



#### GOALS

The Lake Elsinore Senior Center intends to provide a friendly place to recreate, socialize, learn new things, participate in activities, occasional trips, and obtain needed services. These guidelines are intended to provide an environment of safety, mutual respect, and comfort for all Senior Center Participants.

#### PARTICIPATION

The Senior Activity Center is a drop-in recreational program open to adults 55 and older who Do Not require care or adult supervision. Participants will be responsible for their decisions and actions.

The Lake Elsinore Senior Center bus trips are for the enjoyment of Seniors 55+ years of age. Participants can begin to register on scheduled registration dates with the understanding of the following:

- Registration is based on a first come, first serve basis.
- Limited ADA seating is available. If you would like to request an accommodation to participate in Senior Center trips, please contact the Program Director at least 36 hours in advance.
- Participants must know that there is a designated route approved by the driver and Program Director, please refrain from instructing the bus driver on which direction to take. Refunds can be given five days prior to the trip date, unless stated otherwise, and/or the participant has a medical or doctor's note. Refunds on trips \$10.00 and below will be given as a credit to participant's account via CivicRec. Please be advised, the City of Lake Elsinore is not liable or responsible for any participant providing their own transportation to and from any Senior Center sponsored, hosted, or advertised programs, activities or excursions.

#### EXPECTATIONS

Participants should be considerate and treat other with kindness, courtesy, and respect regardless of individual opinions, ethnicity, race, sexuality, age, disability, or religion. Participants must also be responsible for providing their own personal care and needs. A caregiver must accompany participants not able to attend to their own personal needs and must remain for the duration of their stay. And finally, any person exhibiting illness, poor personal hygiene, and/or related conditions that may compromise the health of others may be asked to leave the Center until the condition is remedied.

#### PROHIBITED

- Engaging in any activity prohibited by law.
- Activities that infringe on the rights of the Senior Center participants and staff.
- Disturbing, disruptive or unsafe behavior, including any conduct that interferes with use or enjoyment of facility amenities by other participants or interrupts activities or programs being offered by the center or causes damage or destruction to property.
- Borrowing and/or tampering with another person's property or City property or belonging without permission.
- Use of abusive, obscene, threatening, harassing, insulting, offensive, or suggestive language.
- Harassment or intimidation by words, gestures, body language or any menacing behavior.
- Physical contact with other person in any angry or threatening manner or threatening of physical violence.
- Carrying or concealing weapons or other devices that could be used as a weapon.

- Use of tobacco, vapor/ e-cigarettes, drugs, alcohol is prohibited inside the Center or during any center activities. No smoking within 50 feet of any public building.
- Selling, soliciting, or panhandling.
- Conducting personal commercial activities.
- Talking on telephones or using electronic devices without headphones in a manner that disrupts other participants.
- Inappropriate attire.
- Using the facility for illegal activity or for personal bathing, as laundry facilities or sleeping purposes.

#### UNDERSTANDING

Continuous complaints and negative comments are detrimental and uncomfortable for other participants. Concerns should be brought to the attention of the staff so appropriate action can be taken. Remember when something has already happened, we cannot reverse it. Our goal is to be sure it does not happen again. Questions or disputes about violations and/or the interpretation of the provisions of this Code of Conduct will be resolved by the Community Services Coordinator, Recreation Supervisor and/or the Director of Community Services.

#### CONSEQUENCES

##### First Offense - Verbal Warning

- Meet with the participants to discuss the policy. Incident and meeting will be documented.
- Discuss inappropriate behavior.
- Advise participants that continued inappropriate behavior will result in suspension from the program.

##### Second Offense - Written notice of warning

- Meet with the participant to discuss continued issue with a written follow up notice.
- Suspension may be considered, depending on the nature and severity of the violation.

##### Third Offense - Suspension of Center privileges.

- Length of time will be dependent on the nature and the severity of the violation, and will be decided by the Community Services Coordinator, the Recreation Supervisor and/or the Director of Community Services.

If a violation causes harm to another participant, staff or property, the violator will be instructed to leave the center immediately and such action may result in permanent revocation of center privileges.

Senior Center Staff reserves the right to immediately dismiss participants from the Senior Center for any violation of the Code of Conduct policy.

Criminal Sanctions will be sought for violations of the law. The above remedies maybe cumulatively applied. No refunds of fees shall be given for any suspension or expulsion from a program for violating the Code of Conduct.



**City of Lake Elsinore**  
Community Services Department  
**Senior Activity Center**  
420 E. Lakeshore Dr.  
951-674-2526

**Official Use Only**

Staff Initial \_\_\_\_\_

C.O.C. Signed \_\_\_\_\_  
Inputted in REC1 \_\_\_\_\_  
Date \_\_\_\_\_

## **Membership Contact and Registration Form**

Today's Date \_\_\_\_\_

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth - Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Age \_\_\_\_\_

Gender (Please Check)       Male       Female

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

### **Emergency Information:**

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Physicians Name \_\_\_\_\_ Phone \_\_\_\_\_

Allergies/ Medical Problems (we should be aware of): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing I hereby acknowledge that I have read, understand, and will abide by the Code of Conduct.

Participant Signature \_\_\_\_\_

Date \_\_\_\_\_

## **WAIVER, RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE**

I, \_\_\_\_\_ (FULL NAME), fully understand that my participation in the City of Lake Elsinore Senior Center exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, or property damage. I hereby acknowledge that I am voluntarily participating in this event/class and agree to assume any such risks.

I hereby release, discharge and agree not to sue the City of Lake Elsinore for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of City of Lake Elsinore staff or any other participants in the Senior Center. The parties to this AGREEMENT understand that this document is not intended to release any party from any act or omission of "gross negligence," as that term is used in applicable case law and/or statutory provision.

In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Lake Elsinore from any and all claims, demands actions or suits arising out of or in connection with my participation in the event/class.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.

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Date

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Signature/ Individual/Caregiver/Legal Guardian