

ELECTION CALENDAR

Tuesday, November 3, 2020

Prepared by:

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This information is for general information only and does not have the force and effect of law, regulations, or rule. In case of conflict, the law, regulation, or rule will apply. Because of possible changes in law of procedure since the publication of this information, the candidate should obtain the most up-to-date available.

DATE	PERSON RESPONSIBLE	DESCRIPTION
Thursday, May 14, 2020 (E-173)	Candidate	FIRST DAY TO CIRCULATE PETITION IN-LIEU FORMS All petition in-lieu forms shall be made available commencing 60 days before the first day for circulating nomination papers. (E.C. 8106, et seq.)
Monday, June 15, 2020 (E-141)	City Council	LAST DAY TO ADOPT RESOLUTION CALLING ELECTION By this suggested date, the City Council shall adopt resolutions regarding the following: <ul style="list-style-type: none">• Ordering election including offices to be filled;• Requesting Registrar of Voters to conduct election; and• Regulations whether candidates or City will pay for candidate statements (E.C. 330, 10002, 10403.5, 13307(e))

DATE	PERSON RESPONSIBLE	DESCRIPTION
Monday, June 29, 2020 thru Monday, July 13, 2020 (E-127 thru E-113)	City Clerk	<p>PUBLISH NOTICE OF ELECTION</p> <p>The City Clerk shall publish a “Notice of Election” once in a newspaper of general circulation in the City. Said notice shall include the date and time of election, nomination deadline, and offices to be filled, specify whether each term is a full term or short term, hours the polls will be open, and the place designated as the election night central counting location. Federal law requires publication to be made in English and Spanish.</p> <p>(E.C. 12101, 12102, 12109; G.C. 6060, 6061)</p>
No later than Tuesday, October 27, 2020 (E-7)	City Clerk	<p>PUBLISH MEASURE(S)</p> <p>The City Clerk shall publish a synopsis of the measure(s) at least one time no later than one week before the election. The City Clerk shall consolidate the notice of election and the notice of measure(s) to be voted on into one notice if the measure(s) are/were placed on the ballot before the notice of election is published. The Notice of Measure(s) shall include the deadline for filing arguments in support of and in opposition to the Measure(s), as well as the deadline for filing rebuttals to such arguments.</p>
Monday, July 6, 2020 (E-120)	City Clerk	<p>LAST DAY TO ADOPT REGULATIONS REGARDING CANDIDATE STATEMENTS</p> <p>Last day for local agency to adopt or amend regulations regarding charges for printing candidates' statements.</p> <p>(E.C. 13307 (e))</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Wednesday, July 8, 2020 (E-118)	Candidates/ City Clerk	<p>LAST DAY TO FILE PETITION IN-LIEU FORMS</p> <p>Completed petition in-lieu forms must be filed with the City Clerk's Office by 5 p.m. Petition in-lieu forms shall be filed at least 30 days prior to the close of the nomination period.</p> <p>[E.C. 8106 (b) (3)]</p>
Monday, July 13, 2020 thru Friday, August 7, 2020 (E-113 thru E-88)	Candidates/ City Clerk	<p>NOMINATION PERIOD</p> <p>Forms for nomination to all city offices shall be obtained from the City Clerk. The forms shall be available on the 113th day prior to the election and shall be filed not later than 4 p.m. on the 88th day prior to the election in the office of the City Clerk. No candidate may withdraw his/her nomination papers after 4 p.m. on the 88th day prior to the election.</p> <p>(E.C. 10220, 10224, 13307, 13308, 13309, 13311; G.C. 87200)</p> <p>CANDIDATE STATEMENT</p> <p>The Candidate's Statement, if a candidate elects to provide one, shall be filed at the same time and in the same place as nomination papers. The candidate statement shall not exceed 200 words in length. Candidate Statements are confidential until the deadline for filing has passed.</p> <p>(E.C. 13307, 13311)</p> <p>CODE OF FAIR CAMPAIGN PRACTICES</p> <p>At the time a candidate is issued nomination papers, the City Clerk shall issue the Code of Fair Campaign Practices. The City Clerk shall inform the candidate that filing the code is voluntary. The code may be filed any time prior to the election and is available for public inspection until 30 days after the election.</p> <p>(E.C. 20440)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Monday, July 13, 2020 thru Friday, August 7, 2020 (E-113 thru E-88)	Candidates	STATEMENT OF ECONOMIC INTERESTS A Candidate Statement of Economic Interests (Form 700) must be filed with nomination papers. (G.C. 87200, et seq.)
Friday, July 31, 2020	Candidates/ Committees/ City Clerk	POLITICAL REFORM ACT – CAMPAIGN DISCLOSURE – SEMI-ANNUAL STATEMENTS DUE The period covered by this statement begins on the day after the closing date of the last statement filed OR January 1, 2020, if no previous statement has been filed, thru June 30, 2020.
Friday, August 7, 2020 (E-88)	City Clerk	LAST DAY TO SUBMIT ORDINANCE/MEASURE Last day for all documents associated with an ordinance or measure to be submitted to the Registrar of Voters if a measure is to be included on the ballot. (E.C. 9222, 9223, 13247)

DATE	PERSON RESPONSIBLE	DESCRIPTION
Friday, August 7, 2020 OR Wednesday, August 12, 2020 (E-88 OR E-83)	City Clerk/ City Council	<p>INSUFFICIENT NOMINEES – POSSIBLE PROCEDURES</p> <p>If, by 4 p.m. on this date, no one or only one person has been nominated, the City Clerk shall inform the City Council that it may, at a regular meeting or special meeting held before the election, adopt a Resolution doing one of the following:</p> <ol style="list-style-type: none"> 1. Appointing the person who was nominated. 2. If no one has been nominated, appointing any eligible elector. <p>After the fifth day following the date of posting or publication, the City Council may make the appointment or direct an election to be held in the affected territory. The person appointed, if any, shall qualify and take office and serve exactly as if elected at a municipal election for the office. Notwithstanding Section 10403, if, by the 75th day before the municipal election, no person has been appointed to office pursuant to paragraph (1) or (2), the election shall be held.</p> <p>The provisions of this section shall not apply if, at the regularly scheduled municipal election, a city measure has qualified and is to be submitted to the voters at that municipal election. (E.C. 10229; G.C. 6060, 6061)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Friday, August 7, 2020 4:00 p.m. (E-88)	Candidates/ City Clerk	LAST DAY TO FILE/WITHDRAW NOMINATION PAPERS All nomination papers shall be filed with the City elections official during regular normal business hours (4 p.m.), as posted, not later than the 88th day before the election. Until that time, but not after, a candidate may withdraw his/her nomination paper after it is filed with the City Clerk. (E.C. 10220, 10224, 13307, 13308, 13311; G.C. 87200)
Friday, August 7, 2020 4:00 p.m. (E-88)	Candidates/ City Clerk	LAST DAY TO WITHDRAW CANDIDATE STATEMENTS Last day to withdraw candidate statements, unless there is an extension of the nomination period. Withdrawal of candidate statements must be in writing to the City Clerk. (E.C. 13307(a)(3))
Monday, August 10, 2020 thru Thursday, August 20, 2020 (E-85 thru E-75)	City Clerk	PUBLIC EXAMINATION PERIOD – CANDIDATE STATEMENTS The City Clerk shall make candidate statements available for public examination for a period of 10 calendar days immediately following the filing deadline for the submission of those documents. During the 10 day viewing period, any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all of the material in the statements to be amended or deleted. (E.C. 13313, 13314)

DATE	PERSON RESPONSIBLE	DESCRIPTION
Wednesday, August 12, 2020 (E-83)	Candidates/ City Clerk	EXTENSION OF NOMINATION PERIOD Notwithstanding any other provisions of law, if nomination papers for an incumbent elective officer are not filed by 4 p.m. on the 88th day prior to the election, any person, other than the incumbent, shall have until the close of business (5 p.m.), as posted, on the 83rd day before the election to file nomination papers for the elective office. (E.C. 10225)
Wednesday, August 12, 2020 (E-83)	Candidates/ City Clerk	LAST DAY TO FILE OR WITHDRAW NOMINATION PAPERS --EXTENDED NOMINATION PERIOD For an extended nomination period, a candidate may withdraw his or her nomination paper until the 83rd day before the election during normal business hours (5 p.m.), as posted. [E.C. 10225(b)]
Wednesday, August 12, 2020 (E-83)	Candidates/ City Clerk	LAST DAY TO WITHDRAW CANDIDATE STATEMENT – EXTENDED NOMINATION PERIOD For an extended nomination period, a candidate may withdraw his or her candidate statement until the 83rd day before the election during normal business hours (5 p.m.), as posted. Withdrawal of candidate statements must be in writing to the City Clerk. (E.C. 13307)

DATE	PERSON RESPONSIBLE	DESCRIPTION
Thursday, August 13, 2020 thru Saturday, August 22, 2020 (E-82 thru E-73)	City Clerk	EXTENSION OF PUBLIC EXAM PERIOD – CANDIDATE STATEMENTS The City Clerk shall make candidate statements available for public examination for a period of 10 calendar days immediately following the filing deadline for the submission of those documents. During the 10 day viewing period, any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all of the material in the statements to be amended or deleted. (E.C. 13313)
Thursday, August 13, 2020 (E-82)	Secretary of State/ Registrar of Voters	RANDOMIZED ALPHABET DRAWING On this date, the Secretary of State will determine the order in which candidates' names will appear on the ballot by conducting a drawing of the letters of the alphabet, the result of which shall be known as a randomized alphabet. (E.C. 13112)
Friday, August 14, 2020 (E-81)	City Clerk	SUBMIT NAMES OF CANDIDATES TO REGISTRAR OF VOTERS Last day for the City Clerk to submit to the Registrar of Voters the names and ballot designations of candidates as they are to appear on the ballot. The certified list should be submitted in alphabetical order by office. (E.C. 10403)

DATE	PERSON RESPONSIBLE	DESCRIPTION
Friday, August 14, 2020 thru Tuesday, October 27, 2020 (E-81 thru E-7)	City Clerk	PUBLISH LIST OF NOMINEES The City Clerk shall, not later than one week before the election, publish a list of the names of the nominees, in the order in which they will appear on the ballot, and the respective offices for which they have been nominated. (E.C. 12110)
Monday, September 7, 2020 thru Tuesday, October 20, 2020 (E-57 thru E-14)	Candidates/ City Clerk	WRITE-IN CANDIDATES – NOMINATION PAPERS AVAILABLE Any qualifying person wishing to file as a write-in candidate may pick up nomination papers beginning on this date. Papers must be filed with the City Clerk no later than 14 days prior to election day. Write-in candidates must also file a Candidate Statement of Economic Interests and Campaign Disclosure Statements. The Candidate must also pay any filing fees at this time. (E.C. 8600; 8604)
Thursday, September 24, 2020 (E-40)	Candidates/ Committees/ City Clerk	1ST PRE-ELECTION CAMPAIGN STATEMENT FILING Last day to file campaign statements by candidates and committees for the period July 1, 2020 through September 19, 2020 (E-45). Statements must be filed with the City Clerk's Office. (G.C. 84200.5, 84200.7(b))

DATE	PERSON RESPONSIBLE	DESCRIPTION
No later than Tuesday, October 13, 2020 (No later than E-21)	Registrar of Voters	VOTER INFORMATION GUIDE MAILED TO VOTERS The Registrar of Voters shall mail a Voter Information Guide no later than 21 days before the election to each voter who is registered at least 29 days before the election. (G.C. 57148; E.C. 13303, 13307(b))
Monday, October 5, 2020 (E-29)	Registrar of Voters	MAIL VOTE-BY-MAIL BALLOTS The Registrar of Voters begins mailing vote by mail ballots. (E.C. 3001, 3003, and 3102)
Monday, October 5, 2020 thru Monday, November 2, 2020 (E-29 thru E-1)	Elections Office	EARLY VOTING PERIOD Early Voting is available at the Elections Office and at off-site locations. Locations can be found at www.voteinfo.net .
Tuesday, October 20, 2020 (E-14)	City Clerk/ Candidates	WRITE-IN CANDIDATES - LAST DAY TO FILE NOMINATION PAPERS Last day for write-in candidates to file nomination papers with the City Clerk. Write-in candidates must also file Statement of Economic Interests and campaign disclosure statements. (E.C. 8600, et seq.; 15340, et seq.)
Thursday, October 22, 2020 (E-12)	Candidates/ Committees/ City Clerk	2nd PRE-ELECTION CAMPAIGN STATEMENT FILING Last day to file campaign statements showing receipts and expenditures for the period September 20, 2020 (E-44) through October 17, 2020 (E-17) (G.C. 84200.5, 84200.7(b))

DATE	PERSON RESPONSIBLE	DESCRIPTION
Tuesday, November 3, 2020	Voters	<p>ELECTION DAY</p> <p><u>Vote by Mail.</u> Mail ballots may be returned to any mail ballot drop-off location during normal business hours, to any polling place within the county and to the Elections Office.</p> <p><u>Vote at assigned polling place. Polling place assignments can be found on the back of the Voter Information Guide, online at www.voteinfo.net, or by calling the Elections Office at (951) 486-7200 or (800) 773-VOTE(8683). Polls are open from 7:00 a.m. to 8:00 p.m.</u></p>
Thursday, November 5, 2020 thru Thursday, December 3, 2020 (E+2 thru E+30)	Registrar of Voters	<p>OFFICIAL CANVASS AND CERTIFIED STATEMENT OF RESULTS</p> <p>The canvass shall commence no later than the Thursday following the election and shall be open to the public. (E.C. 10411, 15300, et seq., 15372)</p>

DATE	PERSON RESPONSIBLE	DESCRIPTION
Tuesday, December 8, 2020	City Council/ City Clerk	<p>CITY COUNCIL CERTIFICATION OF ELECTION RESULTS</p> <p>The city elections official, upon receipt of the results of the election from the Registrar of Voters, shall certify the results to the City Council which shall, no later than the next regularly scheduled City Council meeting following presentation of the 28-day canvass of the returns, or at a special meeting called for this purpose, comply with the applicable provisions of California Elections Code Section 10263. (E.C. 10262(b))</p> <p>Upon completion of the canvass and before installing the new officers, the governing body shall adopt a Resolution reciting the fact of the election and the other matters that are enumerated in Election Code Section 10264. (E.C. 10263)</p>
Sunday, January 31, 2021	Candidates/ Committees/ City Clerk	<p>FILING DATE FOR SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT</p> <p>Last day to file /semi-annual Campaign Statements showing receipts and expenditures for the period October 18, 2020 (E-16) through December 31, 2020.</p>