vegetation	X		--
Pits, Ponds or Lagoons	X		--
Wastewater Discharges/Disposal Systems	X		--
Septic Systems/Cesspools	X		--

Conditions	Not Observed or Noted	Observed or Noted	Significant Concern?
Non-Hazardous Solid Waste Disposal Areas	X		--
Drinking Water Systems/Water Wells	X		--
Other Wells		X	No

No significant environment concerns were noted during the Site reconnaissance. Several groundwater monitoring wells were observed on site that were drilled to document depth to water table.

Regulatory Database Review

AEC reviewed Federal, State and local-level environmental databases searched by Environmental (EDR) for information pertaining to documented and/or suspected releases of regulated hazardous substances and/or petroleum products at the Site and within specified search distances from the Site.

AEC also reviewed unmappable sites listed in the environmental database report by cross-referencing addresses and site names. Unmappable sites are sites that cannot be plotted with confidence, but can be located by zip code or city name. In general, a site cannot be mapped because of inaccurate or missing location information in the record provided by the regulatory agency. Any unmappable sites that AEC identifies within the specified search radii were evaluated as part of the preparation of this report.

The following Federal databases related to potential on-site and off-site sources of contamination were reviewed and interpreted by AEC:

Federal Databases	Search Distance From Site
National Priorities List (NPL)	One mile
Delisted NPL	One mile
Superfund Enterprise Management System (SEMS) Former CERCLIS	One-half mile
Superfund Enterprise Management System Archive (SEMS ARCHIVE) Former CERCLIS NFRAP	One-half mile
Resource Conservation and Recovery Act (RCRA) CORRACTS Hazardous Waste Treatment, Storage and Disposal (TSD) Facilities	One mile
RCRA non-CORRACTS Hazardous Waste TSD Facilities	One-half mile
RCRA Hazardous Waste Generators (RCRA GEN)	One-eighth mile
Emergency Response Notification System (ERNS)	One-eighth mile
Federal Institutional/Engineering Control Registries (IC/EC)	One-half mile

The following State/local databases related to potential on-site and off-site sources of contamination were also searched and reviewed:

State/Local Databases	Search Distance From Site
State-equivalent NPL and CERCLIS (RESPONSE and Envirostor)	One mile

State/Local Databases	Search Distance From Site
State Voluntary Cleanup Sites (VCP)	One-half mile
State Landfill and/or Solid Waste Disposal Sites (SWF/LF)	One-half mile
State Leaking Storage Tank (LUST, SLIC, SAM)	One-half mile
State Registered Storage Tank (UST, AST)	One-eighth mile
State Brownfields	One-half mile

Descriptions/sources of each of the above referenced regulatory databases and the dates these databases were last updated by the applicable regulatory agencies are included in the EDR reports. In addition, several non-ASTM databases were searched that are not listed in the table above. Descriptions of these databases and dates that these databases were updated are also included in the EDR report.

The Site is not listed on any of the standard ASTM or non-ASTM databases searched by EDR. Several listings mapped between one-eighth to one mile from the Site were listed on various regulatory databases. Such properties are not considered to be of likely environmental concern to the Site. This opinion is based on several factors including the nature of the regulatory database listings, distance of the off-Site listed properties from the Site, orientation of the listed properties relative to the Site, interpreted direction of groundwater flow, and/or regulatory case status information for the various properties as described in the databases.

Historical Review

A review of a historical aerial photographs and topographic maps indicates that the Site was formerly utilized for agricultural purposes prior to its current condition. During historical agricultural activities throughout the State of California, various pesticides and more specifically organochlorine pesticides were commonly applied during the normal course of agricultural operations. Such compounds have since been banned from production and use in the United States. Section 105215 of the California Health and Safety Code discusses the regulatory reporting of incidents that pertain to pesticide spills and accidental releases of pesticide products. Based on the regulatory and historical research completed during the preparation of this assessment, no information has been revealed that would lead AEC to believe that an accidental spill or release of pesticide products has occurred at the Site. In addition, neither stressed vegetation, nor evidence of the storage of pesticides was observed on the property during the Site reconnaissance or based on regulatory and historical research reviews. However, if the client desires a higher level of confidence regarding the potential presence of residual agricultural chemicals in Site soils, sampling and analysis can be performed.

Site Owner Interview

The Site owner is unaware of environmental concerns in connection with the Site.

Environmental Opinion

Based on the resources consulted during this assessment, AEC has not identified significant environmental concerns associated with the Site. As stated previously, if the

client desires a higher level of confidence regarding the potential presence of residual agricultural chemicals in Site soils, sampling and analysis can be performed.

User Reliance and Limitations

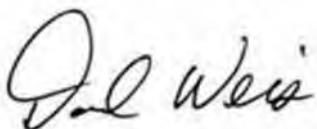
This report was prepared for use solely and exclusively by the client. The report is not for the use or benefit of, nor may it be relied upon by, any other person or entity for any purpose without the advance written consent of AEC. This report was conducted in accordance with the scope of services described in the proposal for the completion of this evaluation. No other warranties either express or implied, are made by AEC. AEC's evaluations, analyses, and opinions should not be taken as representations regarding actual subsurface conditions beneath the Site or the value of the Site. Subsurface conditions may differ from the conditions implied by the regulatory records documentation, and can only be reliably evaluated through intrusive techniques. While some observations and discussion in this report may address conditions and/or operations that may be regulated, the regulatory compliance of those conditions and/or operations is outside the scope of this investigation. Nothing in this report constitutes a legal opinion or legal advice. For information regarding specific individual or organizational liability, AEC recommends consultation with independent legal counsel. The scope of services completed as part of this also does not represent one of the practices that constitutes "all appropriate inquiry into the previous ownership and uses of the Site consistent with good commercial or customary practice" as defined in 42 USC Section 9601(35)(B); and consequently, does not satisfy the requirements that permit the user to qualify for the innocent landowner defense or other regulatory immunities under CERCLA liability.

Closure

We appreciate the opportunity to be of service on this project. If you should have any questions regarding this report, or if we can be of further assistance, please contact me at (760) 744-3363.

Sincerely,

Advantage Environmental Consultants, LLC



Daniel Weis
Branch Manager
Western Regional Office

Attachment:

Regulatory Database Report

Appendix 5: LID Infeasibility

LID Technical Infeasibility Analysis

N/A

Appendix 4: Historical Site Conditions

Phase I Environmental Site Assessment or Other Information on Past Site Use

Appendix 5: LID Infeasibility

LID Technical Infeasibility Analysis

Appendix 6: BMP Design Details

BMP Sizing, Design Details and other Supporting Documentation

See WQMP / DMA Exhibit for Discretionary Phase

3.5 Bioretention Facility

Type of BMP	LID – Bioretention
Treatment Mechanisms	Infiltration, Evapotranspiration, Evaporation, Biofiltration
Maximum Drainage Area	This BMP is intended to be integrated into a project's landscaped area in a distributed manner. Typically, contributing drainage areas to Bioretention Facilities range from less than 1 acre to a maximum of around 10 acres.
Other Names	Rain Garden, Bioretention Cell, Bioretention Basin, Biofiltration Basin, Landscaped Filter Basin, Porous Landscape Detention

Description

Bioretention Facilities are shallow, vegetated basins underlain by an engineered soil media. Healthy plant and biological activity in the root zone maintain and renew the macro-pore space in the soil and maximize plant uptake of pollutants and runoff. This keeps the Best Management Practice (BMP) from becoming clogged and allows more of the soil column to function as both a sponge (retaining water) and a highly effective and self-maintaining biofilter. In most cases, the bottom of a Bioretention Facility is unlined, which also provides an opportunity for infiltration to the extent the underlying onsite soil can accommodate. When the infiltration rate of the underlying soil is exceeded, fully biotreated flows are discharged via underdrains. Bioretention Facilities therefore will inherently achieve the maximum feasible level of infiltration and evapotranspiration and achieve the minimum feasible (but highly biotreated) discharge to the storm drain system.

Siting Considerations

These facilities work best when they are designed in a relatively level area. Unlike other BMPs, Bioretention Facilities can be used in smaller landscaped spaces on the site, such as:

- ✓ Parking islands
- ✓ Medians
- ✓ Site entrances

Landscaped areas on the site (such as may otherwise be required through minimum landscaping ordinances), can often be designed as Bioretention Facilities. This can be accomplished by:

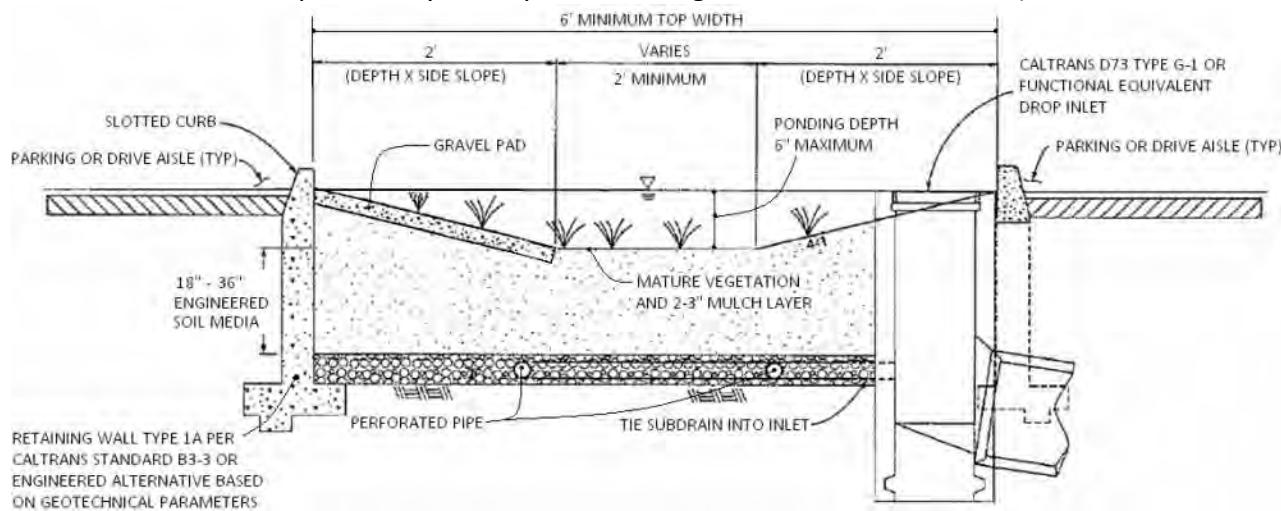
- *Depressing* landscaped areas below adjacent impervious surfaces, rather than elevating those areas
- Grading the site to direct runoff from those impervious surfaces *into* the Bioretention Facility, rather than away from the landscaping
- Sizing and designing the depressed landscaped area as a Bioretention Facility as described in this Fact Sheet

Bioretention Facilities should however not be used downstream of areas where large amounts of sediment can clog the system. Placing a Bioretention Facility at the toe of a steep slope should also be avoided due to the potential for clogging the engineered soil media with erosion from the slope, as well as the potential for damaging the vegetation.

Design and Sizing Criteria

The recommended cross section necessary for a Bioretention Facility includes:

- Vegetated area
- 18' minimum depth of engineered soil media
- 12' minimum gravel layer depth with 6' perforated pipes (added flow control features such as orifice plates may be required to mitigate for HCOC conditions)



While the 18-inch minimum engineered soil media depth can be used in some cases, it is recommended to use 24 inches or a preferred 36 inches to provide an adequate root zone for the chosen plant palate. Such a design also provides for improved removal effectiveness for nutrients. The recommended ponding depth inside of a Bioretention Facility is 6 inches; measured from the flat bottom surface to the top of the water surface as shown in Figure 1.

Because this BMP is filled with an engineered soil media, pore space in the soil and gravel layer is assumed to provide storage volume. However, several considerations must be noted:

- Surcharge storage above the soil surface (6 inches) is important to assure that design flows do not bypass the BMP when runoff exceeds the soil's absorption rate.
- In cases where the Bioretention Facility contains engineered soil media deeper than 36 inches, the pore space within the engineered soil media can only be counted to the 36-inch depth.
- A maximum of 30 percent pore space can be used for the soil media whereas a maximum of 40 percent pore space can be used for the gravel layer.

BIORETENTION FACILITY BMP FACT SHEET

Engineered Soil Media Requirements

The engineered soil media shall be comprised of 85 percent mineral component and 15 percent organic component, by volume, drum mixed prior to placement. The mineral component shall be a Class A sandy loam topsoil that meets the range specified in Table 1 below. The organic component shall be nitrogen stabilized compost¹, such that nitrogen does not leach from the media.

Table 1: Mineral Component Range Requirements

Percent Range	Component
70-80	Sand
15-20	Silt
5-10	Clay

The trip ticket, or certificate of compliance, shall be made available to the inspector to prove the engineered mix meets this specification.

Vegetation Requirements

Vegetative cover is important to minimize erosion and ensure that treatment occurs in the Bioretention Facility. The area should be designed for at least 70 percent mature coverage throughout the Bioretention Facility. To prevent the BMP from being used as walkways, Bioretention Facilities shall be planted with a combination of small trees, densely planted shrubs, and natural grasses. Grasses shall be native or ornamental; preferably ones that do not need to be mowed. The application of fertilizers and pesticides should be minimal. To maintain oxygen levels for the vegetation and promote biodegradation, it is important that vegetation not be completely submerged for any extended period of time. Therefore, a maximum of 6 inches of ponded water shall be used in the design to ensure that plants within the Bioretention Facility remain healthy.

A 2 to 3-inch layer of standard shredded aged hardwood mulch shall be placed as the top layer inside the Bioretention Facility. The 6-inch ponding depth shown in Figure 1 above shall be measured from the top surface of the 2 to 3-inch mulch layer.

Curb Cuts

To allow water to flow into the Bioretention Facility, 1-foot-wide (minimum) curb cuts should be placed approximately every 10 feet around the perimeter of the Bioretention Facility. Figure 2 shows a curb cut in a Bioretention Facility. Curb cut flow lines must be at or above the V_{BMP} water surface level.

¹ For more information on compost, visit the US Composting Council website at: <http://compostingcouncil.org/>

BIORETENTION FACILITY BMP FACT SHEET



Figure 2: Curb Cut located in a Bioretention Facility

To reduce erosion, a gravel pad shall be placed at each inlet point to the Bioretention Facility. The gravel should be 1- to 1.5-inch diameter in size. The gravel should overlap the curb cut opening a minimum of 6 inches. The gravel pad inside the Bioretention Facility should be flush with the finished surface at the curb cut and extend to the bottom of the slope.

In addition, place an apron of stone or concrete, a foot square or larger, inside each inlet to prevent vegetation from growing up and blocking the inlet. See Figure 3.

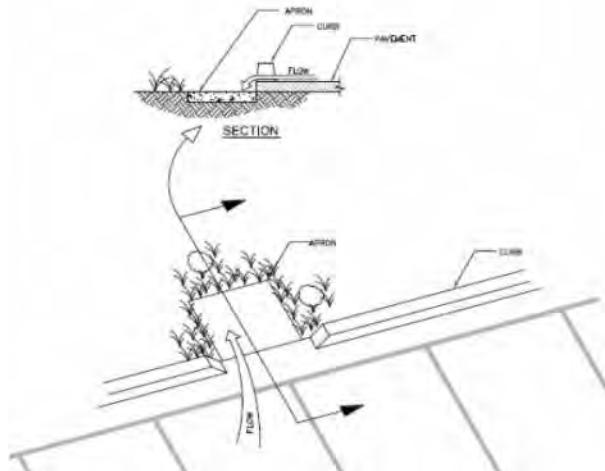


Figure 3: Apron located in a Bioretention Facility

Terracing the Landscaped Filter Basin

It is recommended that Bioretention Facilities be level. In the event the facility site slopes and lacks proper design, water would fill the lowest point of the BMP and then discharge from the basin without being treated. To ensure that the water will be held within the Bioretention Facility on sloped sites, the BMP must be terraced with nonporous check dams to provide the required storage and treatment capacity.

The terraced version of this BMP shall be used on non-flat sites with no more than a 3 percent slope. The surcharge depth cannot exceed 0.5 feet, and side slopes shall not exceed 4:1. Table 2 below shows the spacing of the check dams, and slopes shall be rounded up (i.e., 2.5 percent slope shall use 10' spacing for check dams).

Table 2: Check Dam Spacing

6" Check Dam Spacing	
Slope	Spacing
1%	25'
2%	15'
3%	10'

BIORETENTION FACILITY BMP FACT SHEET

Roof Runoff

Roof downspouts may be directed towards Bioretention Facilities. However, the downspouts must discharge onto a concrete splash block to protect the Bioretention Facility from erosion.

Retaining Walls

It is recommended that Retaining Wall Type 1A, per Caltrans Standard B3-3 or equivalent, be constructed around the entire perimeter of the Bioretention Facility. This practice will protect the sides of the Bioretention Facility from collapsing during construction and maintenance or from high service loads adjacent to the BMP. Where such service loads would not exist adjacent to the BMP, an engineered alternative may be used if signed by a licensed civil engineer.

Side Slope Requirements

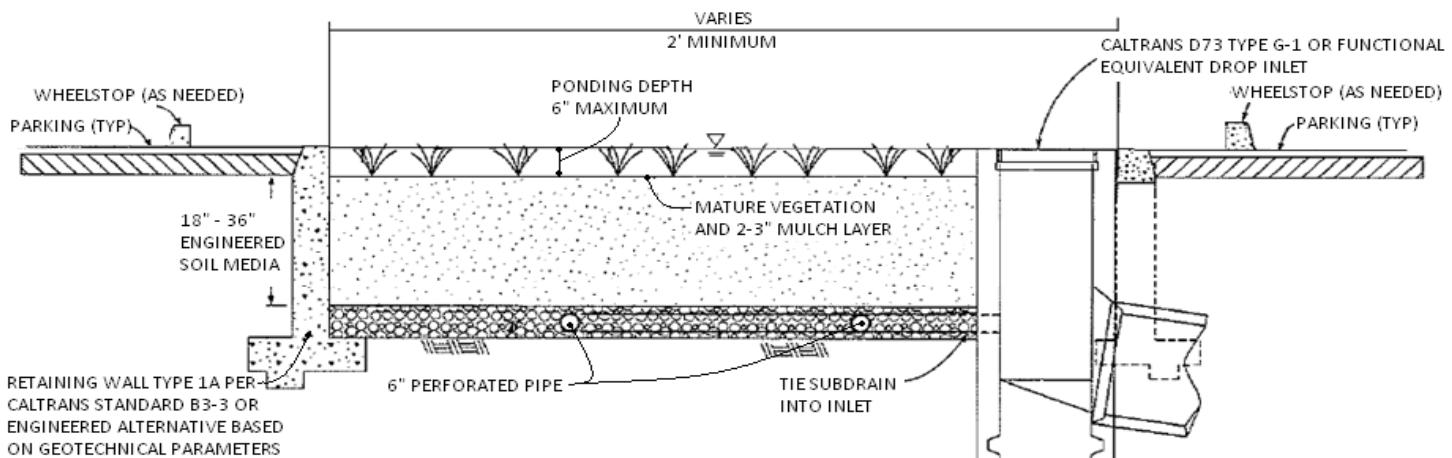
Bioretention Facilities Requiring Side Slopes

The design should assure that the Bioretention Facility does not present a tripping hazard. Bioretention Facilities proposed near pedestrian areas, such as areas parallel to parking spaces or along a walkway, must have a gentle slope to the bottom of the facility. Side slopes inside of a Bioretention Facility shall be 4:1. A typical cross section for the Bioretention Facility is shown in Figure 1.

Bioretention Facilities Not Requiring Side Slopes

Where cars park perpendicular to the Bioretention Facility, side slopes are not required. A 6-inch maximum drop may be used, and the Bioretention Facility must be planted with trees and shrubs to prevent pedestrian access. In this case, a curb is not placed around the Bioretention Facility,

but wheel stops shall be used to prevent vehicles from entering the Bioretention Facility, as shown in Figure 4.



BIORETENTION FACILITY BMP FACT SHEET

Planter Boxes

Bioretention Facilities can also be placed above ground as planter boxes. Planter boxes must have a minimum width of 2 feet, a maximum surcharge depth of 6 inches, and no side slopes are necessary. Planter boxes must be constructed so as to ensure that the top surface of the engineered soil media will remain level. This option may be constructed of concrete, brick, stone or other stable materials that will not warp or bend. Chemically treated wood or galvanized steel, which has the ability to contaminate stormwater, should not be used. Planter boxes must be lined with an impermeable liner on all sides, including the bottom. Due to the impermeable liner, the inside bottom of the planter box shall be designed and constructed with a cross fall, directing treated flows within the subdrain layer toward the point where subdrain exits the planter box, and subdrains shall be oriented with drain holes oriented down. These provisions will help avoid excessive stagnant water within the gravel underdrain layer. Similar to the in-ground Bioretention Facility versions, this BMP benefits from healthy plants and biological activity in the root zone. Planter boxes should be planted with appropriately selected vegetation.



Figure 5: Planter Box

Source: LA Team Effort

Overflow

An overflow route is needed in the Bioretention Facility design to bypass stored runoff from storm events larger than V_{BMP} or in the event of facility or subdrain clogging. Overflow systems must connect to an acceptable discharge point, such as a downstream conveyance system as shown in Figure 1 and Figure 4. The inlet to the overflow structure shall be elevated inside the Bioretention Facility to be flush with the ponding surface for the design capture volume (V_{BMP}) as shown in Figure 4. This will allow the design capture volume to be fully treated by the Bioretention Facility, and for larger events to safely be conveyed to downstream systems. The overflow inlet shall not be located in the entrance of a Bioretention Facility, as shown in Figure 6.

BIORETENTION FACILITY BMP FACT SHEET

Underdrain Gravel and Pipes

An underdrain gravel layer and pipes shall be provided in accordance with Appendix B – Underdrains.



Figure 6: Incorrect Placement of an Overflow Inlet.

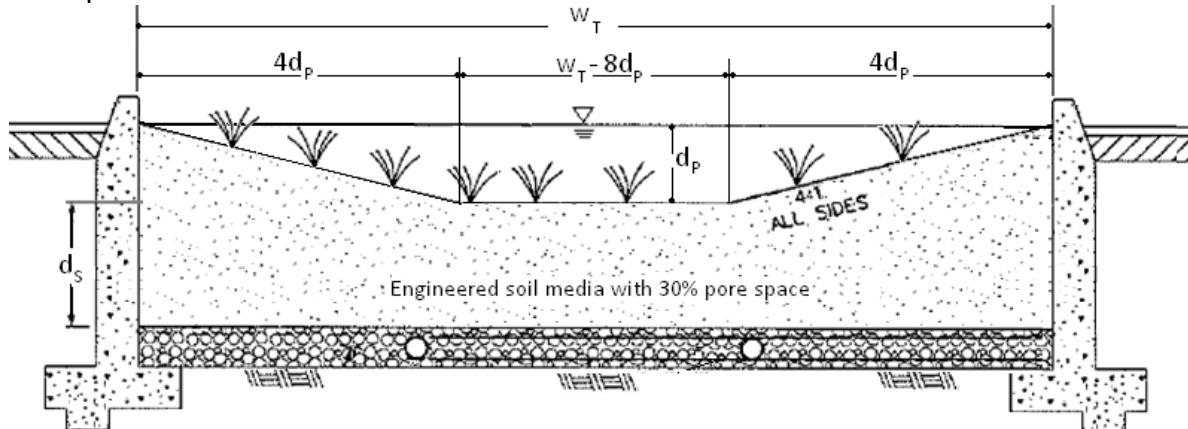
Inspection and Maintenance Schedule

The Bioretention Facility area shall be inspected for erosion, dead vegetation, soggy soils, or standing water. The use of fertilizers and pesticides on the plants inside the Bioretention Facility should be minimized.

Schedule	Activity
Ongoing	<ul style="list-style-type: none">• Keep adjacent landscape areas maintained. Remove clippings from landscape maintenance activities.• Remove trash and debris• Replace damaged grass and/or plants• Replace surface mulch layer as needed to maintain a 2-3 inch soil cover.
After storm events	<ul style="list-style-type: none">• Inspect areas for ponding
Annually	<ul style="list-style-type: none">• Inspect/clean inlets and outlets

Bioretention Facility Design Procedure

- 1) Enter the area tributary, A_T , to the Bioretention Facility.
- 2) Enter the Design Volume, V_{BMP} , determined from Section 2.1 of this Handbook.
- 3) Select the type of design used. There are two types of Bioretention Facility designs: the standard design used for most project sites that include side slopes, and the modified design used when the BMP is located perpendicular to the parking spaces or with planter boxes that do not use side slopes.
- 4) Enter the depth of the engineered soil media, d_S . The minimum depth for the engineered soil media can be 18' in limited cases, but it is recommended to use 24' or a preferred 36' to provide an adequate root zone for the chosen plant palette. Engineered soil media deeper than 36' will only get credit for the pore space in the first 36'.
- 5) Enter the top width of the Bioretention Facility.
- 6) Calculate the total effective depth, d_E , within the Bioretention Facility. The maximum allowable pore space of the soil media is 30% while the maximum allowable pore space for the gravel layer is 40%. Gravel layer deeper than 12' will only get credit for the pore space in the first 12'.



- a. For the design with side slopes the following equation shall be used to determine the total effective depth. Where, d_P is the depth of ponding within the basin.

$$d_E(\text{ft}) = \frac{0.3 \times [(w_T(\text{ft}) \times d_S(\text{ft})) + 4(d_P(\text{ft}))^2] + 0.4 \times 1(\text{ft}) + d_P(\text{ft})[4d_P(\text{ft}) + (w_T(\text{ft}) - 8d_P(\text{ft}))]}{w_T(\text{ft})}$$

This above equation can be simplified if the maximum ponding depth of 0.5' is used. The equation below is used on the worksheet to find the minimum area required for the Bioretention Facility:

$$d_E(\text{ft}) = (0.3 \times d_S(\text{ft}) + 0.4 \times 1(\text{ft})) - \left(\frac{0.7 (\text{ft}^2)}{w_T(\text{ft})} \right) + 0.5(\text{ft})$$

b. For the design without side slopes the following equation shall be used to determine the total effective depth:

$$d_E(\text{ft}) = d_P(\text{ft}) + [(0.3) \times d_S(\text{ft}) + (0.4) \times 1(\text{ft})]$$

The equation below, using the maximum ponding depth of 0.5', is used on the worksheet to find the minimum area required for the Bioretention Facility:

$$d_E(\text{ft}) = 0.5 (\text{ft}) + [(0.3) \times d_S(\text{ft}) + (0.4) \times 1(\text{ft})]$$

7) Calculate the minimum surface area, A_M , required for the Bioretention Facility. This does not include the curb surrounding the Bioretention Facility or side slopes.

$$A_M(\text{ft}^2) = \frac{V_{\text{BMP}}(\text{ft}^3)}{d_E(\text{ft})}$$

8) Enter the proposed surface area. This area shall not be less than the minimum required surface area.

9) Verify that side slopes are no steeper than 4:1 in the standard design, and are not required in the modified design.

10) Provide the diameter, minimum 6 inches, of the perforated underdrain used in the Bioretention Facility. See Appendix B for specific information regarding perforated pipes.

11) Provide the slope of the site around the Bioretention Facility, if used. The maximum slope is 3 percent for a standard design.

12) Provide the check dam spacing, if the site around the Bioretention Facility is sloped.

13) Describe the vegetation used within the Bioretention Facility.

References Used to Develop this Fact Sheet

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Montgomery County Maryland Department of Permitting Services Water Resources Section. Biofiltration (BF). Montgomery County, 2005.

Program, Ventura Countywide Stormwater Quality Management. Technical Guidance Manual for Stormwater Quality Control Measures. Ventura, 2002.

United States Environmental Protection Agency. Storm Water Technology Fact Sheet Bioretention. Washington D.C, 1999.

Urban Drainage and Flood Control District. Urban Storm Drainage Criteria Manual Volume 3 - Best Management Practices. Vol. 3. Denver, 2008. 3 vols.

Urbanas, Ben R. Stormwater Sand Filter Sizing and Design: A Unit Operations Approach. Denver: Urban Drainage and Flood Control District, 2002.

Appendix 7: Hydromodification

Supporting Detail Relating to Hydrologic Conditions of Concern

Not Applicable for Lake Elsinore tributary area

Appendix 8: Source Control

Pollutant Sources/Source Control Checklist

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

How to use this worksheet (also see instructions in Section G of the WQMP Template):

1. Review Column 1 and identify which of these potential sources of stormwater pollutants apply to your site. Check each box that applies.
2. Review Column 2 and incorporate all of the corresponding applicable BMPs in your WQMP Exhibit.
3. Review Columns 3 and 4 and incorporate all of the corresponding applicable permanent controls and operational BMPs in your WQMP. Use the format shown in Table G.1 on page 23 of this WQMP Template. Describe your specific BMPs in an accompanying narrative, and explain any special conditions or situations that required omitting BMPs or substituting alternative BMPs for those shown here.

IF THESE SOURCES WILL BE ON THE PROJECT SITE THEN YOUR WQMP SHOULD INCLUDE THESE SOURCE CONTROL BMPs, AS APPLICABLE		
1 Potential Sources of Runoff Pollutants	2 Permanent Controls—Show on WQMP Drawings	3 Permanent Controls—List in WQMP Table and Narrative	4 Operational BMPs—Include in WQMP Table and Narrative	
<input checked="" type="checkbox"/> A. On-site storm drain inlets	<input type="checkbox"/> Locations of inlets.	<input type="checkbox"/> Mark all inlets with the words “Only Rain Down the Storm Drain” or similar. Catch Basin Markers may be available from the Riverside County Flood Control and Water Conservation District, call 951.955.1200 to verify.	<input type="checkbox"/> Maintain and periodically repaint or replace inlet markings. <input type="checkbox"/> Provide stormwater pollution prevention information to new site owners, lessees, or operators. <input type="checkbox"/> See applicable operational BMPs in Fact Sheet SC-44, “Drainage System Maintenance,” in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com <input type="checkbox"/> Include the following in lease agreements: “Tenant shall not allow anyone to discharge anything to storm drains or to store or deposit materials so as to create a potential discharge to storm drains.”	
<input checked="" type="checkbox"/> B. Interior floor drains and elevator shaft sump pumps		<input type="checkbox"/> State that interior floor drains and elevator shaft sump pumps will be plumbed to sanitary sewer.	<input type="checkbox"/> Inspect and maintain drains to prevent blockages and overflow.	
<input type="checkbox"/> C. Interior parking garages		<input type="checkbox"/> State that parking garage floor drains will be plumbed to the sanitary sewer.	<input type="checkbox"/> Inspect and maintain drains to prevent blockages and overflow.	

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

IF THESE SOURCES WILL BE ON THE PROJECT SITE THEN YOUR WQMP SHOULD INCLUDE THESE SOURCE CONTROL BMPs, AS APPLICABLE		
1 Potential Sources of Runoff Pollutants	2 Permanent Controls—Show on WQMP Drawings	3 Permanent Controls—List in WQMP Table and Narrative	4 Operational BMPs—Include in WQMP Table and Narrative	
<input type="checkbox"/> D1. Need for future indoor & structural pest control		<input type="checkbox"/> Note building design features that discourage entry of pests.	<input type="checkbox"/> Provide Integrated Pest Management information to owners, lessees, and operators.	
<input checked="" type="checkbox"/> D2. Landscape/ Outdoor Pesticide Use	<input type="checkbox"/> Show locations of native trees or areas of shrubs and ground cover to be undisturbed and retained. <input type="checkbox"/> Show self-retaining landscape areas, if any. <input type="checkbox"/> Show stormwater treatment and hydrograph modification management BMPs. (See instructions in Chapter 3, Step 5 and guidance in Chapter 5.)	<input type="checkbox"/> State that final landscape plans will accomplish all of the following. <input type="checkbox"/> Preserve existing native trees, shrubs, and ground cover to the maximum extent possible. <input type="checkbox"/> Design landscaping to minimize irrigation and runoff, to promote surface infiltration where appropriate, and to minimize the use of fertilizers and pesticides that can contribute to stormwater pollution. <input type="checkbox"/> Where landscaped areas are used to retain or detain stormwater, specify plants that are tolerant of saturated soil conditions. <input type="checkbox"/> Consider using pest-resistant plants, especially adjacent to hardscape. <p>To insure successful establishment, select plants appropriate to site soils, slopes, climate, sun, wind, rain, land use, air movement, ecological consistency, and plant interactions.</p>	<input type="checkbox"/> Maintain landscaping using minimum or no pesticides. <input type="checkbox"/> See applicable operational BMPs in “What you should know for....Landscape and Gardening” at http://rcflood.org/stormwater/Error! Hyperlink reference not valid. <input type="checkbox"/> Provide IPM information to new owners, lessees and operators.	

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

IF THESE SOURCES WILL BE ON THE PROJECT SITE THEN YOUR WQMP SHOULD INCLUDE THESE SOURCE CONTROL BMPs, AS APPLICABLE		
1 Potential Sources of Runoff Pollutants	2 Permanent Controls—Show on WQMP Drawings	3 Permanent Controls—List in WQMP Table and Narrative	4 Operational BMPs—Include in WQMP Table and Narrative
<input type="checkbox"/> E. Pools, spas, ponds, decorative fountains, and other water features.	<input type="checkbox"/> Show location of water feature and a sanitary sewer cleanout in an accessible area within 10 feet. (Exception: Public pools must be plumbed according to County Department of Environmental Health Guidelines.)	If the Co-Permittee requires pools to be plumbed to the sanitary sewer, place a note on the plans and state in the narrative that this connection will be made according to local requirements.	<input type="checkbox"/> See applicable operational BMPs in "Guidelines for Maintaining Your Swimming Pool, Jacuzzi and Garden Fountain" at http://rcflood.org/stormwater/
<input checked="" type="checkbox"/> F. Food service	<input type="checkbox"/> For restaurants, grocery stores, and other food service operations, show location (indoors or in a covered area outdoors) of a floor sink or other area for cleaning floor mats, containers, and equipment. <input type="checkbox"/> On the drawing, show a note that this drain will be connected to a grease interceptor before discharging to the sanitary sewer.	<input type="checkbox"/> Describe the location and features of the designated cleaning area. <input type="checkbox"/> Describe the items to be cleaned in this facility and how it has been sized to insure that the largest items can be accommodated.	<input type="checkbox"/> See the brochure, "The Food Service Industry Best Management Practices for: Restaurants, Grocery Stores, Delicatessens and Bakeries" at http://rcflood.org/stormwater/ Provide this brochure to new site owners, lessees, and operators.
<input checked="" type="checkbox"/> G. Refuse areas	<input type="checkbox"/> Show where site refuse and recycled materials will be handled and stored for pickup. See local municipal requirements for sizes and other details of refuse areas. <input type="checkbox"/> If dumpsters or other receptacles are outdoors, show how the designated area will be covered, graded, and paved to prevent runoff and show locations of berms to prevent runoff from the area. <input type="checkbox"/> Any drains from dumpsters, compactors, and tallow bin areas shall be connected to a grease removal device before discharge to sanitary sewer.	<input type="checkbox"/> State how site refuse will be handled and provide supporting detail to what is shown on plans. <input type="checkbox"/> State that signs will be posted on or near dumpsters with the words "Do not dump hazardous materials here" or similar.	<input type="checkbox"/> State how the following will be implemented: Provide adequate number of receptacles. Inspect receptacles regularly; repair or replace leaky receptacles. Keep receptacles covered. Prohibit/prevent dumping of liquid or hazardous wastes. Post "no hazardous materials" signs. Inspect and pick up litter daily and clean up spills immediately. Keep spill control materials available on-site. See Fact Sheet SC-34, "Waste Handling and Disposal" in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

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<input type="checkbox"/> H. Industrial processes.	<input type="checkbox"/> Show process area.	<input type="checkbox"/> If industrial processes are to be located on site, state: "All process activities to be performed indoors. No processes to drain to exterior or to storm drain system."	<input type="checkbox"/> See Fact Sheet SC-10, "Non-Stormwater Discharges" in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com See the brochure "Industrial & Commercial Facilities Best Management Practices for: Industrial, Commercial Facilities" at http://rcflood.org/stormwater/	

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<input type="checkbox"/> I. Outdoor storage of equipment or materials. (See rows J and K for source control measures for vehicle cleaning, repair, and maintenance.)	<input type="checkbox"/> Show any outdoor storage areas, including how materials will be covered. Show how areas will be graded and bermed to prevent run-on or run-off from area. <input type="checkbox"/> Storage of non-hazardous liquids shall be covered by a roof and/or drain to the sanitary sewer system, and be contained by berms, dikes, liners, or vaults. <input type="checkbox"/> Storage of hazardous materials and wastes must be in compliance with the local hazardous materials ordinance and a Hazardous Materials Management Plan for the site.	Include a detailed description of materials to be stored, storage areas, and structural features to prevent pollutants from entering storm drains. Where appropriate, reference documentation of compliance with the requirements of Hazardous Materials Programs for: <ul style="list-style-type: none"> ▪ Hazardous Waste Generation ▪ Hazardous Materials Release Response and Inventory ▪ California Accidental Release (CalARP) ▪ Aboveground Storage Tank ▪ Uniform Fire Code Article 80 Section 103(b) & (c) 1991 ▪ Underground Storage Tank www.cchealth.org/groups/hazmat/	<input type="checkbox"/> See the Fact Sheets SC-31, "Outdoor Liquid Container Storage" and SC-33, "Outdoor Storage of Raw Materials" in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com

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<input checked="" type="checkbox"/> J. Vehicle and Equipment Cleaning	<p><input type="checkbox"/> Show on drawings as appropriate:</p> <p>(1) Commercial/industrial facilities having vehicle/equipment cleaning needs shall either provide a covered, bermed area for washing activities or discourage vehicle/equipment washing by removing hose bibs and installing signs prohibiting such uses.</p> <p>(2) Multi-dwelling complexes shall have a paved, bermed, and covered car wash area (unless car washing is prohibited on-site and hoses are provided with an automatic shut-off to discourage such use).</p> <p>(3) Washing areas for cars, vehicles, and equipment shall be paved, designed to prevent run-on to or runoff from the area, and plumbed to drain to the sanitary sewer.</p> <p>(4) Commercial car wash facilities shall be designed such that no runoff from the facility is discharged to the storm drain system. Wastewater from the facility shall discharge to the sanitary sewer, or a wastewater reclamation system shall be installed.</p>	<p><input type="checkbox"/> If a car wash area is not provided, describe any measures taken to discourage on-site car washing and explain how these will be enforced.</p>	<p>Describe operational measures to implement the following (if applicable):</p> <p><input checked="" type="checkbox"/> Washwater from vehicle and equipment washing operations shall not be discharged to the storm drain system. Refer to “Outdoor Cleaning Activities and Professional Mobile Service Providers” for many of the Potential Sources of Runoff Pollutants categories below. Brochure can be found at http://rcflood.org/stormwater/</p> <p><input type="checkbox"/> Car dealerships and similar may rinse cars with water only.</p>

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

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<input type="checkbox"/> K. Vehicle/Equipment Repair and Maintenance	<ul style="list-style-type: none"> <input type="checkbox"/> Accommodate all vehicle equipment repair and maintenance indoors. Or designate an outdoor work area and design the area to prevent run-on and runoff of stormwater. <input type="checkbox"/> Show secondary containment for exterior work areas where motor oil, brake fluid, gasoline, diesel fuel, radiator fluid, acid-containing batteries or other hazardous materials or hazardous wastes are used or stored. Drains shall not be installed within the secondary containment areas. <input type="checkbox"/> Add a note on the plans that states either (1) there are no floor drains, or (2) floor drains are connected to wastewater pretreatment systems prior to discharge to the sanitary sewer and an industrial waste discharge permit will be obtained. 	<ul style="list-style-type: none"> <input type="checkbox"/> State that no vehicle repair or maintenance will be done outdoors, or else describe the required features of the outdoor work area. <input type="checkbox"/> State that there are no floor drains or if there are floor drains, note the agency from which an industrial waste discharge permit will be obtained and that the design meets that agency's requirements. <input type="checkbox"/> State that there are no tanks, containers or sinks to be used for parts cleaning or rinsing or, if there are, note the agency from which an industrial waste discharge permit will be obtained and that the design meets that agency's requirements. 	<p>In the Stormwater Control Plan, note that all of the following restrictions apply to use the site:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No person shall dispose of, nor permit the disposal, directly or indirectly of vehicle fluids, hazardous materials, or rinsewater from parts cleaning into storm drains. <input type="checkbox"/> No vehicle fluid removal shall be performed outside a building, nor on asphalt or ground surfaces, whether inside or outside a building, except in such a manner as to ensure that any spilled fluid will be in an area of secondary containment. Leaking vehicle fluids shall be contained or drained from the vehicle immediately. <input type="checkbox"/> No person shall leave unattended drip parts or other open containers containing vehicle fluid, unless such containers are in use or in an area of secondary containment. <p>Refer to “Automotive Maintenance & Car Care Best Management Practices for Auto Body Shops, Auto Repair Shops, Car Dealerships, Gas Stations and Fleet Service Operations”. Brochure can be found at http://rcflood.org/stormwater/</p> <p>Refer to Outdoor Cleaning Activities and Professional Mobile Service Providers for many of the Potential Sources of Runoff Pollutants categories below. Brochure can be found at http://rcflood.org/stormwater/</p>

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

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X L. Fuel Dispensing Areas	<ul style="list-style-type: none"> <input type="checkbox"/> Fueling areas⁶ shall have impermeable floors (i.e., portland cement concrete or equivalent smooth impervious surface) that are: a) graded at the minimum slope necessary to prevent ponding; and b) separated from the rest of the site by a grade break that prevents run-on of stormwater to the maximum extent practicable. <input type="checkbox"/> Fueling areas shall be covered by a canopy that extends a minimum of ten feet in each direction from each pump. [Alternative: The fueling area must be covered and the cover's minimum dimensions must be equal to or greater than the area within the grade break or fuel dispensing area¹.] The canopy [or cover] shall not drain onto the fueling area. 		<ul style="list-style-type: none"> <input type="checkbox"/> The property owner shall dry sweep the fueling area routinely. <input type="checkbox"/> See the Fact Sheet SD-30, "Fueling Areas" in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com

⁶ The fueling area shall be defined as the area extending a minimum of 6.5 feet from the corner of each fuel dispenser or the length at which the hose and nozzle assembly may be operated plus a minimum of one foot, whichever is greater.

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<input type="checkbox"/> M. Loading Docks	<input type="checkbox"/> Show a preliminary design for the loading dock area, including roofing and drainage. Loading docks shall be covered and/or graded to minimize run-on to and runoff from the loading area. Roof downspouts shall be positioned to direct stormwater away from the loading area. Water from loading dock areas shall be drained to the sanitary sewer, or diverted and collected for ultimate discharge to the sanitary sewer. <input type="checkbox"/> Loading dock areas draining directly to the sanitary sewer shall be equipped with a spill control valve or equivalent device, which shall be kept closed during periods of operation. <input type="checkbox"/> Provide a roof overhang over the loading area or install door skirts (cowling) at each bay that enclose the end of the trailer.		<input type="checkbox"/> Move loaded and unloaded items indoors as soon as possible. <input type="checkbox"/> See Fact Sheet SC-30, "Outdoor Loading and Unloading," in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com

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<input checked="" type="checkbox"/> N. Fire Sprinkler Test Water		<input type="checkbox"/> Provide a means to drain fire sprinkler test water to the sanitary sewer.	<input type="checkbox"/> See the note in Fact Sheet SC-41, "Building and Grounds Maintenance," in the CASQA Stormwater Quality Handbooks at www.cabmphandbooks.com
O. Miscellaneous Drain or Wash Water or Other Sources <input type="checkbox"/> Boiler drain lines <input checked="" type="checkbox"/> Condensate drain lines <input checked="" type="checkbox"/> Rooftop equipment <input checked="" type="checkbox"/> Drainage sumps <input checked="" type="checkbox"/> Roofing, gutters, and trim. <input type="checkbox"/> Other sources		<input type="checkbox"/> Boiler drain lines shall be directly or indirectly connected to the sanitary sewer system and may not discharge to the storm drain system. <input type="checkbox"/> Condensate drain lines may discharge to landscaped areas if the flow is small enough that runoff will not occur. Condensate drain lines may not discharge to the storm drain system. <input type="checkbox"/> Rooftop equipment with potential to produce pollutants shall be roofed and/or have secondary containment. <input type="checkbox"/> Any drainage sumps on-site shall feature a sediment sump to reduce the quantity of sediment in pumped water. <input type="checkbox"/> Avoid roofing, gutters, and trim made of copper or other unprotected metals that may leach into runoff. Include controls for other sources as specified by local reviewer.	

STORMWATER POLLUTANT SOURCES/SOURCE CONTROL CHECKLIST

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<input checked="" type="checkbox"/> P. Plazas, sidewalks, and parking lots.			<input type="checkbox"/> Sweep plazas, sidewalks, and parking lots regularly to prevent accumulation of litter and debris. Collect debris from pressure washing to prevent entry into the storm drain system. Collect washwater containing any cleaning agent or degreaser and discharge to the sanitary sewer not to a storm drain.

Appendix 9: O&M

Operation and Maintenance Plan and Documentation of Finance, Maintenance and Recording Mechanisms

Not Applicable for Discretionary Phase

Appendix 10: Educational Materials

BMP Fact Sheets, Maintenance Guidelines and Other End-User BMP Information



Thunderstorming Stormwater A Citizen's Guide to



January 2003
EPA 833-B-03-002

EPA Environmental Protection Agency

www.epa.gov/nps
www.epa.gov/nplcs/stormwater
or visit

For more information contact:

After the Storm



What is stormwater runoff?



Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground. Impervious surfaces like driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground.

Why is stormwater runoff a problem?



Stormwater can pick up debris, chemicals, dirt, and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water.

The effects of pollution

Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

- ♦ Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.
- ♦ Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- ♦ Bacteria and other pathogens can wash into swimming areas and create health hazards, often making beach closures necessary.
- ♦ Debris—plastic bags, six-pack rings, bottles, and cigarette butts—washed into waterbodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.
- ♦ Household hazardous wastes like insecticides, pesticides, paint, solvents, used motor oil, and other auto fluids can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.



- ♦ Polluted stormwater often affects drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.



Stormwater Pollution Solutions

Residential



Recycle or properly dispose of household products that contain chemicals, such as insecticides, pesticides, paint, solvents, and used motor oil and other auto fluids.

Don't pour them onto the ground or into storm drains.

Lawn care

Excess fertilizers and pesticides applied to lawns and gardens wash off and pollute streams. In addition, yard clippings and leaves can wash into storm drains and contribute nutrients and organic matter to streams.



- ♦ Don't overwater your lawn. Consider using a soaker hose instead of a sprinkler.
- ♦ Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Use organic mulch or safer pest control methods whenever possible.
- ♦ Compost or mulch yard waste. Don't leave it in the street or sweep it into storm drains or streams.
- ♦ Cover piles of dirt or mulch being used in landscaping projects.

Septic systems

Leaking and poorly maintained septic systems release nutrients and pathogens (bacteria and viruses) that can be picked up by stormwater and discharged into nearby waterbodies. Pathogens can cause public health problems and environmental concerns.



- ♦ Inspect your system every 3 years and pump your tank as necessary (every 3 to 5 years).
- ♦ Don't dispose of household hazardous waste in sinks or toilets.

Pet waste

Pet waste can be a major source of bacteria and excess nutrients in local waters.



- ♦ When walking your pet, remember to pick up the waste and dispose of it properly. Flushing pet waste is the best disposal method. Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local waterbodies.

Commercial

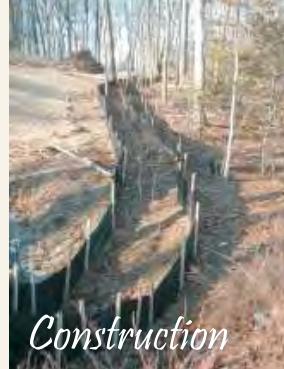


Dirt, oil, and debris that collect in parking lots and paved areas can be washed into the storm sewer system and eventually enter local waterbodies.

- ♦ Sweep up litter and debris from sidewalks, driveways and parking lots, especially around storm drains.
- ♦ Cover grease storage and dumpsters and keep them clean to avoid leaks.
- ♦ Report any chemical spill to the local hazardous waste cleanup team. They'll know the best way to keep spills from harming the environment.

Erosion controls that aren't maintained can cause excessive amounts of sediment and debris to be carried into the stormwater system. Construction vehicles can leak fuel, oil, and other harmful fluids that can be picked up by stormwater and deposited into local waterbodies.

- ♦ Divert stormwater away from disturbed or exposed areas of the construction site.
- ♦ Install silt fences, vehicle mud removal areas, vegetative cover, and other sediment and erosion controls and properly maintain them, especially after rainstorms.
- ♦ Prevent soil erosion by minimizing disturbed areas during construction projects, and seed and mulch bare areas as soon as possible.



Construction

Agriculture

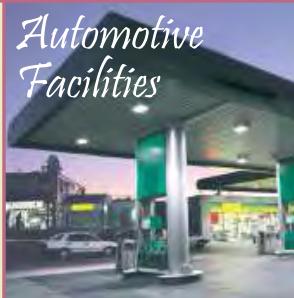


Lack of vegetation on streambanks can lead to erosion. Overgrazed pastures can also contribute excessive amounts of sediment to local waterbodies. Excess fertilizers and pesticides can poison aquatic animals and lead to destructive algae blooms. Livestock in streams can contaminate waterways with bacteria, making them unsafe for human contact.



- ♦ Keep livestock away from streambanks and provide them a water source away from waterbodies.
- ♦ Store and apply manure away from waterbodies and in accordance with a nutrient management plan.
- ♦ Vegetate riparian areas along waterways.
- ♦ Rotate animal grazing to prevent soil erosion in fields.
- ♦ Apply fertilizers and pesticides according to label instructions to save money and minimize pollution.

Automotive Facilities



Uncovered fueling stations allow spills to be washed into storm drains. Cars waiting to be repaired can leak fuel, oil, and other harmful fluids that can be picked up by stormwater.

- ♦ Clean up spills immediately and properly dispose of cleanup materials.
- ♦ Provide cover over fueling stations and design or retrofit facilities for spill containment.
- ♦ Properly maintain fleet vehicles to prevent oil, gas, and other discharges from being washed into local waterbodies.
- ♦ Install and maintain oil/water separators.

Forestry



Improperly managed logging operations can result in erosion and sedimentation.

- ♦ Conduct preharvest planning to prevent erosion and lower costs.
- ♦ Use logging methods and equipment that minimize soil disturbance.
- ♦ Plan and design skid trails, yard areas, and truck access roads to minimize stream crossings and avoid disturbing the forest floor.
- ♦ Construct stream crossings so that they minimize erosion and physical changes to streams.
- ♦ Expedite revegetation of cleared areas.

IRRIGATION RUNOFF

STORMWATER FACT SHEET



RIVERSIDE COUNTY
WATERSHED PROTECTION

Report Irrigation Runoff or Stormwater Pollution:
800.506.2555

OVERWATERING

Overwatering causes irrigation runoff that may contain pollutants such as pesticides, herbicides, fertilizers, pet waste, yard waste, and sediments which can be hazardous to residents and harmful to our environment. Runoff can also serve as a transport mechanism for other pollutants already on the ground or in the curb gutter. Irrigation runoff entering the storm drain system is an illicit discharge.

BEST PRACTICES

Urban runoff begins when yards and landscaped areas are over-irrigated. Irrigation systems require regular maintenance and visual inspection of the system should be performed to prevent over-spray, leaks, and other problems that result in runoff to storm drains, curbs and gutters.

You can **prevent pollution** by conserving water on your property. Water during cooler times of the day (before 10am and after 6pm).

- Adjust sprinklers to stop overspray and runoff.
- Make needed repairs immediately.
- Use drip irrigation, soaker hoses, or micro-spray systems.
- Use an irrigation timer to pre-set watering times.
- Use a control nozzle or similar mechanism when watering by hand.
- Switch to a water-wise landscape - native plants need less fertilizers, herbicides, pesticides and water.



PROTECT OUR WATERSHED

Many people think that when water flows into a storm drain it is treated, but the storm drain system and the sanitary sewer system are not connected. Everything that enters storm drains flows untreated directly into our creeks, rivers, lakes, beaches and ultimately the ocean. Storm water often contains pollutants, including chemicals, trash, and automobile fluids, all of which pollute our watershed and harm fish and wildlife.

Whether at home or work, you can help reduce pollution and improve water quality by using the above Best Management Practices (BMP's) as part of your daily clean up and maintenance routine.



We our Watershed!

A clean and healthy watershed is important to all of us.

Trash, debris, chemicals and other contaminants from business activities often make their way into the Riverside County storm drain system. This pollutes our drinking water and contaminates waterways, making them unsafe for people and wildlife.

Did you know?

There is a difference between storm drains and sewers.

Storm drains capture rainwater and flow directly to our rivers, lakes and streams – untreated.

Sewers capture and collect water from sinks, toilets and floor drains, and then it is processed and treated before it is released into the environment.

For more information about how you can protect our watershed, please visit:
www.rcwatershed.org

Questions?

If you have questions about Best Management Practices, or if you have questions about illicit dumping and stormwater pollution visit the Pollution Prevention website: rcwatershed.org.

For more information on requirements for all retail food facilities go to Riverside County Environmental Health's website: rivcoeh.org



Riverside County Watershed Protection Program is managed by Riverside County Flood Control & Water Conservation District in partnership with 27 Cities, the County of Riverside and the Coachella Valley Water District.

OUR MISSION

"To protect, preserve and enhance the quality of Riverside County watersheds by fostering a community-wide commitment to clean water."

Watershed Protection

Food Service Industry Best Practices



**Restaurants
Mobile Food Trucks
Grocery Stores
Bakeries
Delicatessens**

Best Kitchen Practices

Recycle Oil & Grease

- Never put oil or grease down the drain. Contain grease and oil by using covered grease storage containers or installing a grease interceptor.
- Never overfill your grease storage container or transport it without a cover.
- Grease control devices must be emptied and cleaned by permitted companies and according to manufacturer's specifications.
- Keep maintenance records on site.
- For a list of oil/grease recycling companies, contact CalRecycle www.calrecycle.ca.gov or contact your local sanitation district.

Managing Spills

- Clean food spills in loading and trash areas by using absorbent materials and sweeping then mopping.
- Discharge mop water into the sewer through a grease interceptor.
- Have spill containment and cleanup kits available.
- To report serious toxic spills, call 911.

Handling Toxic Chemicals

- Dispose of **all** unwanted toxics materials like cleaners, solvents and detergents through a hazardous waste hauler. These items are not trash!
- Use non-toxic cleaning products whenever possible.
- For information on hazardous waste transporters, call (888) 722-4234.

Dumpster Areas

- Keep dumpster lids closed and the areas around them clean.
- Do not fill with liquid waste or hose them out.
- Call your trash hauler to replace any dumpsters that are damaged or leaking.



Cleaning & Maintenance

- Clean equipment, floor mats, filters and garbage cans in a mop sink, wash rack or floor drain connected to a sanitary sewer.
- Sweep outside areas and put the debris in trash containers **DO NOT** hose down or sweep into the parking lot or street.
- Outside eating areas and sidewalks may not be hosed down or pressure washed **UNLESS** the following standards are met:
 - ✓ Use dry cleanup methods prior to any pressure washing – absorbing with kitty litter, sweeping, vacuuming, scraping off dried debris.
 - ✓ Wash waters must be captured for proper disposal: collected waters should be discharged to a sanitary drain.
 - ✓ DO NOT use any chemicals or detergents.
 - ✓ DO NOT wash or pour water in a parking lot, alley, sidewalk or street.

Mobile Food Trucks

- The potential for generating stormwater pollution as part of a mobile food business requires special attention. Cleaning activities are required to be conducted at an approved fixed location with a connection to a sanitary sewer. For more information contact Riverside County Environmental Health at (888) 722-4234.
- Do not discharge wash water into storm drains.
- Clean on a properly equipped wash pad and drain wastewater to a sanitary sewer system.

Food Waste Disposal

- Scrape food waste off of plates, pots and food prep areas and dispose of in the trash.
- Food scraps often contain grease, which can clog sewer pipes and result in costly sewer backups and overflows.
- Never put food waste down the drain.



INF-2

Bioretention

BMP MAINTENANCE FACT SHEET FOR STRUCTURAL BMP INF-2 BIORETENTION

Bioretention (bioretention without underdrain) facilities are vegetated surface water systems that filter water through vegetation and soil, or engineered media prior to infiltrating into native soils. Bioretention facilities are designed to infiltrate the full design capture volume (DCV) into native soils. They have no underdrain, and no impermeable liner. Typical bioretention components include:

- Inflow distribution mechanisms (e.g., perimeter flow spreader or filter strips)
- Energy dissipation mechanism for concentrated inflows (e.g., splash blocks or riprap)
- Shallow surface ponding for captured flows
- Side slope and basin bottom vegetation selected based on climate and ponding depth
- Non-floating mulch layer
- Media layer (planting mix or engineered media) capable of supporting vegetation growth
- Filter course layer consisting of aggregate to prevent the migration of fines into uncompacted native soils or the optional aggregate storage layer
- Optional aggregate storage layer for additional infiltration storage
- Uncompacted native soils at the bottom of the facility
- Overflow structure

Normal Expected Maintenance

Bioretention requires routine maintenance to: remove accumulated materials such as sediment, trash or debris; maintain vegetation health; maintain infiltration capacity of the media layer; replenish mulch; and maintain integrity of side slopes, inlets, energy dissipators, and outlets. A summary table of standard inspection and maintenance indicators is provided within this Fact Sheet.

Non-Standard Maintenance or BMP Failure

If any of the following scenarios are observed, the BMP is not performing as intended to protect downstream waterways from pollution and/or erosion. Corrective maintenance, increased inspection and maintenance, BMP replacement, or a different BMP type will be required.

- The BMP is not drained between storm events. Surface ponding longer than approximately 24 hours following a storm event may be detrimental to vegetation health, and surface ponding longer than approximately 96 hours following a storm event poses a risk of vector (mosquito) breeding. Poor drainage can result from clogging of the media layer, filter course, aggregate storage layer, underlying native soils, or outlet structure. The specific cause of the drainage issue must be determined and corrected. If it is determined that the underlying native soils have been compacted or do not have the infiltration capacity expected, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction.
- Sediment, trash, or debris accumulation greater than 25% of the surface ponding volume within one month. This means the load from the tributary drainage area is too high, reducing BMP function or clogging the BMP. This would require pretreatment measures within the tributary area draining to the BMP to intercept the materials. Pretreatment components, especially for sediment, will extend the life of components that are more expensive to replace such as media, filter course, and aggregate layers.

Bioretention

- Erosion due to concentrated storm water runoff flow that is not readily corrected by adding erosion control blankets, adding stone at flow entry points, or minor re-grading to restore proper drainage according to the original plan. If the issue is not corrected by restoring the BMP to the original plan and grade, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction.

Other Special Considerations

Bioretention is a vegetated structural BMP. Vegetated structural BMPs that are constructed in the vicinity of, or connected to, an existing jurisdictional water or wetland could inadvertently result in creation of expanded waters or wetlands. As such, vegetated structural BMPs have the potential to come under the jurisdiction of the United States Army Corps of Engineers, SDRWQCB, California Department of Fish and Wildlife, or the United States Fish and Wildlife Service. This could result in the need for specific resource agency permits and costly mitigation to perform maintenance of the structural BMP. Along with proper placement of a structural BMP, **routine maintenance is key to preventing this scenario.**

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Bioretention

SUMMARY OF STANDARD INSPECTION AND MAINTENANCE FOR INF-2 BIORETENTION		
The property owner is responsible to ensure inspection, operation and maintenance of permanent BMPs on their property unless responsibility has been formally transferred to an agency, community facilities district, homeowners association, property owners association, or other special district.		
Threshold/Indicator	Maintenance Action	Typical Maintenance Frequency
Accumulation of sediment, litter, or debris	Remove and properly dispose of accumulated materials, without damage to the vegetation or compaction of the media layer.	<ul style="list-style-type: none"> Inspect monthly. If the BMP is 25% full* or more in one month, increase inspection frequency to monthly plus after every 0.1-inch or larger storm event. Remove any accumulated materials found at each inspection.
Obstructed inlet or outlet structure	Clear blockage.	<ul style="list-style-type: none"> Inspect monthly and after every 0.5-inch or larger storm event. Remove any accumulated materials found at each inspection.
Damage to structural components such as weirs, inlet or outlet structures	Repair or replace as applicable.	<ul style="list-style-type: none"> Inspect annually. Maintenance when needed.
Poor vegetation establishment	Re-seed, re-plant, or re-establish vegetation per original plans.	<ul style="list-style-type: none"> Inspect monthly. Maintenance when needed.
Dead or diseased vegetation	Remove dead or diseased vegetation, re-seed, re-plant, or re-establish vegetation per original plans.	<ul style="list-style-type: none"> Inspect monthly. Maintenance when needed.
Overgrown vegetation	Mow or trim as appropriate.	<ul style="list-style-type: none"> Inspect monthly. Maintenance when needed.
2/3 of mulch has decomposed, or mulch has been removed	Remove decomposed fraction and top off with fresh mulch to a total depth of 3 inches.	<ul style="list-style-type: none"> Inspect monthly. Replenish mulch annually, or more frequently when needed based on inspection.

*"25% full" is defined as 1/4 of the depth from the design bottom elevation to the crest of the outflow structure (e.g., if the height to the outflow opening is 12 inches from the bottom elevation, then the materials must be removed when there is 3 inches of accumulation – this should be marked on the outflow structure).

INF-2

Bioretention

SUMMARY OF STANDARD INSPECTION AND MAINTENANCE FOR INF-2 BIORETENTION (Continued from previous page)		
Threshold/Indicator	Maintenance Action	Typical Maintenance Frequency
Erosion due to concentrated irrigation flow	Repair/re-seed/re-plant eroded areas and adjust the irrigation system.	<ul style="list-style-type: none"> • Inspect monthly. • Maintenance when needed.
Erosion due to concentrated storm water runoff flow	Repair/re-seed/re-plant eroded areas, and make appropriate corrective measures such as adding erosion control blankets, adding stone at flow entry points, or minor re-grading to restore proper drainage according to the original plan. If the issue is not corrected by restoring the BMP to the original plan and grade, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction.	<ul style="list-style-type: none"> • Inspect after every 0.5-inch or larger storm event. If erosion due to storm water flow has been observed, increase inspection frequency to after every 0.1-inch or larger storm event. • Maintenance when needed. If the issue is not corrected by restoring the BMP to the original plan and grade, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction.
Standing water in BMP for longer than 24 hours following a storm event Surface ponding longer than approximately 24 hours following a storm event may be detrimental to vegetation health	Make appropriate corrective measures such as adjusting irrigation system, removing obstructions of debris or invasive vegetation, or repairing/replacing clogged or compacted soils. If it is determined that the underlying native soils have been compacted or do not have the infiltration capacity expected, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction.	<ul style="list-style-type: none"> • Inspect monthly and after every 0.5-inch or larger storm event. If standing water is observed, increase inspection frequency to after every 0.1-inch or larger storm event. • Maintenance when needed.
Presence of mosquitos/larvae For images of egg rafts, larva, pupa, and adult mosquitos, see http://www.mosquito.org/biology	<p>If mosquitos/larvae are observed: first, immediately remove any standing water by dispersing to nearby landscaping; second, make corrective measures as applicable to restore BMP drainage to prevent standing water.</p> <p>If mosquitos persist following corrective measures to remove standing water, or if the BMP design does not meet the 96-hour drawdown criteria because the underlying native soils have been compacted or do not have the infiltration capacity expected, the [City Engineer] shall be contacted to determine a solution. A different BMP type, or a Vector Management Plan prepared with concurrence from the County of San Diego Department of Environmental Health, may be required.</p>	<ul style="list-style-type: none"> • Inspect monthly and after every 0.5-inch or larger storm event. If mosquitos are observed, increase inspection frequency to after every 0.1-inch or larger storm event. • Maintenance when needed.

INF-2

Bioretention

References

American Mosquito Control Association.

<http://www.mosquito.org/>

California Storm Water Quality Association (CASQA). 2003. Municipal BMP Handbook.

<https://www.casqa.org/resources/bmp-handbooks/municipal-bmp-handbook>

County of San Diego. 2014. Low Impact Development Handbook.

<http://www.sandiegocounty.gov/content/sdc/dpw/watersheds/susmp/lid.html>

San Diego County Copermittees. 2016. Model BMP Design Manual, Appendix E, Fact Sheet INF-2.

http://www.projectcleanwater.org/index.php?option=com_content&view=article&id=250&Itemid=220

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Bioretention

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Bioretention

Date:	Inspector:	BMP ID No.:
Permit No.:	APN(s):	
Property / Development Name:		Responsible Party Name and Phone Number:
Property Address of BMP:		Responsible Party Address:

INSPECTION AND MAINTENANCE CHECKLIST FOR INF-2 BIORETENTION PAGE 1 of 5			
Threshold/Indicator	Maintenance Recommendation	Date	Description of Maintenance Conducted
Accumulation of sediment, litter, or debris Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Remove and properly dispose of accumulated materials, without damage to the vegetation <input type="checkbox"/> If sediment, litter, or debris accumulation exceeds 25% of the surface ponding volume within one month (25% full*), add a forebay or other pre-treatment measures within the tributary area draining to the BMP to intercept the materials. <input type="checkbox"/> Other / Comments:		
Poor vegetation establishment Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Re-seed, re-plant, or re-establish vegetation per original plans <input type="checkbox"/> Other / Comments:		

*"25% full" is defined as $\frac{1}{4}$ of the depth from the design bottom elevation to the crest of the outflow structure (e.g., if the height to the outflow opening is 12 inches from the bottom elevation, then the materials must be removed when there is 3 inches of accumulation – this should be marked on the outflow structure).

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Bioretention

Date:	Inspector:	BMP ID No.:
Permit No.:	APN(s):	

INSPECTION AND MAINTENANCE CHECKLIST FOR INF-2 BIORETENTION PAGE 2 of 5			
Threshold/Indicator	Maintenance Recommendation	Date	Description of Maintenance Conducted
Dead or diseased vegetation Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Remove dead or diseased vegetation, re-seed, re-plant, or re-establish vegetation per original plans <input type="checkbox"/> Other / Comments:		
Overgrown vegetation Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Mow or trim as appropriate <input type="checkbox"/> Other / Comments:		
2/3 of mulch has decomposed, or mulch has been removed Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Remove decomposed fraction and top off with fresh mulch to a total depth of 3 inches <input type="checkbox"/> Other / Comments:		

INF-2

Bioretention

Date:	Inspector:	BMP ID No.:
Permit No.:	APN(s):	

INSPECTION AND MAINTENANCE CHECKLIST FOR INF-2 BIORETENTION PAGE 3 of 5			
Threshold/Indicator	Maintenance Recommendation	Date	Description of Maintenance Conducted
<p>Erosion due to concentrated irrigation flow</p> <p>Maintenance Needed?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p>	<p><input type="checkbox"/> Repair/re-seed/re-plant eroded areas and adjust the irrigation system</p> <p><input type="checkbox"/> Other / Comments:</p>		
<p>Erosion due to concentrated storm water runoff flow</p> <p>Maintenance Needed?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p>	<p><input type="checkbox"/> Repair/re-seed/re-plant eroded areas, and make appropriate corrective measures such as adding erosion control blankets, adding stone at flow entry points, or minor re-grading to restore proper drainage according to the original plan</p> <p><input type="checkbox"/> If the issue is not corrected by restoring the BMP to the original plan and grade, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction</p> <p><input type="checkbox"/> Other / Comments:</p>		

INF-2

Bioretention

Date:	Inspector:	BMP ID No.:
Permit No.:	APN(s):	

INSPECTION AND MAINTENANCE CHECKLIST FOR INF-2 BIORETENTION PAGE 4 of 5			
Threshold/Indicator	Maintenance Recommendation	Date	Description of Maintenance Conducted
Obstructed inlet or outlet structure Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Clear blockage <input type="checkbox"/> Other / Comments:		
Damage to structural components such as weirs, inlet or outlet structures Maintenance Needed? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	<input type="checkbox"/> Repair or replace as applicable <input type="checkbox"/> Other / Comments:		

INF-2

Bioretention

Date:	Inspector:	BMP ID No.:
Permit No.:	APN(s):	

INSPECTION AND MAINTENANCE CHECKLIST FOR INF-2 BIORETENTION PAGE 5 of 5			
Threshold/Indicator	Maintenance Recommendation	Date	Description of Maintenance Conducted
<p>Standing water in BMP for longer than 24 hours following a storm event*</p> <p>Surface ponding longer than approximately 24 hours following a storm event may be detrimental to vegetation health</p> <p>Maintenance Needed?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p>	<p><input type="checkbox"/> Make appropriate corrective measures such as adjusting irrigation system, removing obstructions of debris or invasive vegetation, or repairing/replacing clogged or compacted soils.</p> <p><input type="checkbox"/> Other / Comments:</p>		
<p>Presence of mosquitos/larvae</p> <p>For images of egg rafts, larva, pupa, and adult mosquitos, see http://www.mosquito.org/biology</p> <p>Maintenance Needed?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p>	<p><input type="checkbox"/> Apply corrective measures to remove standing water in BMP when standing water occurs for longer than 24-96 hours following a storm event.**</p> <p><input type="checkbox"/> Other / Comments:</p>		

*Surface ponding longer than approximately 24 hours following a storm event may be detrimental to vegetation health, and surface ponding longer than approximately 96 hours following a storm event poses a risk of vector (mosquito) breeding. Poor drainage can result from clogging of the media layer, filter course, aggregate storage layer, underdrain, or outlet structure. The specific cause of the drainage issue must be determined and corrected. If it is determined that the underlying native soils have been compacted or do not have the infiltration capacity expected, the [City Engineer] shall be contacted prior to any additional repairs or reconstruction.

**If mosquitos persist following corrective measures to remove standing water, or if the BMP design does not meet the 96-hour drawdown criteria because the underlying native soils have been compacted or do not have the infiltration capacity expected, the [City Engineer] shall be contacted to determine a solution. A different BMP type, or a Vector Management Plan prepared with concurrence from the County of San Diego Department of Environmental Health, may be required.

Maintenance Guidelines for Modular Wetland System - Linear

Maintenance Summary

- Remove Trash from Screening Device – average maintenance interval is 6 to 12 months.
 - *(5 minute average service time).*
- Remove Sediment from Separation Chamber – average maintenance interval is 12 to 24 months.
 - *(10 minute average service time).*
- Replace Cartridge Filter Media – average maintenance interval 12 to 24 months.
 - *(10-15 minute per cartridge average service time).*
- Replace Drain Down Filter Media – average maintenance interval is 12 to 24 months.
 - *(5 minute average service time).*
- Trim Vegetation – average maintenance interval is 6 to 12 months.
 - *(Service time varies).*

System Diagram





Maintenance Procedures

Screening Device

1. Remove grate or manhole cover to gain access to the screening device in the Pre-Treatment Chamber. Vault type units do not have screening device. Maintenance can be performed without entry.
2. Remove all pollutants collected by the screening device. Removal can be done manually or with the use of a vacuum truck. The hose of the vacuum truck will not damage the screening device.
3. Screening device can easily be removed from the Pre-Treatment Chamber to gain access to separation chamber and media filters below. Replace grate or manhole cover when completed.

Separation Chamber

1. Perform maintenance procedures of screening device listed above before maintaining the separation chamber.
2. With a pressure washer spray down pollutants accumulated on walls and cartridge filters.
3. Vacuum out Separation Chamber and remove all accumulated pollutants. Replace screening device, grate or manhole cover when completed.

Cartridge Filters

1. Perform maintenance procedures on screening device and separation chamber before maintaining cartridge filters.
2. Enter separation chamber.
3. Unscrew the two bolts holding the lid on each cartridge filter and remove lid.
4. Remove each of 4 to 8 media cages holding the media in place.
5. Spray down the cartridge filter to remove any accumulated pollutants.
6. Vacuum out old media and accumulated pollutants.
7. Reinstall media cages and fill with new media from manufacturer or outside supplier. Manufacturer will provide specification of media and sources to purchase.
8. Replace the lid and tighten down bolts. Replace screening device, grate or manhole cover when completed.

Drain Down Filter

1. Remove hatch or manhole cover over discharge chamber and enter chamber.
2. Unlock and lift drain down filter housing and remove old media block. Replace with new media block. Lower drain down filter housing and lock into place.
3. Exit chamber and replace hatch or manhole cover.



Maintenance Notes

1. Following maintenance and/or inspection, it is recommended the maintenance operator prepare a maintenance/inspection record. The record should include any maintenance activities performed, amount and description of debris collected, and condition of the system and its various filter mechanisms.
2. The owner should keep maintenance/inspection record(s) for a minimum of five years from the date of maintenance. These records should be made available to the governing municipality for inspection upon request at any time.
3. Transport all debris, trash, organics and sediments to approved facility for disposal in accordance with local and state requirements.
4. Entry into chambers may require confined space training based on state and local regulations.
5. No fertilizer shall be used in the Biofiltration Chamber.
6. Irrigation should be provided as recommended by manufacturer and/or landscape architect. Amount of irrigation required is dependent on plant species. Some plants may require irrigation.

Maintenance Procedure Illustration

Screening Device

The screening device is located directly under the manhole or grate over the Pre-Treatment Chamber. It's mounted directly underneath for easy access and cleaning. Device can be cleaned by hand or with a vacuum truck.



Separation Chamber

The separation chamber is located directly beneath the screening device. It can be quickly cleaned using a vacuum truck or by hand. A pressure washer is useful to assist in the cleaning process.



Cartridge Filters

The cartridge filters are located in the Pre-Treatment chamber connected to the wall adjacent to the biofiltration chamber. The cartridges have removable tops to access the individual media filters. Once the cartridge is open media can be easily removed and replaced by hand or a vacuum truck.



Drain Down Filter

The drain down filter is located in the Discharge Chamber. The drain filter unlocks from the wall mount and hinges up. Remove filter block and replace with new block.



Trim Vegetation

Vegetation should be maintained in the same manner as surrounding vegetation and trimmed as needed. No fertilizer shall be used on the plants. Irrigation per the recommendation of the manufacturer and or landscape architect. Different types of vegetation requires different amounts of irrigation.





Inspection Form



Modular Wetland System, Inc.

P. 760.433-7640

F. 760-433-3176

E. Info@modularwetlands.com

www.modularwetlands.com

Project Name	For Office Use Only						
Project Address	(city)	(Zip Code)	(Reviewed By)				
Owner / Management Company	(Date) Office personnel to complete section to the left.						
Contact	Phone () -						
Inspector Name	Date	/	Time AM / PM				
Type of Inspection	<input type="checkbox"/> Routine	<input type="checkbox"/> Follow Up	<input type="checkbox"/> Complaint	<input type="checkbox"/> Storm	Storm Event in Last 72-hours?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Weather Condition	Additional Notes						

Inspection Checklist

Modular Wetland System Type (Curb, Grate or UG Vault): _____ Size (22', 14' or etc.): _____

Structural Integrity:	Yes	No	Comments
Damage to pre-treatment access cover (manhole cover/grate) or cannot be opened using normal lifting pressure?			
Damage to discharge chamber access cover (manhole cover/grate) or cannot be opened using normal lifting pressure?			
Does the MWS unit show signs of structural deterioration (cracks in the wall, damage to frame)?			
Is the inlet/outlet pipe or drain down pipe damaged or otherwise not functioning properly?			
Working Condition:			
Is there evidence of illicit discharge or excessive oil, grease, or other automobile fluids entering and clogging the unit?			
Is there standing water in inappropriate areas after a dry period?			
Is the filter insert (if applicable) at capacity and/or is there an accumulation of debris/trash on the shelf system?			
Does the depth of sediment/trash/debris suggest a blockage of the inflow pipe, bypass or cartridge filter? If yes specify which one in the comments section. Note depth of accumulation in pre-treatment chamber.			Depth: _____
Does the cartridge filter media need replacement in pre-treatment chamber and/or discharge chamber?			Chamber: _____
Any signs of improper functioning in the discharge chamber? Note issues in comments section.			
Other Inspection Items:			
Is there an accumulation of sediment/trash/debris in the wetland media (if applicable)?			
Is it evident that the plants are alive and healthy (if applicable)? Please note Plant Information below.			
Is there a septic or foul odor coming from inside the system?			

Waste:	Yes	No	Recommended Maintenance	Plant Information
Sediment / Silt / Clay			No Cleaning Needed	Damage to Plants
Trash / Bags / Bottles			Schedule Maintenance as Planned	Plant Replacement
Green Waste / Leaves / Foliage			Needs Immediate Maintenance	Plant Trimming

Additional Notes: _____



Maintenance Report



Modular Wetland System, Inc.

P. 760.433-7640

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E. Info@modularwetlands.com

www.modularwetlands.com



Cleaning and Maintenance Report

Modular Wetlands System



Project Name				For Office Use Only	
Project Address	(city) (Zip Code)			(Reviewed By)	
Owner / Management Company				(Date) Office personnel to complete section to the left.	
Contact	Phone () -				
Inspector Name	Date / / Time			AM / PM	
Type of Inspection	<input type="checkbox"/> Routine	<input type="checkbox"/> Follow Up	<input type="checkbox"/> Complaint	<input type="checkbox"/> Storm	Storm Event in Last 72-hours? <input type="checkbox"/> No <input type="checkbox"/> Yes
Weather Condition	Additional Notes				

Site Map #	GPS Coordinates of Insert	Manufacturer / Description / Sizing	Trash Accumulation	Foliage Accumulation	Sediment Accumulation	Total Debris Accumulation	Condition of Media 25/50/75/100 (will be changed @ 75%)	Operational Per Manufacturers' Specifications (If not, why?)
	Lat:	MWS Catch Basins						
	Long:							
		MWS Sedimentation Basin						
		Media Filter Condition						
		Plant Condition						
		Drain Down Media Condition						
		Discharge Chamber Condition						
		Drain Down Pipe Condition						
		Inlet and Outlet Pipe Condition						
Comments:								

3.5 Bioretention Facility

Type of BMP	LID – Bioretention
Treatment Mechanisms	Infiltration, Evapotranspiration, Evaporation, Biofiltration
Maximum Drainage Area	This BMP is intended to be integrated into a project's landscaped area in a distributed manner. Typically, contributing drainage areas to Bioretention Facilities range from less than 1 acre to a maximum of around 10 acres.
Other Names	Rain Garden, Bioretention Cell, Bioretention Basin, Biofiltration Basin, Landscaped Filter Basin, Porous Landscape Detention

Description

Bioretention Facilities are shallow, vegetated basins underlain by an engineered soil media. Healthy plant and biological activity in the root zone maintain and renew the macro-pore space in the soil and maximize plant uptake of pollutants and runoff. This keeps the Best Management Practice (BMP) from becoming clogged and allows more of the soil column to function as both a sponge (retaining water) and a highly effective and self-maintaining biofilter. In most cases, the bottom of a Bioretention Facility is unlined, which also provides an opportunity for infiltration to the extent the underlying onsite soil can accommodate. When the infiltration rate of the underlying soil is exceeded, fully biotreated flows are discharged via underdrains. Bioretention Facilities therefore will inherently achieve the maximum feasible level of infiltration and evapotranspiration and achieve the minimum feasible (but highly biotreated) discharge to the storm drain system.

Siting Considerations

These facilities work best when they are designed in a relatively level area. Unlike other BMPs, Bioretention Facilities can be used in smaller landscaped spaces on the site, such as:

- ✓ Parking islands
- ✓ Medians
- ✓ Site entrances

Landscaped areas on the site (such as may otherwise be required through minimum landscaping ordinances), can often be designed as Bioretention Facilities. This can be accomplished by:

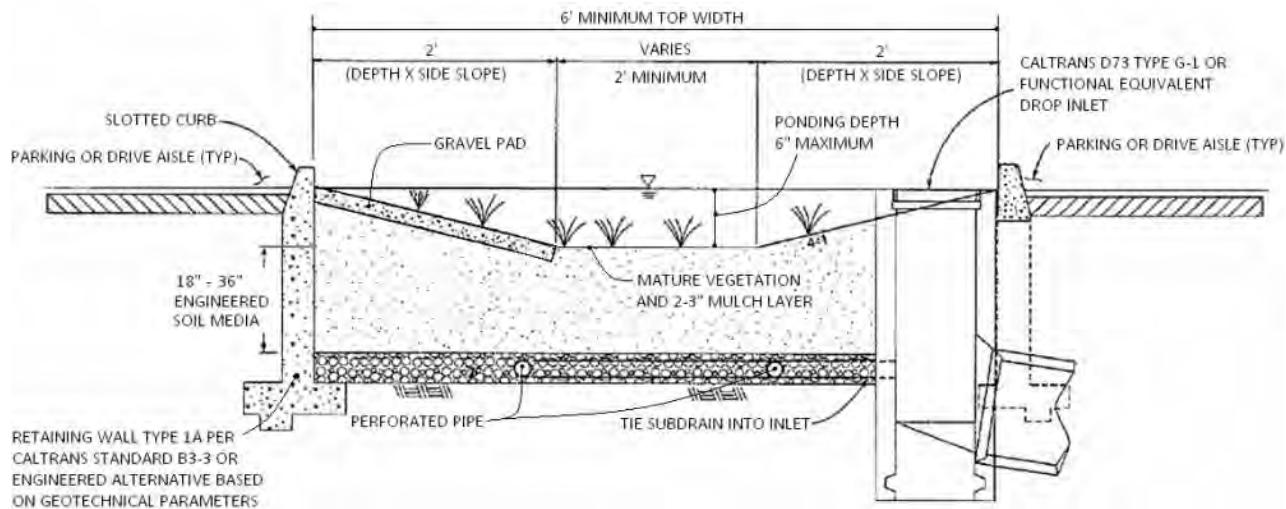
- *Depressing* landscaped areas below adjacent impervious surfaces, rather than elevating those areas
- Grading the site to direct runoff from those impervious surfaces *into* the Bioretention Facility, rather than away from the landscaping
- Sizing and designing the depressed landscaped area as a Bioretention Facility as described in this Fact Sheet

Bioretention Facilities should however not be used downstream of areas where large amounts of sediment can clog the system. Placing a Bioretention Facility at the toe of a steep slope should also be avoided due to the potential for clogging the engineered soil media with erosion from the slope, as well as the potential for damaging the vegetation.

Design and Sizing Criteria

The recommended cross section necessary for a Bioretention Facility includes:

- Vegetated area
- 18' minimum depth of engineered soil media
- 12' minimum gravel layer depth with 6' perforated pipes (added flow control features such as orifice plates may be required to mitigate for HCOC conditions)



While the 18-inch minimum engineered soil media depth can be used in some cases, it is recommended to use 24 inches or a preferred 36 inches to provide an adequate root zone for the chosen plant palate. Such a design also provides for improved removal effectiveness for nutrients. The recommended ponding depth inside of a Bioretention Facility is 6 inches; measured from the flat bottom surface to the top of the water surface as shown in Figure 1.

Because this BMP is filled with an engineered soil media, pore space in the soil and gravel layer is assumed to provide storage volume. However, several considerations must be noted:

- Surcharge storage above the soil surface (6 inches) is important to assure that design flows do not bypass the BMP when runoff exceeds the soil's absorption rate.
- In cases where the Bioretention Facility contains engineered soil media deeper than 36 inches, the pore space within the engineered soil media can only be counted to the 36-inch depth.
- A maximum of 30 percent pore space can be used for the soil media whereas a maximum of 40 percent pore space can be used for the gravel layer.

BIORETENTION FACILITY BMP FACT SHEET

Engineered Soil Media Requirements

The engineered soil media shall be comprised of 85 percent mineral component and 15 percent organic component, by volume, drum mixed prior to placement. The mineral component shall be a Class A sandy loam topsoil that meets the range specified in Table 1 below. The organic component shall be nitrogen stabilized compost¹, such that nitrogen does not leach from the media.

Table 1: Mineral Component Range Requirements

Percent Range	Component
70-80	Sand
15-20	Silt
5-10	Clay

The trip ticket, or certificate of compliance, shall be made available to the inspector to prove the engineered mix meets this specification.

Vegetation Requirements

Vegetative cover is important to minimize erosion and ensure that treatment occurs in the Bioretention Facility. The area should be designed for at least 70 percent mature coverage throughout the Bioretention Facility. To prevent the BMP from being used as walkways, Bioretention Facilities shall be planted with a combination of small trees, densely planted shrubs, and natural grasses. Grasses shall be native or ornamental; preferably ones that do not need to be mowed. The application of fertilizers and pesticides should be minimal. To maintain oxygen levels for the vegetation and promote biodegradation, it is important that vegetation not be completely submerged for any extended period of time. Therefore, a maximum of 6 inches of ponded water shall be used in the design to ensure that plants within the Bioretention Facility remain healthy.

A 2 to 3-inch layer of standard shredded aged hardwood mulch shall be placed as the top layer inside the Bioretention Facility. The 6-inch ponding depth shown in Figure 1 above shall be measured from the top surface of the 2 to 3-inch mulch layer.

Curb Cuts

To allow water to flow into the Bioretention Facility, 1-foot-wide (minimum) curb cuts should be placed approximately every 10 feet around the perimeter of the Bioretention Facility. Figure 2 shows a curb cut in a Bioretention Facility. Curb cut flow lines must be at or above the V_{BMP} water surface level.

¹ For more information on compost, visit the US Composting Council website at: <http://compostingcouncil.org/>

BIORETENTION FACILITY BMP FACT SHEET



Figure 2: Curb Cut located in a Bioretention Facility

To reduce erosion, a gravel pad shall be placed at each inlet point to the Bioretention Facility. The gravel should be 1- to 1.5-inch diameter in size. The gravel should overlap the curb cut opening a minimum of 6 inches. The gravel pad inside the Bioretention Facility should be flush with the finished surface at the curb cut and extend to the bottom of the slope.

In addition, place an apron of stone or concrete, a foot square or larger, inside each inlet to prevent vegetation from growing up and blocking the inlet. See Figure 3.

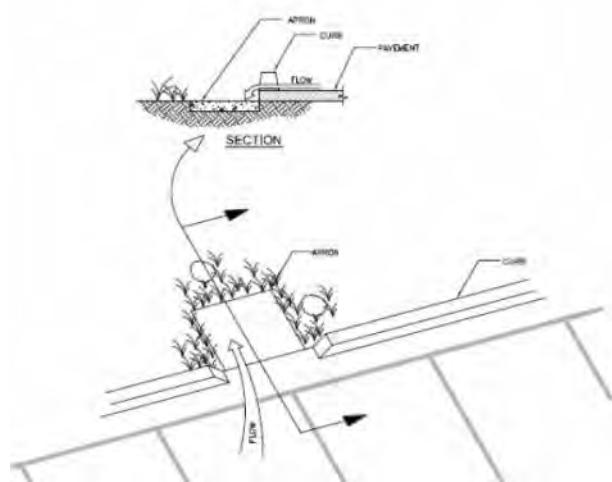


Figure 3: Apron located in a Bioretention Facility

Terracing the Landscaped Filter Basin

It is recommended that Bioretention Facilities be level. In the event the facility site slopes and lacks proper design, water would fill the lowest point of the BMP and then discharge from the basin without being treated. To ensure that the water will be held within the Bioretention Facility on sloped sites, the BMP must be terraced with nonporous check dams to provide the required storage and treatment capacity.

The terraced version of this BMP shall be used on non-flat sites with no more than a 3 percent slope. The surcharge depth cannot exceed 0.5 feet, and side slopes shall not exceed 4:1. Table 2 below shows the spacing of the check dams, and slopes shall be rounded up (i.e., 2.5 percent slope shall use 10' spacing for check dams).

Table 2: Check Dam Spacing

6" Check Dam Spacing	
Slope	Spacing
1%	25'
2%	15'
3%	10'

BIORETENTION FACILITY BMP FACT SHEET

Roof Runoff

Roof downspouts may be directed towards Bioretention Facilities. However, the downspouts must discharge onto a concrete splash block to protect the Bioretention Facility from erosion.

Retaining Walls

It is recommended that Retaining Wall Type 1A, per Caltrans Standard B3-3 or equivalent, be constructed around the entire perimeter of the Bioretention Facility. This practice will protect the sides of the Bioretention Facility from collapsing during construction and maintenance or from high service loads adjacent to the BMP. Where such service loads would not exist adjacent to the BMP, an engineered alternative may be used if signed by a licensed civil engineer.

Side Slope Requirements

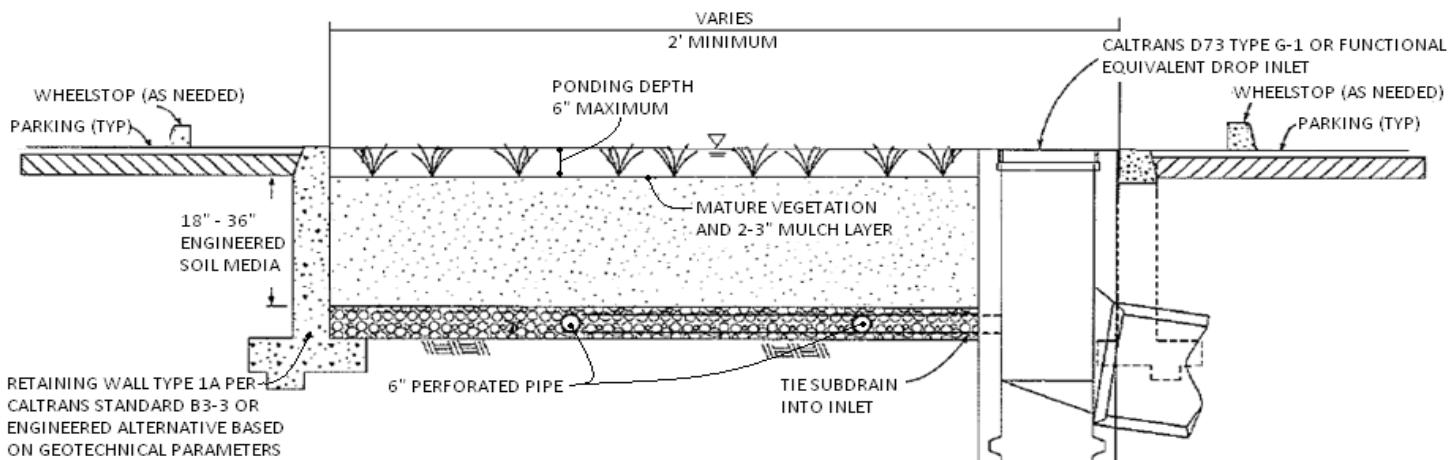
Bioretention Facilities Requiring Side Slopes

The design should assure that the Bioretention Facility does not present a tripping hazard. Bioretention Facilities proposed near pedestrian areas, such as areas parallel to parking spaces or along a walkway, must have a gentle slope to the bottom of the facility. Side slopes inside of a Bioretention Facility shall be 4:1. A typical cross section for the Bioretention Facility is shown in Figure 1.

Bioretention Facilities Not Requiring Side Slopes

Where cars park perpendicular to the Bioretention Facility, side slopes are not required. A 6-inch maximum drop may be used, and the Bioretention Facility must be planted with trees and shrubs to prevent pedestrian access. In this case, a curb is not placed around the Bioretention Facility,

but wheel stops shall be used to prevent vehicles from entering the Bioretention Facility, as shown in Figure 4.



BIORETENTION FACILITY BMP FACT SHEET

Planter Boxes

Bioretention Facilities can also be placed above ground as planter boxes. Planter boxes must have a minimum width of 2 feet, a maximum surcharge depth of 6 inches, and no side slopes are necessary. Planter boxes must be constructed so as to ensure that the top surface of the engineered soil media will remain level. This option may be constructed of concrete, brick, stone or other stable materials that will not warp or bend. Chemically treated wood or galvanized steel, which has the ability to contaminate stormwater, should not be used. Planter boxes must be lined with an impermeable liner on all sides, including the bottom. Due to the impermeable liner, the inside bottom of the planter box shall be designed and constructed with a cross fall, directing treated flows within the subdrain layer toward the point where subdrain exits the planter box, and subdrains shall be oriented with drain holes oriented down. These provisions will help avoid excessive stagnant water within the gravel underdrain layer. Similar to the in-ground Bioretention Facility versions, this BMP benefits from healthy plants and biological activity in the root zone. Planter boxes should be planted with appropriately selected vegetation.



Figure 5: Planter Box

Source: LA Team Effort

Overflow

An overflow route is needed in the Bioretention Facility design to bypass stored runoff from storm events larger than V_{BMP} or in the event of facility or subdrain clogging. Overflow systems must connect to an acceptable discharge point, such as a downstream conveyance system as shown in Figure 1 and Figure 4. The inlet to the overflow structure shall be elevated inside the Bioretention Facility to be flush with the ponding surface for the design capture volume (V_{BMP}) as shown in Figure 4. This will allow the design capture volume to be fully treated by the Bioretention Facility, and for larger events to safely be conveyed to downstream systems. The overflow inlet shall not be located in the entrance of a Bioretention Facility, as shown in Figure 6.

BIORETENTION FACILITY BMP FACT SHEET

Underdrain Gravel and Pipes

An underdrain gravel layer and pipes shall be provided in accordance with Appendix B – Underdrains.



Figure 6: Incorrect Placement of an Overflow Inlet.

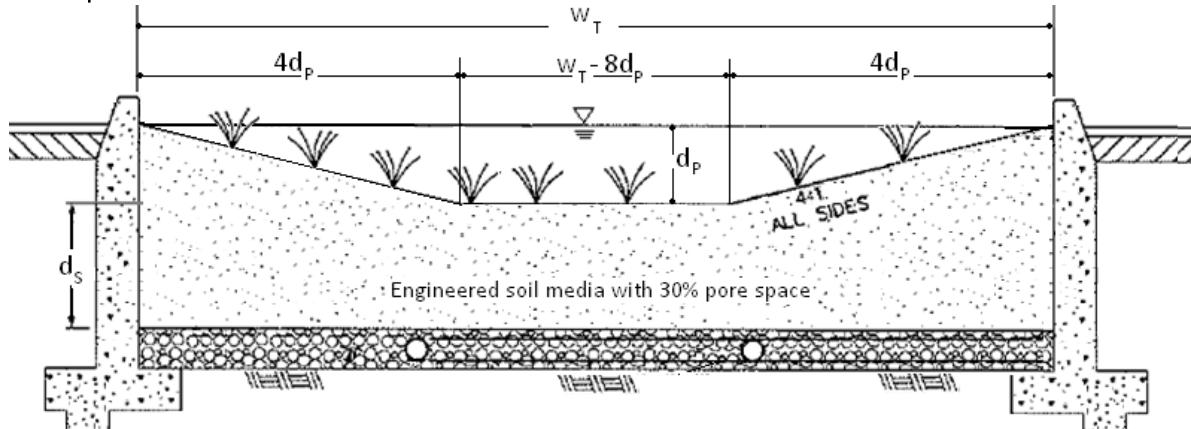
Inspection and Maintenance Schedule

The Bioretention Facility area shall be inspected for erosion, dead vegetation, soggy soils, or standing water. The use of fertilizers and pesticides on the plants inside the Bioretention Facility should be minimized.

Schedule	Activity
Ongoing	<ul style="list-style-type: none">• Keep adjacent landscape areas maintained. Remove clippings from landscape maintenance activities.• Remove trash and debris• Replace damaged grass and/or plants• Replace surface mulch layer as needed to maintain a 2-3 inch soil cover.
After storm events	<ul style="list-style-type: none">• Inspect areas for ponding
Annually	<ul style="list-style-type: none">• Inspect/clean inlets and outlets

Bioretention Facility Design Procedure

- 1) Enter the area tributary, A_T , to the Bioretention Facility.
- 2) Enter the Design Volume, V_{BMP} , determined from Section 2.1 of this Handbook.
- 3) Select the type of design used. There are two types of Bioretention Facility designs: the standard design used for most project sites that include side slopes, and the modified design used when the BMP is located perpendicular to the parking spaces or with planter boxes that do not use side slopes.
- 4) Enter the depth of the engineered soil media, d_S . The minimum depth for the engineered soil media can be 18' in limited cases, but it is recommended to use 24' or a preferred 36' to provide an adequate root zone for the chosen plant palette. Engineered soil media deeper than 36' will only get credit for the pore space in the first 36'.
- 5) Enter the top width of the Bioretention Facility.
- 6) Calculate the total effective depth, d_E , within the Bioretention Facility. The maximum allowable pore space of the soil media is 30% while the maximum allowable pore space for the gravel layer is 40%. Gravel layer deeper than 12' will only get credit for the pore space in the first 12'.



- a. For the design with side slopes the following equation shall be used to determine the total effective depth. Where, d_P is the depth of ponding within the basin.

$$d_E(\text{ft}) = \frac{0.3 \times [(w_T(\text{ft}) \times d_S(\text{ft})) + 4(d_P(\text{ft}))^2] + 0.4 \times 1(\text{ft}) + d_P(\text{ft})[4d_P(\text{ft}) + (w_T(\text{ft}) - 8d_P(\text{ft}))]}{w_T(\text{ft})}$$

This above equation can be simplified if the maximum ponding depth of 0.5' is used. The equation below is used on the worksheet to find the minimum area required for the Bioretention Facility:

$$d_E(\text{ft}) = (0.3 \times d_S(\text{ft}) + 0.4 \times 1(\text{ft})) - \left(\frac{0.7 (\text{ft}^2)}{w_T(\text{ft})} \right) + 0.5(\text{ft})$$

b. For the design without side slopes the following equation shall be used to determine the total effective depth:

$$d_E(\text{ft}) = d_P(\text{ft}) + [(0.3) \times d_S(\text{ft}) + (0.4) \times 1(\text{ft})]$$

The equation below, using the maximum ponding depth of 0.5', is used on the worksheet to find the minimum area required for the Bioretention Facility:

$$d_E(\text{ft}) = 0.5 (\text{ft}) + [(0.3) \times d_S(\text{ft}) + (0.4) \times 1(\text{ft})]$$

7) Calculate the minimum surface area, A_M , required for the Bioretention Facility. This does not include the curb surrounding the Bioretention Facility or side slopes.

$$A_M(\text{ft}^2) = \frac{V_{\text{BMP}}(\text{ft}^3)}{d_E(\text{ft})}$$

8) Enter the proposed surface area. This area shall not be less than the minimum required surface area.

9) Verify that side slopes are no steeper than 4:1 in the standard design, and are not required in the modified design.

10) Provide the diameter, minimum 6 inches, of the perforated underdrain used in the Bioretention Facility. See Appendix B for specific information regarding perforated pipes.

11) Provide the slope of the site around the Bioretention Facility, if used. The maximum slope is 3 percent for a standard design.

12) Provide the check dam spacing, if the site around the Bioretention Facility is sloped.

13) Describe the vegetation used within the Bioretention Facility.

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Graphic by: Margie Winter

Objectives

- Contain
- Educate
- Reduce/Minimize

Description

Non-stormwater discharges are those flows that do not consist entirely of stormwater. For municipalities non-stormwater discharges present themselves in two situations. One is from fixed facilities owned and/or operated by the municipality. The other situation is non-stormwater discharges that are discovered during the normal operation of a field program. Some non-stormwater discharges do not include pollutants and may be discharged to the storm drain. These include uncontaminated groundwater and natural springs. There are also some non-stormwater discharges that typically do not contain pollutants and may be discharged to the storm drain with conditions. These include car washing, and surface cleaning. However, there are certain non-stormwater discharges that pose environmental concern. These discharges may originate from illegal dumping or from internal floor drains, appliances, industrial processes, sinks, and toilets that are connected to the nearby storm drainage system. These discharges (which may include: process waste waters, cooling waters, wash waters, and sanitary wastewater) can carry substances (such as paint, oil, fuel and other automotive fluids, chemicals and other pollutants) into storm drains. The ultimate goal is to effectively eliminate non-stormwater discharges to the stormwater drainage system through implementation of measures to detect, correct, and enforce against illicit connections and illegal discharges.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Approach

The municipality must address non-stormwater discharges from its fixed facilities by assessing the types of non-stormwater discharges and implementing BMPs for the discharges determined to pose environmental concern. For field programs



the field staff must be trained to know what to look for regarding non-stormwater discharges and the procedures to follow in investigating the detected discharges.

Suggested Protocols

Fixed Facility

General

- Post “No Dumping” signs with a phone number for reporting dumping and disposal. Signs should also indicate fines and penalties for illegal dumping.
- Stencil storm drains, where applicable, to prevent illegal disposal of pollutants. Storm drain inlets should have messages such as “Dump No Waste Drains to Stream” stenciled next to them to warn against ignorant or intentional dumping of pollutants into the storm drainage system.
- Landscaping and beautification efforts of hot spots might also discourage future dumping, as well as provide open space and increase property values.
- Lighting or barriers may also be needed to discourage future dumping.

Illicit Connections

- Locate discharges from the fixed facility drainage system to the municipal storm drain system through review of “as-built” piping schematics.
- Use techniques such as smoke testing, dye testing and television camera inspection (as noted below) to verify physical connections.
- Isolate problem areas and plug illicit discharge points.

Visual Inspection and Inventory

- Inventory and inspect each discharge point during dry weather.
- Keep in mind that drainage from a storm event can continue for several days following the end of a storm and groundwater may infiltrate the underground stormwater collection system. Also, non-stormwater discharges are often intermittent and may require periodic inspections.

Review Infield Piping

- Review the “as-built” piping schematic as a way to determine if there are any connections to the stormwater collection system.
- Inspect the path of floor drains in older buildings.

Smoke Testing

- Smoke testing of wastewater and stormwater collection systems is used to detect connections between the two systems.

- During dry weather the stormwater collection system is filled with smoke and then traced to sources. The appearance of smoke at the base of a toilet indicates that there may be a connection between the sanitary and the stormwater system.

Dye Testing

- A dye test can be performed by simply releasing a dye into either your sanitary or process wastewater system and examining the discharge points from the stormwater collection system for discoloration.

TV Inspection of Storm Sewer

- TV Cameras can be employed to visually identify illicit connections to the fixed facility storm drain system.

Illegal Dumping

- Regularly inspect and clean up hot spots and other storm drainage areas where illegal dumping and disposal occurs.
- Clean up spills on paved surfaces with as little water as possible. Use a rag for small spills, a damp mop for general cleanup, and absorbent material for larger spills. If the spilled material is hazardous, then the used cleanup materials are also hazardous and must be sent to a certified laundry (rags) or disposed of as hazardous waste.
- Never hose down or bury dry material spills. Sweep up the material and dispose of properly.
- Use adsorbent materials on small spills rather than hosing down the spill. Remove the adsorbent materials promptly and dispose of properly.
- For larger spills, a private spill cleanup company or Hazmat team may be necessary.
- See fact sheet SC-11 Spill Prevention, Control, and Clean Up.

Field Program

General

- Develop clear protocols and lines of communication for effectively prohibiting non-stormwater discharges, especially ones that involve more than one jurisdiction and those that are not classified as hazardous, which are often not responded to as effectively as they need to be.
- Stencil storm drains, where applicable, to prevent illegal disposal of pollutants. Storm drain inlets should have messages such as “Dump No Waste Drains to Stream” stenciled next to them to warn against ignorant or intentional dumping of pollutants into the storm drainage system.
- See SC-74 Stormwater Drainage System Maintenance for additional information.

Field Inspection

- Regularly inspect and clean up hot spots and other storm drainage areas where illegal dumping and disposal occurs.
- During routine field program maintenance field staff should look for evidence of illegal discharges or illicit connection:
 - Is there evidence of spills such as paints, discoloring, etc.
 - Are there any odors associated with the drainage system
 - Record locations of apparent illegal discharges/illicit connections and notify appropriate investigating agency.
- If trained, conduct field investigation of non-stormwater discharges to determine whether they pose a threat to water quality.

Recommended Complaint Investigation Equipment

- Field Screening Analysis
 - pH paper or meter
 - Commercial stormwater pollutant screening kit that can detect for reactive phosphorus, nitrate nitrogen, ammonium nitrogen, specific conductance, and turbidity
 - Sample jars
 - Sample collection pole
 - A tool to remove access hole covers
- Laboratory Analysis
 - Sample cooler
 - Ice
 - Sample jars and labels
 - Chain of custody forms.
- Documentation
 - Camera
 - Notebook
 - Pens
 - Notice of Violation forms

- Educational materials

Reporting

- A database is useful for defining and tracking the magnitude and location of the problem.
- Report prohibited non-stormwater discharges observed during the course of normal daily activities so they can be investigated, contained and cleaned up or eliminated.
- Document that non-stormwater discharges have been eliminated by recording tests performed, methods used, dates of testing, and any onsite drainage points observed.
- Maintain documentation of illicit connection and illegal dumping incidents, including significant conditionally exempt discharges that are not properly managed.

Enforcement

- Educate the responsible party if identified on the impacts of their actions, explain the stormwater requirements, and provide information regarding Best Management Practices (BMP), as appropriate. Initiate follow-up and/or enforcement procedures.
- If an illegal discharge is traced to a commercial, residential or industrial source, conduct the following activities or coordinate the following activities with the appropriate agency:
 - Contact the responsible party to discuss methods of eliminating the non-stormwater discharge, including disposal options, recycling, and possible discharge to the sanitary sewer (if within POTW limits).
 - Provide information regarding BMPs to the responsible party, where appropriate.
 - Begin enforcement procedures, if appropriate.
 - Continue inspection and follow-up activities until the illicit discharge activity has ceased.
- If an illegal discharge is traced to a commercial or industrial activity, coordinate information on the discharge with the jurisdiction's commercial and industrial facility inspection program.

Training

- Train technical staff to identify and document illegal dumping incidents.
- Well-trained employees can reduce human errors that lead to accidental releases or spills. The employee should have the tools and knowledge to immediately begin cleaning up a spill if one should occur. Employees should be familiar with the Spill Prevention Control and Countermeasure Plan.
- Train employees to identify non-stormwater discharges and report them to the appropriate departments.
- Train staff who have the authority to conduct surveillance and inspections, and write citations for those caught illegally dumping.

- Train municipal staff responsible for surveillance and inspection in the following:
 - OSHA-required Health and Safety Training (29 CFR 1910.120) plus annual refresher training (as needed).
 - OSHA Confined Space Entry training (Cal-OSHA Confined Space, Title 8 and federal OSHA 29 CFR 1910.146).
 - Procedural training (field screening, sampling, smoke/dye testing, TV inspection).
- Educate the identified responsible party on the impacts of his or her actions.

Spill Response and Prevention

- See SC-11 Spill Prevention Control and Clean Up

Other Considerations

- The elimination of illegal dumping is dependent on the availability, convenience, and cost of alternative means of disposal. The cost of fees for dumping at a proper waste disposal facility are often more than the fine for an illegal dumping offense, thereby discouraging people from complying with the law. The absence of routine or affordable pickup service for trash and recyclables in some communities also encourages illegal dumping. A lack of understanding regarding applicable laws or the inadequacy of existing laws may also contribute to the problem.
- Municipal codes should include sections prohibiting the discharge of soil, debris, refuse, hazardous wastes, and other pollutants into the storm drain system.
- Many facilities do not have accurate, up-to-date schematic drawings.
- Can be difficult to locate illicit connections especially if there is groundwater infiltration.

Requirements***Costs***

- Eliminating illicit connections can be expensive especially if structural modifications are required such as re-plumbing cross connections under an existing slab.
- Minor cost to train field crews regarding the identification of non-stormwater discharges. The primary cost is for a fully integrated program to identify and eliminate illicit connections and illegal dumping. However, by combining with other municipal programs (i.e. pretreatment program) cost may be lowered.
- Municipal cost for containment and disposal may be borne by the discharger.

Maintenance

Not applicable

Supplemental Information

Further Detail of the BMP

What constitutes a “non-stormwater” discharge?

- Non-stormwater discharges are discharges not made up entirely of stormwater and include water used directly in the manufacturing process (process wastewater), air conditioning condensate and coolant, non-contact cooling water, cooling equipment condensate, outdoor secondary containment water, vehicle and equipment wash water, landscape irrigation, sink and drinking fountain wastewater, sanitary wastes, or other wastewaters.

Permit Requirements

- Current municipal NPDES permits require municipalities to effectively prohibit non-stormwater discharges unless authorized by a separate NPDES permit or allowed in accordance with the current NPDES permit conditions. Typically the current permits allow certain non-stormwater discharges in the storm drain system as long as the discharges are not significant sources of pollutants. In this context the following non-stormwater discharges are typically allowed:
 - Diverted stream flows;
 - Rising found waters;
 - Uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20));
 - Uncontaminated pumped ground water;
 - Foundation drains;
 - Springs;
 - Water from crawl space pumps;
 - Footing drains;
 - Air conditioning condensation;
 - Flows from riparian habitats and wetlands;
 - Water line and hydrant flushing ;
 - Landscape irrigation;
 - Planned and unplanned discharges from potable water sources;
 - Irrigation water;
 - Individual residential car washing; and
 - Lawn watering.

Municipal facilities subject to industrial general permit requirements must include a certification that the stormwater collection system has been tested or evaluated for the presence of non-stormwater discharges. The state's General Industrial Stormwater Permit requires that non-stormwater discharges be eliminated prior to implementation of the facility's SWPPP.

Illegal Dumping

- Establish a system for tracking incidents. The system should be designed to identify the following:
 - Illegal dumping hot spots
 - Types and quantities (in some cases) of wastes
 - Patterns in time of occurrence (time of day/night, month, or year)
 - Mode of dumping (abandoned containers, "midnight dumping" from moving vehicles, direct dumping of materials, accidents/spills)
 - Responsible parties

Outreach

One of the keys to success of reducing or eliminating illegal dumping is increasing the number of people on the street who are aware of the problem and who have the tools to at least identify the incident, if not correct it. There are a number of ways of accomplishing this:

- Train municipal staff from all departments (public works, utilities, street cleaning, parks and recreation, industrial waste inspection, hazardous waste inspection, sewer maintenance) to recognize and report the incidents.
- Deputize municipal staff who may come into contact with illegal dumping with the authority to write illegal dumping tickets for offenders caught in the act (see below).
- Educate the public. As many as 3 out of 4 people do not understand that in most communities the storm drain does not go to the wastewater treatment plant. Unfortunately, with the heavy emphasis in recent years on public education about solid waste management, including recycling and household hazardous waste, the sewer system (both storm and sanitary) has been the likely recipient of cross-media transfers of waste.
- Provide the public with a mechanism for reporting incidents such as a hot line and/or door hanger (see below).
- Help areas where incidents occur more frequently set up environmental watch programs (like crime watch programs).
- Train volunteers to notice and report the presence and suspected source of an observed pollutant to the appropriate public agency.

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- Non-stormwater discharges are discharges not made up entirely of stormwater and include water used directly in the manufacturing process (process wastewater), air conditioning condensate and coolant, non-contact cooling water, cooling equipment condensate, outdoor secondary containment water, vehicle and equipment wash water, landscape irrigation, sink and drinking fountain wastewater, sanitary wastes, or other wastewaters.

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 - Irrigation water;
 - Individual residential car washing; and
 - Lawn watering.

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of non-stormwater discharges. The state's General Industrial Stormwater Permit requires that non-stormwater discharges be eliminated prior to implementation of the facility's SWPPP.

Storm Drain Stenciling

- Stencil storm drain inlets with a message to prohibit illegal dumpings, especially in areas with waste handling facilities.
- Encourage public reporting of improper waste disposal by a HOTLINE number stenciled onto the storm drain inlet.
- See Supplemental Information section of this fact sheet for further detail on stenciling program approach.

Oil Recycling

- Contract collection and hauling of used oil to a private licensed used oil hauler/recycler.
- Comply with all applicable state and federal regulations regarding storage, handling, and transport of petroleum products.
- Create procedures for collection such as; collection locations and schedule, acceptable containers, and maximum amounts accepted.
- The California Integrated Waste Management Board has a Recycling Hotline, (800) 553-2962, that provides information and recycling locations for used oil.

Household Hazardous Waste

- Provide household hazardous waste (HHW) collection facilities. Several types of collection approaches are available including permanent, periodic, or mobile centers, curbside collection, or a combination of these systems.

Training

- Train municipal employees and contractors in proper and consistent methods for waste disposal.
- Train municipal employees to recognize and report illegal dumping.
- Train employees and subcontractors in proper hazardous waste management.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Federal Regulations (RCRA, SARA, CERCLA) and state regulations exist regarding the disposal of hazardous waste.
- Municipalities are required to have a used oil recycling element and a HHW element within their integrated waste management plan.
- Significant liability issues are involved with the collection, handling, and disposal of HHW.

Examples

The City of Palo Alto has developed a public participation program for reporting dumping violations. When a concerned citizen or public employee encounters evidence of illegal dumping, a door hanger (similar in format to hotel “Do Not Disturb” signs) is placed on the front doors in the neighborhood. The door hanger notes that a violation has occurred in the neighborhood, informs the reader why illegal dumping is a problem, and notes that illegal dumping carries a significant financial penalty. Information is also provided on what citizens can do as well as contact numbers for more information or to report a violation.

The Port of Long Beach has a state of the art database incorporating storm drain infrastructure, potential pollutant sources, facility management practices, and a pollutant tracking system.

The State Department of Fish and Game has a hotline for reporting violations called CalTIP (1-800-952-5400). The phone number may be used to report any violation of a Fish and Game code (illegal dumping, poaching, etc.).

The California Department of Toxic Substances Control’s Waste Alert Hotline, 1-800-69TOXIC, can be used to report hazardous waste violations.

References and Resources

<http://www.stormwatercenter.net/>

California’s Nonpoint Source Program Plan <http://www.co.clark.wa.us/pubworks/bmpman.pdf>

King County Stormwater Pollution Control Manual - <http://dnr.metrokc.gov/wlr/dss/spcm.htm>

Orange County Stormwater Program,
http://www.ocwatersheds.com/stormwater/swp_introduction.asp

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program
(<http://www.projectcleanwater.org>)

Santa Clara Valley Urban Runoff Pollution Prevention Program
http://www.scvurppp-w2k.com/pdf%20documents/PS_ICID.PDF

Spill Prevention, Control & Cleanup SC-11



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Spills and leaks, if not properly controlled, can adversely impact the storm drain system and receiving waters. Due to the type of work or the materials involved, many activities that occur either at a municipal facility or as a part of municipal field programs have the potential for accidental spills and leaks. Proper spill response planning and preparation can enable municipal employees to effectively respond to problems when they occur and minimize the discharge of pollutants to the environment.

Approach

- An effective spill response and control plan should include:
 - Spill/leak prevention measures;
 - Spill response procedures;
 - Spill cleanup procedures;
 - Reporting; and
 - Training
- A well thought out and implemented plan can prevent pollutants from entering the storm drainage system and can be used as a tool for training personnel to prevent and control future spills as well.

Pollution Prevention

- Develop and implement a Spill Prevention Control and Response Plan. The plan should include:

Targeted Constituents

Sediment	
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>



SC-11 Spill Prevention, Control & Cleanup

- A description of the facility, the address, activities and materials involved
- Identification of key spill response personnel
- Identification of the potential spill areas or operations prone to spills/leaks
- Identification of which areas should be or are bermed to contain spills/leaks
- Facility map identifying the key locations of areas, activities, materials, structural BMPs, etc.
- Material handling procedures
- Spill response procedures including:
 - Assessment of the site and potential impacts
 - Containment of the material
 - Notification of the proper personnel and evacuation procedures
 - Clean up of the site
 - Disposal of the waste material and
 - Proper record keeping
- Product substitution – use less toxic materials (i.e. use water based paints instead of oil based paints)
- Recycle, reclaim, or reuse materials whenever possible. This will reduce the amount of materials that are brought into the facility or into the field.

Suggested Protocols

Spill/Leak Prevention Measures

- If possible, move material handling indoors, under cover, or away from storm drains or sensitive water bodies.
- Properly label all containers so that the contents are easily identifiable.
- Berm storage areas so that if a spill or leak occurs, the material is contained.
- Cover outside storage areas either with a permanent structure or with a seasonal one such as a tarp so that rain can not come into contact with the materials.
- Check containers (and any containment sumps) often for leaks and spills. Replace containers that are leaking, corroded, or otherwise deteriorating with containers in good condition. Collect all spilled liquids and properly dispose of them.

Spill Prevention, Control & Cleanup SC-11

- Store, contain and transfer liquid materials in such a manner that if the container is ruptured or the contents spilled, they will not discharge, flow or be washed into the storm drainage system, surface waters, or groundwater.
- Place drip pans or absorbent materials beneath all mounted taps and at all potential drip and spill locations during the filling and unloading of containers. Any collected liquids or soiled absorbent materials should be reused/recycled or properly disposed of.
- For field programs, only transport the minimum amount of material needed for the daily activities and transfer materials between containers at a municipal yard where leaks and spill are easier to control.
- If paved, sweep and clean storage areas monthly, do not use water to hose down the area unless all of the water will be collected and disposed of properly.
- Install a spill control device (such as a tee section) in any catch basins that collect runoff from any storage areas if the materials stored are oil, gas, or other materials that separate from and float on water. This will allow for easier cleanup if a spill occurs.
- If necessary, protect catch basins while conducting field activities so that if a spill occurs, the material will be contained.

Training

- Educate employees about spill prevention, spill response and cleanup on a routine basis.
- Well-trained employees can reduce human errors that lead to accidental releases or spills:
 - The employees should have the tools and knowledge to immediately begin cleaning up a spill if one should occur.
 - Employees should be familiar with the Spill Prevention Control and Countermeasure Plan if one is available.
- Training of staff from all municipal departments should focus on recognizing and reporting potential or current spills/leaks and who they should contact.
- Employees responsible for aboveground storage tanks and liquid transfers for large bulk containers should be thoroughly familiar with the Spill Prevention Control and Countermeasure Plan and the plan should be readily available.

Spill Response and Prevention

- Identify key spill response personnel and train employees on who they are.
- Store and maintain appropriate spill cleanup materials in a clearly marked location near storage areas; and train employees to ensure familiarity with the site's spill control plan and/or proper spill cleanup procedures.
- Locate spill cleanup materials, such as absorbents, where they will be readily accessible (e.g. near storage and maintenance areas, on field trucks).

SC-11 Spill Prevention, Control & Cleanup

- Follow the Spill Prevention Control and Countermeasure Plan if one is available.
- If a spill occurs, notify the key spill response personnel immediately. If the material is unknown or hazardous, the local fire department may also need to be contacted.
- If safe to do so, attempt to contain the material and block the nearby storm drains so that the area impacted is minimized. If the material is unknown or hazardous wait for properly trained personnel to contain the materials.
- Perform an assessment of the area where the spill occurred and the downstream area that it could impact. Relay this information to the key spill response and clean up personnel.

Spill Cleanup Procedures

- Small non-hazardous spills
 - Use a rag, damp cloth or absorbent materials for general clean up of liquids
 - Use brooms or shovels for the general clean up of dry materials
 - If water is used, it must be collected and properly disposed of. The wash water can not be allowed to enter the storm drain.
 - Dispose of any waste materials properly
 - Clean or dispose of any equipment used to clean up the spill properly
- Large non-hazardous spills
 - Use absorbent materials for general clean up of liquids
 - Use brooms, shovels or street sweepers for the general clean up of dry materials
 - If water is used, it must be collected and properly disposed of. The wash water can not be allowed to enter the storm drain.
 - Dispose of any waste materials properly
 - Clean or dispose of any equipment used to clean up the spill properly
- For hazardous or very large spills, a private cleanup company or Hazmat team may need to be contacted to assess the situation and conduct the cleanup and disposal of the materials.
- Chemical cleanups of material can be achieved with the use of absorbents, gels, and foams. Remove the adsorbent materials promptly and dispose of according to regulations.
- If the spilled material is hazardous, then the used cleanup materials are also hazardous and must be sent to a certified laundry (rags) or disposed of as hazardous waste.

Reporting

- Report any spills immediately to the identified key municipal spill response personnel.

Spill Prevention, Control & Cleanup SC-11

- Report spills in accordance with applicable reporting laws. Spills that pose an immediate threat to human health or the environment must be reported immediately to the Office of Emergency Service (OES)
- Spills that pose an immediate threat to human health or the environment may also need to be reported within 24 hours to the Regional Water Quality Control Board.
- Federal regulations require that any oil spill into a water body or onto an adjoining shoreline be reported to the National Response Center (NRC) at 800-424-8802 (24 hour)
- After the spill has been contained and cleaned up, a detailed report about the incident should be generated and kept on file (see the section on Reporting below). The incident may also be used in briefing staff about proper procedures

Other Considerations

- State regulations exist for facilities with a storage capacity of 10,000 gallons or more of petroleum to prepare a Spill Prevention Control and Countermeasure Plan (SPCC) Plan (Health & Safety Code Chapter 6.67).
- State regulations also exist for storage of hazardous materials (Health & Safety Code Chapter 6.95), including the preparation of area and business plans for emergency response to the releases or threatened releases.
- Consider requiring smaller secondary containment areas (less than 200 sq. ft.) to be connected to the sanitary sewer, if permitted to do so, prohibiting any hard connections to the storm drain.

Requirements

Costs

- Will vary depending on the size of the facility and the necessary controls.
- Prevention of leaks and spills is inexpensive. Treatment and/or disposal of wastes, contaminated soil and water is very expensive

Maintenance

- This BMP has no major administrative or staffing requirements. However, extra time is needed to properly handle and dispose of spills, which results in increased labor costs

Supplemental Information

Further Detail of the BMP

Reporting

Record keeping and internal reporting represent good operating practices because they can increase the efficiency of the response and containment of a spill. A good record keeping system helps the municipality minimize incident recurrence, correctly respond with appropriate containment and cleanup activities, and comply with legal requirements.

A record keeping and reporting system should be set up for documenting spills, leaks, and other discharges, including discharges of hazardous substances in reportable quantities. Incident records describe the quality and quantity of non-stormwater discharges to the storm drain.

SC-11 Spill Prevention, Control & Cleanup

These records should contain the following information:

- Date and time of the incident
- Weather conditions
- Duration of the spill/leak/discharge
- Cause of the spill/leak/discharge
- Response procedures implemented
- Persons notified
- Environmental problems associated with the spill/leak/discharge

Separate record keeping systems should be established to document housekeeping and preventive maintenance inspections, and training activities. All housekeeping and preventive maintenance inspections should be documented. Inspection documentation should contain the following information:

- The date and time the inspection was performed
- Name of the inspector
- Items inspected
- Problems noted
- Corrective action required
- Date corrective action was taken

Other means to document and record inspection results are field notes, timed and dated photographs, videotapes, and drawings and maps.

Examples

The City of Palo Alto includes spill prevention and control as a major element of its highly effective program for municipal vehicle maintenance shops.

References and Resources

King County Stormwater Pollution Control Manual - <http://dnr.metrokc.gov/wlr/dss/spcm.htm>

Orange County Stormwater Program
http://www.ocwatersheds.com/stormwater/swp_introduction.asp

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP)
<http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf>



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize

Targeted Constituents

Sediment	
Nutrients	
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	

Description

Spills and leaks that occur during vehicle and equipment fueling can contribute hydrocarbons, oil and grease, as well as heavy metals to stormwater runoff. Implementing the following management practices can help prevent fuel spills and leaks.

Approach

Reduce potential for pollutant discharge through source control pollution prevention and BMP implementation. Successful implementation depends on effective training of employees on applicable BMPs and general pollution prevention strategies and objectives.

Pollution Prevention

- Use properly maintained offsite fueling stations whenever possible. These businesses are better equipped to handle fuel and spills properly.
- Educate employees about pollution prevention measures and goals
- Focus pollution prevention activities on containment of spills and leaks, most of which may occur during liquid transfers.

Suggested Protocols

General

- "Spot clean" leaks and drips routinely. Leaks are not cleaned up until the absorbent is picked up and disposed of properly.



- Label drains within the facility boundary, by paint/stencil (or equivalent), to indicate whether they flow to an oil/water separator, directly to the sewer, or to a storm drain. Labels are not necessary for plumbing fixtures directly connected to the sanitary sewer but may be useful to help eliminate confusion about where the drain leads.
- Post signs to remind employees not to top off the fuel tank when filling and signs that ban employees from changing engine oil or other fluids at that location.
- Report leaking vehicles to fleet maintenance.
- Install inlet catch basin equipped with a small sedimentation basin or grit chamber to remove large particles from stormwater in highly impervious areas. Proper maintenance of these devices is necessary.
- Accumulated non-contaminated stormwater (e.g., in a secondary containment) should be released prior to next storm.
- Ensure the following safeguards are in place:
 - Overflow protection devices on tank systems to warn the operator to automatically shutdown transfer pumps when the tank reaches full capacity.
 - Protective guards around tanks and piping to prevent vehicle or forklift damage.
 - Clearly tagging or labeling all valves to reduce human error.
 - Automatic shut off for severed fuel hoses.

Fuel Dispensing Areas

- Maintain clean fuel-dispensing areas using dry cleanup methods such as sweeping for removal of litter and debris, or use of rags and absorbents for leaks and spills. Do not wash down areas with water.
- Fit underground storage tanks with spill containment and overfill prevention systems meeting the requirements of Section 2635(b) of Title 23 of the California Code of Regulations.
- Fit fuel dispensing nozzles with "hold-open latches" (automatic shutoffs) except where prohibited by local fire departments.
- Post signs at the fuel dispenser or fuel island warning vehicle owners/operators against "topping off" of vehicle fuel tanks.
- Design fueling area to prevent stormwater runoff and spills.
- Cover fueling area with an overhanging roof structure or canopy so that precipitation cannot come in contact with the fueling area and if possible use a perimeter drain or slope pavement inward with drainage to a blind sump (must be properly maintained and water properly disposed of); pave area with concrete rather than asphalt.

- Apply a suitable sealant that protects the asphalt from spilled fuels in areas where covering is infeasible and the fuel island is surrounded by pavement.
- Install vapor recovery nozzles to help control drips as well as air pollution.
- Use secondary containment when transferring fuel from the tank truck to the fuel tank.
- Cover storm drains in the vicinity during transfer.

Outdoor Waste Receptacle Area

- Spot clean leaks and drips routinely to prevent runoff of spillage.
- Minimize the possibility of stormwater pollution from outside waste receptacles by using an effective combination of the following:
 - use only watertight waste receptacle(s) and keep the lid(s) closed, or
 - grade and pave the waste receptacle area to prevent runoff of stormwater, or
 - install a roof over the waste receptacle area, or
 - install a low containment berm around the waste receptacle area, or
 - use and maintain drip pans under waste receptacles. Containment areas and drip pans must be properly maintained and collected water disposed of properly (e.g., to sanitary sewer). Several drip pans should be stored in a covered location near outdoor waste receptacle area so that they are always available, yet protected from precipitation when not in use.
- Post “no littering” signs.

Air/Water Supply Area

- Minimize the possibility of stormwater pollution from air/water supply areas by implementing an effective combination of the following:
 - spot clean leaks and drips routinely to prevent runoff of spillage, or
 - grade and pave the air/water supply area to prevent runoff of stormwater, or
 - install a roof over the air/water supply area, or
 - install a low containment berm around the air/water supply area. Maintain containment areas and dispose of contaminated water properly (e.g., to sanitary sewer).

Inspection

- Aboveground Tank Leak and Spill Control:
 - Check for external corrosion and structural failure.

- Check for spills and overfills due to operator error.
- Check for failure of piping system.
- Check for leaks or spills during pumping of liquids or gases from truck or rail car to a storage facility or vice versa.
- Visually inspect new tank or container installation for loose fittings, poor welding, and improper or poorly fitted gaskets.
- Inspect tank foundations, connections, coatings, and tank walls and piping system. Look for corrosion, leaks, cracks, scratches, and other physical damage that may weaken the tank or container system.
- Periodically, integrity testing should be conducted by a qualified professional.

■ Inspect and clean, if necessary, storm drain inlets and catch basins within the facility boundary before October 1 each year.

Training

- Train all employees upon hiring and annually thereafter on proper methods for handling and disposing of waste. Make sure that all employees understand stormwater discharge prohibitions, wastewater discharge requirements, and these best management practices.
- Train employees on proper fueling and cleanup procedures.
- Use a training log or similar method to document training.
- Ensure that employees are familiar with the site's spill control plan and/or proper spill cleanup procedures.

Spill Response and Prevention

- Keep your Spill Prevention Control and Countermeasure (SPCC) Plan up-to-date.
- Place stockpiles of spill cleanup materials where they are readily accessible.
- Use adsorbent materials on small spills and general cleaning rather than hosing down the area. Remove the adsorbent materials promptly and dispose properly.
- Store portable absorbent booms (long flexible shafts or barriers made of absorbent material) in unbermed fueling areas.
- Report spills promptly.
- Install an oil/water separator and connect to the sanitary sewer (if allowed), if a dead-end sump is not used to collect spills.

Other Considerations

- Carry out all federal and state requirements regarding underground storage tanks, or install above ground tanks.

Requirements

Costs

- The retrofitting of existing fueling areas to minimize stormwater exposure or spill runoff can be expensive. Good design must occur during the initial installation.
- Extruded curb along the “upstream” side of the fueling area to prevent stormwater runoff is of modest cost.

Maintenance

- Clean oil/water separators at appropriate intervals.
- Keep ample supplies of spill cleanup materials onsite.
- Inspect fueling areas, storage tanks, catch basin inserts, containment areas, and drip pans on a regular schedule.

Supplemental Information

Design Considerations

Designing New Installations

The elements listed below should be included in the design and construction of new or substantially remodeled facilities.

Fuel Dispensing Areas

- Fuel dispensing areas must be paved with Portland cement concrete (or, equivalent smooth impervious surface), with a 2% to 4% slope to prevent ponding, and must be separated from the rest of the site by a grade break that prevents runoff of stormwater to the extent practicable. The fuel dispensing area is defined as extending 6.5 feet from the corner of each fuel dispenser or the length at which the hose and nozzle assembly may be operated plus 1 foot, whichever is less. The paving around the fuel dispensing area may exceed the minimum dimensions of the "fuel dispensing area" stated above.
- The fuel dispensing area must be covered, and the cover's minimum dimensions must be equal to or greater than the area within the grade break or the fuel dispensing area, as defined above. The cover must not drain onto the fuel dispensing area.
- If necessary install and maintain an oil control device in the appropriate catch basin(s) to treat runoff from the fueling area.

Outdoor Waste Receptacle Area

- Grade and pave the outdoor waste receptacle area to prevent runoff of stormwater to the extent practicable.

Air/Water Supply Area

- Grade and pave the air/water supply area to prevent runoff of stormwater to the extent practicable.

Designated Fueling Area

- If your facility has large numbers of mobile equipment working throughout the site and you currently fuel them with a mobile fuel truck, consider establishing a designated fueling area. With the exception of tracked equipment such as bulldozers and perhaps small forklifts, most vehicles should be able to travel to a designated area with little lost time. Place temporary “caps” over nearby catch basins or manhole covers so that if a spill occurs it is prevented from entering the storm drain.

Examples

The Spill Prevention Control and Countermeasure (SPCC) Plan, which is required by law for some facilities, is an effective program to reduce the number of accidental spills and minimize contamination of stormwater runoff.

The City of Palo Alto has an effective program for commercial vehicle service facilities. Many of the program's elements, including specific BMP guidance and lists of equipment suppliers, are also applicable to industrial facilities.

References and Resources

Best Management Practice Guide for Retail Gasoline Outlets, California Stormwater Quality Task Force. 1997.

King County Stormwater Pollution Control Manual –
<http://www.dnr.metrokc.gov/wlr/dss/spcm.htm>

Orange County Stormwater Program
http://www.ocwatersheds.com/StormWater/swp_introduction.asp

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP)



Photo Credit: Geoff Brosseau

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Wash water from vehicle and equipment cleaning activities performed outdoors or in areas where wash water flows onto the ground can contribute toxic hydrocarbons and other organic compounds, oils and greases, nutrients, phosphates, heavy metals, and suspended solids to stormwater runoff. Use of the procedures outlined below can prevent or reduce the discharge of pollutants to stormwater during vehicle and equipment cleaning.

Approach

Reduce potential for pollutant discharge through source control pollution prevention and BMP implementation. Successful implementation depends on effective training of employees on applicable BMPs and general pollution prevention strategies and objectives

Pollution Prevention

- If possible, use properly maintained off-site commercial washing and steam cleaning businesses whenever possible. These businesses are better equipped to handle and properly dispose of the wash waters.
- Good housekeeping practices can minimize the risk of contamination from wash water discharges.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	



SC-21 Vehicle and Equipment Cleaning

Suggested Protocols

General

- Use biodegradable, phosphate-free detergents for washing vehicles as appropriate.
- Mark the area clearly as a wash area.
- Post signs stating that only washing is allowed in wash area and that discharges to the storm drain are prohibited.
- Provide a trash container in wash area.
- Map on-site storm drain locations to avoid discharges to the storm drain system.
- Emphasize the connection between the storm drain system and runoff and help reinforce that car washing activities can have an affect on local water quality. This can be accomplished through storm drain stenciling programs.

Vehicle and Equipment Cleaning

- Design wash areas to properly collect and dispose of wash water when engine cleaning is conducted and when chemical additives, solvents, or degreasers are used. This may include installation of sumps or drain lines to collect wash water or construction of a berm around the designated area and grading of the area to collect wash water as well as prevent stormwater run-on.
- Consider washing vehicles and equipment inside the building if washing/cleaning must occur on-site. This will help to control the targeted constituents by directing them to the sanitary sewer.
- If washing must occur on-site and outdoor:
 - Use designated paved wash areas. Designated wash areas must be well marked with signs indicating where and how washing must be done. This area must be covered or bermed to collect the wash water and graded to direct the wash water to a treatment or disposal facility.
 - Oil changes and other engine maintenance cannot be conducted in the designated washing area. Perform these activities in a place designated for such activities.
 - Cover the wash area when not in use to prevent contact with rain water.
- Use hoses with nozzles that automatically turn off when left unattended.
- Perform pressure cleaning and steam cleaning off-site to avoid generating runoff with high pollutant concentrations. If done on-site, no pressure cleaning and steam cleaning should be done in areas designated as wellhead protection areas for public water supply.

Disposal

- Consider filtering and recycling wash water.

- Discharge equipment wash water to the sanitary sewer, a holding tank, or a process treatment system, regardless of the washing method used.
- Discharge vehicle wash water to (1) the sanitary sewer, a holding tank, or process treatment system or (2) an enclosed recycling system.
- Discharge wash water to sanitary sewer only after contacting the local sewer authority to find out if pretreatment is required.

Training

- Train employees on proper cleaning and wash water disposal procedures and conduct “refresher” courses on a regular basis.
- Train staff on proper maintenance measures for the wash area.
- Train employees and contractors on proper spill containment and cleanup. The employee should have the tools and knowledge to immediately begin cleaning up a spill if one should occur.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control and Cleanup.
- Keep your Spill Prevention Control and Counter Measure (SPCC) Plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Clean up spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations (Limitations and Regulations)

- Some municipalities may require pretreatment and monitoring of wash water discharges to the sanitary sewer.
- Steam cleaning can generate significant pollutant concentrations requiring that careful consideration be given to the environmental impacts and compliance issues related to steam cleaning.
- Most car washing best management practices are inexpensive, and rely more on good housekeeping practices (where vehicles are washed, planning for the collection of wash water) than on expensive technology. However, the construction of a specialized area for vehicle washing can be expensive for municipal facilities. Also, for facilities that cannot recycle their wash water the cost of pre-treating wash water through either structural practices or planning for collection and hauling of contaminated water to sewage treatment plants can represent a cost limitation.

Requirements

Costs

- Capital costs vary depending on measures implemented

SC-21 Vehicle and Equipment Cleaning

- Low cost (\$500-1,000) for berm construction,
- Medium cost (\$5,000-20,000) for plumbing modifications (including re-routing discharge to sanitary sewer and installing simple sump).
- High cost (\$30,000-150,000) for on-site treatment and recycling.
- O&M costs increase with increasing capital investment.

Maintenance

- Berm repair and patching.
- Sweep washing areas frequently to remove solid debris.
- Inspect and maintain sumps, oil/water separators, and on-site treatment/recycling units.

Supplemental Information

Design Considerations

Designated Cleaning Areas

- Washing operations outside should be conducted in a designated wash area having the following characteristics:
 - Paved with Portland cement concrete,
 - Covered and bermed to prevent contact with stormwater and contain wash water,
 - Sloped for wash water collection,
 - Equipped with an oil/water separator, if necessary.

Examples

The City of Palo Alto has an effective program for commercial vehicle service facilities. Many of the program's elements, including specific BMP guidance and lists of equipment suppliers, are applicable to industrial vehicle service facilities.

The U.S. Postal Service in West Sacramento has a new vehicle wash system that collects, filters, and recycles the wash water.

References and Resources

<http://www.stormwatercenter.net/>

King County - <ftp://dnr.metrokc.gov/wlr/dss/spcm/Chapter%203.PDF>

Orange County Stormwater Program

http://www.ocwatersheds.com/StormWater/swp_introduction.asp

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP)

<http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf>



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

The loading/unloading of materials usually takes place outside on docks or terminals; therefore, materials spilled, leaked, or lost during loading/unloading may collect in the soil or on other surfaces and have the potential to be carried away by stormwater runoff or when the area is cleaned. Additionally, rainfall may wash pollutants from machinery used to unload or move materials. Loading and unloading of material may include package products, barrels, and bulk products. Implementation of the following protocols will prevent or reduce the discharge of pollutants to stormwater from outdoor loading/unloading of materials.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Approach

Pollution Prevention

- Keep accurate maintenance logs to evaluate materials removed and improvements made.
- Park tank trucks or delivery vehicles in designated areas so that spills or leaks can be contained.
- Limit exposure of materials with the potential to contaminate stormwater.
- Prevent stormwater runoff.
- Regularly check equipment for leaks.



Suggested Protocols

Loading and Unloading – General Guidelines

- Develop an operations plan that describes procedures for loading and/or unloading.
- Do not conduct loading and unloading during wet weather, whenever possible.
- Cover designated loading/unloading areas to reduce exposure of materials to rain.
- A seal or door skirt between delivery vehicles and building can reduce or prevent exposure to rain.
- Design loading/unloading area to prevent stormwater runoff which would include grading or berthing the area, and positioning roof downspouts so they direct stormwater away from the loading/unloading areas.
- If feasible, load and unload all materials and equipment in covered areas such as building overhangs at loading docks.
- Load/unload only at designated loading areas.
- Use drip pans underneath hose and pipe connections and other leak-prone spots during liquid transfer operations, and when making and breaking connections. Several drip pans should be stored in a covered location near the liquid transfer area so that they are always available, yet protected from precipitation when not in use. Drip pans can be made specifically for railroad tracks. Drip pans must be cleaned periodically, and drip collected materials must be disposed of properly.
- Pave loading areas with concrete instead of asphalt.
- Avoid placing storm drains in the area.
- Grade and/or berm the loading/ unloading area to a drain that is connected to a dead-end sump.

Inspection

- Check loading and unloading equipment regularly for leaks, including valves, pumps, flanges and connections.
- Look for dust or fumes during loading or unloading operations.

Training

- Train employees (e.g. fork lift operators) and contractors on proper spill containment and cleanup.
- Employees trained in spill containment and cleanup should be present during the loading/unloading.
- Train employees in proper handling techniques during liquid transfers to avoid spills.

- Make sure forklift operators are properly trained on loading and unloading procedures.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Keep your spill prevention Control and countermeasure (SPCC) Plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Space, material characteristics and/or time limitations may preclude all transfers from being performed indoors or under cover.

Requirements

Costs

- Should be low except when covering a large loading/unloading area.

Maintenance

- Conduct regular inspections and make repairs as necessary. The frequency of repairs will depend on the age of the facility.
- Check loading and unloading equipment regularly for leaks.
- Regular broom dry-sweeping of area.
- Conduct major clean-out of loading and unloading area and sump prior to October 1 of each year.

Supplemental Information

Further Detail of the BMP

Special Circumstances for Indoor Loading/Unloading of Materials

As appropriate loading or unloading of liquids should occur indoors so that any spills that are not completely retained can be discharged to the sanitary sewer, treatment plant, or treated in a manner consistent with local sewer authorities and permit requirements.

- For loading and unloading tank trucks to above and below ground storage tanks, the following procedures should be used:
 - The area where the transfer takes place should be paved. If the liquid is reactive with the asphalt, Portland cement should be used to pave the area.
 - Transfer area should be designed to prevent runon of stormwater from adjacent areas. Sloping the pad and using a curb, like a speed bump, around the uphill side of the transfer area should reduce run-on.

- Transfer area should be designed to prevent runoff of spilled liquids from the area. Sloping the area to a drain should prevent runoff. The drain should be connected to a dead-end sump or to the sanitary sewer (if allowed). A positive control valve should be installed on the drain.
- For transfer from rail cars to storage tanks that must occur outside, use the following procedures:
 - Drip pans should be placed at locations where spillage may occur, such as hose connections, hose reels, and filler nozzles. Use drip pans when making and breaking connections.
 - Drip pan systems should be installed between the rails to collect spillage from tank cars.

References and Resources

<http://www.stormwatercenter.net/>

King County - <ftp://dnr.metrokc.gov/wlr/dss/spcm/Chapter%203.PDF>

Orange County Stormwater Program

http://www.ocwatersheds.com/StormWater/swp_introduction.asp

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP) -

<http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf>



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Accidental releases of materials from above ground liquid storage tanks, drums, and dumpsters present the potential for contaminating stormwaters with many different pollutants. Tanks may store many potential stormwater runoff pollutants, such as gasoline, aviation gas, diesel fuel, ammonia, solvents, syrups, etc. Materials spilled, leaked, or lost from storage tanks may accumulate in soils or on other surfaces and be carried away by rainfall runoff. These source controls apply to containers located outside of a building used to temporarily store liquid materials and include installing safeguards against accidental releases, installing secondary containment, conducting regular inspections, and training employees in standard operating procedures and spill cleanup techniques.

Targeted Constituents

Sediment	
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Approach

Pollution Prevention

- Educate employees about pollution prevention measures and goals
- Keep an accurate, up-to-date inventory of the materials delivered and stored on-site. Re-evaluate inventory needs and consider purchasing alternative products. Properly dispose of outdated products.
- Try to keep chemicals in their original containers, and keep them well labeled.



Suggested Protocols***General***

- Develop an operations plan that describes procedures for loading and/or unloading. Refer to SC-30 Outdoor Loading/Unloading for more detailed BMP information pertaining to loading and unloading of liquids.
- Protect materials from rainfall, runon, runoff, and wind dispersal:
 - Cover the storage area with a roof.
 - Minimize stormwater runon by enclosing the area or building a berm around it.
 - Use a “doghouse” structure for storage of liquid containers.
 - Use covered dumpsters for waste product containers.
- Employ safeguards against accidental releases:
 - Provide overflow protection devices to warn operator or automatic shut down transfer pumps.
 - Provide protection guards (bollards) around tanks and piping to prevent vehicle or forklift damage, and
 - Provide clear tagging or labeling, and restricting access to valves to reduce human error.
- Berm or surround tank or container with secondary containment system using dikes, liners, vaults, or double walled tanks.
- Contact the appropriate regulatory agency regarding environmental compliance for facilities with “spill ponds” designed to intercept, treat, and/or divert spills.
- Have registered and specifically trained professional engineers can identify and correct potential problems such as loose fittings, poor welding, and improper or poorly fitted gaskets for newly installed tank systems.

Storage Areas

- Provide storage tank piping located below product level with a shut-off valve at the tank; ideally this valve should be an automatic shear valve with the shut-off located inside the tank.
- Provide barriers such as posts or guard rails, where tanks are exposed, to prevent collision damage with vehicles.
- Provide secure storage to prevent vandalism.
- Place tight-fitting lids on all containers.
- Enclose or cover the containers where they are stored.

- Raise the containers off the ground by use of pallet or similar method, with provisions for spill control and secondary containment.
- Contain the material in such a manner that if the container leaks or spills, the contents will not discharge, flow, or be washed into the storm drainage system, surface waters or groundwater.
- Place drip pans or absorbent materials beneath all mounted container taps, and at all potential drip and spill locations during filling and unloading of containers. Drip pans must be cleaned periodically, and all collected liquids and soiled absorbent materials must be reused/recycled or properly disposed.
- Ensure that any underground or aboveground storage tanks shall be designed and managed in accordance with applicable regulations, be identified as a potential pollution source, have secondary containment, such as a berm or dike with an impervious surface.
- Rainfall collected in secondary containment system must not contain pollutants for discharge to storm drain system.

Container Management

- Keep containers in good condition without corrosion or leaky seams.
- Place containers in a lean-to structure or otherwise covered to keep rainfall from reaching the drums.
- Replace containers if they are deteriorating to the point where leakage is occurring. Keep all containers undercover to prevent the entry of stormwater. Employees should be made aware of the importance of keeping the containers free from leaks.
- Keep waste container drums in an area such as a service bay. Drums stored outside must be stored in a lean-to type structure, shed or walk-in container.

Storage of Hazardous Materials

- Storage of reactive, ignitable, or flammable liquids must comply with the fire and hazardous waste codes.
- Place containers in a designated area that is paved, free of cracks and gaps, and impervious in order to contain leaks and spills. The area should also be covered.
- Surround stored hazardous materials and waste with a curb or dike to provide the volume to contain 10 percent of the volume of all of the containers or 110 percent of the volume of the largest container, whichever is greater. The area inside the curb should slope to a drain and a dead-end sump should be installed in the drain.

Inspection

- Provide regular inspections:
 - Inspect storage areas regularly for leaks or spills.

- Conduct routine inspections and check for external corrosion of material containers. Also check for structural failure, spills and overfills due to operator error, failure of piping system.
- Check for leaks or spills during pumping of liquids or gases from truck or rail car to a storage facility or vice versa.
- Visually inspect new tank or container installations for loose fittings, poor welding, and improper or poorly fitted gaskets.
- Inspect tank foundations, connections, coatings, and tank walls and piping system. Look for corrosion, leaks, cracks, scratches, and other physical damage that may weaken the tank or container system.
- Replace containers that are leaking, corroded, or otherwise deteriorating with ones in good condition. If the liquid chemicals are corrosive, containers made of compatible materials must be used instead of metal drums.
- Label new or secondary containers with the product name and hazards.

Training

- Train employees (e.g. fork lift operators) and contractors in proper spill containment and cleanup. The employee should have the tools and knowledge to immediately begin cleaning up a spill if one should occur.
- Train employees in proper storage measures.
- Use a training log or similar method to document training.

Spill Response and Prevention

- Keep your Spill Prevention Control and Countermeasure (SPCC) Plan up-to-date, and implement accordingly.
- Have an emergency plan, equipment and trained personnel ready at all times to deal immediately with major spills.
- Collect all spilled liquids and properly dispose of them.
- Employees trained in emergency spill cleanup procedures should be present when dangerous waste, liquid chemicals, or other wastes are delivered.
- Operator errors can be prevented by using engineering safe guards and thus reducing accidental releases of pollutant.
- Store and maintain appropriate spill cleanup materials in a location known to all near the tank storage area.
- See Aboveground Tank Leak and Spill Control section of the Spill Prevention, Control & Cleanup fact sheet (SC-11) for additional information.

Other Considerations

- Storage sheds often must meet building and fire code requirements.
- The local fire district must be consulted for limitations on clearance of roof covers over containers used to store flammable materials.
- All specific standards set by federal and state laws concerning the storage of oil and hazardous materials must be met.
- Storage of reactive, ignitable, or flammable liquids should comply with the Uniform Fire Code and the National Electric Code.
- Storage of oil and hazardous materials must meet specific federal and state standards including:
 - Spill Prevention Control and Countermeasure Plan (SPCC) Plan
 - Secondary containment
 - Integrity and leak detection monitoring
 - Emergency preparedness plans

Requirements

Costs

- Will vary depending on the size of the facility and the necessary controls, such as berms or safeguards against accidental controls.

Maintenance

- Conduct weekly inspection.
- Sweep and clean the storage area regularly if it is paved, do not hose down the area to a storm drain.

Supplemental Information

- The most common causes of unintentional releases are:
 - Installation problems,
 - Failure of piping systems (pipes, pumps, flanges, couplings, hoses, and valves),
 - External corrosion and structural failure,
 - Spills and overfills due to operator error, and
 - Leaks during pumping of liquids or gases from truck or rail car to a storage tank or vice versa

Further Detail of the BMP**Dikes**

One of the best protective measures against contamination of stormwater is diking.

Containment dikes are berms or retaining walls that are designed to hold spills. Diking is an effective pollution prevention measure for above ground storage tanks and railcar or tank truck loading and unloading areas. The dike surrounds the area of concern and holds the spill, keeping spill materials separated from the stormwater side of the dike area. Diking can be used in any industrial or municipal facility, but it is most commonly used for controlling large spills or releases from liquid storage areas and liquid transfer areas.

- For single-wall tanks, containment dikes should be large enough to hold the contents of the storage tank for the facility plus rain water.
- For trucks, diked areas should be capable of holding an amount equal to the volume of the tank truck compartment. Diked construction material should be strong enough to safely hold spilled materials.
- Dike materials can consist of earth, concrete, synthetic materials, metal, or other impervious materials.
- Strong acids or bases may react with metal containers, concrete, and some plastics.
- Where strong acids or bases are stored, alternative dike materials should be considered. More active organic chemicals may need certain special liners for dikes.
- Dikes may also be designed with impermeable materials to increase containment capabilities.
- Dikes should be inspected during or after significant storms or spills to check for washouts or overflows.
- Regular checks of containment dikes to insure the dikes are capable of holding spills should be conducted.
- Inability of a structure to retain stormwater, dike erosion, soggy areas, or changes in vegetation indicate problems with dike structures. Damaged areas should be patched and stabilized immediately.
- Accumulated stormwater in the containment area should be analyzed for pollutants before it is released to surface waters. If pollutants are found or if stormwater quality is not determined, then methods other than discharging to surface waters should be employed (e.g., discharge to sanitary sewer if allowed).
- Earthen dikes may require special maintenance of vegetation such as mulching and irrigation.

Curbing

Curbing is a barrier that surrounds an area of concern. Curbing is similar to containment diking in the way that it prevents spills and leaks from being released into the environment. The curbing is usually small scaled and does not contain large spills like diking. Curbing is common at many facilities in small areas where handling and transfer liquid materials occur. Curbing can redirect stormwater away from the storage area. It is useful in areas where liquid materials are transferred from one container to another. Asphalt is a common material used for curbing; however, curbing materials include earth, concrete, synthetic materials, metal, or other impenetrable materials.

- Spilled materials should be removed immediately from curbed areas to allow space for future spills.
- Curbs should have manually-controlled pump systems rather than common drainage systems for collection of spilled materials.
- The curbed area should be inspected regularly to clear clogging debris.
- Maintenance should also be conducted frequently to prevent overflow of any spilled materials as curbed areas are designed only for smaller spills.
- Curbing has the following advantages:
 - Excellent runoff control,
 - Inexpensive,
 - Ease of installation,
 - Provides option to recycle materials spilled in curb areas, and
 - Common industry practice.

Examples

The “doghouse” design has been used to store small liquid containers. The roof and flooring design prevent contact with direct rain or runoff. The doghouse has two solid structural walls and two canvas covered walls. The flooring is wire mesh about secondary containment. The unit has been used successfully at Lockheed Missile and Space Company in Sunnyvale.

References and Resources

British Columbia Lake Stewardship Society. Best Management Practices to Protect Water Quality from Non-Point Source Pollution. March 2000
<http://www.nalms.org/bclss/storage.html>

King County Stormwater Pollution Control Manual –
<http://dnr.metrokc.gov/wlr/dss/spcm.htm>

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP) -
<http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf>

Description

Outside process equipment operations and maintenance can contaminate stormwater runoff. Activities, such as grinding, painting, coating, sanding, degreasing or parts cleaning, landfills and waste piles, solid waste treatment and disposal, are examples of process operations that can lead to contamination of stormwater runoff. Source controls for outdoor process equipment operations and maintenance include reducing the amount of waste created, enclosing or covering all or some of the equipment, installing secondary containment, and training employees.

Approach

Pollution Prevention

- Perform the activity during dry periods.
- Use non-toxic chemicals for maintenance and minimize or eliminate the use of solvents.

Suggested Protocols

- Consider enclosing the activity in a building and connecting the floor drains to the sanitary sewer.
- Cover the work area with a permanent roof.
- Minimize contact of stormwater with outside process equipment operations through berthing and drainage routing (runon prevention). If allowed, connect process equipment area to public sewer.
- Dry clean the work area regularly.

Training

- Train employees to perform the activity during dry periods only and to use less or non-toxic materials.
- Train employee and contractors in proper techniques for spill containment and cleanup. The employee should have the tools and knowledge to immediately begin cleaning up a spill if one should occur.

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	



SC-32 Outdoor Equipment Maintenance

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Keep your spill prevention control and countermeasure (SPCC) plan up-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Space limitations may preclude enclosing some equipment.
- Storage sheds often must meet building and fire code requirements.

Requirements

Costs

- Costs vary depending on the complexity of the operation and the amount of control necessary for stormwater pollution control.
- Providing cover may be expensive.

Maintenance

- Conduct routine preventive maintenance, including checking process equipment for leaks.
- Clean the storm drain system regularly.

Supplemental Information

Further Detail of the BMP

Hydraulic/Treatment Modifications

In some cases it may be necessary to capture and treat polluted stormwater. If the municipality does not have its own process wastewater treatment system, consider discharging to the public sewer system. Use of the public sewer might be allowed under the following conditions:

- If the activity area is very small (less than a few hundred square feet), the local sewer authority may be willing to allow the area to remain uncovered with the drain connected to the public sewer.
- It may be possible under unusual circumstances to connect a much larger area to the public sewer, as long as the rate of stormwater discharges does not exceed the capacity of the wastewater treatment plant. The stormwater could be stored during the storm and then transferred to the public sewer when the normal flow is low, such as at night.

References and Resources

California's Nonpoint Source Program Plan <http://www.swrcb.ca.gov/nps/index.html>

Outdoor Equipment Maintenance

SC-32

Clark County Stormwater Pollution Control Manual
<http://www.co.clark.wa.us/pubworks/bmpman.pdf>

King County Stormwater Pollution Control Manual <http://dnr.metrokc.gov/wlr/dss/spcm.htm>

Santa Clara Valley Urban Runoff Pollution Prevention Program <http://www.scvurppp.org>

The Stormwater Managers Resource Center <http://www.stormwatercenter.net/>



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Improper storage and handling of solid wastes can allow toxic compounds, oils and greases, heavy metals, nutrients, suspended solids, and other pollutants to enter stormwater runoff. The discharge of pollutants to stormwater from waste handling and disposal can be prevented and reduced by tracking waste generation, storage, and disposal; reducing waste generation and disposal through source reduction, re-use, and recycling; and preventing runoff and runoff.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Approach

Pollution Prevention

- Reduction in the amount of waste generated can be accomplished using the following source controls such as:
 - Production planning and sequencing
 - Process or equipment modification
 - Raw material substitution or elimination
 - Loss prevention and housekeeping
 - Waste segregation and separation
 - Close loop recycling
- Establish a material tracking system to increase awareness about material usage. This may reduce spills and minimize contamination, thus reducing the amount of waste produced.
- Recycle materials whenever possible.



Suggested Protocols***General***

- Cover storage containers with leak proof lids or some other means. If waste is not in containers, cover all waste piles (plastic tarps are acceptable coverage) and prevent stormwater runoff and runoff with a berm. The waste containers or piles must be covered except when in use.
- Use drip pans or absorbent materials whenever grease containers are emptied by vacuum trucks or other means. Grease cannot be left on the ground. Collected grease must be properly disposed of as garbage.
- Check storage containers weekly for leaks and to ensure that lids are on tightly. Replace any that are leaking, corroded, or otherwise deteriorating.
- Sweep and clean the storage area regularly. If it is paved, do not hose down the area to a storm drain.
- Dispose of rinse and wash water from cleaning waste containers into a sanitary sewer if allowed by the local sewer authority. Do not discharge wash water to the street or storm drain.
- Transfer waste from damaged containers into safe containers.
- Take special care when loading or unloading wastes to minimize losses. Loading systems can be used to minimize spills and fugitive emission losses such as dust or mist. Vacuum transfer systems can minimize waste loss.

Controlling Litter

- Post “No Littering” signs and enforce anti-litter laws.
- Provide a sufficient number of litter receptacles for the facility.
- Clean out and cover litter receptacles frequently to prevent spillage.

Waste Collection

- Keep waste collection areas clean.
- Inspect solid waste containers for structural damage or leaks regularly. Repair or replace damaged containers as necessary.
- Secure solid waste containers; containers must be closed tightly when not in use.
- Place waste containers under cover if possible.
- Do not fill waste containers with washout water or any other liquid.
- Ensure that only appropriate solid wastes are added to the solid waste container. Certain wastes such as hazardous wastes, appliances, fluorescent lamps, pesticides, etc. may not be

disposed of in solid waste containers (see chemical/ hazardous waste collection section below).

- Do not mix wastes; this can cause chemical reactions, make recycling impossible, and complicate disposal.

Good Housekeeping

- Use all of the product before disposing of the container.
- Keep the waste management area clean at all times by sweeping and cleaning up spills immediately.
- Use dry methods when possible (e.g. sweeping, use of absorbents) when cleaning around restaurant/food handling dumpster areas. If water must be used after sweeping/using absorbents, collect water and discharge through grease interceptor to the sewer.
- Stencil storm drains on the facility's property with prohibitive message regarding waste disposal.

Chemical/Hazardous Wastes

- Select designated hazardous waste collection areas on-site.
- Store hazardous materials and wastes in covered containers protected from vandalism, and in compliance with fire and hazardous waste codes.
- Place hazardous waste containers in secondary containment.
- Make sure that hazardous waste is collected, removed, and disposed of only at authorized disposal areas.

Runon/Runoff Prevention

- Prevent stormwater runon from entering the waste management area by enclosing the area or building a berm around the area.
- Prevent the waste materials from directly contacting rain.
- Cover waste piles with temporary covering material such as reinforced tarpaulin, polyethylene, polyurethane, polypropylene or hypalon.
- Cover the area with a permanent roof if feasible.
- Cover dumpsters to prevent rain from washing waste out of holes or cracks in the bottom of the dumpster.
- Move the activity indoor after ensuring all safety concerns such as fire hazard and ventilation are addressed.

Inspection

- Inspect and replace faulty pumps or hoses regularly to minimize the potential of releases and spills.
- Check waste management areas for leaking containers or spills.
- Repair leaking equipment including valves, lines, seals, or pumps promptly.

Training

- Train staff pollution prevention measures and proper disposal methods.
- Train employees and contractors proper spill containment and cleanup. The employee should have the tools and knowledge to immediately begin cleaning up a spill if one should occur.
- Train employees and subcontractors in proper hazardous waste management.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup.
- Keep your Spill Prevention Control and countermeasure (SPCC) plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.
- Vehicles transporting waste should have spill prevention equipment that can prevent spills during transport. The spill prevention equipment includes:
 - Vehicles equipped with baffles for liquid waste
 - Trucks with sealed gates and spill guards for solid waste

Other Considerations

- Hazardous waste cannot be re-used or recycled; it must be disposed of by a licensed hazardous waste hauler.

Requirements***Costs***

- Capital and operation and maintenance costs will vary substantially depending on the size of the facility and the types of waste handled. Costs should be low if there is an inventory program in place.

Maintenance

- None except for maintaining equipment for material tracking program.

Supplemental Information

Further Detail of the BMP

Land Treatment System

- Minimize the runoff of polluted stormwater from land application of municipal waste on-site by:
 - Choosing a site where slopes are under 6%, the soil is permeable, there is a low water table, it is located away from wetlands or marshes, there is a closed drainage system.
 - Avoiding application of waste to the site when it is raining or when the ground is saturated with water.
 - Growing vegetation on land disposal areas to stabilize soils and reduce the volume of surface water runoff from the site.
 - Maintaining adequate barriers between the land application site and the receiving waters. Planted strips are particularly good.
 - Using erosion control techniques such as mulching and matting, filter fences, straw bales, diversion terracing, and sediment basins.
 - Performing routine maintenance to ensure the erosion control or site stabilization measures are working.

References and Resources

King County Stormwater Pollution Control Manual - <http://dnr.metrokc.gov/wlr/dss/spcm.htm>

Orange County Stormwater Program

http://www.ocwatersheds.com/StormWater/swp_introduction.asp

Pollution from Surface Cleaning Folder. 1996. Bay Area Stormwater Management Agencies Associations (BASMAA). On-line: <http://www.basmaa.org>



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Stormwater runoff from building and grounds maintenance activities can be contaminated with toxic hydrocarbons in solvents, fertilizers and pesticides, suspended solids, heavy metals, and abnormal pH. Utilizing the following protocols will prevent or reduce the discharge of pollutants to stormwater from building and grounds maintenance activities by washing and cleaning up with as little water as possible, following good landscape management practices, preventing and cleaning up spills immediately, keeping debris from entering the storm drains, and maintaining the stormwater collection system.

Approach

Pollution Prevention

- Switch to non-toxic chemicals for maintenance when possible.
- Choose cleaning agents that can be recycled.
- Encourage proper lawn management and landscaping, including use of native vegetation.
- Encourage use of Integrated Pest Management techniques for pest control.
- Encourage proper onsite recycling of yard trimmings.
- Recycle residual paints, solvents, lumber, and other material as much as possible.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>



SC-41 Building & Grounds Maintenance

Suggested Protocols

Pressure Washing of Buildings, Rooftops, and Other Large Objects

- In situations where soaps or detergents are used and the surrounding area is paved, pressure washers must use a waste water collection device that enables collection of wash water and associated solids. A sump pump, wet vacuum or similarly effective device must be used to collect the runoff and loose materials. The collected runoff and solids must be disposed of properly.
- If soaps or detergents are not used, and the surrounding area is paved, wash water runoff does not have to be collected but must be screened. Pressure washers must use filter fabric or some other type of screen on the ground and/or in the catch basin to trap the particles in wash water runoff.
- If you are pressure washing on a grassed area (with or without soap), runoff must be dispersed as sheet flow as much as possible, rather than as a concentrated stream. The wash runoff must remain on the grass and not drain to pavement. Ensure that this practice does not kill grass.

Landscaping Activities

- Do not apply any chemicals (insecticide, herbicide, or fertilizer) directly to surface waters, unless the application is approved and permitted by the state.
- Dispose of grass clippings, leaves, sticks, or other collected vegetation as garbage, or by composting. Do not dispose of collected vegetation into waterways or storm drainage systems.
- Use mulch or other erosion control measures on exposed soils.
- Check irrigation schedules so pesticides will not be washed away and to minimize non-stormwater discharge.

Building Repair, Remodeling, and Construction

- Do not dump any toxic substance or liquid waste on the pavement, the ground, or toward a storm drain.
- Use ground or drop cloths underneath outdoor painting, scraping, and sandblasting work, and properly dispose of collected material daily.
- Use a ground cloth or oversized tub for activities such as paint mixing and tool cleaning.
- Clean paint brushes and tools covered with water-based paints in sinks connected to sanitary sewers or in portable containers that can be dumped into a sanitary sewer drain. Brushes and tools covered with non-water-based paints, finishes, or other materials must be cleaned in a manner that enables collection of used solvents (e.g., paint thinner, turpentine, etc.) for recycling or proper disposal.

- Use a storm drain cover, filter fabric, or similarly effective runoff control mechanism if dust, grit, wash water, or other pollutants may escape the work area and enter a catch basin. The containment device(s) must be in place at the beginning of the work day, and accumulated dirty runoff and solids must be collected and disposed of before removing the containment device(s) at the end of the work day.
- If you need to de-water an excavation site, you may need to filter the water before discharging to a catch basin or off-site. In which case you should direct the water through hay bales and filter fabric or use other sediment filters or traps.
- Store toxic material under cover with secondary containment during precipitation events and when not in use. A cover would include tarps or other temporary cover material.

Mowing, Trimming, and Planting

- Dispose of leaves, sticks, or other collected vegetation as garbage, by composting or at a permitted landfill. Do not dispose of collected vegetation into waterways or storm drainage systems.
- Use mulch or other erosion control measures when soils are exposed.
- Place temporarily stockpiled material away from watercourses and drain inlets, and berm or cover stockpiles to prevent material releases to the storm drain system.
- Consider an alternative approach when bailing out muddy water; do not put it in the storm drain, pour over landscaped areas.
- Use hand or mechanical weeding where practical.

Fertilizer and Pesticide Management

- Follow all federal, state, and local laws and regulations governing the use, storage, and disposal of fertilizers and pesticides and training of applicators and pest control advisors.
- Follow manufacturers' recommendations and label directions. Pesticides must never be applied if precipitation is occurring or predicted. Do not apply insecticides within 100 feet of surface waters such as lakes, ponds, wetlands, and streams.
- Use less toxic pesticides that will do the job, whenever possible. Avoid use of copper-based pesticides if possible.
- Do not use pesticides if rain is expected.
- Do not mix or prepare pesticides for application near storm drains.
- Use the minimum amount needed for the job.
- Calibrate fertilizer distributors to avoid excessive application.
- Employ techniques to minimize off-target application (e.g. spray drift) of pesticides, including consideration of alternative application techniques.

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- Apply pesticides only when wind speeds are low.
- Work fertilizers into the soil rather than dumping or broadcasting them onto the surface.
- Irrigate slowly to prevent runoff and then only as much as is needed.
- Clean pavement and sidewalk if fertilizer is spilled on these surfaces before applying irrigation water.
- Dispose of empty pesticide containers according to the instructions on the container label.
- Use up the pesticides. Rinse containers, and use rinse water as product. Dispose of unused pesticide as hazardous waste.
- Implement storage requirements for pesticide products with guidance from the local fire department and County Agricultural Commissioner. Provide secondary containment for pesticides.

Inspection

- Inspect irrigation system periodically to ensure that the right amount of water is being applied and that excessive runoff is not occurring. Minimize excess watering, and repair leaks in the irrigation system as soon as they are observed.

Training

- Educate and train employees on use of pesticides and in pesticide application techniques to prevent pollution.
- Train employees and contractors in proper techniques for spill containment and cleanup.
- Be sure the frequency of training takes into account the complexity of the operations and the nature of the staff.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Keep your Spill Prevention Control and countermeasure (SPCC) plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Alternative pest/weed controls may not be available, suitable, or effective in many cases.

Requirements

Costs

- Overall costs should be low in comparison to other BMPs.

Maintenance

- Sweep paved areas regularly to collect loose particles, and wipe up spills with rags and other absorbent material immediately, do not hose down the area to a storm drain.

Supplemental Information

Further Detail of the BMP

Fire Sprinkler Line Flushing

Building fire sprinkler line flushing may be a source of non-stormwater runoff pollution. The water entering the system is usually potable water though in some areas it may be non-potable reclaimed wastewater. There are subsequent factors that may drastically reduce the quality of the water in such systems. Black iron pipe is usually used since it is cheaper than potable piping but it is subject to rusting and results in lower quality water. Initially the black iron pipe has an oil coating to protect it from rusting between manufacture and installation; this will contaminate the water from the first flush but not from subsequent flushes. Nitrates, poly-phosphates and other corrosion inhibitors, as well as fire suppressants and antifreeze may be added to the sprinkler water system. Water generally remains in the sprinkler system a long time, typically a year, between flushes and may accumulate iron, manganese, lead, copper, nickel and zinc. The water generally becomes anoxic and contains living and dead bacteria and breakdown products from chlorination. This may result in a significant BOD problem and the water often smells. Consequently dispose fire sprinkler line flush water into the sanitary sewer. Do not allow discharge to storm drain or infiltration due to potential high levels of pollutants in fire sprinkler line water.

References and Resources

California's Nonpoint Source Program Plan <http://www.swrcb.ca.gov/nps/index.html>

King County - <ftp://dnr.metrokc.gov/wlr/dss/spcm/Chapter%203.PDF>

Orange County Stormwater Program

http://www.ocwatersheds.com/StormWater/swp_introduction.asp

Mobile Cleaners Pilot Program: Final Report. 1997. Bay Area Stormwater Management Agencies Association (BASSMA) <http://www.basmaa.org/>

Pollution from Surface Cleaning Folder. 1996. Bay Area Stormwater Management Agencies Association (BASMAA) <http://www.basmaa.org/>

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP) -

<http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf>

Parking/Storage Area Maintenance SC-43



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Parking lots and storage areas can contribute a number of substances, such as trash, suspended solids, hydrocarbons, oil and grease, and heavy metals that can enter receiving waters through stormwater runoff or non-stormwater discharges. The following protocols are intended to prevent or reduce the discharge of pollutants from parking/storage areas and include using good housekeeping practices, following appropriate cleaning BMPs, and training employees.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Approach

Pollution Prevention

- Encourage alternative designs and maintenance strategies for impervious parking lots. (See New Development and Redevelopment BMP Handbook).
- Keep accurate maintenance logs to evaluate BMP implementation.

Suggested Protocols

General

- Keep the parking and storage areas clean and orderly. Remove debris in a timely fashion.
- Allow sheet runoff to flow into biofilters (vegetated strip and swale) and/or infiltration devices.
- Utilize sand filters or oleophilic collectors for oily waste in low concentrations.



SC-43 Parking/Storage Area Maintenance

- Arrange rooftop drains to prevent drainage directly onto paved surfaces.
- Design lot to include semi-permeable hardscape.

Controlling Litter

- Post “No Littering” signs and enforce anti-litter laws.
- Provide an adequate number of litter receptacles.
- Clean out and cover litter receptacles frequently to prevent spillage.
- Provide trash receptacles in parking lots to discourage litter.
- Routinely sweep, shovel and dispose of litter in the trash.

Surface cleaning

- Use dry cleaning methods (e.g. sweeping or vacuuming) to prevent the discharge of pollutants into the stormwater conveyance system.
- Establish frequency of public parking lot sweeping based on usage and field observations of waste accumulation.
- Sweep all parking lots at least once before the onset of the wet season.
- If water is used follow the procedures below:
 - Block the storm drain or contain runoff.
 - Wash water should be collected and pumped to the sanitary sewer or discharged to a pervious surface, do not allow wash water to enter storm drains.
 - Dispose of parking lot sweeping debris and dirt at a landfill.
- When cleaning heavy oily deposits:
 - Use absorbent materials on oily spots prior to sweeping or washing.
 - Dispose of used absorbents appropriately.

Surface Repair

- Pre-heat, transfer or load hot bituminous material away from storm drain inlets.
- Apply concrete, asphalt, and seal coat during dry weather to prevent contamination from contacting stormwater runoff.
- Cover and seal nearby storm drain inlets (with waterproof material or mesh) and manholes before applying seal coat, slurry seal, etc., where applicable. Leave covers in place until job is complete and until all water from emulsified oil sealants has drained or evaporated. Clean any debris from these covered manholes and drains for proper disposal.

Parking/Storage Area Maintenance SC-43

- Use only as much water as necessary for dust control, to avoid runoff.
- Catch drips from paving equipment that is not in use with pans or absorbent material placed under the machines. Dispose of collected material and absorbents properly.

Inspection

- Have designated personnel conduct inspections of the parking facilities and stormwater conveyance systems associated with them on a regular basis.
- Inspect cleaning equipment/sweepers for leaks on a regular basis.

Training

- Provide regular training to field employees and/or contractors regarding cleaning of paved areas and proper operation of equipment.
- Train employees and contractors in proper techniques for spill containment and cleanup.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup.
- Keep your Spill Prevention Control and countermeasure (SPCC) plan up-to-date, nad implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Limitations related to sweeping activities at large parking facilities may include high equipment costs, the need for sweeper operator training, and the inability of current sweeper technology to remove oil and grease.

Requirements

Costs

Cleaning/sweeping costs can be quite large, construction and maintenance of stormwater structural controls can be quite expensive as well.

Maintenance

- Sweep parking lot to minimize cleaning with water.
- Clean out oil/water/sand separators regularly, especially after heavy storms.
- Clean parking facilities on a regular basis to prevent accumulated wastes and pollutants from being discharged into conveyance systems during rainy conditions.

SC-43 Parking/Storage Area Maintenance

Supplemental Information

Further Detail of the BMP

Surface Repair

Apply concrete, asphalt, and seal coat during dry weather to prevent contamination from contacting stormwater runoff. Where applicable, cover and seal nearby storm drain inlets (with waterproof material or mesh) and manholes before applying seal coat, slurry seal, etc. Leave covers in place until job is complete and until all water from emulsified oil sealants has drained or evaporated. Clean any debris from these covered manholes and drains for proper disposal. Use only as much water as necessary for dust control, to avoid runoff.

References and Resources

<http://www.stormwatercenter.net/>

California's Nonpoint Source Program Plan <http://www.swrcb.ca.gov/nps/index.html>

Model Urban Runoff Program: A How-To Guide for Developing Urban Runoff Programs for Small Municipalities. Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality control Board. July 1998 (Revised February 2002 by the California Coastal Commission).

Orange County Stormwater Program

http://www.ocwatersheds.com/StormWater/swp_introduction.asp

Oregon Association of Clean Water Agencies. Oregon Municipal Stormwater Toolbox for Maintenance Practices. June 1998.

Pollution from Surface Cleaning Folder. 1996. Bay Area Stormwater Management Agencies Association (BASMAA) <http://www.basma.org>

San Diego Stormwater Co-permittees Jurisdictional Urban Runoff Management Program (URMP)

<http://www.projectcleanwater.org/pdf/Model%20Program%20Municipal%20Facilities.pdf>

Description

Promote efficient and safe housekeeping practices (storage, use, and cleanup) when handling potentially harmful materials such as fertilizers, pesticides, cleaning solutions, paint products, automotive products, and swimming pool chemicals. Related information is provided in BMP fact sheets SC-11 Spill Prevention, Control & Cleanup and SC-34 Waste Handling & Disposal.

Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Approach

Pollution Prevention

- Purchase only the amount of material that will be needed for foreseeable use. In most cases this will result in cost savings in both purchasing and disposal. See SC-61 Safer Alternative Products for additional information.
- Be aware of new products that may do the same job with less environmental risk and for less or the equivalent cost. Total cost must be used here; this includes purchase price, transportation costs, storage costs, use related costs, clean up costs and disposal costs.

Suggested Protocols

General

- Keep work sites clean and orderly. Remove debris in a timely fashion. Sweep the area.
- Dispose of wash water, sweepings, and sediments, properly.
- Recycle or dispose of fluids properly.
- Establish a daily checklist of office, yard and plant areas to confirm cleanliness and adherence to proper storage and security. Specific employees should be assigned specific inspection responsibilities and given the authority to remedy any problems found.
- Post waste disposal charts in appropriate locations detailing for each waste its hazardous nature (poison, corrosive, flammable), prohibitions on its disposal (dumpster, drain, sewer) and the recommended disposal method (recycle, sewer, burn, storage, landfill).
- Summarize the chosen BMPs applicable to your operation and post them in appropriate conspicuous places.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>



- Require a signed checklist from every user of any hazardous material detailing amount taken, amount used, amount returned and disposal of spent material.
- Do a before audit of your site to establish baseline conditions and regular subsequent audits to note any changes and whether conditions are improving or deteriorating.
- Keep records of water, air and solid waste quantities and quality tests and their disposition.
- Maintain a mass balance of incoming, outgoing and on hand materials so you know when there are unknown losses that need to be tracked down and accounted for.
- Use and reward employee suggestions related to BMPs, hazards, pollution reduction, work place safety, cost reduction, alternative materials and procedures, recycling and disposal.
- Have, and review regularly, a contingency plan for spills, leaks, weather extremes etc. Make sure all employees know about it and what their role is so that it comes into force automatically.

Training

- Train all employees, management, office, yard, manufacturing, field and clerical in BMPs and pollution prevention and make them accountable.
- Train municipal employees who handle potentially harmful materials in good housekeeping practices.
- Train personnel who use pesticides in the proper use of the pesticides. The California Department of Pesticide Regulation license pesticide dealers, certify pesticide applicators and conduct onsite inspections.
- Train employees and contractors in proper techniques for spill containment and cleanup. The employee should have the tools and knowledge to immediately begin cleaning up a spill if one should occur.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup.
- Keep your Spill Prevention Control and Countermeasure (SPCC) plant up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- There are no major limitations to this best management practice.
- There are no regulatory requirements to this BMP. Existing regulations already require municipalities to properly store, use, and dispose of hazardous materials

Requirements

Costs

- Minimal cost associated with this BMP. Implementation of good housekeeping practices may result in cost savings as these procedures may reduce the need for more costly BMPs.

Maintenance

- Ongoing maintenance required to keep a clean site. Level of effort is a function of site size and type of activities.

Supplemental Information

Further Detail of the BMP

- The California Integrated Waste Management Board's Recycling Hotline, 1-800-553-2962, provides information on household hazardous waste collection programs and facilities.

Examples

There are a number of communities with effective programs. The most pro-active include Santa Clara County and the City of Palo Alto, the City and County of San Francisco, and the Municipality of Metropolitan Seattle (Metro).

References and Resources

British Columbia Lake Stewardship Society. Best Management Practices to Protect Water Quality from Non-Point Source Pollution. March 2000.

<http://www.nalms.org/bclss/bmp/home.html#bmp>

King County Stormwater Pollution Control Manual - <http://dnr.metrokc.gov/wlr/dss/spcm.htm>

Model Urban Runoff Program: A How-To Guide for Developing Urban Runoff Programs for Small Municipalities, Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality Control Board. July, 1998, Revised by California Coastal Commission, February 2002.

Orange County Stormwater Program

http://www.ocwatersheds.com/stormwater/swp_introduction.asp

San Mateo STOPPP - (<http://stoppp.tripod.com/bmp.html>)



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Description

Streets, roads, and highways are significant sources of pollutants in stormwater discharges, and operation and maintenance (O&M) practices, if not conducted properly, can contribute to the problem. Stormwater pollution from roadway and bridge maintenance should be addressed on a site-specific basis. Use of the procedures outlined below, that address street sweeping and repair, bridge and structure maintenance, and unpaved roads will reduce pollutants in stormwater.

Approach

Pollution Prevention

- Use the least toxic materials available (e.g. water based paints, gels or sprays for graffiti removal)
- Recycle paint and other materials whenever possible.
- Enlist the help of citizens to keep yard waste, used oil, and other wastes out of the gutter.

Suggested Protocols

Street Sweeping and Cleaning

- Maintain a consistent sweeping schedule. Provide minimum monthly sweeping of curbed streets.
- Perform street cleaning during dry weather if possible.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>



- Avoid wet cleaning or flushing of street, and utilize dry methods where possible.
- Consider increasing sweeping frequency based on factors such as traffic volume, land use, field observations of sediment and trash accumulation, proximity to water courses, etc. For example:
 - Increase the sweeping frequency for streets with high pollutant loadings, especially in high traffic and industrial areas.
 - Increase the sweeping frequency just before the wet season to remove sediments accumulated during the summer.
 - Increase the sweeping frequency for streets in special problem areas such as special events, high litter or erosion zones.
- Maintain cleaning equipment in good working condition and purchase replacement equipment as needed. Old sweepers should be replaced with new technologically advanced sweepers (preferably regenerative air sweepers) that maximize pollutant removal.
- Operate sweepers at manufacturer requested optimal speed levels to increase effectiveness.
- To increase sweeping effectiveness consider the following:
 - Institute a parking policy to restrict parking in problematic areas during periods of street sweeping.
 - Post permanent street sweeping signs in problematic areas; use temporary signs if installation of permanent signs is not possible.
 - Develop and distribute flyers notifying residents of street sweeping schedules.
- Regularly inspect vehicles and equipment for leaks, and repair immediately.
- If available use vacuum or regenerative air sweepers in the high sediment and trash areas (typically industrial/commercial).
- Keep accurate logs of the number of curb-miles swept and the amount of waste collected.
- Dispose of street sweeping debris and dirt at a landfill.
- Do not store swept material along the side of the street or near a storm drain inlet.
- Keep debris storage to a minimum during the wet season or make sure debris piles are contained (e.g. by berthing the area) or covered (e.g. with tarps or permanent covers).

*Street Repair and Maintenance**Pavement marking*

- Schedule pavement marking activities for dry weather.

- Develop paint handling procedures for proper use, storage, and disposal of paints.
- Transfer and load paint and hot thermoplastic away from storm drain inlets.
- Provide drop cloths and drip pans in paint mixing areas.
- Properly maintain application equipment.
- Street sweep thermoplastic grindings. Yellow thermoplastic grindings may require special handling as they may contain lead.
- Paints containing lead or tributyltin are considered a hazardous waste and must be disposed of properly.
- Use water based paints whenever possible. If using water based paints, clean the application equipment in a sink that is connected to the sanitary sewer.
- Properly store leftover paints if they are to be kept for the next job, or dispose of properly.

Concrete installation and repair

- Schedule asphalt and concrete activities for dry weather.
- Take measures to protect any nearby storm drain inlets and adjacent watercourses, prior to breaking up asphalt or concrete (e.g. place sand bags around inlets or work areas).
- Limit the amount of fresh concrete or cement mortar mixed, mix only what is needed for the job.
- Store concrete materials under cover, away from drainage areas. Secure bags of cement after they are open. Be sure to keep wind-blown cement powder away from streets, gutters, storm drains, rainfall, and runoff.
- Return leftover materials to the transit mixer. Dispose of small amounts of hardened excess concrete, grout, and mortar in the trash.
- Do not wash sweepings from exposed aggregate concrete into the street or storm drain. Collect and return sweepings to aggregate base stockpile, or dispose in the trash.
- When making saw cuts in pavement, use as little water as possible and perform during dry weather. Cover each storm drain inlet completely with filter fabric or plastic during the sawing operation and contain the slurry by placing straw bales, sandbags, or gravel dams around the inlets. After the liquid drains or evaporates, shovel or vacuum the slurry residue from the pavement or gutter and remove from site. Alternatively, a small onsite vacuum may be used to pick up the slurry as this will prohibit slurry from reaching storm drain inlets.
- Wash concrete trucks off site or in designated areas on site designed to preclude discharge of wash water to drainage system.

Patching, resurfacing, and surface sealing

- Schedule patching, resurfacing and surface sealing for dry weather.
- Stockpile materials away from streets, gutter areas, storm drain inlets or watercourses. During wet weather, cover stockpiles with plastic tarps or berm around them if necessary to prevent transport of materials in runoff.
- Pre-heat, transfer or load hot bituminous material away from drainage systems or watercourses.
- Where applicable, cover and seal nearby storm drain inlets (with waterproof material or mesh) and maintenance holes before applying seal coat, slurry seal, etc. Leave covers in place until job is complete and until all water from emulsified oil sealants has drained or evaporated. Clean any debris from covered maintenance holes and storm drain inlets when the job is complete.
- Prevent excess material from exposed aggregate concrete or similar treatments from entering streets or storm drain inlets. Designate an area for clean up and proper disposal of excess materials.
- Use only as much water as necessary for dust control, to avoid runoff.
- Sweep, never hose down streets to clean up tracked dirt. Use a street sweeper or vacuum truck. Do not dump vacuumed liquid in storm drains.
- Catch drips from paving equipment that is not in use with pans or absorbent material placed under the machines. Dispose of collected material and absorbents properly.

Equipment cleaning maintenance and storage

- Inspect equipment daily and repair any leaks. Place drip pans or absorbent materials under heavy equipment when not in use.
- Perform major equipment repairs at the corporation yard, when practical.
- If refueling or repairing vehicles and equipment must be done onsite, use a location away from storm drain inlets and watercourses.
- Clean equipment including sprayers, sprayer paint supply lines, patch and paving equipment, and mud jacking equipment at the end of each day. Clean in a sink or other area (e.g. vehicle wash area) that is connected to the sanitary sewer.

*Bridge and Structure Maintenance**Paint and Paint Removal*

- Transport paint and materials to and from job sites in containers with secure lids and tied down to the transport vehicle.
- Do not transfer or load paint near storm drain inlets or watercourses.

- Test and inspect spray equipment prior to starting to paint. Tighten all hoses and connections and do not overfill paint container.
- Plug nearby storm drain inlets prior to starting painting where there is significant risk of a spill reaching storm drains. Remove plugs when job is completed.
- If sand blasting is used to remove paint, cover nearby storm drain inlets prior to starting work.
- Perform work on a maintenance traveler or platform, or use suspended netting or tarps to capture paint, rust, paint removing agents, or other materials, to prevent discharge of materials to surface waters if the bridge crosses a watercourse. If sanding, use a sander with a vacuum filter bag.
- Capture all clean-up water, and dispose of properly.
- Recycle paint when possible (e.g. paint may be used for graffiti removal activities). Dispose of unused paint at an appropriate household hazardous waste facility.

Graffiti Removal

- Schedule graffiti removal activities for dry weather.
- Protect nearby storm drain inlets prior to removing graffiti from walls, signs, sidewalks, or other structures needing graffiti abatement. Clean up afterwards by sweeping or vacuuming thoroughly, and/or by using absorbent and properly disposing of the absorbent.
- When graffiti is removed by painting over, implement the procedures under Painting and Paint Removal above.
- Direct runoff from sand blasting and high pressure washing (with no cleaning agents) into a landscaped or dirt area. If such an area is not available, filter runoff through an appropriate filtering device (e.g. filter fabric) to keep sand, particles, and debris out of storm drains.
- If a graffiti abatement method generates wash water containing a cleaning compound (such as high pressure washing with a cleaning compound), plug nearby storm drains and vacuum/pump wash water to the sanitary sewer.
- Consider using a waterless and non-toxic chemical cleaning method for graffiti removal (e.g. gels or spray compounds).

Repair Work

- Prevent concrete, steel, wood, metal parts, tools, or other work materials from entering storm drains or watercourses.
- Thoroughly clean up the job site when the repair work is completed.
- When cleaning guardrails or fences follow the appropriate surface cleaning methods (depending on the type of surface) outlined in SC-71 Plaza & Sidewalk Cleaning fact sheet.

- If painting is conducted, follow the painting and paint removal procedures above.
- If graffiti removal is conducted, follow the graffiti removal procedures above.
- If construction takes place, see the Construction Activity BMP Handbook.
- Recycle materials whenever possible.

Unpaved Roads and Trails

- Stabilize exposed soil areas to prevent soil from eroding during rain events. This is particularly important on steep slopes.
- For roadside areas with exposed soils, the most cost-effective choice is to vegetate the area, preferably with a mulch or binder that will hold the soils in place while the vegetation is establishing. Native vegetation should be used if possible.
- If vegetation cannot be established immediately, apply temporary erosion control mats/blankets; a comma straw, or gravel as appropriate.
- If sediment is already eroded and mobilized in roadside areas, temporary controls should be installed. These may include: sediment control fences, fabric-covered triangular dikes, gravel-filled burlap bags, biobags, or hay bales staked in place.

Non-Stormwater Discharges

Field crews should be aware of non-stormwater discharges as part of their ongoing street maintenance efforts.

- Refer to SC-10 Non-Stormwater Discharges
- Identify location, time and estimated quantity of discharges.
- Notify appropriate personnel.

Training

- Train employees regarding proper street sweeping operation and street repair and maintenance.
- Instruct employees and subcontractors to ensure that measures to reduce the stormwater impacts of roadway/bridge maintenance are being followed.
- Require engineering staff and/or consulting A/E firms to address stormwater quality in new bridge designs or existing bridge retrofits.
- Use a training log or similar method to document training.
- Train employees on proper spill containment and clean up, and in identifying non-stormwater discharges.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup.
- Keep your Spill Prevention Control and countermeasure (SPCC) plan up-to-date, and implement accordingly.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Densely populated areas or heavily used streets may require parking regulations to clear streets for cleaning.
- No currently available conventional sweeper is effective at removing oil and grease. Mechanical sweepers are not effective at removing finer sediments.
- Limitations may arise in the location of new bridges. The availability and cost of land and other economic and political factors may dictate where the placement of a new bridge will occur. Better design of the bridge to control runoff is required if it is being placed near sensitive waters.

Requirements

Costs

- The maintenance of local roads and bridges is already a consideration of most community public works or transportation departments. Therefore, the cost of pollutant reducing management practices will involve the training and equipment required to implement these new practices.
- The largest expenditures for street sweeping programs are in staffing and equipment. The capital cost for a conventional street sweeper is between \$60,000 and \$120,000. Newer technologies might have prices approaching \$180,000. The average useful life of a conventional sweeper is about four years, and programs must budget for equipment replacement. Sweeping frequencies will determine equipment life, so programs that sweep more often should expect to have a higher cost of replacement.
- A street sweeping program may require the following.
 - Sweeper operators, maintenance, supervisory, and administrative personnel are required.
 - Traffic control officers may be required to enforce parking restrictions.
 - Skillful design of cleaning routes is required for program to be productive.
 - Arrangements must be made for disposal of collected wastes.

- If investing in newer technologies, training for operators must be included in operation and maintenance budgets. Costs for public education are small, and mostly deal with the need to obey parking restrictions and litter control. Parking tickets are an effective reminder to obey parking rules, as well as being a source of revenue.

Maintenance

- Not applicable

Supplemental Information***Further Detail of the BMP******Street sweeping***

There are advantages and disadvantages to the two common types of sweepers. The best choice depends on your specific conditions. Many communities find it useful to have a compliment of both types in their fleet.

Mechanical Broom Sweepers - More effective at picking up large debris and cleaning wet streets. Less costly to purchase and operate. Create more airborne dust.

Vacuum Sweepers - More effective at removing fine particles and associated heavy metals. Ineffective at cleaning wet streets. Noisier than mechanical broom sweepers which may restrict areas or times of operation. May require an advance vehicle to remove large debris.

Street Flushers - Not affected by biggest interference to cleaning, parked cars. May remove finer sediments, moving them toward the gutter and stormwater inlets. For this reason, flushing fell out of favor and is now used primarily after sweeping. Flushing may be effective for combined sewer systems. Presently street flushing is not allowed under most NPDES permits.

Cross-Media Transfer of Pollutants

The California Air Resources Board (ARB) has established state ambient air quality standards including a standard for respirable particulate matter (less than or equal to 10 microns in diameter, symbolized as PM10). In the effort to sweep up finer sediments to remove attached heavy metals, municipalities should be aware that fine dust, that cannot be captured by the sweeping equipment and becomes airborne, could lead to issues of worker and public safety.

Bridges

Bridges that carry vehicular traffic generate some of the more direct discharges of runoff to surface waters. Bridge scupper drains cause a direct discharge of stormwater into receiving waters and have been shown to carry relatively high concentrations of pollutants. Bridge maintenance also generates wastes that may be either directly deposited to the water below or carried to the receiving water by stormwater. The following steps will help reduce the stormwater impacts of bridge maintenance:

- Site new bridges so that significant adverse impacts to wetlands, sensitive areas, critical habitat, and riparian vegetation are minimized.

- Design new bridges to avoid the use of scupper drains and route runoff to land for treatment control. Existing scupper drains should be cleaned on a regular basis to avoid sediment/debris accumulation.
- Reduce the discharge of pollutants to surface waters during maintenance by using suspended traps, vacuums, or booms in the water to capture paint, rust, and paint removing agents. Many of these wastes may be hazardous. Properly dispose of this waste by referring to CA21 (Hazardous Waste Management) in the Construction Handbook.
- Train employees and subcontractors to reduce the discharge of wastes during bridge maintenance.

De-icing

- Do not over-apply deicing salt and sand, and routinely calibrate spreaders.
- Near reservoirs, restrict the application of deicing salt and redirect any runoff away from reservoirs.
- Consider using alternative deicing agents (less toxic, biodegradable, etc.).

References and Resources

Model Urban Runoff Program: A How-To Guide for Developing Urban Runoff Programs for Small Municipalities. Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality Control Board. July. 1998.

Orange County Stormwater Program

http://www.ocwatersheds.com/stormwater/swp_introduction.asp

Oregon Association of Clean Water Agencies. Oregon Municipal Stormwater Toolbox for Maintenance Practices. June 1998.

Santa Clara Valley Urban Runoff Pollution Prevention Program. 1997 Urban Runoff Management Plan. September 1997, updated October 2000.

Santa Clara Valley Urban Runoff Pollution Prevention Program. 2001. Fresh Concrete and Mortar Application Best Management Practices for the Construction Industry. June.

Santa Clara Valley Urban Runoff Pollution Prevention Program. 2001. Roadwork and Paving Best Management Practices for the Construction Industry. June.

United States Environmental Protection Agency (USEPA). 2002. Pollution Prevention/Good Housekeeping for Municipal Operations Roadway and Bridge Maintenance. On-line http://www.epa.gov/npdes/menufbmps/poll_13.htm



Objectives

- Cover
- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Description

Pollutants on sidewalks and other pedestrian traffic areas and plazas are typically due to littering and vehicle use. This fact sheet describes good housekeeping practices that can be incorporated into the municipality's existing cleaning and maintenance program.

Approach

Pollution Prevention

- Use dry cleaning methods whenever practical for surface cleaning activities.
- Use the least toxic materials available (e.g. water based paints, gels or sprays for graffiti removal).

Suggested Protocols

Surface Cleaning

- Regularly broom (dry) sweep sidewalk, plaza and parking lot areas to minimize cleaning with water.
- Dry cleanup first (sweep, collect, and dispose of debris and trash) when cleaning sidewalks or plazas, then wash with or without soap.
- Block the storm drain or contain runoff when cleaning with water. Discharge wash water to landscaping or collect water and pump to a tank or discharge to sanitary sewer if allowed. (Permission may be required from local sanitation district.)



- Block the storm drain or contain runoff when washing parking areas, driveways or drive-throughs. Use absorbents to pick up oil; then dry sweep. Clean with or without soap. Collect water and pump to a tank or discharge to sanitary sewer if allowed. Street Repair and Maintenance.

Graffiti Removal

- Avoid graffiti abatement activities during rain events.
- Implement the procedures under Painting and Paint Removal in SC-70 Roads, Streets, and Highway Operation and Maintenance fact sheet when graffiti is removed by painting over.
- Direct runoff from sand blasting and high pressure washing (with no cleaning agents) into a dirt or landscaped area after treating with an appropriate filtering device.
- Plug nearby storm drain inlets and vacuum/pump wash water to the sanitary sewer if authorized to do so if a graffiti abatement method generates wash water containing a cleaning compound (such as high pressure washing with a cleaning compound). Ensure that a non-hazardous cleaning compound is used or dispose as hazardous waste, as appropriate.

Surface Removal and Repair

- Schedule surface removal activities for dry weather if possible.
- Avoid creating excess dust when breaking asphalt or concrete.
- Take measures to protect nearby storm drain inlets prior to breaking up asphalt or concrete (e.g. place hay bales or sand bags around inlets). Clean afterwards by sweeping up as much material as possible.
- Designate an area for clean up and proper disposal of excess materials.
- Remove and recycle as much of the broken pavement as possible to avoid contact with rainfall and stormwater runoff.
- When making saw cuts in pavement, use as little water as possible. Cover each storm drain inlet completely with filter fabric during the sawing operation and contain the slurry by placing straw bales, sandbags, or gravel dams around the inlets. After the liquid drains or evaporates, shovel or vacuum the slurry residue from the pavement or gutter and remove from site.
- Always dry sweep first to clean up tracked dirt. Use a street sweeper or vacuum truck. Do not dump vacuumed liquid in storm drains. Once dry sweeping is complete, the area may be hosed down if needed. Wash water should be directed to landscaping or collected and pumped to the sanitary sewer if allowed.

Concrete Installation and Repair

- Schedule asphalt and concrete activities for dry weather.

- Take measures to protect any nearby storm drain inlets and adjacent watercourses, prior to breaking up asphalt or concrete (e.g. place sand bags around inlets or work areas).
- Limit the amount of fresh concrete or cement mortar mixed, mix only what is needed for the job.
- Store concrete materials under cover, away from drainage areas. Secure bags of cement after they are open. Be sure to keep wind-blown cement powder away from streets, gutters, storm drains, rainfall, and runoff.
- Return leftover materials to the transit mixer. Dispose of small amounts of hardened excess concrete, grout, and mortar in the trash.
- Do not wash sweepings from exposed aggregate concrete into the street or storm drain. Collect and return sweepings to aggregate base stockpile, or dispose in the trash.
- Protect applications of fresh concrete from rainfall and runoff until the material has dried.
- Do not allow excess concrete to be dumped onsite, except in designated areas.
- Wash concrete trucks off site or in designated areas on site designed to preclude discharge of wash water to drainage system.

Controlling Litter

- Post “No Littering” signs and enforce anti-litter laws.
- Provide litter receptacles in busy, high pedestrian traffic areas of the community, at recreational facilities, and at community events.
- Cover litter receptacles and clean out frequently to prevent leaking/spillage or overflow.
- Clean parking lots on a regular basis with a street sweeper.

Training

- Provide regular training to field employees and/or contractors regarding surface cleaning and proper operation of equipment.
- Train employee and contractors in proper techniques for spill containment and cleanup.
- Use a training log or similar method to document training.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Limitations related to sweeping activities at large parking facilities may include current sweeper technology to remove oil and grease.
- Surface cleaning activities that require discharges to the local sewer agency will require coordination with the agency.
- Arrangements for disposal of the swept material collected must be made, as well as accurate tracking of the areas swept and the frequency of sweeping.

Requirements***Costs***

- The largest expenditures for sweeping and cleaning of sidewalks, plazas, and parking lots are in staffing and equipment. Sweeping of these areas should be incorporated into street sweeping programs to reduce costs.

Maintenance

Not applicable

Supplemental Information***Further Detail of the BMP***

Community education, such as informing residents about their options for recycling and waste disposal, as well as the consequences of littering, can instill a sense of citizen responsibility and potentially reduce the amount of maintenance required by the municipality.

Additional BMPs that should be considered for parking lot areas include:

- Allow sheet runoff to flow into biofilters (vegetated strip and swale) and infiltration devices.
- Utilize sand filters or oleophilic collectors for oily waste in low concentrations.
- Arrange rooftop drains to prevent drainage directly onto paved surfaces.
- Design lot to include semi-permeable hardscape.
- Structural BMPs such as storm drain inlet filters can be very effective in reducing the amount of pollutants discharged from parking facilities during periods of rain.

References and Resources

Bay Area Stormwater Management Agencies Association (BASMAA). 1996. Pollution From Surface Cleaning Folder <http://www.basmaa.org>

Model Urban Runoff Program: A How-To Guide for Developing Urban Runoff Programs for Small Municipalities. Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality Control Board. July. 1998.

Oregon Association of Clean Water Agencies. Oregon Municipal Stormwater Toolbox for Maintenance Practices. June 1998.

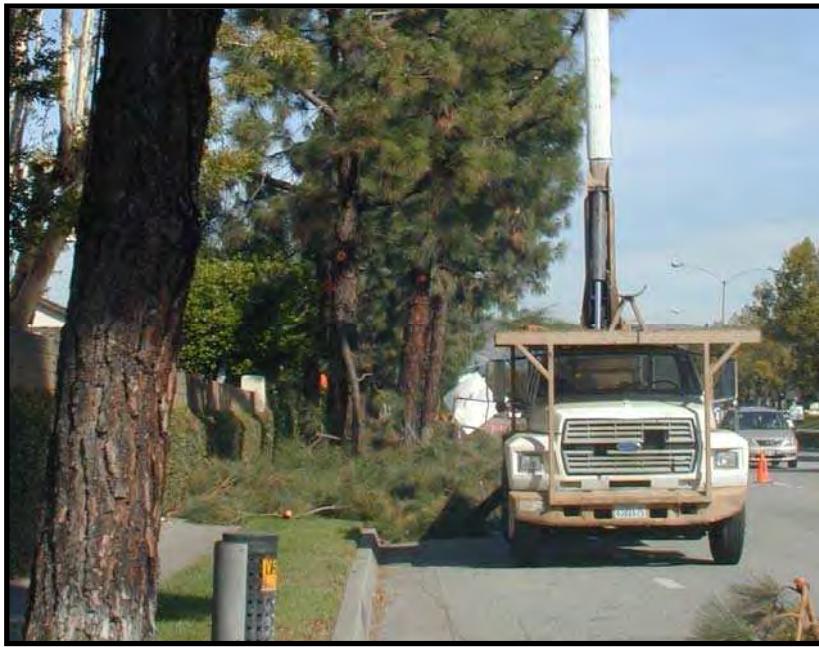
Orange County Stormwater Program

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Objectives

- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	
Bacteria	
Oil and Grease	
Organics	
Oxygen Demanding	<input checked="" type="checkbox"/>

Description

Landscape maintenance activities include vegetation removal; herbicide and insecticide application; fertilizer application; watering; and other gardening and lawn care practices.

Vegetation control typically involves a combination of chemical (herbicide) application and mechanical methods. All of these maintenance practices have the potential to contribute pollutants to the storm drain system. The major objectives of this BMP are to minimize the discharge of pesticides, herbicides and fertilizers to the storm drain system and receiving waters; prevent the disposal of landscape waste into the storm drain system by collecting and properly disposing of clippings and cuttings, and educating employees and the public.

Approach

Pollution Prevention

- Implement an integrated pest management (IPM) program. IPM is a sustainable approach to managing pests by combining biological, cultural, physical, and chemical tools.
- Choose low water using flowers, trees, shrubs, and groundcover.
- Consider alternative landscaping techniques such as naturescaping and xeriscaping.
- Conduct appropriate maintenance (i.e. properly timed fertilizing, weeding, pest control, and pruning) to help preserve the landscapes water efficiency.



- Consider grass cycling (grass cycling is the natural recycling of grass by leaving the clippings on the lawn when mowing. Grass clippings decompose quickly and release valuable nutrients back into the lawn).

Suggested Protocols

Mowing, Trimming, and Weeding

- Whenever possible use mechanical methods of vegetation removal (e.g mowing with tractor-type or push mowers, hand cutting with gas or electric powered weed trimmers) rather than applying herbicides. Use hand weeding where practical.
- Avoid loosening the soil when conducting mechanical or manual weed control, this could lead to erosion. Use mulch or other erosion control measures when soils are exposed.
- Performing mowing at optimal times. Mowing should not be performed if significant rain events are predicted.
- Mulching mowers may be recommended for certain flat areas. Other techniques may be employed to minimize mowing such as selective vegetative planting using low maintenance grasses and shrubs.
- Collect lawn and garden clippings, pruning waste, tree trimmings, and weeds. Chip if necessary, and compost or dispose of at a landfill (see waste management section of this fact sheet).
- Place temporarily stockpiled material away from watercourses, and berm or cover stockpiles to prevent material releases to storm drains.

Planting

- Determine existing native vegetation features (location, species, size, function, importance) and consider the feasibility of protecting them. Consider elements such as their effect on drainage and erosion, hardiness, maintenance requirements, and possible conflicts between preserving vegetation and the resulting maintenance needs.
- Retain and/or plant selected native vegetation whose features are determined to be beneficial, where feasible. Native vegetation usually requires less maintenance (e.g., irrigation, fertilizer) than planting new vegetation.
- Consider using low water use groundcovers when planting or replanting.

Waste Management

- Compost leaves, sticks, or other collected vegetation or dispose of at a permitted landfill. Do not dispose of collected vegetation into waterways or storm drainage systems.
- Place temporarily stockpiled material away from watercourses and storm drain inlets, and berm or cover stockpiles to prevent material releases to the storm drain system.
- Reduce the use of high nitrogen fertilizers that produce excess growth requiring more frequent mowing or trimming.

- Avoid landscape wastes in and around storm drain inlets by either using bagging equipment or by manually picking up the material.

Irrigation

- Where practical, use automatic timers to minimize runoff.
- Use popup sprinkler heads in areas with a lot of activity or where there is a chance the pipes may be broken. Consider the use of mechanisms that reduce water flow to sprinkler heads if broken.
- Ensure that there is no runoff from the landscaped area(s) if re-claimed water is used for irrigation.
- If bailing of muddy water is required (e.g. when repairing a water line leak), do not put it in the storm drain; pour over landscaped areas.
- Irrigate slowly or pulse irrigate to prevent runoff and then only irrigate as much as is needed.
- Apply water at rates that do not exceed the infiltration rate of the soil.

Fertilizer and Pesticide Management

- Utilize a comprehensive management system that incorporates integrated pest management (IPM) techniques. There are many methods and types of IPM, including the following:
 - Mulching can be used to prevent weeds where turf is absent, fencing installed to keep rodents out, and netting used to keep birds and insects away from leaves and fruit.
 - Visible insects can be removed by hand (with gloves or tweezers) and placed in soapy water or vegetable oil. Alternatively, insects can be sprayed off the plant with water or in some cases vacuumed off of larger plants.
 - Store-bought traps, such as species-specific, pheromone-based traps or colored sticky cards, can be used.
 - Slugs can be trapped in small cups filled with beer that are set in the ground so the slugs can get in easily.
 - In cases where microscopic parasites, such as bacteria and fungi, are causing damage to plants, the affected plant material can be removed and disposed of (pruning equipment should be disinfected with bleach to prevent spreading the disease organism).
 - Small mammals and birds can be excluded using fences, netting, tree trunk guards.
 - Beneficial organisms, such as bats, birds, green lacewings, ladybugs, praying mantis, ground beetles, parasitic nematodes, trichogramma wasps, seed head weevils, and spiders that prey on detrimental pest species can be promoted.
- Follow all federal, state, and local laws and regulations governing the use, storage, and disposal of fertilizers and pesticides and training of applicators and pest control advisors.

- Use pesticides only if there is an actual pest problem (not on a regular preventative schedule).
- Do not use pesticides if rain is expected. Apply pesticides only when wind speeds are low (less than 5 mph).
- Do not mix or prepare pesticides for application near storm drains.
- Prepare the minimum amount of pesticide needed for the job and use the lowest rate that will effectively control the pest.
- Employ techniques to minimize off-target application (e.g. spray drift) of pesticides, including consideration of alternative application techniques.
- Fertilizers should be worked into the soil rather than dumped or broadcast onto the surface.
- Calibrate fertilizer and pesticide application equipment to avoid excessive application.
- Periodically test soils for determining proper fertilizer use.
- Sweep pavement and sidewalk if fertilizer is spilled on these surfaces before applying irrigation water.
- Purchase only the amount of pesticide that you can reasonably use in a given time period (month or year depending on the product).
- Triple rinse containers, and use rinse water as product. Dispose of unused pesticide as hazardous waste.
- Dispose of empty pesticide containers according to the instructions on the container label.

Inspection

- Inspect irrigation system periodically to ensure that the right amount of water is being applied and that excessive runoff is not occurring. Minimize excess watering, and repair leaks in the irrigation system as soon as they are observed.
- Inspect pesticide/fertilizer equipment and transportation vehicles daily.

Training

- Educate and train employees on use of pesticides and in pesticide application techniques to prevent pollution. Pesticide application must be under the supervision of a California qualified pesticide applicator.
- Train/encourage municipal maintenance crews to use IPM techniques for managing public green areas.
- Annually train employees within departments responsible for pesticide application on the appropriate portions of the agency's IPM Policy, SOPs, and BMPs, and the latest IPM techniques.

- Employees who are not authorized and trained to apply pesticides should be periodically (at least annually) informed that they cannot use over-the-counter pesticides in or around the workplace.
- Use a training log or similar method to document training.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Have spill cleanup materials readily available and in a know in location
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- The Federal Pesticide, Fungicide, and Rodenticide Act and California Title 3, Division 6, Pesticides and Pest Control Operations place strict controls over pesticide application and handling and specify training, annual refresher, and testing requirements. The regulations generally cover: a list of approved pesticides and selected uses, updated regularly; general application information; equipment use and maintenance procedures; and record keeping. The California Department of Pesticide Regulations and the County Agricultural Commission coordinate and maintain the licensing and certification programs. All public agency employees who apply pesticides and herbicides in “agricultural use” areas such as parks, golf courses, rights-of-way and recreation areas should be properly certified in accordance with state regulations. Contracts for landscape maintenance should include similar requirements.
- All employees who handle pesticides should be familiar with the most recent material safety data sheet (MSDS) files.
- Municipalities do not have the authority to regulate the use of pesticides by school districts, however the California Healthy Schools Act of 2000 (AB 2260) has imposed requirements on California school districts regarding pesticide use in schools. Posting of notification prior to the application of pesticides is now required, and IPM is stated as the preferred approach to pest management in schools.

Requirements

Costs

Additional training of municipal employees will be required to address IPM techniques and BMPs. IPM methods will likely increase labor cost for pest control which may be offset by lower chemical costs.

Maintenance

Not applicable

Supplemental Information***Further Detail of the BMP******Waste Management***

Composting is one of the better disposal alternatives if locally available. Most municipalities either have or are planning yard waste composting facilities as a means of reducing the amount of waste going to the landfill. Lawn clippings from municipal maintenance programs as well as private sources would probably be compatible with most composting facilities

Contractors and Other Pesticide Users

Municipal agencies should develop and implement a process to ensure that any contractor employed to conduct pest control and pesticide application on municipal property engages in pest control methods consistent with the IPM Policy adopted by the agency. Specifically, municipalities should require contractors to follow the agency's IPM policy, SOPs, and BMPs; provide evidence to the agency of having received training on current IPM techniques when feasible; provide documentation of pesticide use on agency property to the agency in a timely manner.

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Photo Credit: Geoff Brosseau

Objectives

- Contain
- Educate
- Reduce/Minimize

Description

As a consequence of its function, the stormwater conveyance system collects and transports urban runoff that may contain certain pollutants. Maintaining catch basins, stormwater inlets, and other stormwater conveyance structures on a regular basis will remove pollutants, prevent clogging of the downstream conveyance system, restore catch basins' sediment trapping capacity, and ensure the system functions properly hydraulically to avoid flooding.

Approach

Suggested Protocols

Catch Basins/Inlet Structures

- Municipal staff should regularly inspect facilities to ensure the following:
 - Immediate repair of any deterioration threatening structural integrity.
 - Cleaning before the sump is 40% full. Catch basins should be cleaned as frequently as needed to meet this standard.
 - Stenciling of catch basins and inlets (see SC-75 Waste Handling and Disposal).
- Clean catch basins, storm drain inlets, and other conveyance structures in high pollutant load areas just before the wet season to remove sediments and debris accumulated during the summer.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>



- Conduct inspections more frequently during the wet season for problem areas where sediment or trash accumulates more often. Clean and repair as needed.
- Keep accurate logs of the number of catch basins cleaned.
- Record the amount of waste collected.
- Store wastes collected from cleaning activities of the drainage system in appropriate containers or temporary storage sites in a manner that prevents discharge to the storm drain.
- Dewater the wastes with outflow into the sanitary sewer if permitted. Water should be treated with an appropriate filtering device prior to discharge to the sanitary sewer. If discharge to the sanitary sewer is not allowed, water should be pumped or vacuumed to a tank and properly disposed of. Do not dewater near a storm drain or stream.
- Except for small communities with relatively few catch basins that may be cleaned manually, most municipalities will require mechanical cleaners such as eductors, vacuums, or bucket loaders.

Storm Drain Conveyance System

- Locate reaches of storm drain with deposit problems and develop a flushing schedule that keeps the pipe clear of excessive buildup.
- Collect flushed effluent and pump to the sanitary sewer for treatment.

Pump Stations

- Clean all storm drain pump stations prior to the wet season to remove silt and trash.
- Do not allow discharge from cleaning a storm drain pump station or other facility to reach the storm drain system.
- Conduct quarterly routine maintenance at each pump station.
- Inspect, clean, and repair as necessary all outlet structures prior to the wet season.
- Sample collected sediments to determine if landfill disposal is possible, or illegal discharges in the watershed are occurring.

Open Channel

- Consider modification of storm channel characteristics to improve channel hydraulics, to increase pollutant removals, and to enhance channel/creek aesthetic and habitat value.
- Conduct channel modification/improvement in accordance with existing laws. Any person, government agency, or public utility proposing an activity that will change the natural (emphasis added) state of any river, stream, or lake in California, must enter into a stream or Lake Alteration Agreement with the Department of Fish and Game. The developer-applicant should also contact local governments (city, county, special districts), other state agencies

(SWRCB, RWQCB, Department of Forestry, Department of Water Resources), and Federal Corps of Engineers and USFWS

Illicit Connections and Discharges

- During routine maintenance of conveyance system and drainage structures field staff should look for evidence of illegal discharges or illicit connections:
 - Is there evidence of spills such as paints, discoloring, etc.
 - Are there any odors associated with the drainage system
 - Record locations of apparent illegal discharges/illicit connections
 - Track flows back to potential dischargers and conduct aboveground inspections. This can be done through visual inspection of up gradient manholes or alternate techniques including zinc chloride smoke testing, fluorometric dye testing, physical inspection testing, or television camera inspection.
 - Once the origin of flow is established, require illicit discharger to eliminate the discharge.
- Stencil storm drains, where applicable, to prevent illegal disposal of pollutants. Storm drain inlets should have messages such as “Dump No Waste Drains to Stream” stenciled next to them to warn against ignorant or intentional dumping of pollutants into the storm drainage system.
- Refer to fact sheet SC-10 Non-Stormwater Discharges.

Illegal Dumping

- Regularly inspect and clean up hot spots and other storm drainage areas where illegal dumping and disposal occurs.
- Establish a system for tracking incidents. The system should be designed to identify the following:
 - Illegal dumping hot spots
 - Types and quantities (in some cases) of wastes
 - Patterns in time of occurrence (time of day/night, month, or year)
 - Mode of dumping (abandoned containers, “midnight dumping” from moving vehicles, direct dumping of materials, accidents/spills)
 - Responsible parties
- Post “No Dumping” signs in problem areas with a phone number for reporting dumping and disposal. Signs should also indicate fines and penalties for illegal dumping.
- Refer to fact sheet SC-10 Non-Stormwater Discharges.

- The State Department of Fish and Game has a hotline for reporting violations called Cal TIP (1-800-952-5400). The phone number may be used to report any violation of a Fish and Game code (illegal dumping, poaching, etc.).
- The California Department of Toxic Substances Control's Waste Alert Hotline, 1-800-69TOXIC, can be used to report hazardous waste violations.

Training

- Train crews in proper maintenance activities, including record keeping and disposal.
- Only properly trained individuals are allowed to handle hazardous materials/wastes.
- Train municipal employees from all departments (public works, utilities, street cleaning, parks and recreation, industrial waste inspection, hazardous waste inspection, sewer maintenance) to recognize and report illegal dumping.
- Train municipal employees and educate businesses, contractors, and the general public in proper and consistent methods for disposal.
- Train municipal staff regarding non-stormwater discharges (See SC-10 Non-Stormwater Discharges).

Spill Response and Prevention

- Refer to SC-11, Prevention, Control & Cleanup
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Cleanup activities may create a slight disturbance for local aquatic species. Access to items and material on private property may be limited. Trade-offs may exist between channel hydraulics and water quality/riparian habitat. If storm channels or basins are recognized as wetlands, many activities, including maintenance, may be subject to regulation and permitting.
- Storm drain flushing is most effective in small diameter pipes (36-inch diameter pipe or less, depending on water supply and sediment collection capacity). Other considerations associated with storm drain flushing may include the availability of a water source, finding a downstream area to collect sediments, liquid/sediment disposal, and disposal of flushed effluent to sanitary sewer may be prohibited in some areas.
- Regulations may include adoption of substantial penalties for illegal dumping and disposal.
- Municipal codes should include sections prohibiting the discharge of soil, debris, refuse, hazardous wastes, and other pollutants into the storm drain system.
- Private property access rights may be needed to track illegal discharges up gradient.

- Requirements of municipal ordinance authority for suspected source verification testing for illicit connections necessary for guaranteed rights of entry.

Requirements

Costs

- An aggressive catch basin cleaning program could require a significant capital and O&M budget. A careful study of cleaning effectiveness should be undertaken before increased cleaning is implemented. Catch basin cleaning costs are less expensive if vacuum street sweepers are available; cleaning catch basins manually can cost approximately twice as much as cleaning the basins with a vacuum attached to a sweeper.
- Methods used for illicit connection detection (smoke testing, dye testing, visual inspection, and flow monitoring) can be costly and time-consuming. Site-specific factors, such as the level of impervious area, the density and ages of buildings, and type of land use will determine the level of investigation necessary. Encouraging reporting of illicit discharges by employees can offset costs by saving expense on inspectors and directing resources more efficiently. Some programs have used funds available from “environmental fees” or special assessment districts to fund their illicit connection elimination programs.

Maintenance

- Two-person teams may be required to clean catch basins with vactor trucks.
- Identifying illicit discharges requires teams of at least two people (volunteers can be used), plus administrative personnel, depending on the complexity of the storm sewer system.
- Arrangements must be made for proper disposal of collected wastes.
- Requires technical staff to detect and investigate illegal dumping violations, and to coordinate public education.

Supplemental Information

Further Detail of the BMP

Storm Drain flushing

Sanitary sewer flushing is a common maintenance activity used to improve pipe hydraulics and to remove pollutants in sanitary sewer systems. The same principles that make sanitary sewer flushing effective can be used to flush storm drains. Flushing may be designed to hydraulically convey accumulated material to strategic locations, such as to an open channel, to another point where flushing will be initiated, or over to the sanitary sewer and on to the treatment facilities, thus preventing re-suspension and overflow of a portion of the solids during storm events. Flushing prevents “plug flow” discharges of concentrated pollutant loadings and sediments. The deposits can hinder the designed conveyance capacity of the storm drain system and potentially cause backwater conditions in severe cases of clogging.

Storm drain flushing usually takes place along segments of pipe with grades that are too flat to maintain adequate velocity to keep particles in suspension. An upstream manhole is selected to place an inflatable device that temporarily plugs the pipe. Further upstream, water is pumped into the line to create a flushing wave. When the upstream reach of pipe is sufficiently full to

cause a flushing wave, the inflated device is rapidly deflated with the assistance of a vacuum pump, releasing the backed up water and resulting in the cleaning of the storm drain segment.

To further reduce the impacts of stormwater pollution, a second inflatable device, placed well downstream, may be used to re-collect the water after the force of the flushing wave has dissipated. A pump may then be used to transfer the water and accumulated material to the sanitary sewer for treatment. In some cases, an interceptor structure may be more practical or required to re-collect the flushed waters.

It has been found that cleansing efficiency of periodic flush waves is dependent upon flush volume, flush discharge rate, sewer slope, sewer length, sewer flow rate, sewer diameter, and population density. As a rule of thumb, the length of line to be flushed should not exceed 700 feet. At this maximum recommended length, the percent removal efficiency ranges between 65-75 percent for organics and 55-65 percent for dry weather grit/inorganic material. The percent removal efficiency drops rapidly beyond that. Water is commonly supplied by a water truck, but fire hydrants can also supply water. To make the best use of water, it is recommended that reclaimed water be used or that fire hydrant line flushing coincide with storm drain flushing.

Flow Management

Flow management has been one of the principal motivations for designing urban stream corridors in the past. Such needs may or may not be compatible with the stormwater quality goals in the stream corridor.

Downstream flood peaks can be suppressed by reducing through flow velocity. This can be accomplished by reducing gradient with grade control structures or increasing roughness with boulders, dense vegetation, or complex banks forms. Reducing velocity correspondingly increases flood height, so all such measures have a natural association with floodplain open space. Flood elevations laterally adjacent to the stream can be lowered by increasing through flow velocity.

However, increasing velocity increases flooding downstream and inherently conflicts with channel stability and human safety. Where topography permits, another way to lower flood elevation is to lower the level of the floodway with drop structures into a large but subtly excavated bowl where flood flows are allowed to spread out.

Stream Corridor Planning

Urban streams receive and convey stormwater flows from developed or developing watersheds. Planning of stream corridors thus interacts with urban stormwater management programs. If local programs are intended to control or protect downstream environments by managing flows delivered to the channels, then it is logical that such programs should be supplemented by management of the materials, forms, and uses of the downstream riparian corridor. Any proposal for stream alteration or management should be investigated for its potential flow and stability effects on upstream, downstream, and laterally adjacent areas. The timing and rate of flow from various tributaries can combine in complex ways to alter flood hazards. Each section of channel is unique, influenced by its own distribution of roughness elements, management activities, and stream responses.

Flexibility to adapt to stream features and behaviors as they evolve must be included in stream reclamation planning. The amenity and ecology of streams may be enhanced through the landscape design options of 1) corridor reservation, 2) bank treatment, 3) geomorphic restoration, and 4) grade control.

Corridor reservation - Reserving stream corridors and valleys to accommodate natural stream meandering, aggradation, degradation, and over bank flows allows streams to find their own form and generate less ongoing erosion. In California, open stream corridors in recent urban developments have produced recreational open space, irrigation of streamside plantings, and the aesthetic amenity of flowing water.

Bank treatment - The use of armoring, vegetative cover, and flow deflection may be used to influence a channel's form, stability, and biotic habitat. To prevent bank erosion, armoring can be done with rigid construction materials, such as concrete, masonry, wood planks and logs, riprap, and gabions. Concrete linings have been criticized because of their lack of provision of biotic habitat. In contrast, riprap and gabions make relatively porous and flexible linings. Boulders, placed in the bed reduce velocity and erosive power.

Riparian vegetation can stabilize the banks of streams that are at or near a condition of equilibrium. Binding networks of roots increase bank shear strength. During flood flows, resilient vegetation is forced into erosion-inhibiting mats. The roughness of vegetation leads to lower velocity, further reducing erosive effects. Structural flow deflection can protect banks from erosion or alter fish habitat. By concentrating flow, a deflector causes a pool to be scoured in the bed.

Geomorphic restoration – Restoration refers to alteration of disturbed streams so their form and behavior emulate those of undisturbed streams. Natural meanders are retained, with grading to gentle slopes on the inside of curves to allow point bars and riffle-pool sequences to develop. Trees are retained to provide scenic quality, biotic productivity, and roots for bank stabilization, supplemented by plantings where necessary.

A restorative approach can be successful where the stream is already approaching equilibrium. However, if upstream urbanization continues new flow regimes will be generated that could disrupt the equilibrium of the treated system.

Grade Control - A grade control structure is a level shelf of a permanent material, such as stone, masonry, or concrete, over which stream water flows. A grade control structure is called a sill, weir, or drop structure, depending on the relation of its invert elevation to upstream and downstream channels.

A sill is installed at the preexisting channel bed elevation to prevent upstream migration of nick points. It establishes a firm base level below which the upstream channel can not erode.

A weir or check dam is installed with invert above the preexisting bed elevation. A weir raises the local base level of the stream and causes aggradation upstream. The gradient, velocity, and erosive potential of the stream channel are reduced. A drop structure lowers the downstream invert below its preexisting elevation, reducing downstream gradient and velocity. Weirs and drop structure control erosion by dissipating energy and reducing slope velocity.

When carefully applied, grade control structures can be highly versatile in establishing human and environmental benefits in stabilized channels. To be successful, application of grade control structures should be guided by analysis of the stream system both upstream and downstream from the area to be reclaimed.

Examples

The California Department of Water Resources began the Urban Stream Restoration Program in 1985. The program provides grant funds to municipalities and community groups to implement stream restoration projects. The projects reduce damages from streambank and watershed instability and floods while restoring streams' aesthetic, recreational, and fish and wildlife values.

In Buena Vista Park, upper floodway slopes are gentle and grassed to achieve continuity of usable park land across the channel of small boulders at the base of the slopes.

The San Diego River is a large, vegetative lined channel, which was planted in a variety of species to support riparian wildlife while stabilizing the steep banks of the floodway.

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Objectives

- Cover
- Contain
- Educate
- Reduce/Reuse

Description

It is important to control litter to eliminate trash and other materials in stormwater runoff. Waste reduction is a major component of waste management and should be encouraged through training and public outreach. Management of waste once it is collected may involve reuse, recycling, or proper disposal.

Approach

Pollution Prevention

- Reuse products when possible.
- Encourage recycling programs with recycling bins, used oil collection, etc.

Suggested Protocols

Solid Waste Collection

- Implement procedures, where applicable, to collect, transport, and dispose of solid waste at appropriate disposal facilities in accordance with applicable federal, state, and local laws and regulations.
- Include properly designed trash storage areas. If feasible provide cover over trash storage areas.
- Regularly inspect solid waste containers for structural damage. Repair or replace damaged containers as necessary.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	<input checked="" type="checkbox"/>
Metals	<input checked="" type="checkbox"/>
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>



- Secure solid waste containers; containers must be closed tightly when not in use.
- Do not fill waste containers with washout water or any other liquid.
- Ensure that only appropriate solid wastes are added to the solid waste container. Certain wastes such as hazardous wastes, appliances, fluorescent lamps, pesticides, etc. may not be disposed of in solid waste containers (see chemical/ hazardous waste collection section below).
- Do not mix wastes; this can cause chemical reactions, make recycling impossible, and complicate disposal.
- Refer to SC-34 Waste Handling and Disposal for more information regarding solid waste facilities.

Waste Reduction and Recycling

- Recycle wastes whenever possible. Many types of waste can be recycled, recycling options for each waste type are limited. All gasoline, antifreeze, waste oil, and lead-acid batteries can be recycled. Latex and oil-based paint can be reused, as well as recycled. Materials that cannot be reused or recycled should either be incinerated or disposed of at a properly permitted landfill.
- Recycling is always preferable to disposal of unwanted materials.
- Recycling bins for glass, metal, newspaper, plastic bottles and other recyclable household solid wastes should be provided at public facilities and/or for residential curbside collection.

Controlling Litter

- Post “No Littering” signs and enforce anti-litter laws.
- Provide litter receptacles in busy, high pedestrian traffic areas of the community, at recreational facilities, and at community events.
- Clean out and cover litter receptacles frequently to prevent spillage.

Illegal Dumping

Substances illegally dumped on streets and into the storm drain system and creeks include paints, used oil and other automotive fluids, construction debris, chemicals, fresh concrete, leaves, grass clipping, and pet wastes.

- Post “No Dumping” signs with a phone number for reporting dumping and disposal. Signs should also indicate fines and penalties for illegal dumping.
- Landscaping and beautification efforts of hot spots might also discourage future dumping.
- See SC-74 Drainage System Maintenance, and SC-10 Non-Stormwater Discharges.

Requirements

Costs

- The costs for a solid waste source control program vary depending on the type of method. The cost of a community education program or a plan to increase the number of trash receptacles can be very minimal. Costs for structural controls such as trash racks, bar screens, and silt traps can be quite costly ranging from \$250,000 to \$900,000.
- A collection facility or curbside collection for used oil may result in significant costs. Commercial locations (automobile service stations, quick oil change centers, etc.) as collection points eliminate hauling and recycling costs.
- Collection and disposal of hazardous waste can be very expensive and requires trained operators; laboratory and detection equipment; and extensive record keeping including dates, types, and quantities.
- Use of volunteer work forces can lower storm drain stenciling program costs. Stenciling kits require procurement of durable/disposable items. The stenciling program can aid in the cataloging of the storm drain system. One municipality from the state of Washington has estimated that stenciling kits cost approximately \$50 each. Stencils may cost about \$8 each including the die cost on an order of 1,000. Re-orders cost about \$1/stencil. Stencil designs may be available from other communities. Stencil kits should be provided on a loan basis to volunteer groups free of charge with the understanding that kit remnants are to be returned.

Maintenance

- The primary staff demand for stenciling programs is for program setup to provide marketing and training. Ongoing/follow-up staff time is minimal because of volunteer services.
- Staffing requirements are minimal for oil recycling programs if collection/recycling is contracted out to a used oil hauler/recycler or required at commercial locations.
- Staff requirements for maintaining good housekeeping BMPs at waste handling sites is minimal.

Supplemental Information

Further Detail of the BMP

Waste Reduction

An approach to reduce stormwater pollution from waste handling and disposal is to assess activities and reduce waste generation. The assessment is designed to find situations where waste can be eliminated or reduced and emissions and environmental damage can be minimized. The assessment involves collecting process specific information, setting pollution prevention targets, and developing, screening and selecting waste reduction options for further study. Starting a waste reduction program is economically beneficial because of reduced raw material purchases and lower waste disposal fees.

References and Resources

Best Management Practices Program for Pollution Prevention, City and County of San Francisco, Uribe & Associates, Oakland, California, 1990.

Harvard University. 2002. Solid Waste Container Best Management Practices – Fact Sheet On-Line Resources – Environmental Health and Safety.

Model Urban Runoff Program: A How-To-Guide for Developing Urban Runoff Programs for Small Municipalities. Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality Control Board. July 1998. (Revised February 2002 by the California Coastal Commission).

Orange County Stormwater Program

http://www.ocwatersheds.com/StormWater/swp_introduction.asp.

Santa Clara Valley Urban Runoff Pollution Prevention Program. 1997 Urban Runoff Management Plan. September 1997, updated October 2000.

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Objectives

- Contain
- Educate
- Reduce/Minimize

Description

Although the operation and maintenance of public utilities are not considered chronic sources of stormwater pollution, some activities and accidents can result in the discharge of pollutants that can pose a threat to both human health and the quality of receiving waters if they enter the storm drain system. Sewage incident response and investigation may involve a coordinated effort between staff from a number of different departments/agencies. Cities that do not provide maintenance of water and sewer utilities must coordinate with the contracting agency responsible for these activities and ensure that these model procedures are followed.

Targeted Constituents

Sediment	<input checked="" type="checkbox"/>
Nutrients	<input checked="" type="checkbox"/>
Trash	
Metals	
Bacteria	<input checked="" type="checkbox"/>
Oil and Grease	<input checked="" type="checkbox"/>
Organics	<input checked="" type="checkbox"/>
Oxygen Demanding	<input checked="" type="checkbox"/>

Approach

Pollution Prevention

Inspect potential non-stormwater discharge flow paths and clear/cleanup any debris or pollutants found (i.e. remove trash, leaves, sediment, and wipe up liquids, including oil spills).

Suggested Protocols

Water Line Maintenance and Cleaning

Procedures can be employed to reduce pollutants from discharges associated with water utility operation and maintenance activities. Planned discharges may include fire hydrant testing, flushing water supply mains after new construction, flushing lines due to complaints of taste and odor, dewatering mains for maintenance work. Unplanned discharges from treated, recycled water, raw water, and groundwater systems operation and maintenance activities can occur from water main



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breaks, sheared fire hydrants, equipment malfunction, and operator error.

Planned discharges

- Identify a suitable discharge option in the following order of preference:
 - Apply to the land.
 - Reuse water for dust suppression, irrigation, or construction compaction.
 - Discharge to a sanitary sewer system with approval.
 - Discharge to the storm drain system using applicable pollution control measures. (Only available to clean water discharges such as water main/ water storage tank/water hydrant flushing).
- If water is discharged to a storm drain, control measures must be put in place to control potential pollutants (i.e. sediment, chlorine, etc.). Examples of some storm drain protection options include:
 - Silt fence – appropriate where the inlet drains a relatively flat area.
 - Gravel and wire mesh sediment filter – Appropriate where concentrated flows are expected.
 - Wooden weir and fabric – use at curb inlets where a compact installation is desired.
- Prior to discharge, inspect discharge flow path and clear/cleanup any debris or pollutants found (i.e. remove trash, leaves, sediment, and wipe up liquids, including oil spills).
- General Design considerations for inlet protection devices include the following:
 - The device should be constructed such that cleaning and disposal of trapped sediment is made easy, while minimizing interference with discharge activities.
 - Devices should be constructed so that any standing water resulting from the discharge will not cause excessive inconvenience or flooding/damage to adjacent land or structures.
- The effectiveness of control devices must be monitored during the discharge period and any necessary repairs or modifications made.

Unplanned Discharges

- Stop the discharge as quickly as possible.
- Inspect flow path of the discharged water:
 - Identify erodible areas which may need to be repaired or protected during subsequent repairs or corrective actions

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- Identify the potential for pollutants to be washed into the waterway
- If repairs or corrective action will cause additional discharges of water, select the appropriate procedures for erosion control, chlorine residual, turbidity, and chemical additives. Prevent potential pollutants from entering the flow path.

Sanitary Sewer Maintenance

Applicable to municipalities who own and operated a sewage collection system. Facilities that are covered under this program include sanitary sewer pipes and pump stations owned and operated by a municipality. The owner of the sanitary sewer facilities is the entity responsible for carrying out this prevention and response program.

- Clean sewer lines on a regular basis to remove grease, grit, and other debris that may lead to sewer backups.
- Establish routine maintenance program. Cleaning should be conducted at an established minimum frequency and more frequently for problem areas such as restaurants that are identified
- Cleaning activities may require removal of tree roots and other identified obstructions.
- During routine maintenance and inspection note the condition of sanitary sewer structures and identify areas that need repair or maintenance. Items to note may include the following:
 - Cracked/deteriorating pipes
 - Leaking joints/seals at manhole
 - Frequent line plugs
 - Line generally flows at or near capacity
 - Suspected infiltration or exfiltration.
- Prioritize repairs based on the nature and severity of the problem. Immediate clearing of blockage or repair is required where an overflow is currently occurring or for urgent problems that may cause an imminent overflow (e.g. pump station failures, sewer line ruptures, sewer line blockages). These repairs may be temporary until scheduled or capital improvements can be completed.
- Review previous sewer maintenance records to help identify “hot spots” or areas with frequent maintenance problems and locations of potential system failure.

Spills and Overflows

- Identify and track sanitary sewer discharges. Identify dry weather infiltration and inflow first. Wet weather overflow connections are very difficult to locate.

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- Locate wet weather overflows and leaking sanitary sewers using conventional source identification techniques such as monitoring and field screening. Techniques used to identify other illicit connection sources can also be used for sewer system evaluation surveys (see SC74 Drainage System Operation and Maintenance).
- Implement community awareness programs for monitoring sanitary sewer wet weather overflows. A citizen's hotline for reporting observed overflow conditions should be established to supplement field screening efforts.
- Establish lead department/agency responsible for spill response and containment. Provide coordination within departments.
- When a spill, leak, and/or overflow occurs and when disinfecting a sewage contaminated area, take every effort to ensure that the sewage, disinfectant and/or sewage treated with the disinfectant is not discharged to the storm drain system or receiving waters. Methods may include:
 - Blocking storm drain inlets and catch basins
 - Containing and diverting sewage and disinfectant away from open channels and other storm drain fixtures (using sandbags, inflatable dams, etc.)
 - Removing the material with vacuum equipment
- Record required information at the spill site.
- Perform field tests as necessary to determine the source of the spill.
- Develop notification procedures regarding spill reporting.

Septic Systems

- Ensure that homeowners, installers, and inspectors are educated in proper maintenance of septic systems. This may require coordination with staff from other departments. Outreach to homeowners should include inspection reminders informing them that inspection and perhaps maintenance is due for their systems. Recommend that the system be inspected annually and pumped-out regularly.
- Programs which seek to address failing septic systems should consider using field screening to pinpoint areas where more detailed onsite inspection surveys are warranted.

Training

- Conduct annual training of water utility personnel and service contractors. (field screening, sampling, smoke/dye testing, TV inspection).
- OSHA-required Health and Safety Training 29 CFR 1910.120 plus annual Refresher Training (as needed).
- OSHA Confined Space Entry training (Cal-OSHA Confined Space, Title 8 and federal OSHA 29 CFR 1910.146).

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Spill Response and Prevention

- See previous section regarding spills and overflows.
- Refer to SC-11, Spill Prevention, Control & Cleanup.
- Have spill cleanup materials readily available and in a known location.
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- Enact ordinance granting “right-of-entry” to locate potentially responsible parties for sewer overflows.
- Reliance on individual onsite inspection to detect failed septic systems can be a major limitation. The individual onsite inspection is very labor-intensive and requires access to private property to pinpoint the exact location of the failing system.
- A significant limitation to correcting failing septic systems is the lack of techniques available for detecting individual failed septic systems.

Requirements

Costs

- Departmental cooperation recommended for sharing or borrowing staff resources and equipment from municipal wastewater department.
- Infiltration, inflow, and wet weather overflows from sanitary sewers are very labor and equipment intensive to locate.
- The costs associated with detecting and correcting septic system failures are subject to a number of factors, including availability of trained personnel, cost of materials, and the level of follow-up required to fix the system problems.

Maintenance

- Minimum 2-person teams to perform field screening and associated sampling.
- Larger teams required for implementing other techniques (i.e. zinc chloride smoke testing, fluorometric dye testing, television camera inspection and physical inspection with confined space entry) to identify sewer system leaks.
- Program coordination required for handling emergencies, record keeping, etc.
- Many of the problems associated with improper use of septic systems may be attributed to lack of user knowledge on operation and maintenance. Educational materials for homeowners and training courses for installers and inspectors can reduce the incidence of pollution from these widespread and commonly used pollution control devices.

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Supplemental Information

Further Detail of the BMP

Onsite Sewage Disposal Systems

New onsite sewage disposal systems should be designed, located, and installed away from open waterbodies and sensitive resources such as wetlands and floodplains. A protective separation between the OSDS and groundwater should also be established. OSDSs should be operated and maintained to prevent surface water discharges and reduce pollutant loadings to groundwater. Inspection of OSDSs should occur regularly and repairs made immediately. New or replacement plumbing fixtures should be of the high efficiency type.

Typical Sanitary Sewer Problems

- Old and deteriorated main and lateral pipes - Sewers range in age from 30 to 100 years with an average age of 50 years.
- Cracked sewer pipes - Existing sewers are mostly clay pipes which can crack as they deteriorate with age and also by earth movement.
- Misaligned and open pipe joints - Most of the mortar used to seal the joints between sections of clay pipe has deteriorated.
- Undersized sewer pipe - The existing sewer system is overloaded due to new sewer hook-ups, underground water infiltration, and illegal roof and/or yard drain connections.
- Defective manholes - Old manholes are made of bricks. Typical problems associated with brick manholes are loose bricks, missing bricks, and misaligned manholes.
- Missing and/or unrecorded sewer pipes and manholes - This problem is typical in the easement/backline sewer. Sewer pipe locations shown on the sewer record map are different from the actual sewer location.
- Sewer main under houses and other improvements - Complaints of sewer main alignment crossing the house and other improvements. A solution to this problem requires an agreement with the property owner for a new sewer easement at a relocated line.

Causes of Sanitary Sewer Backups

- Root infiltration - Tree roots are a major cause of backups.
- Water inflow/infiltration - Rain water entering the sewer pipe causes overflows.
- Solids - Typical solids that buildup in the pipe and cause backups are grease, dirt, bones, tampons, paper towels, diapers, broken dishware, garbage, concrete, and debris.
- Structural defects in pipes and manholes - Sags in the line, cracks, holes, protruding laterals, misaligned pipe, offset joints are all possible causes of backups.

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Design Considerations

Sanitary sewer overflows can often be reduced or eliminated by a number of practices, in addition to sewer system cleaning and maintenance, including the following:

- Reducing infiltration and inflow through rehabilitation and repair of broken or leaking sewer lines.
- Enlarging or upgrading the capacity of sewer lines, pump stations, or sewage treatment plants.
- Constructing wet weather storage and treatment facilities to treat excess flows.
- Addressing SSOs during sewer system master planning and facilities planning.

Septic Systems

Two field screening techniques that have been used with success at identifying possible locations of failing septic systems are the brightener test and color infrared (CIR) aerial photography. The first involves the use of specific phosphorus-based elements found in many laundry products, often called brighteners, as an indicator of the presence of failing onsite wastewater systems. The second technique uses color infrared (CIR) aerial photography to characterize the performance of septic systems. This method has been found to be a quick and cost-effective method for assessing the potential impacts of failing systems and uses variations in vegetative growth or stress patterns over septic system field lines to identify those systems that may potentially be malfunctioning. Then a more detailed onsite visual and physical inspection will confirm whether the system has truly failed and the extent of the repairs needed. These inspections may be carried out by county health departments or other authorized personnel.

References and Resources

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<http://www.ci.berkeley.ca.us/pw/Storm/stormala.html>

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http://ladpw.org/wmd/npdes/public_TC.cfm

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